

# Montessori Children's Community

4950 Heather Street, Youville Residence, Vancouver V5Z 3L9  
Telephone: 604 -261-0863 Fax: 604 261-0847

## Enrollment Agreement

We the undersigned agree to the following:

1. To pay to the Montessori Training Centre of British Columbia (MTC of BC) the sum of \$4300.00 in consideration of the MTC of BC providing a Montessori education for my child \_\_\_\_\_ for the period of September 2006 to June 2007 at the Montessori Children's Community (MCC) and to deliver to the MTC of BC together with a signed copy of this agreement at registration time:
  - a) A non-refundable deposit by way of cheque dated 1 April 2007 in the amount of \$430.00
  - b) Three post-dated cheques dated:
    - 15 July 2006 in the amount of \$1290.00
    - 15 October 2006 in the amount of \$1290.00
    - 15 January 2007 in the amount of \$1290.00
2. That my child can withdraw from the MCC on the first day of any month prior to 1 January 2007 provided that we have given written notice to the MTC of BC of the proposed withdrawal at least 1 month prior to such date. If I/we provide written notice as required, I/we will be released from the obligation to pay the tuition for the period following such withdrawal, and any tuition that has been prepaid past the withdrawal date will be refunded.
3. If my child withdraws after 1 January 2007 I/we will remain liable to the MTC of BC for payment of balance of the tuition payable under paragraph 1.
4. To supply a photocopy of my child's birth certificate at registration time.
5. To bring my child by \_\_\_\_\_ and pick him/her up at \_\_\_\_\_ and to make previous arrangements if occasionally one is to be late or early.
6. To hand in to the child's guide a signed, dated note explaining the reason and length of my child's absence from the MCC.
7. To deliver my child directly to a staff member and not take my child without letting a staff member know.
8. To notify the MCC in writing and in advance if any person other than the undersigned is picking up my child.
9. To supply a record of immunizations BEFORE the child enters the MCC and to ensure that these records are kept up to date.
10. To pay fees whether or not my child attends the MCC . There are no refunds or deduction in fees for days the school is closed, holidays, sick days or mid-month withdrawals throughout the school year.

11. To keep my child home from the MCC if there is any question of illness and to notify immediately the MCC the nature of the illness.
12. To put safety before convenience by following and respecting the safety and parking requirements.
13. That permission is granted to call a physician or an ambulance in case of accident or illness when the parent cannot be immediately reached.
14. That medication will be administered only after discussing the need for medication and the type of medication with the staff in charge.
15. To give consent the staff to make available my child's records to Vancouver Coastal Health Services and for my child to be involved in drop-in visits by the Vancouver Coastal Health Services.
16. To attend the monthly meetings of the Parent Study programme.
17. The MTC of BC reserves the right to request the withdrawal of a child if the MTC of BC decides it is in the best interest of the child and/or the Montessori Children's Community.

**I acknowledge that while tuition contracts are for one year at a time, the School requires that children be enrolled with the intent of completing the three year cycle of the programme. This is in keeping with sound Montessori philosophy, in the best interest of the child.**

**I understand and agree to abide by the terms of this agreement and to comply with the rules and regulations of the Montessori Children's Community.**

**Signature of Parent/Guardian**

\_\_\_\_\_

DATED: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Parent or Guardian's Name (please print clearly):

\_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

\_\_\_\_\_

