

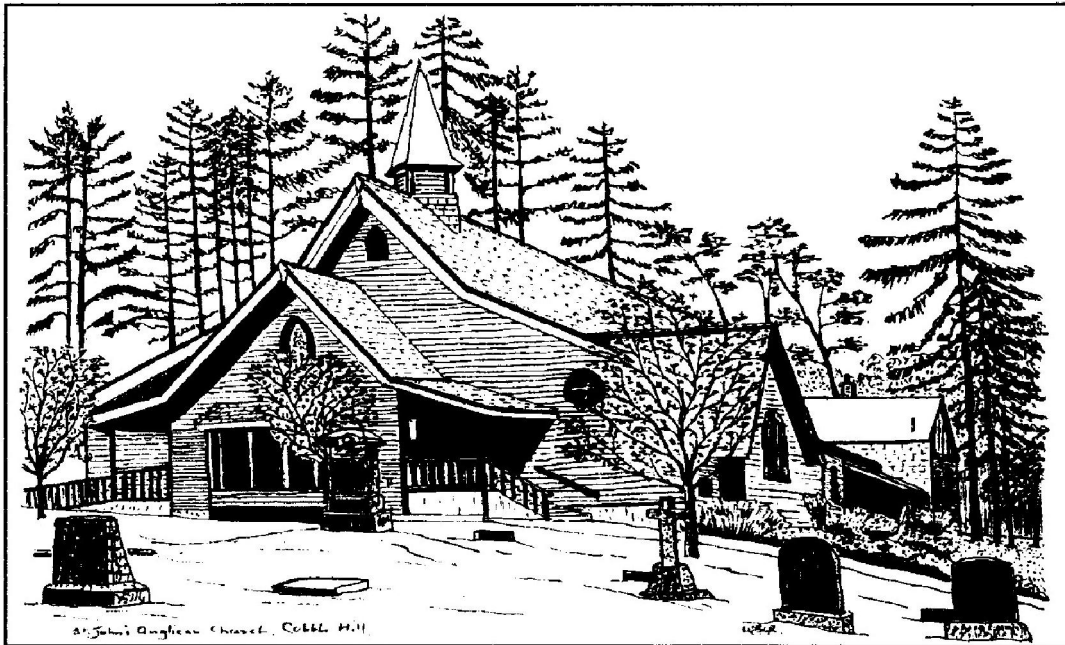
**Annual Reports for the Year 2008  
for  
The Anglican Church of St. John the  
Baptist**

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**Annual General Meeting**

**Held February 1, 2009**

**7:00 pm Meeting**

**(Divine Desserts 6:30 pm)**

## Parish Records for 2008

### **Baptisms:**

Four children received the sacrament of Baptism:

Samuel Orion Miller  
Seamus Michael Linehan  
Erika Dawn Lewis  
Graeme Erik Corsan

### **Weddings:**

Five couples were united in marriage:

Michael George Roper and Janis Elva Barrie  
Ralph Daniel Deener and Melissa Eileen Farina  
Ryan Paul Perepelkin and Trisha Ann Twiss  
Garrett Ronald Stanners and Sarah Wells Elford  
Christopher John Lambeth Burkmar and Beth Ann Leshko

### **Funerals / Burials / Memorial Services:**

Gwendolyn (Jane) Fall	Francis (Frank) Joseph Gilraine
James Cook Morton	John Casidy Duff McQuhae
Peter Edwin Rose	Virginia Mae Bonner
Pamela Dawn Whyte	Charles Albert Phillips
Agnes Campbell McComb	Francis Gerald Patterson
Elizabeth (Betty) Loreen Scales	Maurice Alphonse Gustave Van Imschoot
Nancy Burke Laidlaw	Ruth Jean Christensen
Mary Joan Norton	Clifford Jenkins Norton
Robert Pattison Heans	John (Jack) Albert Uzzell
Joan Ann Fox	Dreda Florence (Nightingale) Luesley Harold
Alfred Luesley	Charles (Chuck) Edward Hockett
Garry William Graham	

*Rest eternal grant unto them, O Lord.*

**Annual Meeting of Parishioners  
of  
The Anglican Church of St. John the Baptist  
Cobble Hill, BC**

**February 1, 2009 - 7:00 p.m.**

**A G E N D A**

1. (a) Appointment of Secretary - (collection of names of those present)  
(b) Appointment of "Rules of Order Officer"  
(c) Appointment of three scrutineers
2. Opening Prayer and Memorial for those who died in 2008
3. Acceptance of the Agenda - Etiquette of each person speaking only once to a motion.
4. (a) Minutes of the Annual Meeting for 2007, held January 27, 2008  
(b) Minutes of the Special Vestry Meeting held September 24<sup>th</sup> 2008
5. Business Arising from the Minutes
6. Reports of Churchwardens and other reports
7. Treasurer's report - 2008 Financial Statements
8. Presentation of the proposed budget for 2009
9. Report of the nomination committee and the election by parishioners of:
  - # People's Warden
  - # Members of Parish Council
  - # Lay Delegates to Synod
  - # Alternate Delegates to Synod
  - # Examiner to review the financial statements
  - # Appointment of Treasurer for 2009
10. Other business
  - a.
11. Adjournment and closing prayer

## St. John's - Guilds & Committees - 2008

Committee/Guild	Chairperson	Reporting to Parish Council
Altar Guild	Marion Holmes / Peggy Tyler	Jean van Dyk
Anglican Church Women	Sarah Conrad	Rev. Pittendrigh
Cemetery Committee	Granville Fountain	Jean van Dyk
Communications	Ken Norton	same
Executive:     Rector Warden Peoples Warden Treasurer	Adrian Rees Janet Power Ken Norton	same
Grounds	Peggy Tyler	Adrian Rees
Memorial Fund	Ken Conrad	same
Mothers' Union	Jean Gilraine	Rev. Pittendrigh
Music Ministry	Trisha Daniell	Rev. Pittendrigh
Outreach Committee	Joanna Weston	Janet Power
Parish Magazine	Ken Norton	same
Pastoral Care Committee	Margaret Jones	Rev. Pittendrigh
Property Management	Ken Conrad	same
September Festival	Bob Dowker	Ken Norton
Sorrento Centre	Nonah Pite	Janet Power
Stewardship Committee	Sarah Donnelly	Rev. Pittendrigh
Sunday School	Barbara Norton	Jean van Dyk
Synod Delegates	George Power Ken Conrad Jean Gilraine	same
Youth	Rev. David Peterson	Mary Moore
Worship	Rev. Scott Pittendrigh	same

**Annual Meeting of Parishioners  
of  
The Anglican Church of St. John the Baptist  
Cobble Hill, BC**

January 27, 2008 - 7:00 p.m.

**Minutes**

The meeting called to order at 7:00 PM., with prayers for Frank Gilraine.

The meeting was chaired by the Rev. Scott Pittendrigh.

**Appointment of Secretary:** Elizabeth Coulter  
(and collection of names of those present)

**Appointment of three Scrutineers** in case they are needed:  
Neville Tait, Mary Jickling & Robert Deane.

**Appointment of Rules of Order Officer:** Barbara Norton

**Introduction of the head table:** Ken Norton - Treasurer, Scott Pittendrigh - Rector, Adrian Rees – Rector’s Warden, Elizabeth Coulter - Secretary, Janet Power – People’s Warden.

**Reminder:** the main purpose of the Vestry Meeting was quoted directly from the Canons 7.9: paragraph a: AThe meeting is held for the purpose of receiving and passing the previous year-s accounts and for electing officers.@ Every parishioner may vote.  
Clarification: that any baptized member of the Anglican Church who shall have been in attendance at St. John-s and on the parish roll for the three months preceding the meeting shall be allowed to vote.

**Clarification:** It is our Parish Policy that in order to accept an elected position, the member must have been on our Parish Roll for at least 12 months preceding the election.

**Clarification:** that the etiquette of an individual speaking only once to a motion is agreed upon and that speakers please identify themselves before speaking.

**Lighting of the Pascal Candle**

**Opening Prayer:** by The Rev. Scott Pittendrigh

1. Opening Prayer and Memorial for those who died and / or buried in 2007
2. Acceptance of the Agenda - Etiquette of each person speaking only once to a motion.

**Motion:** That the agenda be accepted as circulated.

**Moved** - Mike Piddington  
**Seconded** - Jenny Balme

**Carried**

3. Minutes of the Annual Meeting for 2006, held January 28, 2007

**Motion:** That the minutes be accepted as circulated.

**Moved** – Robert Weston  
**Seconded** – Barbara Barnett

**Carried**

4. **Business Arising from the Minutes:**

Pip Woodcock – A Prayer group for the work of the PPTT and rather than a prayer group for just the PPTT, a Prayer Group should be formed for support of the work of the whole parish. The Chair replied that No, the Prayer Group committee had not yet been formed, and that the idea of a Prayer Group for the work of the Parish would be referred to the executive.

Ken Norton said that D. Indge had approved the books and that had been forwarded to the Parish Council Executive as mentioned in the minutes.

#### 5. Reports of Churchwardens and other reports

Joanna Weston – p 11 of the Rector's Report – Stewardship Committee – does the Stewardship Committee concern itself with areas of Stewardship other than financial? Scott replied that he was addressing the financial concern in his report and that the Stewardship Committee could answer that. Sarah Donnelly answered, saying that the Stewardship Committee did not exist in 2007 but has regrouped and has exciting plans for the new year.

David Rolfe – p. 24 – G. Power's report on General Synod reflected the mood at the time but that it gives us an inaccurate picture now. According to the internet, less than 1% of parishes have actually left the Episcopal Church.

Jenny Balme – Re: #5, p. 11 of the Rector's report: How do people get onto the list for home visits for Pastoral Care? Scott spoke to this matter. Members of the Pastoral Care committee are assigned individuals who are in need of care and let the Rector know if there is a need for home visitation and sacraments.

Ken Conrad – Re: p. 11 – Scott's call for two new Small Group Ministries: one was formed this afternoon.

**Motion:** That the Reports be accepted as distributed.

**Moved** by Walker Morrow

**Seconded** by Pip woodcock.

**Carried.**

#### 6. Treasurer's Report - 2007 Financial Statements

Treasurer Ken Norton presented the diocesan concept of a Financially Healthy Parish along with a summary of last year's budget.

**Motion - That** the financial statement for the year 2007 be accepted as presented

**Moved:** Ken Norton

**Seconded** - Ted Barnett

**Carried.**

Scott thanked Ken for his service to our Parish as Treasurer.

**Applause.**

#### 7. Presentation of the proposed budget for 2008.

B. Barnett answered questions.

S. Donnelly said that the Stewardship Committee would give everyone an opportunity to change/increase their giving in the Spring.

B. Barnett spoke as Envelope Secretary listing reminders for the Sunday morning counters which would make life easier for her in her position.

**Motion:** that the Budget for 2008 be accepted as proposed.

**Moved:** Ken Norton

**Seconded:** George Power

**Carried.**

8. Report of the nomination committee and the election by parishioners of:

**Rector's Warden** - the Rector has appointed *Adrian Rees* as and he has accepted again this year.

**People's Warden** – *Janet Power* has been nominated.  
Elected by acclamation. Elected.

**Applause**

**Lay Delegates to Synod**

Nominated: *Ken Conrad, Mary Moore*  
Delete *Adrian Rees's* name and replace with *Gregg Perry*.  
Elected by acclamation.

**Applause**

**Alternate Delegates to Synod**

Nominated: *Barbara Barnett, Shirley Hardy and George Power*.  
Elected by acclamation.

**Applause.**

Members of Parish Council add *Shirley Hardy and Ken Norton* to list of members:  
*Barbara Barnett, David Indge, Rod Macintosh, Eileen Mais, Lois Morrow, Tony Turner, Jean van Dyk.*

Mary Moore nominated *Lyn Wilke* to Parish Council. Lyn accepted the nomination.  
All members were elected by acclamation.

**Applause**

**Total number of Parish Council Members elected: 10**

Scott thanked the past Parish Council members who are not returning to Council  
*G. Fountain, J. Gilraine*, for their contributions during the past year.

New Parish Council members will be asked to attend a Parish Council Day away planned for  
March, and to attend all three church services next Sunday to be commissioned.

9. **Examiner** to review the financial statements:  
David Indge will be our Financial examiner for 2008.

10. Other business:

a. **Partners in Mission Questionnaire**

Sarah Donnelly chaired this discussion and Pip Woodcock acted as scribe.

Many Parishioners contributed to this discussion.

Ken Norton, as editor, reminded us that the thoughts, experiences and stories about  
mission of parishioners could be published in the Parish Magazine.

b. **Appointment of Youth Delegate** to Cowichan Regional Meeting (Walker Morrow)

Scott filled in the background of this appointment.

Walker has been elected as Regional Rep to Synod in June.

**Applause.**

**Announcements:**

Allison Bendall and Walker Morrow are recognized as our youth attending tonight.

Allison will be Confirmed on March 22 at Christ Church Cathedral.

Sarah Donnelly will be accepted into the Anglican Church on that same date.

**Applause.**

Scott thanked Sarah for her love and support; for being his rock and his light.  
He presented her with a bouquet.

**Applause**

Mike Piddington recognized Scott's abilities and said that this is the best Parish he has ever  
been in.

**Applause**

Dorylee said hello to us from Rachel and Steven.

**Applause**

The rector closed with a joke.

Sam Smith moved that we adjourn the meeting.

11. **Adjournment** at 8:56 pm.

Respectfully submitted

Elizabeth Coulter  
*Office Administrator*

**Minutes of the Special Vestry Meeting  
of  
The Anglican Church of St. John the Baptist  
Cobble Hill, BC**

**Held in St. John's Church on September 24, 2008 7:00 pm**

The meeting was called to order at 7:00 pm, chaired by The Rev. Scott Pittendrigh, Rector.

**Appointment of Secretary:** Elizabeth Coulter

**Introduction of head table:** Rev. Pittendrigh, Elizabeth Coulter, Adrian Rees, Warden, and Ken Conrad, Property Committee Representative.

**Opening Prayer:** Led by The Rev. Pittendrigh

The Rector explained that the Purpose of this Special Vestry Meeting is to approve the purchase of a new heating system for the church and the Parish Hall.

Time was given for the parish members to read over the Proposal and background information which had been distributed prior to the meeting;  
Ken Conrad gave further information to the background of the proposal;  
The Chair asked those present if there were any questions or clarifications about the proposed new heating system. Adrian Rees and Ken Conrad answered questions.

**Moved** Ken Conrad

**Seconded** by John Hogben

**That we purchase 2 heat pumps one for the hall and one for the church from the supplier, Westlsle, as per the proposal received on July 18<sup>th</sup>.**

Amended by Sarah Donnelly that the motion be amended to read as follows:

**That the existing heating systems for both church and parish hall facilities be converted to incorporate heat pumps and electric heat sources to replace the existing oil fired furnaces, based on the estimate that we received in July from Westlsle.**

*NOTE: This was a "friendly amendment" of which the mover and seconder agreed*

**Carried** (unanimously).

Rev. Pittendrigh thanked the Property committee for their work and research and thanked everyone for attending the meeting tonight.

Mary Moore moved adjournment of the meeting.

**Carried**

Respectfully submitted  
Elizabeth Coulter  
**Parish Secretary**

## Rector's Report for 2008

### Introductory Remarks

My Dear People,

When I reflect on this past year, words like “progress” and “moving forward” come to mind. We have not been spinning our wheels this year – far from it. In the spring we received a letter from Dr. Martin Hendy, the Chair of the Diocesan Ministry Resource Implementation Team (DMRIT) informing us that – after receiving additional information about our activities – their first designation (in 2006) of St. John's Church as a “Church at the Crossroads” had now been replaced by the designation of St. John's being a “Healthy Church.” We are now one of only 11 parishes in the diocese with this designation. This letter was more than simply a pat-on-the-back for those of you who give so tirelessly of your time, talent and treasure. And it was more than a recognition that the congregation is growing, with several new people making St. John's their parish family this year. It was a real recognition that we are moving forward – that we are living our mission to be “*a Christian community committed to worshipping God, growing in faith and fellowship, and reaching out with God's love to all.*”

As always, this time of annual reporting gives us the opportunity to reflect on the ways we have changed and grown in the past year. Here we have the opportunity to give thanks for what we have been able to accomplish together and to acknowledge the growth that has taken place in individual lives and in our life as a ‘community of faith.’ It is also a time to look forward to the new opportunities that await us in our future. Being recognized by the Diocese as a “Healthy Church” does not mean that we are now free to ease into a lull of “maintenance” – continuing to do exactly what we have done in the past in order to “stay healthy”. In order to remain a “Healthy Church” we must continue to live our mission, listen to the needs of both our parishioners and those living in the world around us, and pray for the grace and courage to move forward into a world that is changing more rapidly today than it has ever done before. The task of holding “tradition” and “change” in a healthy tension is a great challenge for institutions like the Anglican Church. Living our mission – listening – praying – moving forward; I believe that we can do this together.

### What Happened in 2008?

There are currently 36 active ministries in our parish and this booklet of annual reports contains a summary of the work many of these groups or individuals have accomplished in 2008. As I do every year, I would like to begin by taking a step back and look at some of the highlights of what happened in our parish family in the past year.

In January I was very pleased that *Adrian Rees* accepted my appointment as Rector's Warden for a fourth year, and that *Janet Power* was elected for the second consecutive year as People's Warden. I have very much enjoyed working with these two fine people, and feel the parish is blessed to have had them working on all our behalf. After recovering from the usual pre-Christmas rush and many Christmas activities we enjoyed our annual *Robbie Burns Night* in late January with delicious food (of course that included haggis), singing, dancing and much laughter. “U2” visited St. John's in late February! (I wish!) Actually, it was a *U2* *charist service*, with a live rock band playing the music of the rock band U2, and the service focussed on one of the eight *Millennium Development Goals*: “To provide universal primary education for all” (Goal

#2). *Archbishop Andrew Hutchison* gave the homily at this service, which was attended by parishioners ranging in age from their teens to their 80s, as well as a busload of teenagers from Brentwood College, who later wrote about their experience on their school blog. February and March gave us the time to enter into the season of Lent in a meaningful way and I thank *Sarah Donnelly* for facilitating a Lenten series for the parish. At the Great Vigil of Easter in late March *Allison Bendall* was confirmed and my wife *Sarah* was received into the Anglican Church of Canada. Many parishioners supported Allison and Sarah by travelling to Christ Church Cathedral in Victoria for this very important and moving service.

Many people worked very hard to ensure that *Sunday School and the Nursery* was offered throughout the year (even in the summer months), and I especially thank *Barbara Norton, Jennifer Perry, Jean van Dyk* and *Linda Wheeler* for their leadership and dedication. After many years of participating in this ministry Barbara Norton has decided to resign as co-ordinator for Sunday School, and I thank her sincerely for all her efforts and time in this ministry.

May was Stewardship Month at St. John's Church. During this month we highlighted the many activities, committees, ministries and events that make our church so lively. We also looked at how we financially support all of these activities, our facilities and staff. Our parishioner *Tony Turner* preached on the first Sunday of May and the Diocesan Congregational Development Officer *The Rev. Dr. Gary Nicolosi* preached on May 18. On that day the Stewardship Committee distributed a very attractive booklet entitled "Celebrating our Community" which outlined what we do and how we do it. Parishioners were asked to fill out a Response Form and I thank those who took the time to reflect on how they will continue to support St. John's in the coming year. And at the end of the month we enjoyed a wonderful event – a new event for us – called "St. John's Church Spring Open House and Tea." Both our parishioners and our neighbours were invited to this day, and it was surprising and exciting to see so many new faces. Displays from all our ministries were set up in the hall, music and entertainment took place in the church, tours of our historic cemetery were led, and lunch was enjoyed by everyone. As a result of this day several new parishioners joined our parish family. I thank *Sarah Donnelly*, chair of the Stewardship Committee and its many members for organizing such a wonderful day.

The exterior of the church and pastoral centre were painted this summer, and I thank all of you who came out to help in this important maintenance project.

Work for September Festival began in the late spring and continued throughout the summer months. We were delighted to welcome the Sister of St. John the Divine and appreciated the preaching of *Sr. Amy Hamilton* on June 15 when they joined us in worship. Later that month we blessed the Shawnigan Lake School Senior Boys Rowing Team just before they headed off to the Henley Regatta in England where they won the gold medal in their category – congratulations to our parishioners *Lachlan and Alex Macintosh* who were members of that team. And at the end of the month we gathered for our annual patronal festival and parish picnic and as this was also an Outreach Sunday we welcomed *The Rev. Lon Towstego*, Chaplain of the Nanaimo Correctional Centre. That evening – a very warm evening – we welcomed to St. John's the Welsh Choir of Southern California where we were entertained with beautiful choral music and stories of Welsh history. That evening also encouraged many of us to seriously consider the purchase of a heat pump – which would have helped to keep the church comfortably cool for events such as this one!

September geared up as always and was a busy time. *September Festival* was another huge success, raising \$18,760.67 this year and giving both our volunteers and guests a very fun day. I offer my heartfelt thanks on behalf of the whole congregation to *Bob Dowker* who coordinated this major event with the able assistance of so many people. Following September Festival we gathered with the parishioners of Sylvan United Church to play our third annual "World Series of Church" baseball game. While we lost the coveted "Holy Baseball Grail" trophy we enjoyed refreshments and fellowship following the game. Diocesan Synod was held in two parts this year – the first sitting being held in June, and the second sitting taking place in September after the Lambeth Conference was held at the University of Kent in England during the summer months. I thank our Synod delegates *Mary Moore*, *Gregg Perry*, *Ken Conrad* and our regional youth delegate *Walker Morrow* for their participation at Synod. On September 27 we once again welcomed *Dr. Gary Nicolosi* to St. John's, and enjoyed an inspiring and informative workshop on Stewardship and Congregational Development.

For the fourth year in a row, *The Alpha Program*, a program of basic Christian education, was offered again this fall, and I thank *Ken Conrad and his volunteers* who generously gave their time and prayers to this important ministry.

October began with the entertaining *Ken Lavigne*, who gave two outstanding performances at St. John's. In total \$4,000 was raised to assist him in his plans to sing at Carnegie Hall in New York City. This month St. John's hosted a *diocesan ACW gathering*, where we welcomed our wonderful Anglican Church Women from across the island, worshipped together, and focussed on the theme of World Hunger using the resource "Fast for Change." At the end of the month our church hall was filled to the rafters with parishioners and neighbours enjoying the annual St. John's Fowl Supper – thanks to the hard work of our *ACW members*. On November 14 a fund-raising concert for the Kimngor'ror Health Centre in Kenya was held at the church, and we enjoyed the choral performance of the Canzonetta Chamber Choir. Towards the end of November the congregation gathered before the 11am service, dressed in white, to sing "Amazing Grace" – joining congregations across Canada in this nation-wide Anglican project of praise and gratitude and fund-raiser for The Council of the North. On November 30 a special AIDS focus Sunday was organized in conjunction with World AIDS Day and the Partnership for Life program of our National Church, and I thank *Archbishop Hutchison* for preaching on that day. That evening we gathered for another wonderful musical evening, enjoying the talents of our own *Eve Daniell* in her solo concert debut.

December was a busy month as usual, with the weather proving to be one of our biggest challenges. Church services in Advent 3 and 4 were cancelled due to extreme amounts of snow, and some of our parishioners were not able to return to church until early January. Unfortunately the weather prevented our Christmas Pageant from taking place this year. Planning for Christmas and Epiphany is always a busy time with all the extra services and my heartfelt thanks goes to *Elizabeth Coulter* and her team of helpers who worked hard to ensure that the various leaflets were completed on time, in spite of the weather and our photocopier breaking down at the worst possible time! Although attendance numbers were down due to poor weather, I was delighted that the church was as full as it was for the two services on Christmas Eve. On Christmas morning, despite a lack of power (and heat) a small group of us also gathered to worship, and later on that day 25 people came to the church hall for a community Christmas pot-luck supper. The food was delicious, the carol singing tuneful, the joke telling mostly tasteful, and a very good time was enjoyed by all. My thanks to *Jan and Adrian Rees* and *Sarah Donnelly* for organizing what I am sure will be an annual event at St. John's.

I also thank *The Rev. David Peterson* for presiding at the Sunday services after Christmas so that I could take some time off after this busy month.

While I am sure that these items will be mentioned in other parts of this report, I do want to recognize their presence in our church and when applicable, thank those who sponsored their purchase. Our church hall was sound proofed this year; two heat pumps were purchased; a large screen was given to the church by *Jean and Roger Smith* in memory of their daughter *Nicola*; and vestments and tapestries continue to arrive, which greatly help to decorate our church in the colours of the liturgical seasons— thank you to all who have sponsored these items in the past year.

All in all, I believe that 2008 was a busy and a good year in the life of St. John's. As in past years, we continue to come here each week to be nurtured and fed and offer the gifts and talents that God has given each of us to build up the Body of Christ in this place.

### **With Grateful Thanks**

My heartfelt thanks and gratitude is offered to each and every one of you – the parishioners of St. John's Church. I want to thank ALL the members of the Parish for the wonderful and enriching ways in which you have supported and engaged in ministry, worship, outreach and friendship. I am sorry that I am not able to mention so many of you by name, but I want you to know, as always, that your efforts, support and good work have not gone unnoticed. On behalf of the whole Parish, I thank you for all you have offered to us in 2008. And for those many ministries that carry on all year long in quiet and unobserved ways, I want you to know how significant and appreciated you and your ministries are to this parish. There are, however, a few people that I must thank personally for the work they do on your behalf and for the support they have given to me. I am personally appreciative and very grateful to the wardens, our priest assistant, music director, our office administrator, custodians, honorary clergy, our treasurer, parish councillors, leaders and members of our many groups, organizations,

guilds and committees, those who care for the altar and sanctuary, our lay assistant coordinator, Sunday School teachers, choir members, cantors, Acacia Lodge assistants, gardeners, lawnmowers, readers, greeters, sidespersons, lay assistants, envelope secretary, our newsletter editor and webmaster, builders, painters, light-bulb changers, volunteers and helpers of every sort, for the splendid manner in which you have given of yourselves throughout the past year. Thank you for the time and talent you so generously gave to St. John's. I am particularly grateful for all the members of the *Anglican Church Women*, who help to raise funds for our parish and who offer such warmth and gracious hospitality to many people, especially at teas and receptions following funerals and memorial services.

Now while that is a general thank you, and sincerely stated, there are a number of people I would like to mention by name. First, there is our 'staff.' I know you join me in saying thank-you to *Elizabeth Coulter* for the hard work and many dedicated hours she gave this parish as our Office Administrator in 2008. Elizabeth is often the first person people see or speak with on the phone. I cannot tell you how many times I receive words of affirmation about Elizabeth from our parishioners and the general public. Her courteous, professional manner, her knowledge and helpfulness to the requests of countless parishioners, her ability to be centered, patient and calm in the midst of telephone calls, people and dogs coming and going, stressed rectors asking questions, and office equipment not working, (often all happening at the same time) is beyond

compare. But mostly I am grateful for the person Elizabeth is – for her kind, compassionate heart that she offers to many people on a daily basis as she administers our office. Thank you, Elizabeth!

I offer my thanks to *Lois and Lee Morrow, and their son Walker* for their good work as our custodians for the first part of this year. The Morrow's resigned from this position in the spring and I thank them for the excellent work they did over the past few years. And I was delighted to welcome *Dorylee Robson* who was hired to fill this position shortly after it became available. Dorylee's work is exceptional – she cares deeply for our church and often goes above and beyond her job description in order to ensure that the parish runs smoothly.

I want to thank *Trisha Daniell*, our Music Director. While I have long appreciated all our many talented and gifted musicians, cantors, soloists and choir members, I am especially grateful for Trisha's contribution to this very important ministry. Music is vital to human life and especially vital to our life together as a worshipping community. I am most grateful for the gifts, skills and talents that Trisha brings to choosing music, offering leadership to both choirs and many other aspects of this ministry. I have appreciated the opportunity to regularly consult with her on certain hymns and themes for particular worship services throughout the church's liturgical year in addition to particular music for weddings and funerals. I have, for many years, greatly valued her knowledge of music and her sense of congregational music for the worshippers of St. John's.

My thanks to *The Rev. David Peterson*, our Priest Assistant. I greatly value David's assistance to me especially in the areas of pastoral visiting, teaching, preaching and presiding. As so many of you know, one of David's many gifts, is his great sense of humour. I am delighted by the way he makes us see the humour and lightness in life and ministry. I continue to appreciate the thoughtful way he prepares and preaches his sermons. I give thanks to God for the many ways that David has blessed all of us at St. John's in 2008.

I continue to be very grateful to *The Rev. Dr. David Rolfe*, our Honorary Assistant. As in the past I have valued, in 2008, David's knowledge in the many areas of ministry and I have been glad to have him here to consult with regarding a variety of subjects from theology to marriage preparation. We have all been blessed in the way David has led us in liturgical worship and preached God's word. David has also provided leadership in establishing two Contemplative prayer groups which meet weekly. The gathering of people in prayer and silence continues to bless our congregation.

And I am grateful for the presence, wisdom and support that *Archbishop Andrew Hutchison* gives to me and to the congregation. Andrew's kind offer to preach and preside on a regular basis at the 11am service is a great help to me, and we all look forward to being blessed at the end of the service en français! It is an honour to have this former Primate and his wife Lois with us, and I continue to be pleased that they have chosen Shawnigan Lake as their place of retirement.

As always, I give thanks for the many talents of *Ken Norton*. I am especially thankful for the ministry he offers on your behalf as *Parish Treasurer*. In 2008, Ken was appointed for another year by Parish Council as Treasurer and was elected as a member of Parish Council. Ken's ongoing commitment to this responsibility has been a great blessing to this parish for many years. As in past years Ken has kept excellent and up-to-date financial records for us in 2008.

His ability to articulate and communicate financial reports to Parish Council; annual budgets to the whole parish, and answering parishioner's individual, financially-related questions is very much appreciated. His ongoing work as editor of *Parish the Thought* is also appreciated by the parish. Ken's appointment as Treasurer comes to an end at our Annual General Meeting. It is one of the first duties of the newly elected parish council to appoint a treasurer for the parish for the coming year.

And last, but certainly not least, I want to offer my heartfelt thanks and gratitude to our two wonderful and dedicated wardens, *Adrian Rees* and *Janet Power*. In 2008, Adrian completed his fourth year in the appointed position of Rector's Warden, and Janet was elected People's Warden for a second year. Both have given many hours and much of their lives to this parish in the past year. The long hours and long days they have put in on your behalf, often requiring a great deal of time away from spouses and family has not been easy. They bear a tremendous weight of responsibility in this parish, and carried out their duties with grace, compassion and love. They care deeply for this parish and all of its parishioners. And I am grateful, more than I can say, for the way they have cared for me as your Rector.

The *Regulation on Church Wardens* in the Diocesan Canons states that the warden is to: "set an example of regular attendance and hearty response on the part of the congregation and to generally assist the incumbent by zeal and moral support in all matters affecting the welfare and advancement of the parish." I am pleased to say that Adrian and Janet met and exceeded these regulations in 2008 to the benefit of this parish. The position of People's Warden is an elected position, and this election takes place at the Annual General Meeting. I have appointed *Adrian* as Rector's Warden for 2009 and I am pleased to report to you that he has accepted this appointment.

Janet informed me in the fall that she will not be seeking another elected term as People's Warden in 2009. Janet's ability to see all sides of an issue was helpful during times of discussion and decision-making, and her passion in bringing the perspective of a young parent enriched the Executive. I appreciated her willingness to chair Parish Council meetings and I was grateful for her energy and commitment to helping Council to clarify our "Parish Priorities in Ministry." On behalf of everyone in the congregation I thank Janet for the time she gave to this community as People's Warden and wish her every blessing in the future.

I also wish to thank our Deputy Wardens, *Mary Moore* and *Jean van Dyk*. These are not canonical positions (i.e. they are not required to be elected or appointed by diocesan regulation). However, the Executive and Parish Council of 2008 approved the creation of these positions. I thank Mary and Jean for their time and valued contribution to this ministry in 2008. Both Jean and Mary have resigned from Parish Council and I wish them every blessing in the future.

### **A Review of My Goals for 2008: How did we do?**

During the Parish Council Retreat in March the following 5 goals were reviewed, and an action plan was developed in order to implement these goals in 2008.

## **1. To re-examine our current mission statement**

A mission statement for any organization is not simply a nice statement that describes its' goals and activities in vague terms, but a statement that is inspiring, that gives us direction and reminds us of who we are and what we do as a community of faith. An effective parish mission statement is a clear, concise declaration of purpose that gives the church a clear focus by which to direct its resources, energies and ministries. My first goal was that we look at our current mission statement and discuss whether it gives us sufficient identity, energy and direction. If it didn't, I suggested that we draw up and adopt a new mission statement.

Our current mission statement was reviewed by parish council members this year and they decided that it meets the criteria of an effective mission statement. However, I believe that we still need to do more work in this area. I accept that this goal was met in 2008, but am certainly open to reviewing our mission statement in the future as we grow and evolve.

## **2. To ensure that St. John's is more visible in the community in 2008 than we were in 2007**

In order to meet this goal I had listed the following possibilities. Following each possibility I will list whether action was taken in 2008:

- a new sign in front of the church and at the Chapman Road entrance – **this goal was not reached this year**. Consultation has been done with the Ministry of Transportation and Highways regarding sign location.
- temporary road-side signs for special occasions (Christmas and Easter services) – **goal reached** – sandwich board signs were made for weekly services and special occasions, and are being used
- advertising in local newspapers on a weekly basis, and ensuring that Christmas and Easter services are clearly communicated – **goal partially reached**. However, this was always done at the last minute by Sarah and me. I would prefer that this sort of ongoing advertising be taken on by someone who keeps the activities of the entire year in mind, and places ads in a timely fashion
- developing a relationship with the local press; inviting the press to cover stories of interest – **goal partially reached** - the local press covered both the Ken Lavigne and Eve Daniell concerts – this task needs to be ongoing. While I appreciated these articles, I would like to see further coverage of church-related events and activities
- the ongoing weekly maintenance and updating of our parish website– **goal partially reached**. The ongoing maintenance of the website is being done. Posting the weekly notices on the website happens almost every week, and it is so important that information be kept current. The appearance and design of the website has not been updated for several years and I recommend that this happen in the coming year

- establish a Communications Committee in 2008 – this was not done, although *Lynn Mills, Jim McBride* and *Ken Norton* have all offered to assist with the above tasks. Please see my 2009 goals for further ideas about this responsibility

### **3. To welcome newcomers to St. John's in a more intentional way in 2008 than we did in 2007**

- the formation of a **Welcoming Committee** that meets monthly in order to:
  - a) create a Welcoming Package of Information that can be given to those who would like to learn more about St. John's Church – **goal reached**
  - b) organize a time when new parishioners can gather to learn more about the church and meet the staff and key ministry leaders – this could be done 2-4 times a year, possibly on a Sunday afternoon – **goal reached**. This event was combined with a newcomers lunch and took place in June 2008.

This goal was completely realized in 2008, and I thank *Jean van Dyk, chair* and the members of the Welcoming Committee for their hard work and care this past year. This is such an important ministry for our church. The Welcoming Committee plans to continue to meet monthly in 2009.

- the creation of at least two new Small Group Ministries that are open to newcomers – **goal reached**. A small group was formed out of an Alpha course, and another small group meets weekly at the home of *Lynn and Phil Mills* with the organizing assistance of *Pip Woodcock*. If you would like to join a small group or host a gathering of 8-10 people in your home on a regular basis in the coming year please speak to me.

### **4. To increase our financial gift to St. John's Church in 2008**

Last year I invited all the parishioners of this parish to increase their financial gift to St. John's if they were in a position to do so. The goal of increasing giving to St. John's Church of \$10,000.00 through envelopes and direct debit was set – **goal reached**. Not only was this goal reached, but it was surpassed. In 2007 through envelopes, direct debit and the open offerings \$156,715.72 was given. In 2008 \$176,248.45 was given. This is an increase of \$19,532.73. I do thank the members of the *Stewardship Committee* for their good work this past year in this area and for *The Rev. Dr. Gary Nicolosi*, our Diocesan Congregational Development Officer, for helping us to thoughtfully consider how we share our time, talents and financial treasure with our parish family.

### **5. To expand the ministry of the Pastoral Care Committee**

**Goal partially reached.** In the past year pastoral care was given to many people from our parish who were in need, and I thank *Margaret Jones* for ably assisting me with this ministry in 2008. After providing 9 years of leadership in this ministry Margaret has resigned as chair of this group, and I sincerely thank her for her care and concern over the years, and wish

her well in her new endeavours. This year job descriptions were drafted for three new groups of people in this ministry: the Visiting Team, the Meal Ministry Team, and the Holy

Communion Team. Training and further organization of this redesigned ministry begins in late January 2009.

### **A Vision for our Future Growth as a Congregation in 2009**

#### ***Goal 1: To examine the possibility of creating and funding a full-time Parish Assistant position***

As we continue to grow as a congregation it is becoming very evident to me that a new full-time staff position needs to be developed. For now I am calling this position a "Parish Assistant." Recently I began to draft a job description, and this was shared with the Parish Council at our December meeting. I would like this position to continue to be considered by the new Parish Council. In writing this position one of the questions in my mind was, "what are all the things that I do that are not essential to my ministry as Rector, and could be done by someone else?" Mindful that our church needs to "staff for growth" this is a diverse position, responsible for providing leadership and/or assisting in the areas of **Program Development, Communication and Worship**. Thanks to *David Peterson* I have sufficient help in meeting the demands that require ordained ministry. I am not looking for another priest or to increase the hours of the Priest Assistant, nor am I looking to expand the hours of the Office Administrator. What I am looking for is a new position – a lay person who can work full-time flexible hours with excellent communication, organizational and technical skills (web design, PowerPoint, etc.) The following is a very brief outline of this job description:

#### **PROGRAM DEVELOPMENT**

A program-size church has been described in following way:

- Known for quality and variety of programs for different groups – children, youth, couples, seniors, interest groups – these provide entry points for a wide range of people
- Rector's crucial role is to recruit, equip and inspire key program leaders
- Leadership includes people who are both lay and ordained, paid and unpaid
- Decision-making is broadly distributed within the wider leadership circle
- Pastoral care is shared by the laity

The Parish Assistant works closely with The Rector, the Executive and the Parish Council in identifying the areas of focus for a given year. The presenting needs of parishioners, the apparent needs of our wider local community and the church budget would help to determine priorities in program development.

Activities in this area could include:

1. Religious Education – Planning/coordinating programs in the following areas:

- A. Adult Religious Education
- B. Religious Education for Children (Sunday School and Nursery)
  
- C. Religious Education and Social Activities for Youth

2. Support Groups

After determining the needs of the congregation (and possibly the local community) support groups could be offered to: parents, married couples, those who are separated or divorced, those who are grieving or experiencing transition in their lives, and seniors

## COMMUNICATION

Clear, accurate communication between the church, parishioners and the wider community is essential as we continue to grow as a church. Communication must be diverse and comprehensive, including web-based technology, email, advertising in local newspapers/magazines, roadside signs, weekly printed bulletins, phone communication, and announcements at church services. (e.g. if a 5-week program is being planned for married couples, the Parish Assistant would organize this program, perhaps bring in a facilitator, and ensure that advertising is placed in the above medias.)

## WORSHIP

Worship remains at the heart of St. John's Church. All that we do as a community we do because we are Christians. As followers of Jesus we gather on a regular basis as a community to praise God, to grow in our faith, to be nourished with Sacred Scripture and Holy Communion, to pray for each other and for our world, and to support each other as a church family during times of joy and times of sorrow. Assisting the Rector in the planning of worship services is part of the responsibilities of the Parish Assistant. Responsibilities would include assisting with the design and creation of service leaflets, the writing of the "Prayers of the People," the set up for weddings and funerals, providing leadership in the weekly use of PowerPoint during the Sunday services (announcements; hymns; sermon illustration) and train other members of the congregation to use this technology to ensure it is used at all services, providing leadership to ensure that the church is decorated for Christmas and Easter (e.g. co-ordinating the purchase of poinsettias/Easter lilies and assisting the Rector in contacting all necessary individuals/groups (ACW, Music Director, grave digger, sides people etc.) when planning funerals, weddings or other special events.

Obviously this job description is a work in progress, but I did want to share it with you at this time as part of my vision for the future of this parish.

**Goal 2: To re-examine how we communicate and worship in light of the “Technological Reformation” – moving from print to digital**

It is not the message of Christianity but the *methods* of the church that need to change in response to a post-modern world. The church must learn to be bi-lingual and multi-cultural, translating the language of classical faith into the language of post-modern culture. With regard to technology, *image* has replaced *print* as the predominant medium of communication.

Just as the newly reformed English Church of the 16<sup>th</sup> century utilized the state-of-the-art technology of the time (the printing press) to create a prayer book religion, so today the church will need to utilize digital technology to move beyond the print culture to one of image and experience.

Given the above, I recommend the following:

- To phase out the use of leaflets and paper announcements, providing paper announcements only to those parishioners who do not have email, and for visitors to the parish
- To begin to use PowerPoint and our projector at all services, not only to display the announcements, but to guide worshippers through the service by displaying the collect of the week; the words of the psalm; and the words to any hymns that are not included in our blue hymn books
- That our newly purchased smaller screen be mounted in such a way that it can be used throughout the service
- And although this is not a strictly technological project, I would like to see that an attractive, professionally made sign be erected in front of the church in 2009

**Goal 3: To intentionally grow the membership of this parish in 2009**

Churches that grow...

- have a passion for God and compassion for people
- understand that sharing the Gospel of Jesus Christ with all people is at the heart of Christian mission
- are dedicated the Great Commandment and the Great Commission: to love God, to love people, and to reach out to others
- hold firmly to the message of Christianity while being utterly flexible in their methods of doing ministry
- are committed to excellence in all aspects of their ministry. Mediocrity is not an option

- have a strong and competent clergy leadership. Anglican clergy must move away from being chaplains to becoming equippers of ministry, and ultimately visionary leaders who hold up the “big picture” of God’s purpose for the church to the congregation
- are not concerned with numbers but with meeting the needs of people

While this goal will be given to the Parish Council to discuss, I do ask that each of you consider inviting a friend or neighbour to join you at a worship service at St. John’s sometime in the coming year.

***Goal 4: To fully establish a comprehensive Pastoral Care Ministry at St. John’s Church***

Pastoral Care is being restructured at St. John’s Church as we continue to grow as a program-size church. Two ministry teams are being formed:

**A. Pastoral Care Visiting Team** – Members commit to:

- Visit one or more of our parishioners on a regular basis for a length of time dependant on the needs of each parishioner
- Attend a monthly meeting with all visiting team members and the Rector in order to provide ongoing communication and ensure continuous care

**B. Meal Ministry Team** – Members commit to:

- Ensuring that nutritious meals are available to our parishioners and their families during times of emergency or profound loss. Frozen meals are kept in the freezer in the church kitchen
- An ideal ministry for those who love to cook, and/or prefer to work “behind the scenes”

Some of our parishioners thirst for company, conversation and prayers; some are fed with good meals made with love; and some are “imprisoned” or isolated in their homes, a hospital bed or an extended care facility and long to be remembered and visited. This is a very important ministry, and one that I invite you to consider being part of in some way.

***Goal 5: To continue to be generous with our time, talents and financial treasure in supporting St. John’s Church in 2009***

As parishioners, you are very generous with your time, your many gifts, and your financial treasure in supporting the operation of our parish. I believe this will continue in 2009. As we begin this year, we are constantly being reminded that our world is entering into an economic crisis - a recession. While this is true, I believe that we need to be vigilant in our emotional responses to this news. It is tempting to slide into a “poverty complex,” where “scarcity” is our constant companion. However, we are invited as Christians to embrace an attitude of hope, gratitude and abundance. Compared to at least 98% of the people in our

world, we are very, very rich. So I encourage all of us to live abundantly, act courageously and to support God's mission in the world through the church. In the December issue of the Diocesan Post Gary Nicolosi writes,

"It saddens me when churches nickel and dime ministry. It saddens me when we live hand-to-mouth like we cannot support ourselves. It saddens me when we get bogged down in details about the petty aspects of parish life, while losing our focus on the big picture. It saddens me when we settle for mediocrity rather than commit to excellence."

I encourage all of us to strive for excellence in our ministry and in our mission to God's world. Just because we are in an economic crisis does not mean that we stop doing ministry and that we stop giving abundantly of our time and resources. As Christians we believe that God has richly blessed us so that we can bless others. I encourage you to read Gary's article *Overcoming our Poverty Complex*. He ends this article with words that inspire me – words that I think we should all be taking very seriously:

"Let's stretch ourselves, think abundantly, give generously, act courageously and live in the power, passion and presence of our great God."

### **Conclusion**

I conclude my report saying the same this year as I have said in past years: that I cannot do my priestly ministry without God's help and without the help of so many of you. It is a huge mistake for me to ever think I can do this work all by myself. That's why the Body of Christ has so many parts. I think everyone of us (clergy and laity) should have a bumper sticker that says: "Avoid Burnout: Equip the Saints for Ministry." Thanks to all those who have helped me put some perspective on this. I appreciate the people who have helped me to find a balance between work and rest. This has enabled me to find healthier ways to serve you and to do the work to which God has called me.

Above all, I want to thank my wonderful, beautiful wife *Sarah*. She incarnates God to me in so many ways. That is why I can say she is my light, my rock and my strength. She has been a constant companion and support to me as I carry out my ministry among you. I am grateful, more than I can say, for her continual love and care for me and for the person she is. I am tremendously blessed to be able to share my life with her. I thank her for the countless ways she helps me do my work and for the many gifts she brings to this parish.

Finally, I would like to thank you for giving me the honour of being the Rector of this parish for another year. In the past year we have had to say goodbye to some dear and wonderful parishioners – some of whom have returned to the heart of God, and others who have moved away. We have also had moments of joy in welcoming those who have joined us either through the Sacrament of Baptism or by moving into our neighbourhood and becoming a member of the parish, and when we have been able to celebrate significant birthdays and anniversaries. Thank you for allowing me to accompany you through times of joy and sorrow, new beginnings and painful endings in your own lives. It is God who calls and enables each one of us to become the Body of Christ in this place. I pray that we will take our God-given place in this community with gratitude for all that we have received.

I look forward to the coming year – our 122<sup>st</sup> as a Parish. May we all find that through our trust in God, through our faithfulness in Jesus Christ, and with collaborative efforts, the year ahead will bring us ever closer to God's kingdom of peace and justice for every human being.

Respectfully submitted,  
The Rev. G. Scott Pittendrigh  
Rector

### **Priest Assistant Report 2009**

Dear Friends

I have enjoyed another year of working with you.

Over this past year I have continued to support Scott in his roll as Rector through assisting him on Sunday services whenever possible and by taking my turn with preaching from time to time. In October I began taking Acacia Lodge services for Scott at Shawnigan Lake. Other church services that have been done include Blue Christmas, Time Out for Advent as well as the occasional wedding or funeral and holiday coverage.

Pastoral visitation has continued to be a large part of my work at St. John's including visits to the Cowichan hospital, nursing homes and at parishioner residences.

In working with our Youth Group we have had several movie nights, a games night and a mini-golf afternoon. Unfortunately due to the weather, the Camp Columbia retreat in December was cancelled. Part of the work with youth has been service including participating in a Recycling Drive and the World's Largest Bottle Drive in which proceeds went to help Rick Sandberg's work with homeless Victoria youth.

Youth also participated with Fall Festival, Fowl Supper and the Autumn clean up. My thanks to all who helped with all youth events in particular thanks to Mary Moore.

Due to my time constraints and shift work, the only significant parish education this year was the Genesis course, which met Thursday nights and will be concluding soon.

As many of you know, my work at St. Christopher and St. Aidan in Lake Cowichan will mean I will be only at St. John the Baptist on the 3<sup>rd</sup> Sunday of the month. I will, however, continue working at St. John's part time.

Respectfully Submitted,

David Peterson

## Rector's Warden's Report 2008

A fresh snow fall had left the church with a foot of pristine snow on the roof. The paths were newly cleared and the snow piled into cotton wool banks. Golden light streamed from the windows and candles lit our way to the front door. The air sparkled and it felt as if it might snow again. There was that air of expectation everywhere that only one night has; Christmas Eve. God was in his heaven and all was well at St. John's Cobble Hill.

2008 was a good year for St. John's. Even the Synod Office agreed when they moved our designation from a "church at the cross roads" to that of a "healthy church." We have much to be thankful for. On May 31<sup>st</sup> we had our first Open House when we invited the community through our doors to explore our programs and to meet us.

The invitations continued with the Welsh Choir of Southern California in June, and we did our part to send Ken Lavigne to Carnegie Hall with two concerts in October, the Canzonatta concert in November and an evening with our very own Eve Daniell in December.

September Festival is always a celebration of who we are. This year was no exception with several new coordinators taking over important venues and doing an excellent job. A magnificent September day saw over one hundred of us working together as we welcomed thousands of our neighbours to our beautiful church and grounds. This year however, we need more helpers in the yard sale, book sale and for security. Bob Dowker was a first class Festival Coordinator, and yes, Bob, there is a Santa Claus, Parish Council approved the purchase of twenty additional tables and new signage.

Funds from September Festival were used to purchase a new heating and ventilation system for the church and hall. No more chilly bottoms and cold B.C.P.'s for us anymore. There were other changes as always.

The church roof was cleaned and the spire painted. All the trim on the church and Pastoral Center was also painted. Ted and Barbara Barnett moved to Nanaimo. Ted having just supervised the trim painting before handing over leadership of the Property Committee to Ken Conrad. Barbara put down her calculator as Envelope Secretary having done this thankless task for many years. Thank you so much Ted and Barbara for all your work over the years, we wish you well in your new home.

Fortunately, Robert Deane replaced Barbara with his computer and continues in her footsteps. Peggy Tyler hung up her trowel and pruning shears as Grounds Supervisor after fourteen years maintaining our beautiful surroundings. However, she is willing to offer world class advice and training to the person lucky enough to fill her gardening shoes. Peggy, Thank you.

There were changes too, in our staff. Dorylee Robson (she who never rests) became our new custodian, and raised the bar on cleanliness to Olympic levels. Julie Hamar now stands in for Elizabeth in the office for vacation relief. Welcome Julie. Some things however, did not change. The quality of preaching we enjoy is outstanding. Many thanks to Scott, David Peterson, David Rolfe and to Archbishop Andrew for nurturing our minds and strengthening our faith throughout the year.

This year we lost many dear parishioners. People who had helped shape and define this community into the special place it is today. Their memory will always live on.

Lastly, I'd like to thank the many people who make St. John's such a vibrant growing community. The people who work behind the scenes. The Altar Guild who set the altar and hangings and prepare the bread and the wine. The ladies of the A.C.W., who have made thousands of sandwiches and plates of goodies for events throughout the year. Dorylee for keeping us spic and span. Trisha for keeping our toes tapping, Elizabeth and Julie for being our helpful and smiling face to the world. The Parish Council for their hard work during the year. Our

retiring Deputy Wardens, Jean Van dyke and Mary Moore for their gifts of leadership. My co-warden, Janet Power for her patience and common sense and gentle smile. Sarah Donnelly, for her multitude of talents, energy and constant support of Scott. Ken Norton for the hundreds of hours he puts in as Treasurer and all the other hats he wears. Scott for the love and gifts he brings as leader of our community .

And finally to you, all of you, for making St. John's such a caring, warm and welcoming community, thank you.

See you on Sunday,

Adrian

## People's Warden Report

The Goal set out for the Parish Council this year was to look at the needs of the parish and to try and better define the vision we have for St. John's Church in Cobble Hill. We have worked through a number of different stages.

- a) Meeting with Gary Nicolosi to review Parish goals and growth patterns.
- b) Looking at and working to define Parish Priorities
- c) Review the Mission Statement

It has been a busy and interesting year. As members of the parish council we have realized that our parish is at a Cross roads. We are large enough that we can see lots of new possibilities in our future. In order to do this we think it is time to "staff for change" to borrow a phrase from Gary Nicolosi.

I have been encouraged by this work. As a People's Warden it is my "job" to encourage and support the regular attendance at the Parish of St. John. As we are now we have a nice size parish. I would be happy to see more people join our family.

I am stepping down this year from the Position of People's Warden. I would like to take this opportunity to thank all of the council members I have volunteered with over the past two years. Everyone has put a lot of thought, prayer and commitment into supporting the work of our Church. Thank you.

To my fellow Warden Adrian Rees, thank you for the support and knowledge you have shared with me. I agree with my previous People's Warden when I say that you are definitely a marathoner. You have always approached each of the challenges facing us with good will and the desire to be fair. I appreciate the energy you have for your role and I leave knowing you will continue to support our Rector and St. John's Church.

Thank you to Scott for his support for me as People's Warden. It has been a learning curve for me and I appreciate that he is a steady keel for our Parish. That over the years Scott has learned about us as a parish worked with us to see a vision for St. John's in Cobble Hill. Thank you for the Spiritual guidance you share with us as a congregation.

Respectfully Submitted

Janet Power

## **Alpha Report**

We ran just one Alpha Course in 2008. The course started in September; just after the September Festival weekend and ended early in December. There were only five people enrolled on the course. The course was held on Sunday afternoons between 2:30 and 4:00 at the Church Hall and the weekend away was at The Knoll.

At the conclusion of this course a discussion was held to decide the future of Alpha Courses at St. John. The enrolment on this past course was very disappointing in spite of advertising and personal appeals for candidates.

As a result it was decided not to run an Alpha Course in 2009 and sometime in the fall of 2009 make a decision about running a course in 2010. I would invite input from the congregation regarding future Alpha Courses.

Initially we had Friday Night dinners; these were very labour intensive but very successful; fortunately Al and Shirley Hardy were there to spear head the meals for the first Alpha Course and helped with the organization of meals for the second.

But we did experience burn out from the volunteer base. The decision was made to just have an afternoon course with just light refreshments. But the number candidates declined significantly to the point where running a course in 2009 was cancelled.

I personally like Alpha; but perhaps it is time to move beyond Alpha and try something difference. Again I ask for input from people who have in the past expressed interest in Alpha and going beyond Alpha.

Ken Conrad

## **Altar Guild Report**

The Altar Guild has fourteen members who work in rotation, co-chaired by Peggy Tyler and Marion Holmes.

The Guild is responsible for all that is required to enable all services to be carried out in good order. We have four new members this year. Two or three people work each Saturday morning with flowers and setting up for Eucharist services the following day.

Christmas, Easter, Thanksgiving, Weddings and Funerals are special times for decorating the church. We also Make palm crosses for Palm Sunday.

A flower chart for 2009 is in the Narthex for anyone wishing to give a donation for flowers.

Peggy Tyler & Marion Holmes

Deidre Cropper . Treasurer

**St John's Altar Guild**  
**Receipts and Payments 2008**

Balance at Bank	January 1, 2008	\$750.29
Cash in Hand	January 1, 2008	!125.00

**RECEIPTS**

Donations	\$845.00
Bank Interest	.48

**DISBURSEMENTS**

Flowers, Cruets, purifiactors, etc.	\$1123.00
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Balance at Bank	December 31,2008	\$813.77
Cash in Hand	December 31, 2008	9.70

**Anglican Church Women (ACW)**

Our group continues to be active and has experienced some growth in the past year. New members are always welcome.

Though many of our activities may appear to be insignificant, we manage to accumulate a fair sum of money and also to disperse a generous amount of money and time.

Two highlights of 2008 were the Mother's Day Fashion Show and the October Fowl Supper. Both events were well attended and enjoyed.

Our meetings are held on the first Tuesday of the month: September to May, at 1:00 pm. Meetings are a maximum of 1 ½ hrs. to allow for socializing.

Attached is our latest Treasurer's Report which speaks for itself of what small works can accomplish.

Sarah Conrad, President ACW

## A.C.W. Treasurer's Report 2008

Opening Balance	2169.95
Deposits:	
Catering	1990.00
Fowl Supper	1824.00
Fashion Show	1892.00
Greinke Foundation (1000.00 US)	1006.40
Jingle Buys	551.80
Synod Lunch	360.00
Calendars	270.00
Tea Tin	181.02
Dues	145.00
Crafts	35.00
Interest	<u>.07</u>
	8255.29
Expenses:	
Fashion Show	904.86
Fowl Supper	278.63
ACW Diocese & Bulletin	1007.00
Diocese AGM	80.00
Deanery Dues	15.00
Catering	112.33
Camp Bursary	600.00
Rector's Discretionary Fund	500.00
CMS Food Bank	800.00
VST Student	500.00
Somenos House	300.00
Threshold Housing	300.00
Precious Jewels	400.00
PWRDF	100.00
Canadian Bible Society	100.00
United Thank Offering	100.00
Extra Cents Fund	100.00
Foster Child	420.00
Foster Child Gift	40.52
Caterer Gift	41.63
Calendars	240.00
Kitchen supplies	<u>51.80</u>
	6991.37
Closing Balance	3433.47

Respectfully Submitted,  
D.L. Williamson

## **Report of the Executive Committee**

St. John's Executive Committee is made up of the Rector, the People's Warden, Rector's Warden, Treasurer, and, when we have them, Deputy Wardens. In 2008 the committee consisted of *The Rev. Scott Pittendrigh*, *Janet Power (People's Warden)*, *Adrian Rees (Rector's Warden)*, *Ken Norton (Treasurer)*, *Mary Moore (Deputy Warden [appointed])*, *Jean van Dyk (Deputy Warden [appointed])*. The purpose of this Committee is to meet monthly, in between Parish Council meetings to:

- deal with any immediate matters that are before the parish;
- examine the current financial state of the parish;
- set the agenda for the upcoming parish council meeting, and
- to carry out any follow-up work as dictated by council.

I am very grateful for the dedicated work and faithful commitment of everyone on St. John's Executive Committee. This is the committee that often helps me with some of the day to day matters that can affect a faith community in addition to helping sort through and prioritizing information for St. John's Parish Council. I would like to thank everyone on this committee and commend them all for a job well done in 2008.

Respectively submitted,

The Rev. Scott Pittendrigh

## **The Cancer Club**

This has been a year of low activity! Both of the leaders seem to have taken on too many activities and we have had difficulty finding an evening time that works for people. On the other hand, many of the original members are well, staying in remission, and have no need to meet. Informal discussions reaffirm that 'we are well today!' We have had two meetings on request, and as we look ahead in 2009, we think this will be the pattern to follow.

Respectfully submitted:

Margaret Jones & David Rolfe

## **Cemetery Report**

This year the cemetery committee has focused on making steady progress in having a neat and tidy appearance along with appropriate signage to attract and satisfy visitors to the church grounds during 2008 and the future.

The Church was called upon to conduct 20 services (memorial services with burial, memorial service with no interment or interment of remains with no service).

In the recent past our cemetery has attracted a lot of interest from the Legions to identify and recognize on an ongoing basis veterans interred here. Individuals have also asked for help in researching and compiling records that they wish to collate and archive for the country.

We have installed a bronze plaque on the wall of the Garden of Remembrance commemorating the consecration of the memorial gardens by His Grace Archbishop Andrew Hutchison on Easter Sunday 2007.

In 2009 we hope to construct a Directory to indicate whose remains are interred in the Garden of Remembrance. This will be positioned behind the left-hand garden to balance the cedar bench on the right-hand side. The plans will have to go through the Parish Council in time to do the job in the good weather.

We would be delighted to see more volunteers helping us keep these grounds tidy in this beautiful environment.

Respectfully submitted by  
Granville Fountain, Chair of the Cemetery Committee.

## **Centering Prayer Groups**

This has been a learning year. Like almost everyone in the congregation, most of us knew next to nothing about Centering Prayer when we started the groups early in 2008. We have been most fortunate to have enthusiastic encouragement from our Rector, Scott, and the untiring efforts of Adrian Rees who set up the church before meetings and generally made sure that the facilities were conducive to unhurried and comfortable sessions.

One group meets at 11am on Tuesdays, the other at 7:30pm on Wednesdays.

Our meetings include informal discussion of a chapter from the current book we are all reading; singing a Taize song [just like on Sunday morning] and then a time of quiet prayer. We all manage nicely, even when most of us have not made time to read the chapter before the meeting! The Tuesday group averages from 6 to 12 members; the Wednesday group is smaller. All of us are relieved to learn that attending a meeting does NOT require special skills!

In October, Adrian Rees, Michael Piddington, and Faith & David Rolfe attended a 'Meditation Intensive' week in Vancouver. This turned out to be a most encouraging conference, good facilities, food that was far too delicious and overly plentiful, lovely singing, really top-notch lectures and time for prayer. Nothing was rushed.

In the summer of 2009 we are hoping to host a day of Balanced Living, following the Way of Benedict. This will include gentle yard work, reading, soup making, prayer, walking, singing, bread making and discussion.

We will be inviting you to enjoy this day with us.

Respectfully submitted:  
David Rolfe

## **Yearly Report of Financial Gifts Secretary**

In the summer of 2008, we sadly said goodbye to Ted and Barbara Barnett, when they moved up to Nanaimo. For many, many years Barbara carried out the work of the Envelope Secretary (now called Financial Gifts Secretary) and on behalf of all of us, may I extend our grateful thanks for all the time and work she spent on this ministry.

I was asked to take over this task, and to see if the accounts could be put onto a computer, so the whole procedure was installed under EXCEL in Windows, and it is now compatible with the Church Office computer systems and many other computers in the future. It took about three months to sort it all out, but now the data and forms can be backed up to CD-ROMs. May I stress however, that all this data is strictly confidential, with the exception of the overall totals that go to our church treasurer at intervals during the year. I am the only person in the parish that holds these confidential records, so please contact me with any changes or requests.

During the year 2008, about 49 % of regular givers contributed by Direct Debit, and 43 % contributed by weekly envelopes, and a few used cash contributions instead. We would encourage you to consider the Direct Debit option, where a monthly amount is removed from your bank account and deposited directly to the Church accounts. Sarah Donnelly, and her Stewardship group has recently prepared new pink forms for setting up Direct Debit arrangements, or for updating existing accounts. These pink forms are in the back of the Church, or you can ask me directly. I will also bring some of these forms to the Church AGM on Feb 1 2009.

For the Direct Debit contributors, we have some yellow Financial Gift Cards at the back of the church for those who wish to place something in the plate to represent their contribution, and have it blessed at the Alter each Sunday. Please collect your card as you enter church, if this is your preferred option.

Finally, on behalf of the Parish may I thank all of you for your generous contributions and support in year 2008 to this parish of St Johns and its outreach fundings Tax receipts for last year were issued in late January 2009, and I can provide further details to anyone on their particular account, if needed.

Receipts will be mailed out by late February if not collected before then.

Thank you.

Robert Deane

## **Grounds Report**

The gardens at the church have been well cared in 2008, although to the casual onlooker, it does not seem like much has been done. However, such is not the case.

Most weeks there is something that is being done in the gardens, we just don't see these quiet workers. Flowers are planted, weeded, watered, dead-headed; grass is mowed, weed eating is done, walks are cleaned, trees and bushes are pruned, the watering system is kept functioning, and when there is nothing else to do we shovel snow! All of this work is done by parishioners volunteering. Without the different people who step forward to do these jobs it would have taken several thousands of dollars to have grounds people to do this work. Please keep up the good work. Volunteer for one small gardening detail.

We are particularly grateful to Len Fraser who keeps our mowers running and the grass trimmed.

Due to the stormy weather in December we had to have the two parking lots cleared of snow several times. This work was done by David Heans, Thank you David.

Submitted by Peggy Tyler

## **Lay Assistant and Chalice Bearer Ministry**

The Lay Assistant and Chalice bearer Ministry consists of dedicated lay people who have been trained in assisting with the worship service in the Anglican Church.

The purpose of this ministry is to assist the priest during the service, to read the Gospel and any readings that are assigned for the day, and to help with the preparation of the altar and the celebration of the Holy Eucharist.

Chalice Bearers and Lay Assistants administer the chalice of wine during the celebration of the Eucharist, and Lay Assistants are also called upon to participate during special services, such as baptisms, funerals and weddings.

The current Lay Assistants are: Sandy Austin, David Brockhurst, Barbara Christofferson, Sarah Donnelly, Bob Dowker, Jean Gilrairie, Shirley Hardy, Lynn Mills, Ken Norton, Gregg Perry, Carol Smith, Sam Smith and Bonnie Wadds.

Our Chalice Bearers are: Betty Halliday, Sarah Conrad, Vivienne Hockett, Doreen Hogben, Margaret Jones, Jennifer Perry, David Rolfe, Vicky Saunders, Lynda Wilke and Bud Wilke.

Respectfully submitted,

Carol L. Smith, Chair

## **Marriage Preparation Ministry**

For the past four years St. John's has been using the program *For Better and For Ever: A Resource for Couples Preparing for Christian Marriage* as we prepare engaged couples for their upcoming marriage. This ministry includes the participation of the engaged couple, the Rector, and a married couple in our parish. Currently four couples from our parish are trained as sponsor or mentor couples.

After meeting with Scott, the engaged couple is paired up with one of our sponsor couples. For five evenings these couples meet in the home of the married couple. Having completed a portion of the program before each evening (reading a few chapters and answering questions) the couples come together to discuss their response to the material. These discussions not only provide *marriage preparation* for the engaged couple, but also *marriage enrichment* for the sponsor couple. The one-on-one format allows for the individual needs of each couple to be addressed, and for trust and friendship to build between the couples that could continue to be enjoyed after the wedding day. There is also the hope that the faith and commitment to their parish family witnessed by the sponsor couple is "infectious," and that the newly-married couple will choose to continue to worship at St. John's Parish, or another faith community, on a regular basis. Following their time with their sponsor couple, the engaged couple meets with Scott again to plan their wedding day.

Another option for engaged couples is to attend a weekend program that is organized either by South Island Centre for Counselling and Training (formally known as "Island Pastoral Services") or the Diocese. This format suits couples who find it difficult to commit to five evening sessions,

couples who live in other communities, or couples who would prefer a more “lecture-style” format of learning, where personal sharing remains between the engaged couple alone. We will also explore the use of a pre-marriage inventory called “Prepare” in the coming year which is used by many churches and counselling agencies in Canada.

Currently the marriage preparation team includes *Angie and David Brockhurst, Heatherann and Rod Macintosh, Faith and David Rolfe and Scott and I*. Busy lives have made it difficult for this group to gather together and share our experiences of this program, but I do hope we can manage at least one get together in the coming year. We are also looking to add at least one more couple to this ministry, as we have lost two sponsor couples due to people moving away. I sincerely thank this team for their commitment to this ministry.

Faithfully submitted,

Sarah Donnelly  
Co-ordinator, Marriage Preparation Ministry

### **Memorial Committee Report**

This committee consists of Shirley Hardy, Ken Norton and Ken Conrad

The committee met on a number of occasions this past year; the mandate for the committee was to clarify how donations to the church should be handled. This included material things as well as money donations.

The committee felt that a “Gift List” should be established, such as a processional cross, candle holders, flower vases, chair cushions, prayer/hymn books etc. These type of items would be used during church services.

Then the committee felt that there should be another list established for the enhancement/maintenance of all the facilities, such as furniture items for the church, pastoral center, hall. Such items could include blinds, catering/hospitality equipment, carpeting etc.)

Another list could include technical support items; such as video and or audio equipment. The church property items, such as mowers, tools, leaf/snow blower. This could include other landscaping resources like trees, plants, planters, fencing and signage.

We discussed support of ACW projects, MU activities, Cemetery Committee, Sunday School Programs, September Festival equipment etc.

Funds could be used to support Parish Services such as Pastoral Care, Bursary funds for adults/children attending Camp Columbia or Sorrento; along with other religious educational courses and special needs services.

We have ongoing mission support programs in the church’s name such as El Hogar; Eldoret, PWRDF, Save the Children and other specific mission/outreach projects of an individual’s personal interest or Choice.

Some might wish to make donations to the church proper without any strings attached and this has been placed in the general revenue at the church. Such gifts in the past usually are from families who had funeral services at the church.

Ken Norton came up with a format for donations which could be placed in the memorial "Alex Brown's" book. This book would be maintained so that major gifts could be recorded.

We all agreed that proper venting should take place before a material gift is given to the church. There should be a need identified in advance. Too often in the past material gifts were offered and accepted and then never used.

Ken Conrad

### **Mothers Union Report**

We are pleased to report that the Mothers' Union with its six members is upholding Win Horton's memory and meeting regularly every month on the fourth Thursday, 1:30 pm, in the Pastoral Centre.

We are deeply grateful to all of you who have faithfully saved the Country Grocer tapes for us. With this money we have been able to continue having Baptismal cakes and cards, plus we have donated \$100.00 to Camp Columbia and \$100.00 to the Northern Clergy Fund.

The Canadian Mothers' Union in 2008 have given 15 grants to the Northern Clergy Fund amounting to \$14,250.00 .

Our Canadian MU President, as of January 1, 2009, is Celia Dodds of New Westminster, BC. More members would be most welcome - just join us for a cup of tea -

Peace and Blessings to all,

Respectfully submitted,

Jean Gilraine, Branch Leader  
Betty Halliday, Treasurer  
Sheila McFarlane (Lake Cowichan) Secretary  
Ethel Heans  
Dorylee Robson  
Muriel Robertshaw (Cowichan Station)

### **Music Ministry Report**

The Music Ministry continues to supply music leadership at two morning services every Sunday, with accompaniment on piano or organ. We also sometimes lead funeral music. Each choir meets once a week to practice. New members are welcome. ~ Trisha Daniell

## Outreach Annual Report

Outreach Statement of purpose:

In response to God's love and generosity, the Outreach Committee keeps the needs and injustices of the world before the people of St. John's and encourages their response in specific ways locally, nationally, and internationally.

We have had excellent speakers on all the Outreach Sundays: *Marion Little* from Threshold Housing in Victoria on March 30th; *Lon Towstego* from the Nanaimo Correctional Centre on June 29; *The Rev. Chris Riddell* from Hope Farm in Duncan on August 31st; and *The Most Rev. Rev. Andrew Hutchison*, who spoke about AIDS, on November 30th.

We have also supported or shared information about the following organizations:

**ABORIGINAL NEIGHBOURS:** St. John's and Sylvan United both have members active in this organization. Stephen Harper's official apology to the Aboriginal Nations of Canada on June 11 was heard with interest and approval. Many members of the congregation were involved in the North American Indigenous Games in August; which was a great success. Members participated in the October 5th first annual Walk of Nations in Duncan. Committee members also attended a retreat at Knoll House; the celebration, held at Government House, to commemorate the signing of the Treaty 150 years ago; the very informative conference on November 29 at Cadboro Bay United Church on the UN Declaration on Rights of Indigenous Peoples. Members wrote to the government to encourage adoption of the Declaration.

**AFRICA COMMUNITY TECHNICAL SERVICE (A.C.T.S.)** Cards are available with several designs, each one devoted to a different project. The money from Outreach Sundays' Soup and Buns and the sale of Nonah's cards now goes to A.C.T.S.. Any money donated for water projects is now quadrupled by the Federal Government through CIDA.

**CAMP COLUMBIA:** The silent auction baskets for the major fund-raising dinner on Feb. 22 at Olympic View Gold Course club house were well-supported by St. John's. The spaghetti dinner at St. John's was a moderate success, the money used for the basketball court at Camp.

### CHRISTIAN ACTIONS REFLECTING THE SPIRIT

(C.A.R.T.S.): scarves were knitted by parishioners at St. John's and Sylvan United and at least six boxes were sent at Thanksgiving. All were distributed within three weeks.

**CLEMENTS CENTRE SOCIETY** (used to be known as 'Lunch on Clements') Information was shared about the 'Adopt a Day' program. The society donated some of the socks they received at the 'Sock Hop' to the C.M.S. Food Bank.

### COBBLE HILL, MILL BAY, SHAWNIGAN LAKE (C.M.S.)

**FOODBANK:** St. John's parishioners have been ever-generous and willing supporters of the food-bank through donations and commitment of time. The building has new steps, a hand rail, and ramp, making it wheelchair accessible. Big Bag Sunday, Thanksgiving Sunday, was very successful.

**COMMUNITY KITCHENS:** meets twice monthly at St. John's.

**EL HOGAR:** \$4,345.00 was raised in 2008 to support Heber and Leonardo. Heber has now graduated and is out working with the emotional/spiritual support of El Hogar. Leonardo is at the Technical Institute. It is possible that St. John's may support another boy for the next two years.

#### GLOBAL INITIATIVE FAIR TRADE STORE (G.I.F.T.S.):

The proceeds from 2007 came to \$15,000 and, given the location of the store, was considered a success. The store in 2008 was at 181 Station Street, 9-5 weekdays and 9-3 on Saturdays, until December 17th.

**HUNGER IN A WORLD OF ABUNDANCE:** Pip Woodcock led a course in the parish which raised questions such as 'How can we live without increasing the poverty of others?' It was suggested that St. John's run a Lent programme such as St. John the Divine's Lenten Forum, with a speaker, discussion, and light lunch to follow. The committee noted the online word game mentioned in the Anglican Journal May '08 <[www.freerice.com](http://www.freerice.com)> and reference was made to the book "The 100 mile diet".

**KENYA:** The violent events in Kenya, which included church-burning in Eldoret, did not affect the clinic where the nurse supported by St. John's is working. The Canzonetta Chamber Choir and The Marimba Band provided entertainment at the Habari dinner and the Canzonetta Chamber Choir gave a full concert on November 14th in support of the Nursing position at Eldoret and for necessary medical supplies.

**LAKE BAY HILL AUXILIARY** A part of Cowichan Hospital Auxiliary which meets 2nd Tues. of month.

**MAURICE:** The August 31st Soup and Buns lunch was the last to raise money for Maurice. He was unable to write his final exams in August as Kenya was in turmoil and the school closed. He wants to set up a small electronics store at a cost of about \$300 and the committee is researching the possibility of a micro-loan for this purpose. He has taken on the responsibility of his sister Reba and her baby.

#### PARENTS AND FAMILIES OF LESBIANS AND GAYS (PFLAG):

Sylvan has held several meetings on the third Sunday of each month at 2 pm.

#### PRIMATE'S WORLD RELIEF AND DEVELOPMENT FUND

(P.W.R.D.F.): Monthly PWRDF updates are no longer printed and posted in the church hall but are to be found on their website: [pwrdf@pwrdf.org](mailto:pwrdf@pwrdf.org).

**SALVATION ARMY CHRISTMAS BELLS:** parishioners rang the bells joyfully on Saturday Dec.13th from 10-4 outside Thrifty's.

**2008 BUDGET:** Outreach doesn't have a set budget, rather a set of times/events that raise funds for our dispersal, which is finally achieved through Ken Norton's efficiency and expertise. We are deeply grateful to Ken for his unflinching and cheerful help.

During 2008, St. John's, through Outreach, has contributed to:

**EASTER OFFERING:** PWRDF; Cornerstone contribution of \$1000 to Camp Columbia; and Precious Jewels Ministry in the Philippines.

**SEPTEMBER FESTIVAL:** \$1000 to C. Columbia; the rest divided between The Mustard Seed; Clements Centre Society; ACTS.

**CHRISTMAS OFFERING:** PWRDF; the rest divided between NCC; Our place; Council of North.

Proceeds from the Habari and the Canzonetta Chamber Choir concert went to the clinic in Kimingoro, Kenya Proceeds from Soup and Buns (strawberry shortcake on June 29) on 5th

Sundays went to Maurice in Kenya until September 1/2008. The proceeds from the November 30th lunch went to ACTS.

We have also considered other organizations that we might support such as Heifer, 'The 100 Mile Diet', Street-hope, Homelessness (correspondence with Jean Crowder, MP), Sendial. Members attended the Diocesan Regional Mission and Outreach on September 6th and Joanna spoke briefly about two Outreach projects.

We have welcomed Judy McLeod and Jenny Balme as new members of the committee with Anthea Jordan (Sec.), Marj Fowler (Sylvan), Betty Halliday, Margaret Jones, Nonah Pite, Janet Power, Sam Smith, Tricia Tate, Joanna Weston (chair), Eleanor White as continuing members. Pip Woodcock reported on Hunger in a World of Abundance.

None of activities would be possible without the generous support, financial and practical, of the St. John's congregation – thank you all. May God continue to bless you richly with love and compassion for those in need.

Respectfully submitted,  
Joanna M. Weston

### **Pastoral Care Report**

With a membership of 7 the Pastoral Care Team continued their commitment to this very Special Ministry. Scott our Rector provided leadership and support.

With Scott's blessing the Pastoral Care Team provided hospital and home visits to parishioners. Home visits often were made with a meal in hand. Thank you to all parishioners who helped the Committee by baking and preparing meals. We are able to have an immediate response by having back-up meals in the freezer.

During times of need, the Pastoral Care team do their best to arrange meals, visits, rides, and spiritual support.

Pastoral Care is ongoing and important for a growing and a 'greying' Church. If you would like to participate in this Ministry please talk to Scott or to any member of the team. To better meet the needs of this parish The Pastoral Care Ministry is being restructured. Please read the invitation published in 'Parish the Thought' and consider joining this rewarding Ministry.

After 9 years of commitment it is time to take a rest. I have been rewarded many times over for my involvement with this Ministry. Thank you for allowing me to offer my talents to our Christian Community.

Respectfully Submitted  
Margaret Jones  
Pastoral Care Coordinator

Pastoral Care Team Members: Rev'd Scott Pittendrigh, Jean Gilraine, Betty Halliday, Marion Holmes, Margaret Jones, Jenny Balme, and Nona Pite.

## Property Committee Report for AGM

The current Property Committee consists for Shirley Hardy, Arie VanDyk, Bud Wilke, Don Sparrey, Jim Williamson, John McKinnon, Ken Norton, Adrian Rees and Ken Conrad.

After a number of years as Head of the Property Committee; Ted Barnett left the congregation last summer and moved to Nanaimo. Ted did some exceptional work as chairperson of the Property Committee; in particular his work organizing the renovations of the Church Hall.

In Ted's absence I volunteered to fill the role of Chairperson on a temporary basis.

As you can see we have a very good representation from the congregation; who agreed to serve on the property committee. We try to meet on a monthly basis to discuss current projects; repairs; replacements and future development and renovations to the church buildings.

This past year, the exterior of the church was painted; and the church roof was cleaned and treated by a contractor. (Ken Harper sponsored the latter project).

While Scott was away on his annual summer holiday, a work party repainted his office and a beautiful new desk was installed. (The latter was donated by John Hickson).

The rear deck of the rectory was refinished. A new retractable screen was installed in the church to facilitate video presentations. (This purchase was made possible as a result of a donation from Jean and Roger Smith). In the hall, we had found that the acoustics had a lot to be desired. Professional advice was sought and the south wall of the hall was sound proofed. (Jack Tyler's contribution made this important improvement possible).

Late in the fall; the entire heating systems in the church and hall were replaced. Two new heat pumps were installed which makes our church and hall one of the greenest (environmentally) in the diocese. The heat pumps are able to maintain a set temperature in all seasons. These thermostats are preset and we would ask that parishioners not fiddle with them. For an example; someone recently had accidentally engaged the air-conditioning; thus cooling the church instead of maintaining the temperature it had been set at.

The property committee is currently looking at renovations to the pastoral center. With increased growth in our church community; additional office and meeting room will be needed in the next few years. We are also looking into expanding the pastoral center on the north end; to facilitate Sunday School/Library/Bible Study rooms. The pastoral renovations of course would have to be approved by the Church Vestry sometime in the future.

Some structural change is being considered for the interior of the church. In particular the large platform area at the front of the church. Over the years quite a number of people have tripped and fallen in this area. At a recent Parish Council Meeting; it was decided that something should be done to avoid future accidents. The Property Committee will be bringing forward suggestions on how this can be rectified. An architect will be consulted early in the New Year to help the committee and council come up with a plan. Also in consideration is the replacement of the current Altar.

Improved lighting in front of the church is also being considered.

At this time; I was like to thank all the volunteers who helped us to maintain the church property over the past year. Your help was very much appreciated.

Ken Conrad

## September Festival 2008

Anyone who has seen the excitement of the line-up of people waiting for the gate to open with the smell of the onions being fried and the countdown to 10 o'clock, won't soon forget it - it is something to behold!

September fest 2008 was very successful again this year both from the financial side as well as reaching out into our community to make people aware of St. John's in Cobble Hill. This would not be possible without the dedication of the parishioners of St. John's who continue to donate items, bake and give of their time. There continues to be certain venues that literally require year long dedication to get the job done; these being yard sale, silent auction, clothing and books. To these co-ordinators goes our special thanks.

Our committee continues to try to come up with new ideas to keep the fair fresh. Due to the aging of our volunteers we will endeavour to find ways to make it easier to do the set up and take down. This year we again had students from Brentwood College to help with the take down. We hope to have at least one new bbq of our own for next year enabling us to eliminate having to move these heavy items by truck as well as ensuring a hygienic cooking platform for the public.

In closing I would like to thank the September Fest committee, all the venue volunteers and the people who did some extra cleanup, baking or other job to ensure the success of the fair. Thank you.

Respectfully submitted,  
Yours in Christ,  
Bob Dowker

## Stewardship Report

The Stewardship Committee was quite active in 2006, “rested” in 2007, and was recalled at the beginning of 2008. Encouraged by the able leadership of our new Congregational Development Officer *The Rev. Dr. Nicolosi*, and mindful of what worked well and what didn’t in past years, this committee planned activities in 2008 that we thought would best highlight the strengths of St. John’s Church, as well as bringing to the attention of the congregation how we fund all that happens at our church.

We decided that “May” would be Stewardship Month at St. John’s. To prepare for this month much work needed to be done in a short period of time. In order to highlight “time and talent” we decided to host a neighbourhood gathering which we called “St. John’s Open House and Tea.” This event took place on a gloriously sunny Saturday - May 31 – and the event ran from 11am to 2pm. Both our parishioners and our neighbours were invited to attend, and we were thrilled to see so many new faces. Advertising (ad and article) was placed in the South Cowichan News magazine. The purpose of the day was to showcase St. John’s – our people, our 36+ active ministries, our talented parishioners, our beautiful facilities and grounds – our spirit! A light lunch was served – donated by our parishioners. Entertainment included *Aleesha Norton, Eve Daniell, Gregg Perry* and *Ken Lavigne*. Tables displaying the activities of our ministries were set up in the hall, with our parishioners available to answer questions and distribute information. Tours were given in our historic cemetery – thank you *Elizabeth Coulter* for leading these tours. The day was a great success, at least two new families joined the parish after attending this event, and I’m sure this day will become an annual event at St. John’s. In addition to the members of the Stewardship Committee I thank *Sarah Conrad, Margaret and Jim McBride, and Lynn and Phil Mills* for their work in helping to make this day happen.

In order to highlight “how we financially support St. John’s Church” we decided to create an attractive booklet entitled “Celebrating our Community.” We divided all that happens at the church into four categories: The Warmth of our Community; The Generosity of our Parishioners; The Beauty of our Property; and The Excellence of our Leadership. Each section listed what we do, who is involved (volunteer and/or paid staff) and how we pay for it all. I sincerely thank *Neville Tate* for the care he took in taking the photos for this booklet, *Lois Morrow* who ably wrote the text, and *Ken Norton* who assisted me in looking at all of the details.

Inserted into the booklet was a response card, and Scott invited all parishioners to fill out this card and return it to him. Scott received response cards from approximately 20 families. We received some negative feedback with regard to one of the questions on the card, and the committee will review the content of the response cards, and indeed all the stewardship activities, in the coming year.

Preaching on Stewardship in the month of May was done by parishioner *Tony Turner* who shared his personal response to the invitation of stewardship; *Gary Nicolosi*; and our Rector *Scott*.

The mandate of the Stewardship Committee is to provide opportunities for the congregation to reflect on how we are individually called to be responsible and life-giving stewards of all that we have received. I believe that this committee met this mandate in 2008 and thank them for their thoughtful work and dedication. Members included *Vivienne Hockett, Adrian Rees, Ken Conrad, Mike Piddington, Scott Pittendrigh, Neville Tate, John Saunders, Tony Turner, and Ken Norton*. If you would like to join this committee in 2009 please contact me.

Sarah Donnelly  
Chair, Stewardship Committee

## Sunday School Report

This past year of gathering, teaching, sharing with, and celebrating with our young people through the Sunday School has been, as always, a blessing and ever-a-learning experience for those who have volunteered.

Volunteers have been multiple over that time and in various helpful roles. Obvious rolls are those of the **teachers** but others include **organizing of the teachers, communication with parents, musical direction** with instrument and voice, **Christmas Pageant choice and leadership** and the adults and teen **volunteers to run pageants or musical presentations, costume assessing, gathering and making** to name a few.

Barb Norton has carried the organization of the Sunday School for several years. She officially resigned she kindly called meetings, made phone calls and pulled us together to ensure special occasions have been covered right up to the summer. Since no one has come forward and we have just been winging it to see what will come.

Jean Van Dyke, Linda Wheeler, and Jennifer Perry have taken the lion's share of teaching time for the pre-school and primary grade classes last January to June with George Power stepping in this Fall while Linda Wheeler takes a rest. This year we have been able to put the two classes together on occasions of a teacher unable to come and sometime when there was only one in one of the classes.

Mary Moore and Lori Fasullo have often gone out during the sermon time with the teens to study and share together.

Music has been another important area of learning for the children. Each week, after leaving the church service, the children have gathered in the hall to pray for each other and Sumati (our foster child), gather offerings for Sumati, and sing songs old and new which they have shared every few months in Church with the full congregation.

This past Easter, Jean Van Dyke created and directed the Children from the Sunday School in a presentation of the Easter Story, to help galvanize the story in a more meaningful way for the Children. She also pulled together a pageant for Christmas costumes and actors all lined up but, despite all efforts and preparation, the snow prevented practice time and presentation so we had to take this as guidance. We're ready for next year!

This summer, several people generously offered one or two Sundays to take all the children who came on the day. This gave the regular teachers a big rest from the time required to prepare lessons allowed them a chance to go to a full Church service and ensured that children had an age-appropriate focus during the sermon. A big thank you to all those who came forward.

In summary, this year's Sunday School Activities were less numerous (we didn't have a water or other extra mission project, music presentations were fewer, and birthday cakes were for larger time periods). Attendance has been smaller, tending to be mostly preschool with only a few elementary and higher school age young people.

A flourishing Sunday School would seem to indicate promise of many young people growing up with a wealth of Christ centered spiritual and community tools for their whole life. This may well be a quiet season in the natural ebb and flow of Church life. But our sometimes-weary teachers are concerned as we look at the situation of lower attendance and limited numbers of teachers to keep all fresh.

The teachers will soon be regrouping to ask everyone to help us look at what we've been doing and not doing; at what families need and would rather do without. We hope the children and families will tell us how their time in our church school has really been. We'll look at the curriculum and everything we can think of. We'll need everyone's help.

Respectfully Submitted by: Jennifer Perry

## Welcoming Committee

Rev. Pittendrigh stated that his third goal for 2008 was "To welcome newcomers to St. John's in a more intentional way than we did in 2007". To this end, he requested that the committee meet monthly, that we produce a package of information to be given to new parishioners, and that we host a lunch and orientation for newcomers.

Except for the latter part of the year, we were able to meet once a month. The meetings depended on the availability of Scott, given his tight schedule. In December, we tried a "virtual" meeting, communicating via e-mail, with partial success. Not all of our members have daily access to a computer. One member received a printout package and others communicated verbally.

Sarah Donnelly worked her magic to produce an outstanding "Welcoming Package", an attractive folder with valuable information that any newcomer might want. We give these out to those who have expressed an interest in joining the parish, and to the people who attend our Newcomers' Lunches.

We hosted one lunch and orientation for a large group of newcomers in June of 2008. They all found it a valuable exercise; getting to know one another, and meeting the people who make our parish work. Another lunch is planned for the end of January 2009. Our aim is to have two of these events a year, which will reduce the numbers of participants each time.

Early on, the committee decided that our mandate began once newcomers entered the door. First contact is therefore the greeters and sidespeople at every service, and we consider them to be our most important resource to meet and identify newcomers. Sarah Donnelly reworked their nametags, and they have been encouraged to wear them.

Our first welcoming brochure was an inexpensive plain white folder. Sarah has since given them a shot of pizzazz, and they are now accompanied by a matching envelope in heavy buff paper. The envelope can be used by visitors and others who wish to make a tax deductible donation, but who do not have an envelope number or direct debit account. The brochures were to sit on the backs of the pews, in a special "pew pocket". Unfortunately, our first attempt to have these made met with a loss when the fabricator went bankrupt. Another person to build them has not yet been found.

As in past years, photographs of Parish Council members are now displayed in frames on the wall of our hall, along with the latest council meeting minutes. We will strive to keep the information here up to date.

Revamping the weekly service leaflets is a possible future project. We hope to have separate leaflets for each service, complete with appropriate prayers, etc. As the church moves in to another phase in it's growth, we may use new technology to replace /reproduce the leaflets, or it may become the responsibility of another person.

Christmas prayer cards were ordered from the Canadian Bible Society, and became a new addition to our Christmas services this year. These were meant to be a gift our parish families. Our members will discuss how they were received, and whether this could become a regular project.

Since the church purchased a video camera, Ken Norton has been making a video of our special occasions and important events. The resulting DVD could become a part of future welcoming events.

To conclude this report, I wish to thank all of our members; Scott and Sarah, Mary Jickling, Janet Power, Lyn Wilke, Vivienne Hockett and Shirley Hardy. In person and by printed communication, they all contributed to whatever we accomplished in 2008.

Respectfully submitted,  
Jean van Dyk, Chairperson

## Financial Overview – 2008

Each year, as we review the progress and financial position resulting from the previous year's activities we carry with us the hope and expectation that our financial position will be sufficiently positive that the established programs will continue with strength and the anticipated new areas of endeavour will be able to be established and supported to fruition.

Last year the Stewardship Committee and the Rector established proposed a 5% increase as a target for the parish's financial growth. In fact, we ended the 2008 year with an overall increase of 7% in giving. Contributions to the operating costs of the parish increased by 8.4% and offerings directed towards missions and outreach increased by almost 15%. Fortunately, operating costs were down by 6% and personnel costs increased by a mere 0.5%. Capital costs however, ballooned by almost 300%.

It must be noted, however that a significant part of the increase in revenue was due to several large offerings that were "one time" contributions so should not be anticipated on a regular basis. Without these generous contributions the total offerings would have increased by a little over 1% only.

As in previous years the Christmas and Easter offerings along with 25% of the September Festival revenue were directed towards outreach activities – this totalled \$30,500, or an amount equal to 13.25% of our operating costs – our target is 15%. Extremely challenging winter weather over Christmas 2008, may have impacted the Christmas offering to some degree.

Several major projects were completed this year to enhance the material aspects of St. John's facilities. A large motorized screen was installed in the church, acoustical (sound deadening) insulation was installed in the hall and the roof of both church and rectory were cleaned and treated with moss remover – each of these projects was completed with the benefit of a significant individual donation being directed to each. The vestments and tapestries project was brought almost to completion this year with an additional \$1,800 contributed through many individual donations and the donation of the labour involved in their design and production of over \$2,500.

Over recent years St. John's has been attempting to improve its environmental footprint through recycling and energy conservation strategies. This year a major commitment of almost \$20,000 was directed towards the installation of two high efficiency heat pumps to provide heat (and summer cooling) for the church and hall. While providing more reliable heat sources these pumps will also remove the parish's dependence on fossil fuels completely (other than gas for the lawn mower!).

Overall, I believe we can assess 2008 as a successful year from a financial perspective. I am pleased to be able to present the 2008 Income and Expenditures Statement.

Ken Norton, Treasurer

## St. John the Baptist – Income and Expenditures Statement - 2008

### INCOME

#### OPERATING ACCOUNT

Offerings:	Envelope	\$170,736.72
	Open	\$5,511.73
Rentals		\$17,840.50
September Festival		\$16,760.67
Donation - Greinke foundation		\$4,000.00
Funerals/Weddings		\$4,250.00
Donation - Faye Muskoby - Tapestries		\$2,595.00
Fund Raising		\$2,267.15
Bank Interest		\$1,136.88
Flowers - Lilies/Poinsettias		\$1,087.00
Miscellaneous		\$354.14
Donations - Altar Guild - Cruets		\$562.64
Donation - Barbecue		\$500.00
Donation - Hall accoustics		\$500.00
Loan repayment		\$500.00
Synod - ACW Catering		\$360.00
Youth		\$260.00
Calendars - ACW		\$240.00
Photocopying		\$201.17
Sunday School		\$166.92
Envelope Costs		\$115.00
Samaritan's Purse donations		\$173.00
ALPHA Program		\$50.00
<b>Sub total - Operations</b>		<b>\$230,168.52</b>

#### TRUST ACCOUNTS

Mission/Outreach		
P.W.R.D.F.		\$8,002.51
Eldoret Health Centre		\$5,730.25
CMS Food Bank		\$3,433.15
El Hogar - Donations		\$2,710.00
Christmas Offering		\$2,679.30
Easter Offering		\$1,746.25
Outreach - Not designated		\$1,645.00
A.C.T.S		\$1,192.50
Save the Children Fund		\$1,005.00
Bursaries - ACW Donation		\$600.00
Donation - Discretionary fund - ACW		\$500.00
Discretionary Fund		\$325.00
Council of the North		\$262.27
Roger Steven		\$245.00
Anglican Appeal		\$195.00
CARE Canada		\$140.00

Altar Guild	\$60.00
AIDS Pins	\$35.00
Threshold Housing	\$20.00
Maurice	\$10.00
<b>Sub total - Outreach</b>	<b>\$30,536.23</b>
<b>Other</b>	
Lavigne Concert	\$4,149.30
Memorial Donations	\$3,914.85
Car Loan	\$1,260.00
<b>Sub total - Other</b>	<b>\$9,324.15</b>
<b>Total - Trust Account</b>	<b>\$39,860.38</b>
<b>CAPITAL ACCOUNT</b>	
Investment Income	\$8,097.69
Capital - Building Fund (Offerings)	\$4,184.70
Paraments/Vestments	\$1,799.00
<b>Sub total - Capital</b>	<b>\$14,081.39</b>
<b>CEMETERY ACCOUNT</b>	
Cremation Plot - Non Parish	\$1,600.00
Grave space - Non- Parish	\$2,175.00
Cremation Space - parish	\$475.00
Grave space - parish	\$2,100.00
Long Term Maintenance	\$195.00
Open/Close costs	\$750.00
Care	\$5.00
<b>Sub Total - Cemetery</b>	<b>\$7,300.00</b>
<b>TOTAL INCOME - All sources</b>	<b>\$291,410.29</b>

## EXPENDITURES

<b>OPERATING COSTS</b>		
Synod	Apportionment	\$21,834.96
Utilities:	Fuel Oil	\$3,547.60
	Telephone/Internet	\$3,132.80
	Hydro	\$2,803.66
	Alarm Service	\$880.80
	Propane	\$348.19
	Garbage Removal	\$107.10
O&M	Taxes	\$5,640.22
	Maintenance - Building	\$4,342.74
	Insurance	\$3,213.00
	Janitorial Supplies	\$2,256.52
	Maintenance - Grounds	\$257.50
	Maintenance - Rectory	\$161.28
	Church Supplies	\$5,943.27
	Photocopying	\$3,116.87
	Office Supplies	\$2,738.33
	Advertizing	\$2,239.52
	Hospitality	\$1,554.74
	Clergy/Deanery Costs	\$520.35
	Banking	\$426.76
	Miscellaneous	\$337.23
	Furniture/Equipment	\$309.56
	Petty Cash	\$300.00
Other	September Festival	\$2,461.42
	Special Events	\$1,192.82
	<b>Sub total - Operations</b>	<b>\$69,667.24</b>
<b>PROGRAMS</b>		
	Sunday School	\$1,751.96
	Education/Training	\$687.00
	Bursary	\$670.00
	ALPHA Program	\$503.75
	Welcoming Committee	\$427.87
	Stewardship Committee	\$407.80
	Program Materials	\$315.19
	Choir/Music	\$247.93
	Parish Council	\$180.00
	Youth	\$162.60
	<b>Sub total - Programs</b>	<b>\$5,354.10</b>

**PERSONNEL**

Rector's Stipend	\$65,515.56
Housing allowance	\$15,600.00
Admin. Salary	\$18,507.33
Music Director	\$7,942.08
Priest Assistant Contract	\$6,831.31
Janitorial Services	\$4,889.86
Payroll expenses	\$4,351.78
Receiver General, Parish costs	\$1,898.04
Relief Clergy ~ Honoraria	\$950.00
Weddings/Funerals	\$900.00
<b>Sub Total - Personnel</b>	<b>\$127,385.96</b>
<b>TOTAL - Operations Expenses</b>	<b>\$202,407.30</b>

**TRUST ACCOUNTS**

Mission/Outreach	
PWRDF	\$8,965.78
El Hogar - Sponsorships/Donations	\$4,345.00
Eldoret Health Centre - Kenya	\$4,030.00
CMS Food Bank	\$3,433.15
A.C.T.S.	\$2,074.09
Camp Columbia	\$2,000.00
Rector's Discretionary Fund	\$1,100.00
Save the Children Fund	\$1,005.00
Lunch on Clements	\$881.59
The Mustard Seed	\$881.59
N.C.C. Chaplaincy	\$535.86
Council of the North	\$401.89
Our Place Society	\$401.89
Precious Jewels	\$373.12
General Synod (Amazing Grace)	\$262.27
Anglican Appeal	\$195.00
Canadian Bible Society	\$150.00
CARE Canada	\$60.00
Threshold Housing	\$20.00
Miscellaneous	\$20.00
<b>Sub total - Outreach</b>	<b>\$31,136.23</b>

**Other**

Lavigne Concert	\$4,394.30
Car payments	\$1,260.00
Memorials	\$1,864.85
ACW	\$2,010.00
Altar Guild	\$110.00
<b>Sub total - Other</b>	<b>\$9,639.15</b>
<b>TOTAL - Trust Accounts</b>	<b>\$40,775.38</b>

**CAPITAL ACCOUNT**

Capital Improvements	\$23,454.83
Parameters/Vestments	\$4,354.54
Capital Equipment	\$2,988.24
<b>TOTAL - Capital</b>	<b>\$30,797.61</b>

**CEMETERY ACCOUNT**

Open/Close costs	\$900.00
Maintenance	\$712.88
<b>Total - Cemetery</b>	<b>\$1,612.88</b>

**TOTAL EXPENDITURES -  
All Areas**

\$275,593.17

**Summary: December 31, 2008****Bank Balance, Dec 31, 2008**

\$85,048.70

Less Uncleared cheques

\$25,763.37

Less Liabilities (vacation pay)

\$904.95

**Balance****\$59,585.33****Investment Account**

Royal Bank Shares

Book Value

\$3,480.00

31-Dec-09 Est. Value

\$3,610.00

**Capital Investment (Giesen Trust)**Capital  
(estimate)

\$165,000.00

Invested with Diocesan Consolidated Trust Account

## Report of the Budget Committee

During the preparation of the budget the following points were considered and are recorded here for the information of Parish Council and Vestry and for the awareness of those whose involvement in parish administration and Ministry may have financial implications.

1. The recent and ongoing global and Canadian financial situation is of concern to all and especially those for whom savings and investments may be significantly impacted by recent events. The point was made that this reality must be considered before contemplating any significant expenses or planning major projects that might place an increased financial burden on parishioners. Thus no major projects were recommended by the Committee within this budget.
2. Personnel costs reflect the 2.8% annual increase which has been recommended by the Diocese for the incumbent's salary scale. All other staff rates of pay have been increased by a similar percentage increase. In addition, contributions to pension plans are also being included for the first time for eligible staff.
3. The Fair Share Assessment (Apportionment) has increased significantly over the 2008 amount. The amount of this annual assessment is based on the income for second previous year, i.e. assessment for 2008 based on income for 2006 less certain deductions such as capital improvements. The costs of the capital improvements to the hall that were undertaken in 2006 (\$80,000) resulted in a reduction in our apportionment in 2008. The 2009 assessment, based on our income for 2007 that does not include similar offsetting capital expenditures, will reflect the normal 16.5% assessment on income.
4. The Parish Council has been working on parish growth as a goal for St. John's Cobble Hill. To date Council has reviewed our Rector's hours and job description and undertaken work on identifying Parish priorities. In this process the need to expand staffing at St. John's to include a program/pastoral assistant has been identified. Parish Council requested the amount of \$15,000 be included in the budget for 2009 to address this need. The scope and timing for the introduction of this position would be defined and posted by the 2009 Parish Council.
5. It is recognized that the September Festival continues to be a major parish event requiring the commitment and intense involvement of many parishioners for both preparation and clean up. The matter of moving tables has been a continuing challenge and it is recommended that the request for 20 more tables be supported. In addition, the acquisition of satisfactory barbeque equipment is important for both September Festival and for other parish events (Parish Picnic) and thus the approval of the request for \$500 is recommended. This would supplement an existing donation of \$500 targeted towards the purchase of barbeque equipment. Other routine expenditures for September Festival, i.e. rentals, waste management, equipment, tent purchases should fall within the usual budgeted amount of \$1000 for September Festival.
6. Hydro costs for the operation of the new heat pumps will remain a mystery until sufficient time has elapsed for consumption to be assessed accurately. However, the expected increase in this cost should be more than offset by the zero cost of fuel oil.

7. The Committee noted areas where 2008 expenditures had increased over previous years or were over the annual budget. In an attempt to “hold the line” on increasing costs, targets were set at conservative levels following discussion. The following are such areas:
  - a. Church supplies - the category includes many of the consumable items used regularly in church programs such as candles, bulletins, communion wine, wafers, specialty printing, minor equipment items, etc.;
  - b. Office supplies – the category includes printing cartridges and toner, software and licences, miscellaneous office supplies;
  - c. Paper and photocopying costs – an average of 10,000 copies per month were produced in 2008;
  - d. Phone and internet usage - although 2008 costs were within budget the Committee suggested that other service providers be approached to determine if these costs might be reduced (without any loss in service level) - newly available services, digital phone and bundled packages may result in savings.
  
8. The revenue from the lease of the Hutchinson Road property is listed at the increased amount of \$3,000 even though no formal agreement on this has been reached to this date.

The Budget committee included Lyn Wilke, Adrian Rees, Rod McIntosh, David Indge and Ken Norton

**St. John the Baptist – Proposed Budget for 2009**

Budget Items	Budget 2008	2008 Actual	Proposed ~ 2009
<b><u>EXPENDITURES</u></b>			
<b><u>1 Programs</u></b>			
1.1 Alpha	\$900.00	\$503.75	\$0.00
1.2 Sunday School	\$1,500.00	\$1,751.00	\$1,200.00
1.3 Youth	\$500.00	\$162.60	\$500.00
1.4 Choir/Music	\$500.00	\$247.93	\$500.00
1.5 Program Materials	\$1,000.00	\$315.19	\$500.00
1.6 Communications/Parish Newspaper	\$600.00	<i>Included in Photocopying</i>	\$300.00
1.7 Training/Education/Conferences	\$2,000.00	\$687.00	\$2,000.00
1.8 Hospitality	\$700.00	\$1,554.74	\$1,500.00
1.9 Family Ministry	<u>\$5,000.00</u>	<u>\$0.00</u>	<u>\$2,500.00</u>
	<b>\$12,700.00</b>	<b>\$5,222.21</b>	<b>\$9,000.00</b>
<b><u>2 Personnel</u></b>			
2.1 Rector	<i>Stipend, as per Diocesan scale</i>		
	\$49,945.00		
	<i>Benefits</i>		
	\$16,719.00	\$65,515.56	\$68,957.00
	<i>Housing allowance</i>		
	\$15,600.00	\$15,600.00	\$15,600.00
2.2 Relief clergy	\$1,000.00	\$950.00	\$1,000.00
2.3 Priest Assistant - 24pp x 30hr. x \$16.50	\$13,000.00		\$14,680.00
2.4	<i>Priest Assistant Travel</i>		
	\$1,000.00	\$6,998.33	\$1,000.00
2.5 Parish Admin. - 24pp x 40hr. x \$15.30 + benefits	\$16,000.00	\$18,339.48	\$16,431.00
2.6 Music Director -110 services x \$69.50 + benefits	\$8,300.00	\$7,942.08	\$8,525.00
2.7 Janitorial - 24pp x 16hr. x \$14.00 + benefits	\$6,000.00	\$4,889.86	\$5,987.00
2.8 Pastoral Assistant - Interim position			\$15,000.00
2.9 Payroll costs		<u>\$6,249.26</u>	<u>\$5,000.00</u>
	<b>\$127,564.00</b>	<b>\$126,484.57</b>	<b>\$152,180.00</b>
<b><u>3 Operating</u></b>			
3.1 Fair Share Assessment - 12 x \$2787.00	\$21,834.00	\$21,834.96	\$33,444.00
3.2 Photocopying	\$3,000.00	\$3,116.87	\$3,500.00
3.3 September Festival - expenses	\$1,000.00	\$2,211.57	\$1,000.00
3.4 Purchase of tables and Barbeque			\$1,700.00
3.5 Church Supplies	\$3,750.00	\$5,943.27	\$5,000.00
3.6 Office Supplies	\$2,000.00	\$2,738.33	\$3,000.00
3.7 Parish Council	\$300.00	\$180.00	\$500.00
3.8 Advertising/Promotion	\$2,000.00	\$2,239.52	\$2,000.00
3.9 Utilities phone/internet	\$3,500.00	\$3,132.80	\$3,000.00
3.10 Propane	\$500.00	\$348.19	\$400.00
3.11 Hydro	\$2,200.00	\$2,803.66	\$4,000.00
3.12 Taxes	\$2,000.00	\$5,640.22	\$3,500.00
3.13 Insurance	\$3,000.00	\$3,213.00	\$3,300.00
3.14 Alarm Service	\$1,300.00	\$880.80	\$900.00
3.15 Janitorial supplies	\$1,500.00	\$2,256.52	\$2,000.00
3.16 Garbge disposal/Recycling	\$200.00	\$168.10	\$200.00
3.17 Maintenance Church/Rectory	\$2,000.00	\$4,491.70	\$4,000.00

3.18 Maintenance/Grounds	\$1,500.00	\$269.82	\$500.00
3.19 Furniture & Equipment	\$2,000.00	\$309.56	\$2,000.00
3.20 Misc - Banking, WCB, deanery, etc.	\$800.00	\$1,284.34	\$1,000.00
3.21 Others	\$1,750.00	\$900.00	\$1,000.00
3.22 Stewardship Committee		\$407.80	\$300.00
3.23 Welcoming Committee		<u>\$427.87</u>	<u>\$800.00</u>
	<b><u>\$56,134.00</u></b>	<b><u>\$64,371.03</u></b>	<b><u>\$77,044.00</u></b>

#### **4 Trust Accounts**

4.1 Honoraria Weddings/Funerals	1000	\$900.00	\$1,000.00
4.2 Bursaries	500	\$670.00	\$500.00
4.3 Outreach/Mission Programs @ 15%	\$27,000.00	\$31,136.23	\$34,500.00
4.4 Memorials	\$1,000.00	\$1,864.85	\$1,000.00
4.5 ACW, Altar guild	<u>\$500.00</u>	<u>\$2,120.00</u>	<u>\$500.00</u>
	<b><u>\$30,000.00</u></b>	<b><u>\$36,691.08</u></b>	<b><u>\$37,500.00</u></b>

#### **5 Capital Expenditures**

5.1 Equipment/Software - A/V, Office, etc	\$3,000.00	\$2,988.44	\$2,000.00
5.2 Paraments, vestments	\$2,500.00	\$4,354.54	\$500.00
5.3 Capital Improvements	\$1,000.00	\$23,454.83	\$1,000.00
5.4 Printer costs	\$500.00	Included in Office supplies	\$500.00
5.5 Software upgrades	\$500.00	Included in Office supplies	\$300.00
5.6 Storage space	<u>\$4,000.00</u>	<u>\$0.00</u>	<u>??</u>
	<b><u>\$11,500.00</u></b>	<b><u>\$30,797.81</u></b>	<b><u>\$4,300.00</u></b>

#### **TOTAL**

**\$280,024.00**

#### **REVENUE**

##### **1 Operations**

1.1 ALPHA program	\$200.00	\$50.00	\$0.00
1.2 Open	\$8,000.00	\$5,511.00	\$8,000.00
1.3 Envelopes (140 env.x \$24 x 52)	\$158,000.00	\$170,736.00	\$175,000.00
1.4 Hall/Church Use	\$5,000.00	\$4,640.00	\$5,000.00
1.5 Rectory Rental	\$13,200.00	\$13,200.00	\$13,200.00
1.6 Interest	\$1,500.00	\$1,136.00	\$1,000.00
1.7 September Festival	\$12,000.00	\$16,760.00	\$12,000.00
1.8 Donations/Bequests	\$3,000.00	\$5,062.00	\$3,000.00
1.9 Funerals/Weddings	\$1,500.00	\$1,476.00	\$1,500.00
1.10 Miscellaneous	\$1,500.00	\$5,579.00	\$1,500.00
1.11 Hutchinson Road lease	\$1,200.00	\$1,200.00	\$3,000.00
1.12 Fund Raising		<u>\$2,267.00</u>	<u>\$2,000.00</u>
Other			
	<b><u>\$205,100.00</u></b>	<b><u>\$227,617.00</u></b>	<b><u>\$225,200.00</u></b>

##### **2 Trust Account**

2.1 Outreach/Missions	\$27,000.00	\$31,136.00	\$34,000.00
2.2 Memorials	\$1,000.00	\$3,914.85	\$1,000.00

2.3 Miscellaneous	\$1,000.00	<u>\$1,970.00</u>	\$1,000.00
2.4 Shawnigan Trust - amount to be determined			<u>\$4,000.00</u>
<b>Total Revenue - Trust</b>	<b>\$29,000.00</b>	<b>\$5,884.85</b>	<b>\$40,000.00</b>
<b>3 Capital</b>			
3.1 Offerings	\$5,000.00	\$3,929.20	\$5,000.00
3.2 Giesen Trust	\$8,500.00	\$8,097.69	\$8,000.00
3.3 Vestments		\$1,799.00	<u>\$200.00</u>
	<b>\$13,500.00</b>	<b>\$13,825.89</b>	<b><u>\$13,200.00</u></b>
<b>TOTAL</b>			<b>\$278,400.00</b>

## Nominations 2009

*The Canons require that there be a meeting of the parishioners (called the Vestry) for electing officers. (Canon 7.9)*

The following persons have been nominated for the positions identified. Names are listed in alphabetical order, as necessary, and incumbents are identified with an asterisk (\*)

### **Church Wardens**

*...there shall be two churchwardens selected from the communicants, one to be appointed by the incumbent and one to be elected by the parishioners, provided that, if the incumbent declares a desire to waive the incumbent-s right of appointment, both the churchwardens shall be elected by the parishioners. (Canon 7.10 a)*

**Rector's Warden** (1 position)  
**People's Warden** (1 position)

Appointed: *Adrian Rees*  
Nominated:

### **Synod Delegates**

*The Lay Delegates shall be elected at the Annual Vestry Meeting of the parishioners and they shall continue in office until others are elected. At the same time and in the same manner an equal number of substitutes ... may also be elected. (Constitution of Synod - Article V)*

#### **Synod Delegates**

three positions: Nominated: *Ken Conrad\**  
*Janet Power*  
*Gregg Perry\**

#### **Alternate Synod Delegates**

three positions: Nominated: *Hazel Quinton*  
*Ken Norton*  
*Geraldine Wilson*

### **Council Members**

*In every parish there shall be a parish council elected from and by the parishioners of not less than three nor more than twelve in number. (Canon 7.11 a.)*

#### **Council Members**

Nominated:  
*Sandy Austin*  
*Margaret Haley*  
*Shirley Hardy\**  
*David Indge\**  
*Rod Macintosh\**  
*Eileen Mais\**  
*Margaret McBride*  
*Lynn Mills*  
*Ken Norton\**  
*Lyn Wilke\**