



PERSONNEL

Job Descriptions

Section 5.4

4. ASSISTANT WATERFRONT DIRECTOR

The Assistant Waterfront Director will:

- a. Possess current Bronze Cross certification, and be at least 18 years of age.
- b. Respect all camp rules, regulations and policies.
- c. Attend pre-camp training sessions and daily in-camp staff meetings.
- d. Assist the Waterfront Director in life guarding duties. Assist in testing and classifying the swimming abilities of camp staff and campers. Work in a team relationship with the Waterfront Director to ensure the safety and well being of the campers and staff.
- e. Be aware of the number of campers and know their whereabouts while engaged in waterfront activities.
- f. May be responsible for supervising waterfront activities as directed by the Waterfront Director in his or her absence.
Note:
?? The waterfront must be supervised by either the Waterfront Director or the Assistant Waterfront Director. A cannot be left in a supervisory position.
?? Two lifeguards are to be on duty if there are more than 20 swimmers. The swimmer/lifeguard ratio is 20:2. The maximum ratio is 40:1.
- g. Before beginning a swimming/ waterfront activity, ensures that the emergency first aid equipment is intact and readily available at the waterfront. Ensure that Lifeguards are aware of location of the emergency equipment.
- h. Non-swimming campers will be identified by wearing a PFD while engaged in waterfront activities.
- i. Ensure that the waterfront is clear of hazards and footwear is worn at all times.
- j. Read and familiarize his/herself with the Waterfront Director job description so that in the absence of the Waterfront Director he/she would be able to act effectively.
- k. Utilize the camp's natural assets in program activities.
- l. Share her/his Christian faith and bring it into program activities.
- m. Be familiar with and participate in the other camp programs. Seek assistance from other staff members when required. Be prepared to assist in return.
- n. In order to act effectively in the absence of the Lifeguard/Waterfront Director, be familiar with that job description.

- o. Inform the Director and/or a Camp Board Representative immediately of abuse disclosures and ensure the Ministry of Social Services is informed.
- p. Will participate in and support the Christian Education Program.

ACCOUNTABILITY: To the Waterfront Director for Waterfront activities, and to the Program Director for all other duties.