

MONTESSORI TRAINING CENTRE OF BRITISH COLUMBIA

A.M.I. Assistants to Infancy Course (Birth to 3)

APPLICATION CHECKLIST

I. APPLICATION FORM. The application form must be completed and forwarded to the following address: Montessori Training Centre of B.C., # 200 - 8555 Cambie Street, Vancouver, B.C. V6P 3J9 Canada

II. FEE SCHEDULE. A non-refundable Application Fee must accompany the Application Form.

Application Fee: \$150.00 for Canadian applicants and \$250.00 for international applicants

Tuition Fee: \$ 8100.00

Due upon acceptance: Refundable deposit: \$ 1100

Due: May 1, 2009 : First Installment: \$ 4500

Due: May 1, 2010 : Second Installment \$ 2500

Examination Fee: \$250.00

Due: May 1, 2010: \$ 250

AMI Membership Fee: \$50.00

Due: May 1, 2009: \$ 50

Post dated cheques for all fees are due upon acceptance.

The MTC of BC reserves the right to cancel the course if minimum enrollment is not met.

III. A Resume must accompany the application form.

IV. The applicant must request from the most recently attended University, Community College or other institution granting a diploma, that official transcripts be forwarded directly to the above address. Photocopies provided by the applicants cannot be accepted.

V. References must be listed as requested on the application form. Please provide each referee with a Reference Form. They must return it to you in a sealed envelope, to be included with your application package, or they must mail, fax or e-mail it directly to the Montessori Training Centre of BC. To encourage them to reply promptly, we suggest you provide them with a stamped, addressed envelope (to the MTC of BC) if they opt to mail it.

VI. ENGLISH LANGUAGE PROFICIENCY.

The academic portion of the Course is conducted at a university level and the language of instruction is English. It is the responsibility of the applicants whose first language is not English to assure themselves that their proficiency will allow them to follow lectures and successfully complete the course requirements.

Note: Students may do written course work and take exams in Spanish.

VII. A personal interview will be arranged for each applicant once the file is complete (receipt of the application form with 3 references, non-refundable application fee, resume, and transcripts.)

VIII. Upon acceptance a Health Certificate must be provided by a Physician to meet provincial regulations.

IX. Upon acceptance to the course, a Criminal Record Search is required to meet provincial regulations.

X. Upon acceptance two passport-size type photographs must be provided for your file.