

MANNING COMMUNITY PROFILE

Manning is situated in the picturesque Notikewin River Valley on the Mackenzie Highway approximately 100 km north of Peace River and 600 km north of Edmonton.

POPULATION: 1,295 with a trading area population of 5,000 within an 80 km radius.

LOCAL GOVERNMENT: served by a major and six elected councillors.

HEALTH CARE:

Newly constructed 25 bed hospital and modern medical clinic served by two doctors

Ground ambulance service and air transfer

Health Unit, Home Care

Del-Air Lodge

Seniors apartments

Two massage therapists

Community Rehabilitation service

EDUCATION:

Manning Elementary School-Kindergarten to grade 6

Paul Rowe Junior/Senior High School- approximately 220 students in grades 7-12

Rosary Roman Catholic Separate School- Kindergarten to grade 9

Northern Lakes Community College

Manning Further Education Council

COMMUNITY SERVICES:

Veterinary Clinic

Fish and Wildlife Office

Alberta Forestry

RCMP- three person detachment

Volunteer Fire Department- rescue van as well as two pumps-18 volunteers

Municipal District #22 Office

Alberta Hail and Crop Insurance Corp

Manning Library-newly renovated-approximately 11,000 books; three public access computers

Manning Movie Theatre- current releases-open four nights a week

Manning Battle River Historical Museum

Aboriginal Referral Centre

F.C.S.S

TRANSPORTATION:

Manning does have a paved and lighted airstrip, but the nearest commercial airport is located in Peace River(one hour south). Greyhound bus provides daily service

Manning is the helitac base for water bombers

UTILITIES:

Atco Power

Manning owns it's own natural gas system(supplied from well near town);

Water is supplied from the Notikewin River

Town picks up garbage; also recycling bins in town

COMMUNICATION:

Local weekly newspaper. "The Banner Post"

Radio: CKYL, Peace River; CBC FM

Persona cable television

High Speed Internet

RECREATION:

Condy Meadows Golf Course; nine holed, grass greens, beautiful valley location

Baseball: numerous diamonds; minor baseball leagues in May and June

Swimming pool: lessons offered during the summer months and as part of school curriculum

Hockey: senior team, as well as minor and recreation hockey

Tennis Courts

Ski Hill 15 minutes east of town complete with tow

Volleyball/ Badminton/ Soccer Clubs

Tae Kwon Do Club

Aerobic Exercise Group; Manning Wellness Centre

Figure Skating Club

Curling Club

Manning is an ideal setting for camping, fishing, and hunting. Noikewin Provincial Park is also one hour north.

NUMEROUS OTHER CLUBS INCLUDING:

Girl Guides,	Toastmasters,	Farmer's Market,
Gun/Archery Club,	Junior Forest Wardens,	Latin Dance,
Quilting Club,	Riding/Gymkhana Clubs,	4-H Clubs,
Team Roping,	Drama Club	

SERVICE CLUBS:

Hospital Auxiliary,	Elks and Royal Purple,
Royal Canadian Legion	Legion Auxiliary,
Knights of Columbus,	Battle River Agricultural Society,
Manning Ministerial	Lions Club

SHOPPING

1 grocery store, 2 flower shops, 1 Ford dealership, 4 cafes, 2 drug store, 1 jewellery store, 2 automotive stores, 2 gas bars, 3 motels/hotels, 1 hardware store, 2 banks, 4 hairdressing salons, 2 convenience stores, 3 video rental stores, 1 advertising outlet, 2 building supply

Major Employers

Manning Diversified Forest Products (MDFP)
Manning Community Health Centre
Oil & Gas Industry
Farming
Trucking

Forestry Industry
Construction Companies
Peace River School Division

DEADWOOD COMMUNITY PROFILE

Deadwood is a hamlet 28 km south of Manning in the centre of an extensive agricultural community. The hamlet itself consists of a large community hall, a renovated school which has a convenience store, a post office, a recreation room with pool tables and shuffle board, pottery room with wheel and kiln and a meeting room. There are six or seven residences nearby. Grain farming is the main occupation with some elk and bison farms as well as two wild boar operations. The United Church is situated here as well.

The Community has an active community league with catering groups for local activities. There is a badminton club, Latin dance, floor hockey, and pottery club. There are two baseball playing fields at the hamlet and a paintball center.

There is easy access to Peace River to the south-east and hunting and fishing are popular. Of note is Bradshaw's Exotic Bird Farm nearby.

PASTORAL CHARGE PROFILE

We are an Anglican United Shared Ministry Parish and our Mission is to:

Worship God and to share the Good News of Jesus Christ in our community through word and action.

We are a unified parish family, respecting one another's traditions and have a strong determination to remain together as one church family

HISTORY

In November of 2002 we celebrated our 25th Anniversary as a shared ministry. We were brought together by need and stayed together because we became family. In the Beginning we held services at all three churches: Battle River United Church, St. Bridget's Anglican Church and Deadwood United Church, Over the years we have tried numerous arrangements. There have been growing pains, many meetings held and many changes made. For the past 4 years we have been worshipping together in one building in Manning at St. John United Anglican Church plus holding weekly services in Deadwood. St. Bridget's Anglican Church was donated and re-located to our local museum and we hold service there twice during the summer months. We have also amalgamated the Anglican Vestry, two United Church Boards and Joint Parish Council into one Board. Over the years we have had alternate United and Anglican clergy. Our minister moved away in October of 2002 so we presently have lay-led services.

BUILDINGS

We have an older church with kitchen, bathrooms, and Sunday school area in the basement. Upstairs includes a coffee room, bathroom, office, and sanctuary. The office has a computer, filing cabinet, phone/fax machine, photocopier, bookshelves, sofa and small storage room. There is a piano, pews, pulpit, and beautiful stained glass windows in the sanctuary.

The church manse is an older 2- storey house located next to the Church. It has 4 bedrooms, one on the main floor and two upstairs and one downstairs. There are 2 bathrooms, one on the main floor with a tub and one downstairs with a shower. Downstairs there is a rumpus room, laundry room, and small study room. The small kitchen eating area had a fridge and a stove. There is a small unheated garage, garden spot, flowerbeds, and sandbox. The backyard is fenced and there is a large landing at the back door. There are large storage areas upstairs. All utilities are paid by the Church as well as property tax and insurance.

SERVICES

When we have resident clergy there is Sunday morning worship service at 10 am in Manning and in Deadwood at 1 pm. Our services begin with lighting of the candles by a child of the congregation. The children remain with us for the first part of the service and then retire downstairs for Sunday School. Sunday morning worship service alternate between the two traditions. We have very dedicated lay people in our congregation and at present we are holding lay-led services every Sunday morning in Manning plus services in Deadwood monthly. We have a clergy led service about once per month with clergy from other parishes in the Peace travelling up to us. Our parish is also responsible for an evening Sunday service once per month at the senior citizen's lodge.

Special Services:

Advent

White Gift Sunday

Blue Christmas Service

Christmas Eve

Service of Lessons and Carols (first Sunday after Christmas)

Palm Sunday, Good Friday and Easter

World Day of Prayer(churches take turns hosting)

Ecumenical Service Rodeo weekend

SUNDAY SCHOOL

We have a very active Sunday School with average attendance of about 25 children. Success of our Sunday School is due to the hard work and dedication of our coordinator and the parents. At present they are using the Faith Weaver curriculum. We kick-off the Sunday School year in September with a picnic and celebrate year end in June with another picnic. Sunday school also does a Christmas celebration/pageant each year, and a special activity (i.e. play, skit, songs) during Lent. There is no Sunday School in Deadwood.

Boards, Committees & Other Parish Organizations

We have one unified Board consisting of:

3 members representing the United Church

3 members representing the Anglican Church

1 members representing Deadwood United Church.

A Chairperson and Past-Chair

Members at large

Treasurer

Board Members are chair people of the following committees:

Christian Education

Pastoral Care

Music & Worship

Building

Stewardship & Finance

Ministry & Personnel

The Board meets on a monthly basis, September to June, with the annual meeting held late in January / early February.

We have weekly Bible Study Group. Some members participated in the Alpha course last year and others will be doing a study of women in the Bible.

United Church Women

Our United Church Women (UCW) meet about 6 times per year and has 8 members. Each Christmas they erect a tree in the church and the congregation decorates it with mittens, scarves and toques. These are donated to the Bissell Centre in Edmonton. At Christmas, women's toiletries are collected and taken to the Women's shelter in Peace River. The Ladies enjoy a pie and coffee social in the spring and a Christmas supper in December.

Other Activities

Family Curling & Skating Evening

Christmas Tree/Church Decorating

Secret Families

Shrove Tuesday Pancake Supper

Fund Raisers

Concession Booth at Rodeo and Agricultural Fair.

Pie Making

Cookie Walk

Catering to Weddings, Graduation, Funerals, etc.

Fall Supper (Deadwood)

Pound or Silent Auction

Other User Groups of Church Building

Girl Guides

Manning Youth Centre Association

4-H Beef Club

Piano Lessons

Statistics—Average of Last Three Years	<u>United</u>	<u>Anglican</u>
Households under pastoral Care.....	61	30
Average Weekly Attendance.....	45	
Baptisms.....	4	
Confirmations.....	4	
Weddings.....	2	
Burials.....	6	
Receptions from Other Denominations.....	1	

STAFF POSITION DESCRIPTIONS

Ministry Position Description

Position Title Full time permanent Ordained Minister, Diaconal Minister or Lay Pastoral Minister.

Summary Statement

We are looking for a welcoming, energetic, nurturing and spiritual person; and effective communicator who has a passion for people and worship. Our new minister needs to be someone with a warm personality, a good sense of humour; enthusiastic and able to easily work with people of all ages, economic and religious backgrounds. This person needs to be able to help parishioners deal with the challenges of youth, the stresses of working families and the problems of seniors or home bound persons.

An inspirational service that incorporates music is important to our congregation. We have a love of music and although we have several musicians, we could use some help with our singing! The ability to convey the Christian message in a relevant and meaningful weekly sermon is essential, as is working through down-to-earth and timely issues within a Bible Study setting.

We are a shared ministry of the Anglican and United Churches in two communities and all congregations must feel welcome and significant in the church as a whole. Sunday School is an important part of the Manning congregation and the Minister should be willing to assist Sunday School Teachers and Parents.

The Minister should be able to relate warmly and clearly to all people and enjoy visiting and becoming involved in community and congregational activities, and enthusiastic guidance and leadership in this area would be most welcome. The ability and willingness to do personal counseling would be of value. We need a minister who is friendly, flexible, humorous, compassionate, empathetic, and energetic.

Help in the office is limited; organizational and computer skills would be definite assets.

Work to be Done

Prepare & Lead Services Weekly in Manning and Deadwood. Services in Manning alternate between Anglican and United liturgy, whereas, Deadwood has United Services only. Monthly services at the Lodge and services one morning a week at the Hospital Extended Care Facility. Work with committees who will arrange servers for communion, readers and musicians.

Visiting at the Hospital, Lodge and homes (especially for those who are sick or unable to come to church.)

Bible Study Groups We have done the Alpha Series, Kerygma and Women in the Bible, and would welcome other programs or types of groups.

Work With Youth Sunday school teacher consultaion about services and activities are important and teacher training sessions would be helpful. We need to make our youth feel welcome in the church and provide services that they can relate to. We have no youth group in our church but there are a number in the community.

Meetings attend meetings of the

United Church Presbytery & Conference

Anglican Diocese Meetings

Local Ministerial Group (meets monthly)

Board Meetings (Max 10 / year)

M & P Committee (4 times yr or as needed)

Other committees as needed

Funerals & Weddings Perform ceremonies and do counselling and personal visiting that is required for each.

Communion, Confirmation and Baptism Perform ceremonies and provide counselling, preparation and welcoming of new families and parishioners that is required of each.

Office Duties Assistance is available on a part time basis (approximately 2 hours / week) to help with:

Pick-up, open and reply to mail

Type up bulletins

Fill-out required forms

Keep office organized.

Answer phone.

Accountability

Accountable to the congregation through the Board and Presbytery.

Must work together with the United Church Presbytery and the Anglican Bishop to provide services, Communion, Confirmation and Baptism.

RESOURCES OF PASTORAL CHARGE

Committees

Christian Education

Responsible for education of youth and adults of the congregation; including Sunday School, youth groups and Bible Study.

Ministry & Personnel Committee

Fosters relationship between the congregation and the minister.

Pastoral Care

In the past, we visited monthly at Seniors Lodge and Hospital Extended Care.

We have been inactive due to lack of personnel and management changes in the institutions.

We try to support individuals in the community with phone calls, cares, etc.

We have instituted Secret Families with the majority of the congregation participating.

Plan for family activities as a congregation (Curling, Skating, etc.)

Music & Worship

Help with hymn choices, musicians and preparation of readers and greeters list. Sincere effort to continue lay participation in services even after ministry is in place.

Stewardship & Finance

Preparation of Budget at the beginning of year; M&S promotion; management of gifts and donations.

Appointed treasurer / bookkeeper.

Building and Manse

Maintaining building and manse, church cleaning schedules, outdoor responsibilities—garden, lawns, snow removal.

Trustees

Consists of four persons responsible for overseeing properties.

SALARY AND TERMS

This material is time Sensitive. It should be updated when pastoral charge is searching for new minister or staff person.

PROPERTY

The properties of this Pastoral Charge consist of one church building on two lots in the Town of Manning and one church building on an acreage in the hamlet of Deadwood. Both of these buildings are older but updated to modern specifications.

MINISTERIAL SKILLS

We are inviting ministerial partners to come dance with us as we seek out a new leader for our shared ministry, in the greatest dance of all, the Lord's Dance.

Our dance card would include credentials of:

An easy, compassionate rapport with congregations and community;

Enthusiastic working relationship with youth;

Support / encouragement to those hesitant to try dancing along their own faith journey;

Development of musical talent within our congregation.

With all invitations, special gifts and personality would play the greatest role.

We would want a sensitive partner who encourages others to join in the dance and be willing along with us to search the congregation and community for participants.

Most important of all, as God is directing the orchestra, we are certain he will approve as we are all absorbed in our dance of worship and faith.

**ST. JOHN PARISH
MISSION STATEMENT/ GOALS/ STRATEGIES SEPTEMBER 2004**

Mission Statement

St. John's United Anglican & Deadwood United Church's mission is to worship God and to share the Good News of Jesus Christ in our community through word and action.

Goals

- To provide meaningful spiritual development and support for all ages.
- To be a Friendly and supportive congregation.
- To be welcoming to congregational members and visitors.
- To be aware of available resources.

Strategies

Communicate resources that are available for spiritual growth.

- Bible study / prayer group.
- Conferences
- Christian Development Centres: Naramata and Sorrento.
- Family / Youth / Kids Camps.
- Youth / Kids Activities.
- Confirmation: Adult and Youth.
- World Day of Prayer.

Provide Opportunities for Fellowship and Support.

- Weekly Services: Manning and Deadwood.
- Intergenerational Worship Services.
- Del Air Lodge Services: Once per month.
- Sunday School.
- Youth Group.
- Confirmation.
- Bible Study.
- Ecumenical activities: Grad, Rodeo, VBS, Live Nativity.
- Congregational Activities:
 - Potlucks: Spring and Fall and Sunday School.
 - Christmas Clay Nativity & Decorating.
 - Joint Services: Deadwood—Bradshaw's & Deadwood Days.
 - Recreational Activities.

Warm & Welcoming Church.

- Greeters.
- Readers.
- Secret Families.
- Care for one another.
- Visiting.
- Pastoral Care:
 - Organize volunteers to coordinate Pastoral Care ideas for visiting & activities.