



Unit 260, 17735 First Avenue
Surrey, B.C. V3S 9S1
(604) 538-4966
(604) 538-2721

Subject: Letter of Recommendation for Mr. Greg Mckone

To Whom It May Concern:

Greg worked under my supervision as a software programmer during the summer of 2001. His responsibilities included writing a large and complicated software program that will save us countless hours of menial labor every week. During the course of his employment, Greg proved himself to be an able employee, a hard worker, and a talented programmer.

I was quite impressed by Greg's ability to complete all work assigned to him on time, if not before it was due. This was accomplished despite the fact that there were many obstacles: constantly changing parameters and unforeseen delays by other individuals on the project. His work was always thorough and well documented.

Overall, Greg was a very conscientious and able employee. I certainly believe he has what it takes to make a wonderful programmer someday, and I am sad to see him leave. I strongly recommend Greg for any programming position.

Sincerely,

Eldon Erickson
IT Manager

A handwritten signature in black ink that reads "Eldon Erickson". The signature is fluid and cursive, with a long horizontal stroke at the end.

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