

CITY OF GRANDE PRAIRIE JOB DESCRIPTION

A. IDENTIFICATION:

POSITION TITLE: Firefighter - Probation, 3rd Class, 2nd Class, 1st Class, Senior
DEPARTMENT: Fire
SUPERVISOR: Lieutenant
SUPERVISES: N/A
CLASSIFICATIONS: Firefighter

B. PURPOSE:

The Firefighter is primarily responsible for operational preparedness and emergency response. The Firefighter is responsible for the safe, effective and efficient employment of tactics and tasks at emergency incidents by supporting and implementing initiatives at the direction of an Officer.

The Firefighter is also responsible for developing pre-plans, conducting inspections, and delivering prevention and safety education programs.

C. DUTIES AND RESPONSIBILITIES:

1. The employee is responsible and accountable for knowing and working in accordance with the department's Health & Safety Policy. The employee must work in such a way as not to endanger himself/herself, fellow employees or the public.
2. Respond to and perform tasks at emergency incidents within appropriate guidelines, policies and standards; while under the direction and supervision of a Fire Officer or a Firefighter Officer-Qualified. The general types of emergency incidents are outlined in the Level of Service Policy – Grande Prairie Fire Department.
3. Respond to and provide assistance to other emergency agencies within appropriate guidelines, policies and standards; while under the direction and supervision of a Fire Officer, a Firefighter Officer-Qualified or other appropriate personnel. Noting the following types of assistance provided:
 - ◆ PCHEMS - provide medical assistance
 - ◆ RCMP - assist with site safety at emergency incidents
 - ◆ Provide emergency assistance as per Partnerships and Mutual Aid contracts
4. Actively participates in competency-based platoon maintenance training.
5. Assist the Fire Officers in training.
6. Conduct routine platoon fire safety inspections of buildings and properties. These include the following building classifications: C, D, E, F-3.
7. Develop fire pre-plans for assigned buildings and facilities. Participate in routine building familiarization tours.
8. Deliver appropriate fire safety public education lectures, demonstrations, and fire station tours.
9. Clean apparatus, equipment and buildings; perform operational readiness checks; report all mechanical failures and deficiencies to the employee's supervisor; conduct minor maintenance and repairs within the training and ability of the employee. Perform minor housekeeping duties of the station and grounds.
10. First Class Firefighters are responsible for mentoring new recruits and students from fire school.
11. Be available for emergency call back to perform duties for which he/she is qualified.

12. Attend and participate in appropriate job and career related training and educational events as well as appropriate department related planning and informational meetings.
13. Maintains proficiency in the operation of all necessary technology to fulfil job requirements.
14. May participate on Department Committees.
15. Actively participates in City of Grande Prairie Individual Performance Plans and reviews. Meets department standards of performance.
16. Supports the department Business Plan within the scope of the employee's job description and as provided for in the Career Development Agreement.
17. Perform such other tasks necessary to maintain the continuity of the Fire Department within the scope of the employee's job.

D. QUALIFICATIONS:**MINIMUM QUALIFICATIONS (Required to apply for this position)**

- NFPA 1001 (Fire Fighter Professional Qualifications) - Level II.
- Emergency Medical Responder Certificate / ACOP and Medical Co-responder Certification.
- Valid Class 34 driver's license with Q endorsement.

FULL QUALIFICATIONS (To be attained through Individual Performance Plans)

- NFPA 1002 (Fire Department Vehicle Driver/Operator Professional Qualifications).
- NFPA 1003 (Airport Fire Fighter Professional Qualifications).
- NFPA 1041 (Fire Service Instructor Professional Qualifications) - Level I.
- NFPA 472 (Professional Competence of Responders to Hazardous Material Incidents) – Technician Level.
- Bronze Medallion Swimming Certification (For new hires)
- Recognized Confined Space Entry & Rescue training.
- Recognized Swift Water/ Ice Rescue training.
- Recognized Wildland/Urban Interface fire fighting training.
- Recognized Rope Rescue Training.
- Recognized Pre-Emergency Planning training.
- Restricted aeronautical radio operator's license.
- Recognized defensive driving course.
- Airside vehicle operator permit (AVOP).
- Meets the requirements of the City of Grande Prairie Health & Safety Program Training