



North Glenora Community League  
13535 109A Avenue  
Edmonton AB T5M 3Z4  
Telephone: (780) 452 6610

NORTH GLENORA COMMUNITY LEAGUE  
EXECUTIVE MEETING MINUTES OCTOBER 18, 2005  
HELD AT COMMUNITY HALL

PRESIDENT: Michel Diotte                      ACTING FOR SECRETARY: Agnes Brennan

1. Meeting called to order at 7:10 P.M. with quorum established.

2. Regrets: Harvey Humbke, Andrea Laurie, Micia Kawulka, Brian Oldegbers, C'Anne Robertson  
Present: David Beckman, Marg Bowler, Agnes Brennan, Bev Dietrich, Michel Diotte, Marg Fokkema, Donna Jackson, Marge Lilley, Bill MacDonald, Corwin McCullagh, Karen McLachlan, Barry Mohl, Marg Pratley

Guest: Angela Turner, CRC Michel announced that Cole Pederson was to come to the meeting at some point

3. Moved by Corwin and seconded by David that the agenda be approved as circulated.

Moved by Donna and seconded by Barry that the minutes of Sept. 20/05 meeting be approved.

4. Financial Requests

Angela stated she had a bill for \$126.00 for a fun bag from June 28/05 and asked if it had been used. No one knew. So she took the bill back to check.

David said there had been a bill from EPCOR for \$3500.00 for a light pole on the ice that had rotten due to watering. They said it was our responsibility to pay this; and as they were threatening to cut off out power the bill was paid. It was felt this should be checked out. Angela said she had never heard of it happening. It was decided that EPCOR should have a letter.

5. Business

EFCL's meeting at our hall on the 24 Oct. Michel says all okay. He, David, Donna, Pearl, Marg B, and Barry will all help.

David stated there were only 91 children enrolled in Coronation compared to 130 last year. There are 50 schools on the list of closures sometime soon. Coronation is on that list. People are changing to the Catholic School Board as they pay for busing and the Protestant doesn't. It's not good for the community when the playschool shuts down and enrollment is down in the public school. Everyone felt a joint forum should be held with all involved to bring this issue up. This should be in early January. School, community league, daycare, indoor playschool, and the school trustee should all be included. David said he would put together a proposal. Angela said she felt the City could arrange a facilitator.

6. REPORTS

A. President – Michel covered all above

B. PAST PRESIDENT – David felt his information had been covered.

C. 1<sup>st</sup> V.P. C-Anne absent

D. 2<sup>nd</sup> V.P. Karen – see report attached

E. TREASURER – Brian Absent – see report attached

F. SECRETARY – Michel stated that Micia asked that people have there reports in 1 week prior to the meeting either email or in her mail box. It was felt most people were still working at their various positions up till meeting date.

G. CARD REPORT – Agnes reported – thinking of you – Mrs. Joyce Gow; Get Well Jered Fokkema (hit by van), Milt Milley (surgery); Sympathy – Mrs. B. Hodges (loss of sister); Goodbye – Mr/Mrs. Al Halhead (leaving community after 50 yrs.); Baby Congratulations – Lori & Angus Mackay (baby boy); 60<sup>th</sup>. Anniversary – Mr.& Mrs. Andy Hall.



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- H. COMMUNITY SERVICES REPORT – Angela – distributed priceless fun, monthly minders and circulated the CE Annual Planning tool – add report

### COMMITTEE CHAIRS

- 1) Newsletter – Donna – see report attached.

Donna moved we buy 3 Community League Books to be used as required. Seconded by Marg F.	CARRIED
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- 2) Building & Grounds – Barry – says he requires more quotes regarding the skylight. Karen says she had handed one in for between \$1200.00 to \$1400.00. She was asked to check it out and forward the information to Barry. Closing the skylight would mean more light would be required. Marg P said the Plexiglas was coming off the glass bricks.
- 3) Daytime Contact – Marg B asked if we would hire the Barlow children for snow removal again. It was agreed we should. Turkey carvers are required. She will pay the dishwashers \$50.00. There have been 122 tickets sold. Chairs are being put up at 4:00 on Saturday. Help will be required to takedown.
- 4) Planning – Karen reported regarding her discussion with the home owners at 10808 – 139 St. Bill MacDonald's – additional report – said the DAB is Oct. 20 at 2:30. He will represent the community. He is going to put a series in the newsletter regarding the information on mature neighbourhoods, etc.
- 5) Hall Bookings – Bev reported the hall had been rented 5 times for a total of \$855.00. There had been no response from Yoga. The Wild Rose Fiddler Assn. would like to rent the hall on Thursday nights from 7:00 – 10:30 they would pay \$100.00 to \$150.00. Presently they are paying \$100.00 at Pleasantview and are moving, as they will not be allowed to dance there anymore.
- 6) 45 Plus – Marg P stated we made \$293.91 for concessions at the garage sale. Sept. 30 – potluck had 43 people; Oct. 28 is cards and games with cash bar. Agnes stated that Lena had asked 45+ to have concessions at Craft sale on Nov 18-19. We would like help from the executive.
- 7) Membership – Michel reported that Harvey said to date we \$5695.00 collected. There are 9 routes left to hand into to Dave Hill.
- 8) Sports – Corwin – says he had applied for a \$5,000.00 sports grant to support girl's hockey. He is going to send his report via e-mail. He wants to have a funpak of our own, using things like curling stones.
- 9) Historian – Marge had photos from the Central Lion's Sr. Choir, just not ready yet.
- 10) Neighbourhood Watch – had one call
- 11) Block Parents – Pearl Absent
- 12) Adult Programs - VACANT
- 13) Family/ Children Program VACANT
- 14) Playschool – there has been one call - it was suggested we check the insurance to see if we are paying for playschool.
- 15) Bingo – VACANT – See Treasurer's report – Bingo Report has been submitted.

NEXT MEETING DATE: November 1, 2005

Meeting adjourned by Marg F. at 9:00 P.M.

Written Reports attached



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## 2<sup>nd</sup> VP Report:

The process of opening the NG facility to outside rentals appears to be progressing smoothly. Any unforeseen circumstances have been dealt with readily. Please note that there will be some ripples (there always are in any new venture) but I believe that ultimately, the Board and residents of North Glenora will consider this a positive experience.

I spoke with the husband in the family who are planning the redevelopment of the house on 138 Street. He did reiterate to me that there were no plans to re-examine the house plan. Given the fact that N. Glenora has no plan of their own to deal with these situations other than relying on the Mature Neighbourhood Overlay and the fact that the surrounding residents initially signed off on the proposal, I concentrated more on mending "broken fences" so to speak; operating quite firmly from the belief that people are more important than things. It is my recommendation (and Bill and I have spoken about this), that if we as a neighbourhood hope to exert any influence in this area in the future, that a plan of our own be created and implemented which focuses on the general appearance of homes which are redeveloped in terms of how well we feel they will fit into the general character of our neighbourhood (admittedly a difficult proposition to administrate) as well as height limitations and site coverage recommendations.

It would also be prudent to involve all parties throughout any process. If dissention arises in the future over any planned redevelopment, the party applying for the permit should be included in all discussions from the outset. If they display a lack of interest for whatever reason, minutes from all meetings should be sent to them. In this way it may be possible to short circuit potential hostilities by demonstrating an open commitment to work together towards a solution by incorporating them as part of a neighbourhood "team".

**Karen McLachlan**

## Treasurer Report – October 18, 2005

- The McKinley Heating invoice for the furnace has now been paid. The old GIC in the Royal Bank for \$15625.01 was redeemed as well as the Scotia Bank GIC for \$13404.53 to help cover the cost. It was quite a challenge in transferring the funds and getting the GIC's redeemed. In the future, it would make things simpler to have everything in one, at the most 2 banks to avoid these kinds of hassles.
- I have transferred \$80000.00 in Casino funds deposited in August 2005 to a GIC at Royal Bank.
- STEP grant reimbursement claim has been filed as of September 21/05 even though it was due only Oct.31/05.
- Alberta Gaming and Liquor report for Bingo Funds has been filed and sent away. This report was a few days late in getting out. The report for Casino funds is also due on November 7/05 and I'm currently working on it.
- Everything has been caught up on my end. Financial statements for September will be done as soon as the bank statements come in this week. August statement produced as Michel requested.
- Setup for automatic debit payment out of BINGO account; (TD Bank) should eventually move to a general account:
  - Telus
  - ATCO Gas – Hall & Rink
  - EPCOR – 3 bills (Rink, grounds & hall)
  - Maxcom



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## **Grant letter submitted by Corwin regarding the Girls' Shiny Hockey Program:**

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13535 109 A Avenue  
Edmonton AB  
T5M3Z4

202-2197 Riverside Drive  
Ottawa, Ontario  
K1H 7X3

September 15, 2005

To Whom It May Concern:

The residents of my community have expressed genuine interest in expanding the drop in shiny program that operates at our local rink during the winter months. This two hour a week program has traditionally served boys from 6 to 12 however it is our intention to increase the number of female participants by providing qualified coaching and ice time without boys present.

North Glenora is an older community with mixed demographics. The majority of low income families live in housing close to the community league and rink. The increasing costs of participating in organized hockey are beyond the means of many families who either do not own a vehicle or lack the financial resources. Opportunities for girls have increased dramatically over the last five years. We feel that girls who would enjoy the sport recreationally should have the same chance.

It is hoped that True Sport will support the expansion of our Shiny Hockey Program with a five thousand dollar grant. With this support our community league will be able cover expenditures associated with recruiting certified coaches, it is our plan to provide for several honorariums for female university students with an interest in community development and coaching. Although the program will be drop in and unstructured there a component of the program will incorporate skill development so competence is experienced. There are also costs associated with promoting the program and the purchase of helmets for children who cannot afford one. This program will focus on creating a safe and supportive environment to which girls can fully enjoy the sport.


The benefits of this program would be significant from a community development perspective. Girls between the ages of six and twelve would be able to play in a supportive and safe environment where they could build their self esteem and competence in the sport. This initiative would also create one more option for recreational activities in the area that would address the barriers to participation that exist in so many formally organized sports which could undermine the motivation of youth to participate.

I have spoken to Howie Draper, head coach of the University of Alberta Pandas hockey program, and Jim Harvey, general manager of The Brick Sports Central, a local organization that provides skates to kids who need them, and both individuals have agreed to support the program in whatever way they can. The City of Edmonton is also interested in providing administrative support. U of A athletes will provide important female role models for girls who aspire to be student athletes later in life. It is also our goal to promote this opportunity to other community leagues that border North Glenora so as many girls in the area benefit from this project.

All funds would be spent wisely and with good governance. A financial audit and final report would be forwarded to you at the conclusion of the program.

If you have any questions please do not hesitate to contact me.

Best regards,

  
Corwin McCullagh, Sports Chair- North Glenora Community League



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## **PUBLICITY REPORT – OCTOBER 18 2005 – Donna Jackson**

1. The drafted November newsletter will be circulated. An item of interest is the ad we will be running to hire the rink caretaker for the winter. I will be placing the ad on the front page in hopes we can attract someone fairly quickly - before the snow flies....
2. The ad for the Treasurer Position will also run again.
3. The ad for the Craft Sale will run again.
4. I have drafted a letter to the City c/o Angela Turner stating our support of the Summer Playground Leaders being put on City of Edmonton payroll for Michel to sign.
5. During the summer, I noted that a book "Edmonton's Urban Villages: The Community League Movement" authored by Ron Kuban is available and EFCL stated on their website that all community leagues would be receiving a complimentary copy of this new publication. Have we seen our copy – should we try and purchase a couple extra copies for Volunteer Appreciation gifts (\$24.95 from the EFCL Office).
6. We have secured 2 full pages of advertising from CBI Physiotherapy and Rehab at Westmount. They have made a special request for the back page and will pay a total of \$350.00 for the premium placement and cost of two pages. This almost covers the cost of the entire issue.
7. Marge Lilley, Marg Pratley, Bev Dietrich and I met at the hall on October 3 to take pictures and discuss the inner workings of the hall. I drafted up the text for the Hall Guidelines document and gave it to Marge for her to match up pictures and complete taking pictures of the hall amenities that we missed that evening. This document will become part of the Hall Guidelines Binder to be placed in the Hall as reference for renters and NGCL member volunteers at league events.
8. We would like to secure a list of supplies (and quantities) usually purchased for Concessions, Turkey Suppers and Pancake Breakfasts, BBQ's. Perhaps Marg Bowler and 45 Plus would be willing to submit some of this information from previous experience. This valuable information will become another appendix to be reviewed and updated as required.
9. I have also included an appendix that lists all known contacts for contractors, contacts, etc. that would be beneficial to have Buildings & Grounds complete as much as possible.
10. I have sent an email to the City of Edmonton requesting a date when we can expect statistics from the last Census. They have advised this will be posted on October 17<sup>th</sup> so we will have the latest data to include in the appendix for the Manual.
11. I have started rewriting the position descriptions but feel it will take some time to complete them all, so suggest we go ahead and publish the new Operations Manual without these and add them to the appendix as they are rewritten and approved.
12. Copies of all Newsletters have been placed in the office and arrangements have been made to have Rhonda VanHeyst (Distribution) place a copy of each month's issue in the office for filing. The Newsletter file case is on top of the Filing Cabinets in the office.
13. I have handed off the Operations Manual to Marge Lilley for proofing and editing. The Hall Guidelines section should be completed before we pursue publication.
14. We have to decide if we are going to contract the printing out to Lasertext or do it ourselves. The manual will probably top out at about 100 pages in length. I suggest we produce 25 manuals initially, a copy for each member of the Executive plus a few spares. We will need to purchase the following supplies:
  - 25 sets of numeric index tabs for the main sections
  - 25 sets of alpha index tabs for the appendices
  - 25 one inch 3-ring binders with front cover plastic insert for Cover Page



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- Cost of printing on 3 hole punched paper would be less than \$200.00
- Or with a couple of volunteers we could photocopy and compile on a Saturday or Sunday when the hall is free

15. C-Anne Robertson will not be available for this meeting but is following up on the requirements for our CFEP Grant submission now that the roof and furnace installations are complete and paid for. We believe we only need to submit the receipts and proof that our matching portion to the grant amount was in the form of cash and not volunteer hours or in-kind equipment/goods. C-Anne will place a call to the Lottery Corp to ensure we comply with their requirements. C-Anne also advised that the Step Grant paperwork was now complete and submitted.
16. The EFCL monthly newsletter has information sessions (copy below) regarding Hiring Employees vs Contract. Please note there is an information session regarding this subject on the Oct 25th as well as an Insurance Risk Management Workshop on November 7th.

Many community leagues will soon be hiring maintenance staff for their ice rinks. There are many things to consider when hiring someone either as a contractor or as a community staff person. Canada Revenue Agency and the Workers' Compensation Board have several indicators to determine whether the person is actually a contractor or an employee. Be sure that your league is familiar with the indicators before you enter into an employment contract. If it is determined that you are able to hire someone as a contractor, they will need to obtain their own WCB and liability insurance.

Corinne Pohlmann, Director of Provincial Affairs for the Canadian Federation of Independent Business, will be hosting an information session on the **Implications of Hiring Contractors versus Employees** on **Tuesday, October 25th from 7:30 - 9:00 pm**. Location TBA. She will be discussing the community league's role as an employer and penalties that may be assessed by Revenue Canada. If you are interested in attending this session please RSVP by Wednesday, October 19th

St. Paul Travellers Insurance Company and Aon Reed Stenhouse Inc. will be hosting a **Risk Management Workshop** on **Monday, November 7, 2005 from 7:00 - 9:00 p.m.** Location TBA. They will be discussing the issue of loss control - ways to minimize your risk and considerations when hosting community events. If you are interested in attending this session please RSVP by Wednesday, November 2nd.

**NORTH GLENORA COMMUNITY LEAGUE  
EXECUTIVE MEETING MINUTES - November 15, 2005**

Meeting called to order by 1<sup>st</sup> VP C-Anne Robertson at 7:05 p.m.  
Quorum Established.

**Regrets:** Michel Diotte, Bev Dietrich, Karen McLachlan, Brian Oldegbers, Harvey Humbke, David Beckman, Barry Mohl

**Present:** Agnes Brennan, Micia Kawulka, Marge Lilley, C-Anne Robertson, Heather MacKay, Marg Pratley, Margaret Bowler, Marg Pratley, Pearl Biggar, Donna Jackson, Marg Fokkema, Bill MacDonald, Angela Turner, Corwin McCullagh.

**Motion:** to Approve the agenda by Donna Jackson, seconded by Marge Lilly - carried.

**Motion:** to approve the Minutes of October 2005 made by Marge Lilley, seconded by Corwin - Carried.

**BUSINESS NEW/ARISING FROM CORRESPONDENCE/UNFINISHED:**

**Presentation by Wild Rose Fiddler's Association:**

They would like to rent our hall for their organization. They need to enter into a rental agreement by January 2006. They are requesting rental of the hall every Thursday night from 6 to 11 p.m., at a price of \$120. They also need storage in the playschool storage space area to the right of the stage. Also need use of the kitchen for coffee and snacks, tables and chairs. Also need rental of the hall for their quarterly and annual general meetings, usually on a Sunday. They have been renting from the Pleasantview Hall, but it is too small. The representatives asked whether they could use dance wax on the floor. Marge Lilley suggested we check with our custodians about that first. Fiddlers also would need use of the playschool room for lessons. If there was an occasion where the community league needed the hall on a Thursday, they could miss the odd night. They are flexible on scheduling the Sundays.

Some discussion about available storage space and Heather noted that Indoor Playgroup cannot give up their storage space.

They would not normally need to use the kitchen equipment. They also have their own coffee maker.

**Indoor Playgroup:**

Currently have 9 parents registered, and about 20 children. Attendance varies but there is generally a good response. Some people are from North Glenora and some from other communities. Attendance on Wednesdays is not good, but Mondays are usually busy, especially in the winter. They have been considering making Wednesdays a more focussed structured day. Not every community league as an Indoor Playgroup. They need their belongings to be stored in the main hall area as they have very young children running around, and they need to keep the inside doors to the main hall closed.

Micia made a motion for \$150.00 per night, subject to the storage issue being resolved. Seconded by Donna Jackson. Angela noted that we had a set price schedule, need to be clear that the extra price is for storage, use of the playschool room, etc.

Motion amended as follows: that the hall would be rented to the Fiddler's Association in accordance with our standard rental rate for hall use, subject to whether we can resolve

the issue of storage needs, and extra charges for other use, such as storage and the playschool room to be negotiated.

There was a great deal of concern about shutting out the young families from use of the hall for their programs. We must protect possible future use for family programs, including a renewal of pre-school. It was also noted that the potential revenue we would receive over a year would be at least \$6000. This is something that deserves serious consideration, with the loss of bingo revenue. Agnes indicated she thought the price of \$120 per week was too low. This is however what our schedule of rental fees specifies. The motion was amended however to allow for extra charges as might be negotiated for use of extra space that would not normally be included for a regular hall rental. It was suggested that a contract could be entered into on a six month basis after which we could review, and assess our needs. There was a great deal of discussion about possible alternatives for storage to accommodate all interested parties, including using the cloak room area, the storage room for chairs and our coolers, and building a new storage space.

Motion as amended carried, 6 to 3, one abstain.

A sub-committee will review storage issue and extra fees and make recommendations to the Executive, as follows: Donna Jackson, Marge Lilley, Heather MacKay, Marg Bowler. Bev Dietrich will need to be involved in this as well.

**Playschool license** - no need to renew at this time. Can be renewed any time it is needed.

**Multi league meeting** - Donna Jackson volunteered to attend if C-Anne would accompany and drive.

**Christmas tree decorating** - We had volunteers last year - Marg Bowler will ask them if they will do it again this year. Tree will be set up on the stage, Indoor Playgroup children are not allowed on the stage, should be good there.

**Nominations Committee** - C-Anne Robertson asked everyone to consider whether they want stay in their current position. C-Anne as VP will chair the committee and asked for volunteers to assist. Marg Bowler volunteered.

## **REPORTS:**

**President:** per Michel's email: basically prepared and attended the EFCL meeting at our Hall on October 24th, been signing cheques and fielding a few calls and many emails.

**Past President:** Absent

**1<sup>st</sup> VP:** C-Anne advised the CFEP grant forms have been received and she will look after. She has had a call from an interested individual for the Treasurer position. Angela advised that a police check would not be a bad idea. C-Anne hopes to connect him with Stacey and Brian for a rundown on duties.

**2<sup>nd</sup> VP:** see written report

**Treasurer:** We have one person who is willing to take over treasurer position, Sean Harding. C-Anne is trying to coordinate contact between Brian, Sean and Stacey Padbury.

Minutes – continued after Micia had to leave by Donna Jackson

Donna brought up Rhonda VanHeyst's suggestion of collecting funds for a tribute bench for Lorraine Brockelsby. Discussion ensued. This would set a precedent and nothing of this nature has been sponsored by the Executive in the past. Donna will advise Rhonda that if she would like to place an ad in the newsletter and collect the funds, the NGCL will support her efforts but cannot take on the role itself. Angela advised that we would have to be involved as the City has to approve any new placements on the leased land and NGCL will have to have input as well.

**Secretary:** no report. See written report re: Greeting cards sent by Agnes.

**CRC** – Angela Turner - Angela advised that because of our letter and Russ Dahm's involvement, she is now on a task force investigating the Summer Playground leader payroll situation. The one stumbling block is the federal and provincial funding (STEP & SKIP) that if turned over to the City, the other levels of government do not recognize the programs as community sponsored. Angela will keep up informed on any progress on this issue. Angela had the charges for the funbag cancelled as our event did not take place. The Coronation Triathlon in May 2006 will impact North Glenora by going through our neighbourhood and closing some streets on the Sunday morning. We will be kept up to date by the City of times and locations and we will place notice in our newsletter.

**Publicity** – written report attached

**Buildings & Grounds** – The Barlow kids will be paid for November but are going away from Nov 26 – Jan 12. They can re-commence clearing snow in January when they return. Snow clearing while they are away will be ad hoc by members of the community. The turkey supper was a success and Marg handed over approximately 128.00 left from the float of \$700 plus profit on leftover food sales plus 1064.00 from the ticket sales. Marg brought up that she would like the sign on the hall moved to make it more visible. She spoke to Barry regarding the skylight quotations but Barry indicated the second quote was not as good as the first one he had. Marg will complete the Hall Contacts and Services pages as best she can for the Operation's Manual. Barry lit the furnace in the rink shack but can't find a key for the Caretaker room to adjust the thermostat. All agreed it is probably in the key box and Marg Bowler will try and locate for him.

**Planning and Transportation** – Bill McDonald presented the results of the hearing attended regarding the development of the new home beside Linda & Dan Surmon. Essentially, the lawyer for the home owners argued that the mature neighbourhood overlay and North Glenora's Neighbourhood Plan had no bearing because the development of the home complied with all regulations. Bill has a full report to hand over for the files.

**Hall Bookings** – see written report

**45 Plus** - written report below

- Oct 28 – Cards & Games Night – Cash Bar – Attendance 14
- Nov 18/19 – Craft and Bake Sale – 45+ is operating the concession on the 19<sup>th</sup> only and can use more help in the kitchen
- Nov 25 – Musical evening with the ESSO Chorus – Christmas Program
- Dec 9 – Christmas Pot Luck Supper – Entertainment by Allan McKort and his Four Piece Combo

**Membership** – Absent

**Sports** – Written report plus Corwin reported there had been no applications on the Rink Caretaker position. We will run the ad again in the newsletter. Marg Bowler said she had two fellows that might be interested and she advised them to contact Barry Mohl. Corwin will attend the ice making workshop put on by the city. Corwin asked for contact info for Dave Hill (temporary membership) for a contact for skate tags.

**Historian** – written report below

- Pictures were taken for the Hall Rental Manual being prepared by Donna Jackson. These included the security panel at the front door, fire alarm panel, thermostats, first aid kit, fire extinguishers, fire blanket, kitchen stove, coolers, fridge, piano, bar, and many other areas around the hall, including the carpeted area showing the tables and chairs in their assigned positions. Prints of all pictures were given to Donna, along with two CDs for her use.
- The binder, “History of North Glenora”, was lent to Margaret Fokkema for a short time in order that she might pick out items of interest for the cookbook she is assembling, with the thought that short excerpts from North Glenora’s history could make this book “extra special”.
- A statement of expenses occurred during the last year has been prepared for presentation to the treasurer.

**Neighbourhood Watch** – Marg presented the NW newsletter with some articles that will be of interest for our newsletter. She brought our attention to the comment in the newsletter about statistics not being accurate – but only because people do not report the crimes so they can become statistics. Donna advised Marg about the West Division Police are hosting a meeting for all West Edmonton Community Leagues to attend on November 24, 2005 at 7:00 P.M., Crestwood Hall 14325 - 96 Avenue. Marg’s email is not working so she was advised to contact Chris & Stacey Padbury as Stacey replied that one of them would attend.

**Block Parents** – Pearl advised there was nothing to report.

**Security** – absent – Stacey Padbury has advised via email that Tricia Knisely the co-chair of the Security Committee has moved out of the neighbourhood. She will be removed from the Executive contact list.

Adult Programs, Family Activities, Playschool and Bingo – Vacant

There was a short discussion regarding the Executive Christmas party – now known as the President’s Dinner since Dave Beckman renamed it last year. As Michel was not there, this will be held over until the January meeting for discussion and what direction he would like to see this event take.

Next Meeting – Tuesday January 17, 2006.

Agnes moved the meeting be adjourned, seconded by Marge Lilley.  
The meeting adjourned at 9:05 p.m.

WRITTEN REPORTS ATTACHED:

**PUBLICITY**

**Items submitted for the Agenda:**

1. Wild Rose Old Tyme Fiddlers Association members will be present to discuss their proposal for a rental agreement for Thursday evenings plus a few other dates throughout the year. Bev Dietrich provided details on this wonderful opportunity for NGCL in her emailed report.
2. Lead on a new Treasurer -update from C-Anne
3. CFEP Grant Report follow-up - update from C-Anne
4. Status of Rink Caretaker - preparation for Ice Rink - Barry / Corwin
5. EFCL Initiative for Responsible Stewardship of Community League Facilities - my email earlier in the month has had very positive response and I believe we should put forth a motion to participate in this initiative.
6. Publicity report will contain info on the Operations Manual - I have quotations from Lasertext on supplying the 25 finished binders. I have also drawn up a procedure on keeping the Operations Manual current that all members of the Executive will participate in on a yearly basis at the same time they do their budgets. A sample Hall Guidelines binder and a Sample Operations Manual will be available for viewing at the meeting. I have posted an Adobe PDF version of the Operations Manual on the Main page of the NGCL Website. Please take a look - any feedback is welcome. There is still a work to do but it is starting to take shape as I envisioned it back in the Spring.
7. Next Multi-Community League Meeting at High Park 11032 - 154 Street Wed, Nov 30 7-9:00 p.m. - who will attend?
8. Discussion on the 2005 Census results and Dave Beckman's suggestion for an open Neighbourhood Forum in January on Coronation School attendance.
9. Tree decorating and tear-down dates and volunteers
10. Anything else we have to address before Christmas - this is our last scheduled meeting of 2005.....
11. Executive Planning Calendar - has been updated with information provided by the City of Edmonton and the EFCL. I have posted the new version on the website and included it as an appendix in the Operations Manual.

**PUBLICITY REPORT – NOVEMBER 2005 – Donna Jackson**

1. Invoices submitted for October
  - ⇒ CBI Health – Westmount \$350.00
  - ⇒ Cathy Monsoon 25.00
  - ⇒ Bethany Perry 15.00
  - ⇒ Marg Bowler 15.00
  
- November Invoice submitted for multi-issues
  - ✕ Corinne Eckert – 4 months of ads 104.50
- Invoice Pending
  - ✕ Serenity Funeral Service– 10 month subscription - \$225.00

Total Nov 30 2005	\$2,299.50 Invoiced
Total Nov 15 2005	? Received – Brian to confirm
August Financial Statement	\$1,025.00 Received Income Year to Date
August Financial Statement	\$2,954.58 Newsletter Expense Year to Date

Invoice Number	Invoice Date	Customer Name	Total Invoice	Confirmed	WT_RECID	Term	Start	End
2005-001	30/01/2005	Rosa Ducharme c/o Europa Esthetics	\$50.00			1 Month	FEB-05	FEB-05
2005-002	30/01/2005	Terry/Val Nelson, Member 04-0390	\$15.00	\$15.00		4 Month	FEB-05	MAY-05

Invoice Number	Invoice Date	Customer Name	Total Invoice	Confirmed	WT_RECID	Term	Start	End
2005-003	01/03/2005	Edith Farr, Member 04-0159	\$15.00			4 Month	05-Mar	05-Jun
2005-004	01/03/2005	Bethany Perry, Member 04-0114	\$15.00	\$15.00	April 19/2005	4 Month	05-Mar	05-Jun
2005-005	01/03/2005	Micia Kawulka, Member 04-0416	\$15.00		Against Credit	4 Month	05-Mar	05-Jun
2005-006	01/03/2005	Bruce Miller, MLA Subscription	\$225.00	\$225.00	Apr 19 / May 18	1 YEAR	05-Mar	06-Feb
2005-007	01/03/2005	Anne McLellan Constituency Office	\$225.00	\$225.00	April 22/2005	1 YEAR	Apr-05	Mar-05
2005-008	01/05/2005	Brian Doornenbal	\$15.00	\$15.00	May 10/2005	4 Month	May-05	Sep-05
2005-009	01/05/2005	Groat Road Auto Service	\$225.00	\$225.00	May 18/2005	1 YEAR	May-05	Apr-06
2005-010	01/05/2005	Glenora Food Mart & Postal Outlet	\$450.00			1 YEAR	Jun-05	May-06
2005-011	01/06/2005	Highwood Communications Ltd	\$150.00	\$150.00	Aug 24/2005	2 Month	May-05	Jun-05
2005-012	01/06/2005	Beacon Home Stay of Canada	\$25.00			1 Month	Jun-05	Jun-05
2005-013	04/07/2005	Jane Batty, Office of the Councillors	\$25.00	\$25.00	Aug 24/2005	1 Month	Sum 05	Sum 05
2005-014	04/07/2005	Kim Donnelly, Member	\$15.00	\$15.00	Aug 24/2005	4 Month	Sum 05	Nov-05
2005-015	26/09/2005	GE MONEY	\$100.00			1 Month	Oct-05	Oct-05
2005-016	29/10/2005	CBI Health - Westmount Physio & Rehab	\$350.00			1 Month	Nov-05	Nov-05
2005-017	29/10/2005	Cathy Monsoon	\$25.00			1 Month	Nov-05	Nov-05
2005-018	29/10/2005	Bethany Perry, Member 05-0374	\$15.00			4 Month	Nov-05	Mar-06
2005-019	29/10/2005	Marg Bowler, Member	\$15.00			4 Month	Oct-05	Feb-06
2005-020	29/11/2005	Corinne Eckert, Member	\$104.50			4 Month	Nov-05	Mar-06
2005-020	29/11/2005	Serenity Funeral Services	\$225.00			1 YEAR	Dec-05	Nov-06
			<b>\$2,299.50</b>	<b>\$ 910.00</b>				

2. Status of Edmonton's Urban Villages Book: We received our complimentary copy on October 24<sup>th</sup> at the EFCL meeting at our Hall. This copy will be given to Marg Lilley for the archives. We were also presented an additional copy for hosting the event and C-Anne won a copy in the door prize draw and will donate her copy to the League. Donna will pick up one additional copy from the EFCL on November 21st. Our cost will probably only be \$20.00 for this copy – a savings of \$55.00 for the 3 copies we wanted to secure to give as Volunteer Appreciation gifts.

### 3. Status of Operations Manual –

- ~~✗~~ Marge Lilley has provided her proof-reading feedback. She has great eyes and spotted several words the OCR scanner made mistakes on. These have been corrected.
- ~~✗~~ Marge also had some feedback on clarifying some of the wording in the Bylaws. These changes will be submitted for review as the Bylaws cannot be changed without AGM approval. I have provided a commented electronic copy for Micia and if amendments are required they can be brought forward at the AGM in March 2006.
- ~~✗~~ Marg Lilley has provided pictures and I am working on the assembly of the Hall Guidelines binder. I need some feedback, advice and a couple more pictures.
- ~~✗~~ Karen McLaughlin has provided some initial feedback on the Hall Guidelines and Operations Manual.
- ~~✗~~ I have updated the section on Executive Planning Calendar per updates received from Angela Turner at the October Meeting and from the EFCL at the Oct 24<sup>th</sup> Meeting and have updated the version from 2002 on the website.
- ~~✗~~ I have created an Appendix P outlining a procedure for yearly review and update of the Operations Manual. I have attached a copy for information. This will ensure that everyone gets a chance to review what concerns their position and can provide feedback through our Channels of Communication guidelines.
- ~~✗~~ I submitted a request for a quotation from Lasertext for compiling the Operations Manuals for us and received the following:
  - o 25 Complete Manuals - assembled **\$592.78**
  - o 25 Manuals – unassembled **\$544.63**

- Breakdown – all plus GST
  - Printing only \$125.00
  - Hole Drilling \$ 12.00
  - Binders \$150.00
  - Dividers 1-10 \$ 89.50
  - Dividers a-z \$132.50

I have purchased one set of each type of dividers from Grand & Toy

Discount price 1-10	\$2.39 x 25 = \$ 59.75 – with GST =	\$ 63.93
Discount price a-z	\$4.31 x 25 = \$107.75 – with GST =	\$115.29
White 1” Binders	\$5.79 x 25 = \$144.75 – with GST =	\$154.88
Labour to assemble	2 people – 4 hours	\$ 80.00
Printing by Lasertext		<u>\$ 133.75</u>
		<b>\$ 547.85</b>

I will try and get prices from Staples as well.

- ✍ We received a reply from Russ Dahms regarding our bringing up the Summer Playground Program payroll at the EFCL October 24th General Meeting. He stated:  
**Thanks for raising this.**

**I've made a few phone calls and am going to see if we can 'make some arrangements'**

### Indoor Playgroup report:

I will attend the next Executive Meeting as the Chair of Indoor Playgroup to discuss playgroup and the possibility of moving our stuff out of the large closet and into the playschool room.

I have recently submitted our playgroup report to C-Anne and Michel so they know where we are at. We can report this at the Executive Meeting.

I will take the idea of moving our cupboard to our playgroup members this week and see what others think.

My initial thoughts are:

1. Playgroup has had difficulty sustaining volunteers- both last year and this year despite efforts to advertise and recruit. When playschool closed, we lost some moms who would have dropped their child off at playschool and then brought their infant/toddler to playgroup. There is some possibility that playgroup won't sustain itself this year. I'm not sure we have had long enough this year to see if it's worth keeping playgroup open 2X / week or only 1X/ week or not at all.
2. Currently, the playschool room isn't adequately set up to hold our stuff. There would need to be a clear separation of the stuff belonging to playschool and playgroup. When our volunteers go in to get stuff from that room (if this change occurs) they need to see clearly what is and what is not our stuff or there will be problems.
3. I think making this long term storage change says something about the Executive's plans regarding playschool. The league executive needs to decide if we are trying to get playschool up and running again or not.
4. \*\*There are some logistical difficulties to moving all of our toys and mats from the playschool room through the double doors into the main part of the hall. We all have small children and we keep the double doors closed so we can contain the kids and keep them safe. No one leaves the main part of the hall without a parent—we all watch out for the little escapees. If we are moving stuff through those doors at the beginning and end of the program I would be concerned about 1) parents having more difficulty controlling where kids are going and the little ones running around in areas where they can't be seen; 2) kids playing with the doors (unsafe); and 3) the increase in physical work for the few

moms who are doing the work- some of whom are pregnant or helping while trying to watch/ hold a newborn.

So there are some thoughts about where playgroup is coming from regarding this. Like I said, I will talk more to the few members we have (about 6-9) and see if the group picks up more in terms of attendees in the next week or so. Then I will be at the executive meeting to answer any other questions.

For consistency, I will drop off a copy of this reply to Marg Bowler for her and Marg and Marge.

Thanks, Heather.

### **Sports Report**

To date I have yet to receive any resumes for the rink supervisor position. I had one person named Ian inquire about the position whom I sent the job description to. I have to hear back from him and whether he is still interested.

No word on whether the True Sport grant was successful or not although I am to hear by November 15th.

There are no issues with soccer.

A reviewed and finalized shinny schedule will be ready to include in the newsletter.

Corwin

### **Cards:**

Only 2 cards this month

Get Well - Jim Gow

Sympathy - Tim and Geoff Brockelsby

### **2<sup>nd</sup> Vice Chair Report**

1) The damage deposit for social events (eg. weddings and parties) for outside rentals will be raised from \$350.00 to \$500.00. This is to help offset rising labour costs in the event that damage does occur to the facility.

2) I spoke to the rental manager at the Pleasantview hall regarding the fiddle/dance group who are being considered as potential tenants for North Glenora. She maintains that this group were good tenants and that Pleasantview is sorry to lose them. She did mention that we might want to consider asking them to use shoes that don't damage or leave scuff marks on the floor.

3) Regarding the falling enrolment at Coronation School and the means with which our community may negate this trend. I spoke with a variety of experts within the education field to ascertain a strategy to attract more parents and children to the school. Generally, it was felt that the only way to do this was to provide programming that appealed to parents. Apparently, there are four general formats which are proving to be quite a magnet of attraction for parents in other schools. They are as follows:

- a) Schools that offer Ukrainian, French, Spanish and Cantonese as part of their curriculum.
- b) Smaller class sizes.
- c) Individualized programming where children can work at their own pace, and
- d) The most attractive option to parents by far is the Suzuki Private School of Music. This program scored the highest results on Alberta achievement tests.

## **NGCL HALL RENTALS REPORT FOR OCTOBER 2005**

The hall was rented four times in October and \$480.00 was collected.

On October 28, 2005, I met with approx. 10-12 members of the Wild Rose Old Tyme Fiddlers Association for a viewing of the hall and to discuss the weekly rental a little further. We discussed the following:

1. As I mentioned at the last executive meeting they were looking at renting the hall every Thursday, from 7-10:30pm. When we met on Oct. 28<sup>th</sup> they asked if they could be in the hall from 6-11pm which includes set up and teardown. They are willing to pay \$120.00/week (rather than the \$100.00) and leave a damage deposit of \$350.00. We may want to up this to \$500.00. Kitchen use is minimal, just preparation of coffee and a light lunch. They have all of their own supplies including coffee urns, so would need storage for it.
2. They would also rent the hall for quarterly meetings and an Annual General Meeting. These have been held on Sunday's in the past (which would also work for us), of course dates being negotiated due to other rentals. They would like to rent the hall once or twice/year for weekend concerts as well. They also indicated that they would like to have Fiddle & Guitar lessons in the playschool room during the use of the main hall on Thursdays.
3. Storage for sound equipment; this is an issue for them (and us) as they have 3 ft. speakers and other equipment that would need about an 8'x10' space. I discussed that there could be a possibility of using the playschool room, but that this would have to be looked at again if playschool resumes. They saw the room by the stage and felt it would be perfect, I explained that it is occupied right now and didn't know if it would be a possibility. I mentioned that storage would be discussed at our executive meeting on November 15<sup>th</sup>.
4. We discussed the capacity of the hall and they said the largest number of people that they've had attend their functions is 107 people so far.
5. They indicated that they leave the hall very clean. I suggested that if there was a problem with the way the hall is left that we would have to charge them.
6. And of course a rental contract would need to be drawn up and signed with these issues and more. They would like to sign a 1-5 year contract. I suggested that a 1 year contract is more feasible, especially since we haven't had this kind of rental before.
7. They would like to commence with the rental Thursday, January 5/06. Ray Reinbold of their Association drew up a proposal and dropped it off at my home on Nov. 2/05. He along with 1 or 2 other members would like to attend our next Executive Meeting on Nov. 15/05 to discuss it with the rest of you. I gave him the date and time of the meeting, he said they would be there at 7pm. I will send a copy of the proposal with Marg Bowler to take to the meeting, which is what I have included in this report.

They asked what would be the biggest reason they would be turned down and I suggested the lack of storage, but felt that this could be arranged. I think that the room by the stage would be ideal because they would have their expensive equipment under lock and key in a place where no one would need to get into. Heather do you foresee this being an issue? Would Indoor Playgroup be willing to move the toys into the playschool room?

I think it would be great for our community and it would be an income of \$6240.00/year. Plus the extra rentals indicated earlier. This rental is open to everyone and they are asking for donations at the door. This event would replace monies that we have lost from Bingos and I feel it is quite an opportunity for North Glenora. Please consider this as my vote to go ahead with the rental.

After the meeting I will contact Ray Reinbold with the Wild Rose Fiddlers Association on our decision and would also like to be a part of revising the contract (if we go ahead with this rental). As you know I will be away for our Executive Meeting but am back home on the 16<sup>th</sup> of November.

Respectfully submitted by, Bev Dietrich  
Hall Bookings Chair

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, February 21 2006

Attendees: Donna Jackson, Bill McDonald, Harvey Humbke, Marg Pratley, David Beckman, Marg Fokkema, Corwin McCullagh, Agnes Brennan, Marge Lilley, Margaret Bowler, Sean Harding, Michel Diotte, Angela Turner

Regrets: Pearl Biggar, Bev Dietrich, C-Anne Robertson, Micia Kawulka, Barry Mohl

Michel requested Donna Jackson take these minutes in Micia's absence.

- The meeting was called to order at 7:05 p.m.
- Quorum was established

## Minutes of previous meeting:

- It was brought to the attention of the Executive by Marg Fokkema that we had neglected to ratify Sean Harding as our new Treasurer by passing a motion at the January meeting. Michel added this to New Business on the February agenda.
- Corwin moved to accept the minutes of the previous meeting with the aforementioned omission noted. Agnes seconded. Motion carried.

- Bill McDonald moved to approve the agenda for the January meeting as amended and distributed. Marge Lilley seconded. Motion carried.

## Financial Requests

- It was agreed that the refreshments for the March 14 AGM will be funded from the President's Reserve. Marg Bowler will use her petty cash fund to purchase 4 dozen donuts and ensure there is adequate coffee, sugar and cream.

## New Business

- David Beckman moved we ratify Sean Harding in the position of Treasurer. Marg Fokkema seconded. Motion carried.

## ▪ Mail:

- There was a request from Breast Cancer Society requesting use of our Hall between August 11<sup>th</sup> and August 13<sup>th</sup>
- Angela confirmed the dates would not interfere with Summer Programs. Corwin took the letter and will coordinate with Bev as he is already dealing with a similar request from Canadian Cancer Society for Registration and Orientation for their 60 K Walk. Corwin will report on this next meeting.
- There was a thank-you card from Tim Brockelsby for the use of the hall. It was decided to publish this in the Newsletter.
- There was application for Garbage Bags from Pitch-In Campaign. Agnes addressed for Sean Harding to drop off at Margaret French's house in case she is interested for the Garbage Fair.

## ▪ AGM Planning:

- C-Anne requested Michel stress we need to recruit people for both Vice President positions and Secretary. This will be in the newsletter again for March and David Beckman volunteered to fill the 2<sup>nd</sup> VP position providing the Executive do not expect him to serve another term as President. The Executive expressed their gratitude to David for stepping forward and staying involved.
- Marg Bowler advised she is still trying to recruit people.
- Marg Bowler will talk to Coronation School about putting the AGM on their outside sign.
- Harvey Humbke volunteered to change the date and post the NGCL signs on the corners of our park.
- Donna will bring the Quorum tags and Harvey will bring the membership list to the AGM on March 14<sup>th</sup>.

## ▪ Volunteer Appreciation Planning:

- Volunteer Appreciation Week is the 4<sup>th</sup> week of April (April 23-29, 2006).
- Agnes moved that the Volunteer Appreciation Dinner be held on Saturday, April 29<sup>th</sup>, 2006. Marg Fokkema seconding. Motion carried.

- All Executive were reminded to submit their list of committee members and volunteers to C-Anne for the invitations.
- Michel will talk to C-Anne this week and check if she will contact the same caterer we had last year.

### Reports

- CRC Report: Angela Turner
    - Angela passed out Monthly Minders. Angela confirmed the Summer Programs: July 4-7th Wizards & Wands Ages 6-10 from 8:00 a.m. to 5:00 p.m. and July 24-28th Extreme Action Camp from 8:00 a.m. to 5:00 p.m.
    - Angela and Corwin have worked successfully on the Summer Playground/Soccer split program and we will have ½ time Soccer in the mornings for two age groups 5-8 yrs and 9-12 years as well as a ½ time Playground Supervision program in the afternoons.
    - The Step Grant Application is due on February 28<sup>th</sup> and Angela provided Sean with the information he needs to complete it. Michel will sign the form after the meeting as there is not much time before the deadline. Angela stressed if Sean needs any help or has any questions to contact her. She also advised deadlines of April 3<sup>rd</sup> for the Operating Grant and April 5<sup>th</sup> for the Maintenance and Reno Grant. We may be able to use some of the Maintenance and Reno Grant to address the gas smell problem in the kitchen as a problem like this may be given high priority by the granting committee.
    - Michel will confirm with C-Anne that the reconciliation for the Roof and Furnace grants were submitted to the Gaming Commission.
    - Angela has moved offices to White Oaks Square.
  - President: Michel Diotte
    - Michel thanked the executive for the Congratulations card sent by Agnes and expressed his regret he could not stay on for another year but finds his new position at work just too taxing on his time.
  - Past-President: David Beckman – nothing to report
  - 1<sup>st</sup> VP: C-Anne Robertson – absent
  - 2<sup>nd</sup> VP: Vacant
  - Treasurer: Sean Harding
    - The books from 2005 have to be reviewed prior to the AGM. Agnes, Marg Fokkema and David Beckman agreed to spend time with Sean reviewing the books.
- |  |
|--|
| <ul style="list-style-type: none"> <li>○ David Beckman moved that we authorize the Treasurer to consult with Stacey Padbury, our past-Treasurer, and ensure we have a process in place to present at the AGM that will confirm that expenses and revenues of the North Glenora Community League are correct for 2005. Agnes seconded. Motion carried.</li> </ul> |
|--|
- Budgets for 2006 need to be submitted to Sean as soon as possible as he needs to prepare something to present at the AGM for General Information and the budget will be due for approval at the March 21<sup>st</sup> Executive Meeting.
  - Playschool financials: Sean will contact Andrea Laurie to gain some insight into where the Playschool financials are at. Sean feels we need to finalize and close out the Playschool accounts at this time before they start up again. When they do start up, control of the Playschool finances needs to be handled by the NGCL treasurer.
  - Secretary: Micia absent
    - Donna presented the Garage Sale Report from Kay Wannamaker. She has sent to Micia via email for inclusion in the AGM package of reports.
    - Marg Bowler will talk to Leena Sawchuk about submitting a report on the Craft Sale.
    - Agnes presented written card reports as follows:
      - January cards: 65<sup>th</sup> Anniversary to Mr. & Mrs. J. Ratledge,  
 Sympathy to Donna Chanasyk – loss of Grandparent  
 Sympathy to Barbara Hays – loss of Grandson  
 Sympathy to Ed Kisling – loss of wife  
 Sympathy to Pamela Farmer – loss of loved one  
 Sympathy to Ann Armstrong – loss of mother  
 Sympathy to David Beckman – loss of mother  
 Get Well to Mark MacIssac – broken ribs  
 Get Well to Johns Ratledge – stroke  
 Get Well to Hazel Hall – surgery
      - February cards: Sympathy to Harvey & Louise Humbke

– loss of Harvey’s mother  
Congratulations on Engagement  
to Michel Diotte and fiancée Bev

- **Publicity:** Donna – Newsletter going around for review. 1 new ad from member = \$15.00
- **Buildings & Grounds:** Daytime Contact: Marg Bowler
  - Marg will contact Barry to see if he arranged for McKinnley Heating to come into the hall regarding the gas smell.
  - Marg reported the stove knob needed repair and thought the pilot light was out. Corwin immediately fixed the stove knob and checked the pilots – they are all working find.
  - Marg to advise Barry to get the EXIT light fixed above the hallway door in the carpeted meeting area.
  - The heating controls in the carpeted meeting area consist of a thermostat that can be adjusted to control the temperature in the main hall. We are still not sure if the Engineered Air control box does anything at this point.
  - Marg reported there is a Picnic Table outside that has been attacked with an axe and should be noted in the minutes as reported.
  - There was also a broken table that got put away that needs repair. Marg noted there was one table against the wall in the carpeted area but does not know if that is the broken one.
- **Planning:** Bill McDonald – nothing to report.
- **Hall Bookings:** Bev Dietrich absent. Marg Bowler presented her report
  - The hall was booked twice in January and \$80.00 was collected.
  - The Fiddler’s events have had great attendance: 2 weeks of over 100 people and 1 week when it was extremely cold they had over 70 people.
  - Bev investigated the voice mail and found that for \$19.95 we get 3 voice mails boxes.
  - If we wanted to upgrade to professional voice recording we will be charged \$29.95. The Executive felt that 3 mail boxes is sufficient. Corwin volunteered to coordinate the split and messages with Bev and will report back at the March 21<sup>st</sup> meeting. The Executive felt one for Hall Bookings, one for Soccer and one for everything else would make sense.
- **45 Plus:** Marg Pratley
  - January 27<sup>th</sup> Whist Evening had 20 in attendance.
  - Upcoming events: Feb 24<sup>th</sup> is Cards & Games, March 24<sup>th</sup> is a musical evening with Enes Upright’s Senior Accordion Group and April 28<sup>th</sup> is the Spring Potluck.
- **Membership:** Harvey Humbke
  - The Executive welcomed Harvey back from his trip to New Zealand.
  - Harvey will work on the Membership List for the AGM on March 14<sup>th</sup>.
- **Sports:** Corwin McCullagh
  - Corwin has the registration evenings booked for March 7<sup>th</sup> & 8<sup>th</sup>.
  - Harvey agreed to attend the sessions to sell memberships
  - Corwin will finalize the info for the newsletter and requested a small corner of the front page which was agreed to. There will also be a full page inside the newsletter with all the details.
  - To guarantee that our community meets the obligations set out by the Edmonton West Zone Soccer Association we are rewarding families with a \$20 rebate on fees for assisting at various EWSZA sponsored tournaments and or at player registration night.
  - Corwin advised that Tim Brockelsby may still have Jerseys at his garage for the older boys.
  - Corwin advised the Rink Caretaker contract runs until the snow runs out or the end of March, whichever comes first.
- **Historian:** Marge Lilley
  - Marge advised she has gone through the boxes in the office and does not want any of the records kept. Sean volunteered to dispose.
  - Marge presented the NGCL with a donation cheque from TOPS for \$250.00 for use of the hall.
- **Neighbourhood Watch:** Marg Fokkema
  - Marg had one call regarding some one jumping a fence and breaking it down.
  - Sean reported that his truck had been stolen from in front of his house, dumped in Mayfield. The thieves had vandalized the interior and stolen the stereo.

David Beckman moved the meeting be adjourned at 8:27 p.m. Corwin seconded. Motion Carried.

North Glenora Community League  
13535 - 109A Ave. NW, Edm, AB T5M 3Z4

## Profit & Loss Statement

January 2006

	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Revenue From Operations				
Hall Rental Income	(\$200.00)	100.30%	(\$200.00)	100.30%
Total Revenue From Operations	(\$200.00)	100.30%	(\$200.00)	100.30%
<b>Other Income</b>				
Interest Income	\$0.63	-0.30%	\$0.63	-0.30%
Total Other Income	\$0.63	-0.30%	\$0.63	-0.30%
Total Income	(\$199.37)	100.00%	(\$199.37)	100.00%
<b>Program Expenses</b>				
Hockey/Rink Program Expenses	\$900.00	-451.40%	\$900.00	-451.40%
Total Program Expenses	\$900.00	-451.40%	\$900.00	-451.40%
Gross Profit	(\$1,099.37)	551.40%	(\$1,099.37)	551.40%
<b>Operating Expenses</b>				
<b>Hall Expenses</b>				
Hall - Equip Repairs/Maint	\$136.30	-68.40%	\$136.30	-68.40%
Hall Security Expense	\$46.97	-23.60%	\$46.97	-23.60%
Supplies - Janitorial	\$30.10	-15.10%	\$30.10	-15.10%
Supplies - Office	\$26.75	-13.40%	\$26.75	-13.40%
Hall - Power (602)	\$209.45	-105.10%	\$209.45	-105.10%
Hall - Gas (945)	\$464.59	-233.00%	\$464.59	-233.00%
Hall - Telephone	\$83.94	-42.10%	\$83.94	-42.10%
Total Hall Expenses	\$998.10	-500.60%	\$998.10	-500.60%
<b>Rink &amp; Ground Expenses</b>				
R&G - Power (797 & 303)	\$132.81	-66.60%	\$132.81	-66.60%
R&G - Gas (303)	\$267.48	-134.20%	\$267.48	-134.20%
Total Rink & Ground Expenses	\$400.29	-200.80%	\$400.29	-200.80%
<b>Administrative Expenses</b>				
Bank Charges & Interest	\$3.75	-1.90%	\$3.75	-1.90%
Depreciation	\$2,464.28	-1236.00%	\$2,464.28	-1236.00%
Insurance	\$383.17	-192.20%	\$383.17	-192.20%
Total Administrative Expenses	\$2,851.20	-1430.10%	\$2,851.20	-1430.10%
Total Operating Expenses	\$4,249.59	-2131.50%	\$4,249.59	-2131.50%
Operating Profit	(\$5,348.96)	2682.90%	(\$5,348.96)	2682.90%
<b>Capital Expenditures</b>				
Net Profit / (Loss)	(\$5,348.96)	2682.90%	(\$5,348.96)	2682.90%

**NORTH GLENORA COMMUNITY LEAGUE  
ANNUAL GENERAL MEETING  
MARCH 14, 2006**

Meeting was called to order by the President, Michel Diotte, at 7:15 p.m. Quorum was not established (24 present).

**Motion to Approve Agenda** - made by Marge Lilley, seconded Pearl Biggar, carried.

**Motion to approve the minutes of the NGCL Annual General Meeting of March 8, 2005** - made by Jim Brennan, seconded by Bill McDonald. Carried.

**President's Report:**

Written report circulated. Michel also reviewed his report verbally.

**Treasurer's Report:**

Our new treasurer, Sean Harding, was recently appointed by the Executive Committee in January 2006, as the previous treasurer had to resign. Written report circulated. Sean advised that the books were in fairly good shape. Sean advised that the financial statements will get forwarded to the accountant for review, and hopefully be presented to the Executive by June 2006.

**Hall Rental Pilot Project:**

Bev advised that our revenue from hall rental has increased substantially since we began the pilot project of allowing outside rentals and the Wild Rose Fiddler's group rental. Rental income by members only otherwise would have been down from last year. The Fiddler's group started in February 2006. Outside rentals started August 2005, and will run under September 2006. Bev recommended that we continue to have at least one outside rental per month.

**Election of Officers:**

C-Anne Robertson, our current 1<sup>st</sup> Vice President and Nominations Chair, advised that our bylaws authorize presentation of a slate of officers, and then a call for additional nominations from the floor. There were no further nominations

Dave Beckman made a motion to accept the slate of officers as presented. Don Eastcot seconded. Carried

The following executive positions were filled by acclamation:

President - C-Anne Robertson  
1<sup>st</sup> Vice President - vacant  
2<sup>nd</sup> Vice President - Dave Beckman  
Secretary - vacant  
Treasurer - Sean Harding

**Standing Committees:**

Buildings and Grounds - Barry Mohl  
Hall Bookings - Bev Dietrich  
Neighbourhood Watch - vacant (but Marg Fokkema will continue until she moves)

Neighbourhood Security - vacant  
Block Parents - Pearl Biggar  
Planning and Transportation - Bill McDonald  
45 plus - Agnes Brennan  
Family Activities - Ross Bursey  
Sports - Corwin McCullagh  
Adult Programs - vacant  
Historian - Marge Lilley  
Publicity - Donna Jackson  
Membership - Harvey Humbke

C-Anne noted that all standing committees can use additional volunteers to assist, and invited members to let her know or the chair know.

Transportation and Planning - Bill MacDonald advised that the same committee members as last year were willing to be on the committee as last year, plus Suzanne McAfee.

**Committee Reports:**

Written reports circulated

**Sports:** Written report circulated, but Corwin also advised he used to be in Crestwood, which was having similar problems with enrollment, due to aging demographics. Hockey has become a non-community sport for the most part. Soccer is still a community sport, but enrollment is declining, and there is a need to combine with other areas. Corwin feels that there is a need to concentrate on teams of young children for soccer, which may encourage young families to move into the area. He believes that a strong sports program is really important to the health of the community, including the school.

**Block Parents:** A number of calls over the year for Block Parents, two application forms. There will be a booth this weekend at the Pre-School Association Trade show.

**New Business:** Marg Bowler suggested that we should add a welcome committee to the Executive - this would not have to be a voting position. This might promote new people moving into the neighbourhood to get involved.

Motion to adjourn made by Bill MacDonald, seconded by Marg Fokkema.

Meeting adjourned at 8:15 p.m.

## **North Glenora Community League Annual General Meeting Reports from March 14, 2006**

### **2005 President's Report respectfully submitted by Michel Diotte**

During the past year your president and the executive's primary focus was on maintaining the NGCL hall's ongoing health.

With the loss of bingo revenues, general hall usage on a downward trend and the costs of utilities and maintenance on the rise; one of the year's main accomplishments was ensuring that our community facility, and the programs and services it hosts, will be financially viable and self sustaining for many years to come.

Following a fair bit of planning ironed out during various executive meetings and workshops, our initial external pilot rental project met with great success as we secured a relationship with The Old Tyme Fiddlers Association. This is proving mutually beneficial for both parties as we can now claim enough revenue from hall rentals to cover our yearly utility expenses and benefit from the security of increased hall usage while The Fiddlers Association have found a venue that fully meets with their artistic requirements. If you're an NGCL resident, community league member, music lover or just plain enjoy great company, that's excellent news!

Other special projects that kept the executive busy were the hall furnace replacement, NGCL policies and procedures manual revisions, purchase of new office equipment, general cleanup of the league's records and hall storage space and, a first foray into the City's Planning and Development grievance process in attempting to preserve our mature neighborhood character.

The upcoming year will not be without its challenges as we must continue to look for volunteers to fill vacant executive positions in order to provide leadership for cancelled community league programs such as the playschool.

In short, another NGCL year has shown to be productive and quite rewarding in ensuring North Glenora remains a wonderful place to live.

### **2005 1st Vice President's Report respectfully submitted by C-Anne Robertson**

As the First Vice-president of NGCL my job has primarily been that of working with the Committee Chairs, and assisting the President the few times that he has indicated that assistance was needed. The members of our community who have volunteered for the committees have been wonderful to work with, and I would like to thank them for all of their dedication to helping create this community. Each committee chair under the first Vice President will submit their own report, and so as not to repeat their work my report will be very short.

We started the year off with the Volunteer Appreciation dinner in April. Approximately 100 people came out to share the evening with fellow volunteers in the community. We had the event catered for the first time, which was appreciated by those volunteers who have cooked at this event for years.

During this year I have attended, with other members of the executive, four Multi-League meetings in order to improve coordination with other leagues, discover solutions to common areas of difficulty and to share our successes. The EFCL General Meeting was also held at the NGCL hall in October. Several members of our executive also attended this meeting. I

## **North Glenora Community League Annual General Meeting Reports from March 14, 2006**

feel that this type of liaison is important to be able to understand and address the changing needs of our group.

In the job description of-the First VP it says that it is my job to see to the updating of the policy manual, and I am happy to report this has in fact been done. However, I must also report that I can take no credit for this what so ever, and that Donna Jackson has done a wonderful job of completely updating these manuals and laying them out in an easy to read and easy to find what you are looking for manner. Donna deserves a huge acknowledgement for her work on this project. The manuals are now at the printers and will be ready for the new executive next week.

One of-the highlights of-the year, according to a number of people I spoke to, was that we discontinued doing bingos. The executive has developed other avenues to make up for the loss of income from the bingos. I am happy to report that no one has come to me to complain that they sadly miss working the bingos,

Unfortunately the playschool did not receive adequate registration this fall to continue it's programming, At this point the room is still available for playschool and we are more than happy to reactivate this program should enough interest and leadership emerge through the spring and summer.

The playgroup has still been meeting on Mondays throughout the winter. It was found that there were not enough moms and tots to warrant the Wednesday program.

The individual committee chairpersons will present further details of the activities in each committee.

### **2005 GREETING CARDS Report respectfully submitted by Agnes Brennan**

This past year I issued the following cards - they are all hand delivered, in the neighbourhood by my husband, Jim.

Anniversary	5
Births	2
Congratulations	2
Farewell	4
Get Well	14
Sympathy	22
Thank you	2
Thinking of You	11
<b>Total</b>	<b>62</b>

We send cards whenever asked and for what ever occasion, finding it an enjoyable contribution to this great community.

## **North Glenora Community League Annual General Meeting Reports from March 14, 2006**

### **2005 Treasurer's Report respectfully submitted by Sean Harding**

1. In 2005, the Treasurer's position changed hands twice. The current Treasurer accepted the role in early January 2006. As a result, the 2005 financials submitted this evening, including the Profit & Loss Statement, Balance Sheet, and the Detailed Trail Balance, have been reviewed by both Agnes Brennan and Dave Beckman and no irregularities have been noted. The financials will subsequently be submitted to accountants, Jestin Gibson Ollis for their review and presented for acceptance at the June 2006 NGCL Board Meeting. The financials will be placed on the website for review by the community at that time.
2. The 2006 annual budget is attached. The budgeted numbers are based on submissions from the appropriate chairpersons where available. The remaining numbers have been extrapolated from the 2005 budget and actuals.
3. Items to note: The casino revenues were significantly higher than expected at a total of \$86,728 versus the budgeted \$75,000. However, bingo and casino will not be held this year, significantly reducing income. Alternative sources of income may need to be considered to keep financials balanced.
4. Items to note: Operating expenses of the hall have been reviewed and are at a base level required to sustain the operations. Total support services for 2005 with depreciation added is \$35,038. We expect to be operating with a cash deficit of \$32,395 through 2006 which will be drawn from the cash on hand and the GIC set aside during 2005. Consideration must be given to increasing revenues through alternative sources.
5. We have submitted applications for the STEP Grant which is expected to be approximately \$1,000. We have also submitted applications for a maintenance and renovation grant estimated at \$4,660 and an operations grant estimated at \$5,210.
6. Motions – Motion that the accountant's financial report be waived at this time and presented at the June 2006 Board Meeting.
7. Summary of 2006 Budget Items
  - a) Community Services
    - i. Newsletter: The objective is to provide and deliver 10 issues of the NGCL Community Newsletter on an annual basis. The budget includes forecasted advertising revenues of \$2000. Budgeted expenses are \$5,645 and include printer fees, carrier fees and supplies.
    - ii. Membership: The objective is to offer membership to all community members. Projected income is \$7,500 and expense is \$570.
    - iii. Community Swimming and Skating: The objective is to provide these services to the community members. Swimming is budgeted at an expense of \$1,000 and skating at \$7,000.
    - iv. Bingo will not be held this year.
    - v. Casino will not be held this year.
    - vi. Historian: The objective is to record NGCL events. Budgeted expense is \$200.
    - vii. Appreciation Dinner: The objective is to provide recognition to NGCL volunteers. The budgeted amount is \$1,500.
    - viii. Garbage Fair/Garage Sale: Forecasted net income is \$800.00

**North Glenora Community League  
Annual General Meeting Reports from March 14, 2006**

- b) Community Programs
  - i. Playgroup and Playschool: Playschool is not currently operating and as such there are no budgeted amounts this year. Playgroup is meeting only once per week. There is no budgeted amount for playgroup.
  - ii. Family Activities: Current budgeted amount includes summer day camp revenue and expenses, as well as family activity expenses.
  - iii. Soccer: Soccer has been budgeted at \$7,000 income and \$3,750 expenses, based on 2005 actuals.
- c) Support Services
  - i. Total forecasted expenditures exceed income by \$63,550. However, this figure includes a non-cash expense of depreciation, which we expect to be in the range of \$31,000. This figure will be adjusted and confirmed following the review by our accountants.
- d) Capital Expenditures
  - i. No Capital expenditures expected for 2006.
- e) Executive Reserve
  - i. The executive will maintain a reserve of \$5,000 to cover unanticipated and unbudgeted expenses including miscellaneous repairs in the coming year.

North Glenora Community League Annual Budget				
Summary	2006 Budget	2005 Budget	2005 Actual (Unaudited)	Variance from Budget
Community Services - Income	16210	115,400	152621	37221.00
Community Services - Expenses	16615	32,350	57786	(25636.00)
<b>Subtotal Community Services</b>	<b>(405)</b>	<b>83,050</b>	<b>94,835</b>	<b>11585.00</b>
Community Programs - Income	14810	2150	11442	9692.00
Community Programs - Expenses	5600	6500	5884	616.00
<b>Subtotal Community Programs</b>	<b>9,210</b>	<b>(4,350)</b>	<b>5,558</b>	<b>10308.00</b>
Support Services - Revenue	5600	5600	5935	335.00
Support Services - Expenses	77400	72200	64609	7591.00
<b>Subtotal Support Services</b>	<b>(71,800)</b>	<b>(66,600)</b>	<b>(58,674)</b>	<b>7926.00</b>
<b>Executive Reserve</b>	<b>5,000</b>	<b>5,000</b>	<b>0</b>	<b>5000.00</b>
<b>Totals</b>				
<b>Capital Expenditures</b>	<b>0</b>	<b>27,000</b>	<b>34,142</b>	<b>34819.00</b>

# North Glenora Community League Annual General Meeting Reports from March 14, 2006

## North Glenora Community League Annual Budget

Detailed Report	2006 Budget	2005 Budget	2005 Actual (Unaudited)	Variance from Budget
<b>Community Services</b>				
Newsletter Income	2,000	2,200	3,302	1,102
Newsletter Expense	5,645	5,500	4,943	557
Newsletter Income (Loss)	(3,645)	(3,300)	(1,641)	1,659
Membership Income	7,500	7,500	7,234	(266)
Membership Expense	570	150	567	(417)
Membership Income (Loss)	6,930	7,350	6,667	(683)
Community Swimming Income	0	0	0	0
Community Swimming Expense	1,000	1,300	1,000	300
Community Swimming Income (Loss)	(1,000)	(1,300)	(1,000)	300
Community Skating Income	0	0	82	82
Community Skating Expense	7,000	9,000	5,970	3,030
Community Skating Income (Loss)	(7,000)	(9,000)	(5,888)	3,112
Bingo Income	0	24,500	4,984	(19,516)
Bingo Expense	0	15,000	0	15,000
Bingo Income (Loss)	0	9,500	4,984	(4,516)
Casino Income	0	75,000	129,763	54,763
Casino Expense	0	0	43,035	(43,035)
Casino Income (Loss)	0	75,000	86,728	11,728
Historian Income	0	0	0	0
Historian Expense	200	200	103	97
Historian Income (Loss)	(200)	(200)	(103)	97
Appreciation Dinner Income	0	0	0	0
Appreciation Dinner Expense	1,500	500	1,439	(939)
Appreciation Dinner Income (Loss)	(1,500)	(500)	(1,439)	(939)
Garbage/Garage Sale Income	1,500	1,200	2,019	819
Garbage/Garage Sale Expense	700	500	729	(229)
Garbage/Garage Sale Income (Loss)	800	700	1,290	590
Operations Grant	5,210	5,000	5,237	237
<b>Subtotal Community Services</b>	<b>(405)</b>	<b>83,250</b>	<b>94,835</b>	<b>11,585</b>
<b>Community Programs</b>				
Indoor Playgroup Income	0	500	0	(500)
Indoor Playgroup Expense	0	500	0	500
Indoor Playgroup Income (Loss)	0	0	0	0
Family Activities Income	750	0	1,086	1,086
Family Activities Expense	850	2,500	871	1,629
Family Activities Income (Loss)	(100)	(2,500)	215	2,715
Adult Activities Income	1,400	1,250	2,869	1,619
Adult Activities Expense	1,000	3,500	1,350	2,150
Adult Activities Income (Loss)	400	(2,250)	1,519	3,769
Soccer Income	7,000	0	7,487	7,487
Soccer Expense	3,750	0	3,663	(3,663)
Soccer Income (Loss)	3,250	0	3,824	3,824
STEP Grant Income	1,000	0	0	0
Maintenance/Renovation Grant	4,660	0	0	0
<b>Subtotal Community Programs</b>	<b>9,210</b>	<b>(4,750)</b>	<b>5,558</b>	<b>10,308</b>

## North Glenora Community League Annual General Meeting Reports from March 14, 2006

<u>Support Services</u>	2006 Budget	2005 Budget	2005 Actual (Unaudited)	Variance from Budget
Hall Revenue	5,000	5,000	5,295	295
Interest/Donation Revenue	600	600	640	40
	5,600	5,600	5,935	335
Payroll (Summer)	3,500	0	3,510	(3,510)
Hall - Equipment Repairs/Upgrades	6,000	6,000	1,130	4,870
Hall - Security	600	650	558	92
Hall - General Supplies	200	400	24	376
Hall - Janitorial	11,000	11,000	10,663	337
Hall - Kitchen Supplies	100	0	30	(30)
Hall - Power	3,500	3,500	2,875	625
Hall - Gas	4,500	4,500	3,537	963
Hall - Telephone	1,000	950	895	55
Grounds - Equipment Repairs/Upgrades	3,500	2,000	4,149	(2,149)
Grounds - Power	2,500	3,500	1,797	1,703
Grounds - Gas	1,750	2,500	1,338	1,162
Grounds - Misc	0	0	0	0
Grounds - Spring Clean Up	0	0	0	0
Admin - Depreciation	31,000	28,000	29,571	(1,571)
Admin - Office Supplies	500	500	423	77
Admin - Professional Fees	2,000	2,000	19	1,981
Admin - Bank Charges	150	150	135	15
Admin - Misc	50	0	110	(110)
Admin - Licenses/Fees	550	550	(496)	1,046
Admin - Insurance	5,000	6,000	4,341	1,659
Admin - Meeting Expenses	0	0	0	0
Admin - Bad Debts	0	0	0	0
	77,400	72,200	64,609	7,591
<b>Subtotal Support Services</b>	<b>(71,800)</b>	<b>(66,600)</b>	<b>(58,674)</b>	<b>(7,256)</b>
<u>Executive Reserve</u>				
Revenue	0	0	0	0
Expense	5,000	5,000	0	0
<b>Subtotal Executive Reserve</b>	<b>(5,000)</b>	<b>(5,000)</b>		<b>5,000</b>
<b>Totals</b>	<b>(62,995)</b>	<b>11,900</b>	<b>41,719</b>	<b>19,637</b>
<u>Capital Expenditures</u>				
Hall Furnace	0	27,000	34,142	(7,142)
<b>Subtotal Capital Expenditures</b>	<b>0</b>	<b>27,000</b>	<b>34,142</b>	<b>(7,142)</b>

# North Glenora Community League Annual General Meeting Reports from March 14, 2006

North Glenora Community League  
13535 - 109A Ave. NW, Edm, AB T5

## Analyze Balance Sheet

December 2005

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	This Year	Last Year	\$ Difference	% Difference
<b>Assets</b>				
<b>Current Assets</b>				
<b>Cash On Hand</b>				
TD - Operating 5000394	\$23,260.77	\$13,588.15	\$9,672.62	71.2%
TD - Casino 5001048	\$788.17	\$32,265.08	(\$31,476.91)	(97.6%)
Royal Bank - Casino 1008119	\$9,691.14	\$641.36	\$9,049.78	1,411.0%
TD - Bingo 5000378	\$3,007.28	\$10,700.32	(\$7,693.04)	(71.9%)
TD - Parks 500423	\$37.18	\$57.18	(\$20.00)	(35.0%)
<b>Total Cash On Hand</b>	<b>\$36,784.54</b>	<b>\$57,252.09</b>	<b>(\$20,467.55)</b>	<b>(35.7%)</b>
<b>Investments</b>				
GIC - National Trust 12/23/99	\$0.00	\$13,300.04	(\$13,300.04)	(100.0%)
GIC - National Trust 10/23/99	\$0.00	\$0.00	\$0.00	NA
Royal Bank GIC	\$80,000.00	\$15,349.93	\$64,650.07	421.2%
Accrued Interest	\$85.41	\$85.41	\$0.00	0.0%
<b>Total Investments</b>	<b>\$80,085.41</b>	<b>\$28,735.38</b>	<b>\$51,350.03</b>	<b>178.7%</b>
<b>Petty Cash</b>				
Petty Cash - President	\$0.00	\$0.00	\$0.00	NA
Petty Cash - Second Vice	\$0.00	\$0.00	\$0.00	NA
Petty Cash - Treasurer	\$0.00	\$7.08	(\$7.08)	(100.0%)
Petty Cash - Secretary	\$70.00	\$50.00	\$20.00	40.0%
Petty Cash - Bldg & Grounds	\$100.00	\$100.00	\$0.00	0.0%
Petty Cash - Newsletter Distr	\$200.00	\$200.00	\$0.00	0.0%
Petty Cash - Sports Coordinato	\$0.00	\$0.00	\$0.00	NA
Petty Cash - Indoor Playground	\$100.00	\$100.00	\$0.00	0.0%
Petty Cash - Family Activities	\$0.00	\$0.00	\$0.00	NA
Petty Cash - Adult Activities	\$141.83	\$90.00	\$51.83	57.4%
<b>Total Petty Cash</b>	<b>\$611.83</b>	<b>\$547.08</b>	<b>\$64.75</b>	<b>11.8%</b>
Accounts Receivable	\$610.00	\$610.00	\$0.00	0.0%
GST Recoverable	\$0.00	\$0.00	\$0.00	NA
<b>Total Current Assets</b>	<b>\$118,091.58</b>	<b>\$87,144.55</b>	<b>\$30,947.03</b>	<b>35.5%</b>
<b>Other Assets</b>				
<b>Deposits Paid</b>				
Soccer League Deposits	\$350.00	\$0.00	\$350.00	NA
Prepaid Expenses	\$1,532.64	\$1,076.25	\$456.39	42.4%
Prepaid Expenses - Floats	\$0.00	\$0.00	\$0.00	NA
<b>Prepaid League Member Deposits</b>				
Baseball Deposits	\$0.00	\$0.00	\$0.00	NA
Bingo Deposits	\$0.00	\$0.00	\$0.00	NA
Casino Deposits	\$0.00	\$0.00	\$0.00	NA
Hall Rental Deposits	\$0.00	\$0.00	\$0.00	NA
Hockey Deposits	\$0.00	\$0.00	\$0.00	NA
Soccer Deposits	\$0.00	\$0.00	\$0.00	NA
<b>Total Prepaid League Member Deposits</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>NA</b>
<b>Total Other Assets</b>	<b>\$1,882.64</b>	<b>\$1,076.25</b>	<b>\$806.39</b>	<b>74.9%</b>
<b>Property &amp; Equipment</b>				
Hall Buildings Org Cost	\$428,962.75	\$415,699.00	\$13,263.75	3.2%
Hall Buildings Accum Dep	(\$262,812.96)	(\$258,165.80)	(\$4,647.16)	2.6%
Hall Roof	\$35,571.92	\$35,571.92	\$0.00	0.0%
Hall Roof - Accumulated Deprec	(\$4,154.80)	(\$2,788.84)	(\$1,365.96)	49.0%
Playground & Equip. Org Cost	\$162,685.88	\$162,685.88	\$0.00	0.0%
Playground & Equip. Accum Dep	(\$107,715.03)	(\$89,391.39)	(\$18,323.64)	20.5%
Rink, Shack & P. Lot Org Cost	\$75,436.00	\$75,436.00	\$0.00	0.0%
Rink, Shack & P. Lot Accum Dep	(\$64,362.80)	(\$63,747.56)	(\$615.24)	1.0%
Hall Equipment Org Cost	\$86,555.69	\$61,926.99	\$24,628.70	39.8%
Hall Equipment Accum Dep	(\$58,325.88)	(\$57,125.40)	(\$1,200.48)	2.1%
Computer Equipment Org Cost	\$853.93	\$853.93	\$0.00	0.0%
Computer Equipment Accum Dep	(\$944.42)	(\$642.98)	(\$301.44)	46.9%
Sports Equipment Org Cost	\$6,447.00	\$6,447.00	\$0.00	0.0%
Sports Equipment Accum Dep	(\$5,757.54)	(\$5,527.62)	(\$229.92)	4.2%
Rink Equipment Org Cost	\$8,221.83	\$8,221.83	\$0.00	0.0%

# North Glenora Community League Annual General Meeting Reports from March 14, 2006

North Glenora Community League  
13535 - 109A Ave. NW, Edm, AB T5

## Analyze Balance Sheet

December 2005

3/10/2006  
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	This Year	Last Year	\$ Difference	% Difference
Rink Equipment Accum Dep	(\$2,929.58)	(\$2,042.06)	(\$887.52)	43.5%
Total Property & Equipment	\$297,731.99	\$289,410.90	\$8,321.09	2.9%
<b>Total Assets</b>	<b>\$417,706.21</b>	<b>\$377,631.70</b>	<b>\$40,074.51</b>	<b>10.6%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$92.28	\$2,426.41	(\$2,334.13)	(96.2%)
Accrued Payables	\$963.00	\$963.00	\$0.00	0.0%
Funds Committed to Park Plan	\$0.00	\$0.00	\$0.00	NA
Deposits for Future Services	\$250.00	\$500.00	(\$250.00)	(50.0%)
Other Current Liabilities	\$0.00	\$0.00	\$0.00	NA
<b>Total Current Liabilities</b>	<b>\$1,305.28</b>	<b>\$3,889.41</b>	<b>(\$2,584.13)</b>	<b>(66.4%)</b>
<b>Tax Liabilities</b>				
<b>GST Owing</b>				
GST Paid	\$0.00	\$0.00	\$0.00	NA
Federal Income Tax Liability	\$0.00	\$0.00	\$0.00	NA
Prov. Income Tax Liability	\$0.00	\$0.00	\$0.00	NA
<b>Total GST Owing</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>NA</b>
<b>Total Tax Liabilities</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>NA</b>
<b>Payroll Liabilities</b>				
<b>Default Payroll Liabilities</b>				
Income Tax Deductions	\$0.00	\$0.00	\$0.00	NA
CPP Payable	\$0.00	\$0.00	\$0.00	NA
UIC Payable	\$5.39	\$0.00	\$5.39	NA
Workers' Compensation Payable	\$0.00	\$0.00	\$0.00	NA
Vacation Payable	\$0.00	\$0.00	\$0.00	NA
Accrued Employer Expenses	\$0.00	\$0.00	\$0.00	NA
<b>Total Payroll Liabilities</b>	<b>\$5.39</b>	<b>\$0.00</b>	<b>\$5.39</b>	<b>NA</b>
<b>Long-Term Liabilities</b>				
<b>Mortgage Loans</b>				
Bank Loans	\$0.00	\$0.00	\$0.00	NA
Other Long-Term Liabilities	\$0.00	\$0.00	\$0.00	NA
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>NA</b>
<b>Total Liabilities</b>	<b>\$1,310.67</b>	<b>\$3,889.41</b>	<b>(\$2,578.74)</b>	<b>(66.3%)</b>
<b>Equity</b>				
Capital Surplus	\$248,064.24	\$262,318.34	(\$14,254.10)	(5.4%)
Current Year Earnings	\$42,653.25	(\$14,254.10)	\$56,907.35	(399.2%)
Operating Surplus	\$125,678.05	\$125,678.05	\$0.00	0.0%
<b>Total Equity</b>	<b>\$416,395.54</b>	<b>\$373,742.29</b>	<b>\$42,653.25</b>	<b>11.4%</b>
<b>Total Liability &amp; Equity</b>	<b>\$417,706.21</b>	<b>\$377,631.70</b>	<b>\$40,074.51</b>	<b>10.6%</b>

# North Glenora Community League Annual General Meeting Reports from March 14, 2006

North Glenora Community League  
13535 - 109A Ave. NW, Edm, AB T5

## Profit & Loss Statement

December 2005

3/12/2006

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	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Revenue From Operations				
Bingo Income	\$0.00	0.0%	\$4,983.92	2.9%
Casino Income	\$0.00	0.0%	\$129,763.30	75.5%
Hall Rental Income	(\$200.00)	(12.4%)	\$5,295.00	3.1%
Membership Income	\$304.25	18.8%	\$7,234.25	4.2%
Newsletter Advertising Income	\$775.00	48.0%	\$3,301.73	1.9%
Rink Income	\$0.00	0.0%	\$82.00	0.0%
Garbage/Garage Sale Income	\$0.00	0.0%	\$2,019.30	1.2%
STEP Grant Income	\$0.00	0.0%	\$1,000.00	0.6%
Playschool Income	\$0.00	0.0%	\$300.00	0.2%
Family Activity Income	\$0.00	0.0%	\$1,086.00	0.6%
Adult Activity Income	\$0.00	0.0%	\$2,869.31	1.7%
Soccer Income	\$735.00	45.5%	\$7,487.25	4.4%
<b>Total Revenue From Operations</b>	<b>\$1,614.25</b>	<b>100.0%</b>	<b>\$165,422.06</b>	<b>96.3%</b>
Grants Revenue				
Operations Grant	\$0.00	0.0%	\$5,237.00	3.0%
<b>Total Grants Revenue</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$5,237.00</b>	<b>3.0%</b>
Other Income				
Donations	\$0.00	0.0%	\$200.00	0.1%
Interest Income	\$0.31	0.0%	\$440.35	0.3%
Miscellaneous Income	\$0.00	0.0%	\$532.00	0.3%
<b>Total Other Income</b>	<b>\$0.31</b>	<b>0.0%</b>	<b>\$1,172.35</b>	<b>0.7%</b>
<b>Total Income</b>	<b>\$1,614.56</b>	<b>100.0%</b>	<b>\$171,831.41</b>	<b>100.0%</b>
<b>Program Expenses</b>				
Casino Expenses	\$0.00	0.0%	\$43,035.75	25.0%
Garage/Garbage Sale Expenses	\$0.00	0.0%	\$728.95	0.4%
Family Activity Expenses	\$0.00	0.0%	\$870.53	0.5%
Adult Activity Expenses	\$0.00	0.0%	\$1,350.00	0.8%
Baseball Expenses	\$0.00	0.0%	\$900.00	0.5%
Hockey/Rink Program Expenses	\$1,970.00	122.0%	\$5,970.00	3.5%
Soccer Expenses	\$0.00	0.0%	\$3,662.58	2.1%
Community Swim Expense	\$0.00	0.0%	\$1,000.00	0.6%
<b>Total Program Expenses</b>	<b>\$1,970.00</b>	<b>122.0%</b>	<b>\$57,517.81</b>	<b>33.5%</b>
<b>Gross Profit</b>	<b>(\$355.44)</b>	<b>(22.0%)</b>	<b>\$114,313.60</b>	<b>66.5%</b>
<b>Operating Expenses</b>				
Payroll				
Wages	\$0.00	0.0%	\$3,241.23	1.9%
Vacation Pay Expense	\$0.00	0.0%	\$59.14	0.0%
Employer Expenses	\$0.00	0.0%	\$209.93	0.1%
<b>Total Payroll</b>	<b>\$0.00</b>	<b>0.0%</b>	<b>\$3,510.30</b>	<b>2.0%</b>
Hall Expenses				
Hall - Equip Repairs/Maint	\$57.78	3.6%	\$1,129.76	0.7%
Hall Security Expense	\$46.97	2.9%	\$557.81	0.3%
Supplies - Hall	\$0.00	0.0%	\$24.04	0.0%
Supplies - Janitorial	\$960.35	59.5%	\$10,663.46	6.2%
Supplies - Kitchen	\$0.00	0.0%	\$29.75	0.0%
Supplies - Office	\$0.00	0.0%	\$423.24	0.2%
Hall - Power (602)	\$177.70	11.0%	\$2,875.73	1.7%
Hall - Gas (945)	\$471.92	29.2%	\$3,536.82	2.1%
Hall - Telephone	\$83.15	5.2%	\$894.58	0.5%
<b>Total Hall Expenses</b>	<b>\$1,797.87</b>	<b>111.4%</b>	<b>\$20,135.19</b>	<b>11.7%</b>
Rink & Ground Expenses				
R&G - Equip Repairs/Maint	\$0.00	0.0%	\$4,148.86	2.4%
R&G - Power (797 & 303)	\$105.24	6.5%	\$1,796.66	1.0%
R&G - Gas (303)	\$105.64	6.5%	\$1,337.67	0.8%
<b>Total Rink &amp; Ground Expenses</b>	<b>\$210.88</b>	<b>13.1%</b>	<b>\$7,282.99</b>	<b>4.2%</b>
Administrative Expenses				
Membership Supplies	\$0.00	0.0%	\$566.82	0.3%
Appreciation Dinner Expenses	\$0.00	0.0%	\$1,438.85	0.8%
Historian Expenses	\$102.56	6.4%	\$102.56	0.1%
Bank Charges & Interest	\$0.75	0.0%	\$134.85	0.1%
Depreciation	\$4,928.56	305.3%	\$29,571.36	17.2%
Licenses & Fees	\$35.00	2.2%	(\$495.66)	(0.3%)
Insurance	\$766.34	47.5%	\$4,341.41	2.5%
Micellaneous (Suspense)	\$0.00	0.0%	\$50.00	0.0%
Publicity/Newsletter Expenses	\$490.61	30.4%	\$4,942.73	2.9%
Professional Fees	\$0.00	0.0%	\$19.00	0.0%
Studies, Surveys, etc.	\$0.00	0.0%	\$60.17	0.0%
<b>Total Administrative Expenses</b>	<b>\$6,323.82</b>	<b>391.7%</b>	<b>\$40,731.87</b>	<b>23.7%</b>
<b>Total Operating Expenses</b>	<b>\$8,332.57</b>	<b>516.1%</b>	<b>\$71,660.35</b>	<b>41.7%</b>
<b>Operating Profit</b>	<b>(\$8,688.01)</b>	<b>(538.1%)</b>	<b>\$42,653.25</b>	<b>24.8%</b>
<b>Capital Expenditures</b>				
<b>Net Profit / (Loss)</b>	<b>(\$8,688.01)</b>	<b>(538.1%)</b>	<b>\$42,653.25</b>	<b>24.8%</b>

**North Glenora Community League  
Annual General Meeting Reports from March 14, 2006**

**2005 Hall Bookings Report respectfully submitted by Bev Dietrich**

The hall was rented 41 times from March 1, 2005 to February 28, 2006 and \$6,485.25 was collected. Included in this amount were the cleaning fees for each applicable rental, as well as, \$80.25 withheld from a damage deposit for carpet cleaning, \$500.00 damage deposit from the Wild Rose Fiddlers and \$40.00 for the rental of tablecloths.

This year the rentals total dollar amount is up \$1300.25 from last year.

Currently North Glenora Community League has a 7-month Contract with The Wild Rose Fiddlers. It began on February 2nd, 2006 and is going very well. We are pleased with their co-operation and they have been more than willing to make sure everything is satisfactory to us. The Fiddlers have had a great turnout each week and indicated that new faces have been present. The contract expires August 31, 2006 and if the rental continues to go well a new contract may be negotiated.

North Glenora Community League has also been renting to non-members (once per month), since August 2005. From August to December we had an outside rental each month (except November). Typically January and February are slow months and it proved to be no different this year. However, rental income for February has been boosted with the commencement of Fiddlers contract on February 2<sup>nd</sup>.

**2005 Membership Report respectfully submitted by Harvey Humbke**

Thanks again to the 28 loyal volunteers who helped canvass the community last year. A special thanks to Dave Hill, who filled in for me as chairman when I left from October 16<sup>th</sup> until January 29<sup>th</sup> for a holiday in Australia and New Zealand. For the canvassers it was rewarding, as in some cases they got to renew friendships and in others make new ones in their neighborhood.

This year, during the campaign, we sold 329 memberships, down slightly from the previous year. The breakdown is 26 Single Parent Families, 106 Senior, 107 Family and 90 Adult memberships. Update note: As of March 21st, we have sold 28 SPF, 107 Senior, 110 Family and 92 Adult memberships which puts our total to 337.

Revenue raised was approximately \$7400.00 with expenses of \$566.00 for membership supplies. Other expenses, not directly related to this, were \$1000.00 for our yearly community swim at the Grant MacEwan Centre for Sports and Wellness.

Income: projected for 2006	\$7500.00
Expenses: Membership Supplies	\$570.00
Community Swim	\$1000.00

If you would like to do your bit to make this a better community, by helping out doing a route of about 30 homes, please call Harvey Humbke at 452-5964.

**North Glenora Community League  
Annual General Meeting Reports from March 14, 2006**

**2005 Daytime Contact Report respectfully submitted by Margaret Bowler**

I have taken numerous phone calls this past year pertaining to hall rentals, Buildings and Grounds, vandalism, rink lights left on, and opening of the hall door. I have passed these calls on to the people in charge.

Also, I have filled in for Buildings and Grounds chair when Barry was not available.

It would make it much easier for everyone if, when you use something from the hall, including items in the kitchen please put it back where you found it.

**2005 Garage Sales Report respectfully submitted by Kay Wannamaker**

**Spring Sale – May 7, 2005 40 Tables rented**

This included 3 free tables for 45 Plus Club as they donate all the money they make to the community plus the concession profit which was managed by the NGCL executive. I handed in \$189.07 to the treasurer after paying for advertising and the permit.

**Fall Sale – October 8, 2005 32 Tables rented**

I handed in \$137.88 to the treasurer after expenses.

I will continue to do the garage sales for this and next year.

**2005 Historian's Report respectfully submitted by Marjorie Lilley**

Pictures of all the various North Glenora events have been taken during the year and placed in the 2005 History album. Pictures were also taken of various items, rooms, etc. for the new Hall Rental Manual, which will assist renters in finding alarm switches, fire extinguishers, fire blanked, first aid kit, the various switches and electrical panels in our hall, etc.

The "History of North Glenora" binder was lent to a member of the community who is working on a North Glenora Cookbook, which will contain historical anecdotes, as well as recipes received from North Glenora residents and friends.

I would like to thank Avril Glen for her help as a member of the Historian's Committee.



**North Glenora Community League  
Annual General Meeting Reports from March 14, 2006**

**2005 Transportation and Planning Committee Report respectfully  
submitted by Bill MacDonald**

Committee Members: Bill MacDonald (chairperson), Heather Bachen, Don Eastcott, Frank French, Suzanne McAfee Karen McLachlan, Cole Pederson.

The Committee reconvened in late spring, after a year without any activity, to consider if any issues were arising. In the intervening year the community had not experienced any significant planning or transportation issues.

**Bus Rapid Transit**

The City of Edmonton Transportation and Streets Department initiated a planning study to evaluate alignments and recommend High Speed Transit routes from west Edmonton to the south LRT (south of the University) and from west Edmonton to downtown. The route to downtown may run directly by North Glenora. Cole Peterson is participating as our North Glenora representative on a stakeholder's committee that meets to discuss issues concerning the various routes.

The City held open houses in June to outline potential routes and get public input. Detailed planning has been occurring since then with a focus on the south route. Further analysis of the potential routes from the west to downtown will begin in the summer. Two possible routes along 107 Avenue and along 111 Avenue, directly border our community. Mr. Peterson will continue to attend stakeholder meetings, and the Planning and Transportation Committee will monitor the developments.

**Housing Development in North Glenora**

In August the Committee became involved in a situation involving a new house to be built in the community. Several neighbours near this proposed house were concerned about its size and style. The Community organized a meeting of the neighbours to discuss the situation. The Community League, and two individual neighbours, filed appeals with the Subdivision and Development Appeal Board. To the Committee's knowledge, this was the first time that the Community League filed an appeal against a house being developed. Several neighbours and a community representative spoke against the proposed house at the Appeal Board hearing in October. The appeal was lost. As long as a house is designed within the regulations of the Mature Neighbourhood Overlay of the Edmonton Zoning Bylaw, the Community League and residents have no legal right to restrict the design of a house. The Committee has been publishing articles in the NGCL Newsletter to inform residents what happens when houses are being renovated or torn down to build new ones.

# North Glenora

## *community news*



### 2005 ANNUAL REPORT

#### 2005 Budget Items:

Expense Items:  
Website(2005):  
Internet url: \$75.00  
Total \$75.00

Newsletter:  
Printer: \$4,762.52  
Stationery: 115.04  
Total \$4,877.56

2005 Distribution:  
Carrier Fees: \$516.00  
Envelopes: 2.06  
Carrier bonus: 14.06  
Postage : 64.36  
Total \$596.48

Total Expenses:  
\$5,474.04

Total Revenue:  
\$3,301.73

2005 Net Loss:  
(\$2,172.31)

#### Statistics:

2 Issues X 10 Pages  
6 Issues X 12 Pages  
2 Issues X 14 Pages  
Total = 120 Pages

120 X 900 copies =  
**108,000** total pages

Average Cost/Issue =  
**\$547.40**

Average  
Cost/Newsletter =  
**\$ 0.608**

Average Cost/Page =  
**\$ 0.0490**

### PUBLICITY COMMITTEE REPORT

#### NGCL WEBSITE: ([www.ngcl.org](http://www.ngcl.org))

- Website information was updated at least once per month
- Website space is donated and maintained at no charge to NGCL
- A yearly fee of approximately \$50.00 is paid to maintain our URL
- The monthly NGCL Newsletter and Executive Meeting Minutes are now posted on our website in Adobe pdf format.

#### NEWSLETTER DISTRIBUTION:

*.prepared by Rhonda VanHeyst*

- 10 Issues were printed by the friendly and efficient services of Lasertext on 118 Avenue and distributed to North Glenora homes by 6 teenage carriers
- 3 of our 6 carriers were new in 2005 and we are back to creating a waiting list of kids who want to be carriers

Copies are distributed to non-resident members of the 45 plus group by Marge Lilley, 10-20 copies are out at the hall and they are mailed or delivered by myself to any advertisers who live outside of North Glenora. Also I mailed or delivered copies to:

- Coronation School
- Bruce Miller MLA
- Councillor Jane Batty & Councillor Michael Phair
- Edmonton Federation of Community Leagues
- Edmonton Police, Westmount Station and West Division Station
- McQueen Place Recreation Coordinator
- Angela Turner, CRC with Parks and Recreation
- Members of the league who do not live in North Glenora, and who identify themselves to Harvey Humbke as willing to pay for the postage, are mailed the newsletter.

#### Publicity / Newsletter

*.prepared by Donna Jackson*

- 10 regular issues, averaging 12 pages each were prepared and published during 2005
- Advertising billings were up in 2005 to \$2,389.50 compared to past years: 2004 - \$2,121.25, 2003 - \$1,926.25, 2002 - \$1,282.50 in
- We continued to report crime in the Neighbourhood and our 2005 crime stats from Edmonton Police reflect our efforts over the past years.

#### 2005 Accomplishments

- Participated on the Hall Use committee to layout the plans and create policies for allowing rentals outside of the NGCL membership. NGCL needed to replace regular monthly revenue lost when we dropped BINGO.
- Revamped the NGCL Policies Manual and created a Hall Use Manual.
- Assisted with the Volunteer Appreciation Dinner in April.
- Attended the EFCL AGM and 2 joint Community League Meeting.

#### 2006 Goals

- Continue to actively participate on the Community League Executive to better serve the current needs of North Glenora residents
- After serving for over 6 years, find a replacement to take over the chair of the Publicity Committee and pass along all resources for newsletter and website.

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, March 21, 2006

Page 1 of 4

## Attendees:

C-Anne Robertson, President  
David Beckman, 2<sup>nd</sup> VP  
Sean Harding, Treasurer  
Donna Jackson, Publicity  
Bev Dietrich, Hall Bookings  
Bill McDonald, Planning & Transportation  
Harvey Humbke, Membership  
Corwin McCullagh, Sports  
Ross Bursey, Family/Children  
Agnes Brennan, Greeting Cards / 45 Plus  
Marge Lilley, Historian  
Barry Mohl, Bldgs & Grounds  
Margaret Bowler, Daytime Contact  
Marg Fokkema, Neighbourhood Watch  
Pearl Biggar, Block Parent  
Angela Turner, City of Edmonton CRC

## Regrets

Michel Diotte, Past President  
Marg Pratley, Kitchen Keeper / 45 Plus

1. The meeting was called to order at 7:03 p.m. Quorum was established.

2. Marg Bowler moved to approve the agenda for the March Executive meeting as distributed. Marge Lilley seconded. Motion carried.

3. Harvey Humbke moved to accept the minutes of the previous meeting. Bev Dietrich seconded. Motion carried

4. Business arising from minutes: Marg Bowler stated she had spoken to Lena Sawchuk regarding the Craft Sale report. Lena turned in her report to Michel Diotte when she handed over the proceeds from the Craft Sale.

5. Correspondence/Announcements: A thank-you card was received from the Lennon's in return for our card of congratulations. An invoice was received from the Edmonton Police Service regarding a charge for attending an alarm at the hall on December 6<sup>th</sup>. Both Marg Bowler and Dave Beckman also attended the hall that day and they were both told that the police did not believe we would be charged as it appeared the alarm had gone off for no reason. Ross Bursey took the bill and will address it with EPS. The rest of the correspondence will be distributed to Board member folders in office or posted on bulletin boards.

## 6. Reports

a) President's Report – C-Anne Robertson updated the Board on news from the EFCL AGM that she attended the previous evening.

- i. Gary Mar advised we would not see funding at the level of Ag Societies but to stay tuned to the budget being released March 23 for additional funding opportunities.
- ii. The Edmonton Police Service gave a presentation on Crystal Meth and all leagues were encouraged to hold information sessions and encourage all members and residents to familiarize themselves with this growing problem
- iii. Boysdale Camp Foundation has the support of the EFCL and all leagues will be approached for their support through a one time membership fee
- iv. EFCL Volunteer Appreciation event will take place in Hawreluk Park later in the spring. More information is pending from the EFCL
- v. Infrastructure Assessment – Leagues will be able to access professional resources to carry out structural, mechanical and energy efficient assessment of facilities at a significantly reduced Cost.

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, March 21, 2006

Page 2 of 4

- b) Treasurer's Report – Sean Harding advised that signing authority needs to be addressed as soon as possible for the new term.

Agnes Brennan moved that the 3 positions with signing authority will be President – C-Anne Robertson, Treasurer – Sean Harding, 2<sup>nd</sup> Vice President – David Beckman and any 2 of these 3 are acceptable. Bill MacDonald seconded. Motion Passed

Sean has submitted the Step grant and the two grants for Operations and Programs will be submitted on time. Sean submitted his Feb 2005 Profit Loss Statement – attached to minutes.

- c) Community Service Representative – Angela Turner advised that the booking for our Hall for spring Break Program has been cancelled due to lack of staff to hold the day camp. Angela advised Sean to let her know when the Step Grant is received. Angela advised that the EFCL released news that the Summer Payroll would be handled by the City – but she has not seen anything from the province or Federal Government yet. Because of all the work put towards this initiative, the co-sponsorship agreement will not be addressed this year. Angela distributed the Monthly Minders.

- d) Committee Reports

- 2<sup>nd</sup> Vice President – David Beckman – Noted the Vitalize Conference at the Shaw Conference Center on Jun 8, 9, 10 and suggested we send someone. We will re-visit next meeting.
- Secretary – Position Vacant
- Card Report – Agnes Brenna presented her report and handed in a written version – attached. Marge Lilley suggested we thank Jim Brennan in the newsletter for delivering the cards.
- Sports – Corwin McCullagh – Nothing to report
- Adult – Position Vacant
- 45 Plus – Agnes Brennan reported Feb 24<sup>th</sup> Cards & Games Evening – had fun with 11 attendees. Upcoming: March 24 is the musical evening with the accordin band. April is the Pot Luck Supper. Day Tours are planned and advertised in the Newsletter.
- Family – Ross Bursey reserved the hall for a Spring BBQ for Sunday June 18<sup>th</sup> and Turkey Supper on October 14<sup>th</sup>.
- Buildings & Grounds – Barry Mohl used the snow blower to clear the parking lot. Area around the Exit Doors should also be cleaned and we will make sure they are on the list for next year.
- Daytime Contact – Marg Bowler had Kai & Marie replace the Exit Sign light bulbs that were burned out. She also brought up forming a Welcoming Committee. C-Anne said she would be willing to help and Donna said we could probably come up with a one page reference sheet to hand out. We can ask the school and churches if they would like to be included.

- Marg Bowler moved that we offer new residents to North Glenora the balance of the current year's membership free as incentive to get involved. Agnes Brennan seconded. Motion passed.

- Historian – Marge Lilley – all has been quiet.
- Planning & Transportation – Bill MacDonald – nothing to report.
- Membership – Harvey Humbke updated his statistics for 2005-06 Membership Year to 28 Single Parent, 107 Seniors, 110 Family and 92 Adult for a total of 337 memberships sold.
- Publicity – Donna Jackson advised the Newsletter was circulating and we have a couple of new ads for school registrations for schools not directly serving North Glenora. We will submit invoices for these ads. The Operations Manual has been completed and distributed per the list attached to these minutes.
- Hall Bookings – Bev Dietrich reported the hall was rented 7 times in February for a total of \$1280.00 (\$500.00 of which is damage deposit from the Fiddlers). Bev has located all the keys for the Playschool cupboards. Bev has also confirmed that the Fiddlers will supply entertainment at the Volunteer Appreciation Dinner on April 29<sup>th</sup>.
- Security – Position Vacant
- Block Parent – Pear Biggar – nothing to report.
- Neighbourhood Watch – Marg Fokkema – nothing to report.

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, March 21, 2006

Page 3 of 4

## 7. Unfinished / Old Business

- a. CFEP Report – C-Anne has located the original application and handed it and the submission report for Gaming to Sean to fill out.
- b. Operations Manual – C-Anne thanked Donna for completing the manual. C-Anne reviewed the Channels of Communication alignment in Appendix A. The Executive agreed that Planning & Transportation should be moved under the 2<sup>nd</sup> Vice President. We discussed aligning the Neighbourhood Security, Block Parent and Neighbourhood Watch under one Chair position. We could also collapse to one Program that encompasses Family and Adult programs. This was tabled for future meetings after the Operations Manuals have been reviewed and some thought goes into the re-alignment and what it means for voting positions.
- c. Volunteer Appreciation Dinner – C-Anne reviewed the planning and asked for more names of honourees. C-Anne will continue recruitment of a dignitary to attend and give a tribute to our volunteers. We received a list from 45 Plus to add to what we have for Casino, Garage Sales, Garbage Fair, Membership, Publicity. We added Kai & Marie, the Heads, Cyril Bradshaw, Lena Sawchuk and the Girl Guide Leaders. Invitations will have to go out soon and Bill MacDonald, Harvey Humbke, Pearl Biggar and Donna Jackson offered to help deliver some. We have entertainment lines up with 45 Plus doing a skit and the Fiddlers coming to give us a hour or so of music.

## 8. New Business

- |   |
|---|
| 9. David Beckman moved the meeting be <u>adjourned</u> at 8:15 p.m. Corwin seconded. Motion carried |
|---|

### **Operations Manual – Distributed and signed for:**

1. C-Anne Robertson, President
2. David Beckman – 2<sup>nd</sup> Vice President
3. Sean Harding – Treasurer
4. Harvey Humbke – Membership
5. Barry Mohl – Buildings & Grounds
6. Marg Bowler – Daytime Contact
7. Bev Dietrich – Hall Bookings
8. Publicity – Donna Jackson
9. Historian – Marge Lilley
10. Sports – Corwin McCullagh
11. Cards – Agnes Brennan

### 12. Family – Ross Bursey

13. Neighbourhood Watch – Marg Fokkema
14. Block Parents – Pearl Biggar
15. Planning & Transportation – Bill MacDonald

### **Extras in Office**

16. 45 Plus – Holding for Marg Pratley
17. 1<sup>st</sup> Vice President – Vacant
18. Secretary – Vacant
19. Adult – Vacant
20. Neighbourhood Security – Vacant
21. Spare – suitable for photocopying stored in Administration Files

### **Card Report – March 21, 2006**

1. Thinking of you and / or Get Well
  - a. Doris Phillips – ill
  - b. Margaret dePaige – leg surgery
  - c. Barry Mohl – eye surgery
  - d. Doreen Leia – water on lung
  - e. Betty Travis – broken ankle
  - f. Marnie Williams – hospitalized
  - g. Mike & Dodie O-Reilly – both unwell
  - h. Art Querengesser – hospitalized
2. Baby congratulations
  - a. Randy Hawrelak / Tami Dolen – Baby Girl
3. Sympathy
  - a. Helen Sushynski – loss of father
4. Congratulations
  - a. Kathryn Lennon – Scholarship
  - b. Kevin Elias – Newspaper Clipping
5. Thank-you
  - a. Stacey Padbury – treasurer's help
6. Good Bye
  - a. June Villette – moving after 50 years in North Glenora

Minutes of the North Glenora Community League Executive Meeting for  
 Tuesday, March 21, 2006

North Glenora Community League  
 13535 - 109A Ave. NW, Edm, AB T5

Profit & Loss Statement

February 2006

3/20/2006  
 9:38:52 PM

	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Revenue From Operations				
Hall Rental Income	\$2,290.00	55.8%	\$2,090.00	53.5%
Membership Income	\$1,800.00	43.8%	\$1,800.00	46.1%
Newsletter Advertising Income	\$15.00	0.4%	\$15.00	0.4%
Total Revenue From Operations	<u>\$4,105.00</u>	<u>100.0%</u>	<u>\$3,905.00</u>	<u>100.0%</u>
Other Income				
Interest Income	\$0.45	0.0%	\$1.08	0.0%
Total Other Income	<u>\$0.45</u>	<u>0.0%</u>	<u>\$1.08</u>	<u>0.0%</u>
Total Income	<u>\$4,105.45</u>	<u>100.0%</u>	<u>\$3,906.08</u>	<u>100.0%</u>
<b>Program Expenses</b>				
Hockey/Rink Program Expenses	\$1,850.00	45.1%	\$3,650.00	93.4%
Total Program Expenses	<u>\$1,850.00</u>	<u>45.1%</u>	<u>\$3,650.00</u>	<u>93.4%</u>
Gross Profit	<u>\$2,255.45</u>	<u>54.9%</u>	<u>\$256.08</u>	<u>6.6%</u>
<b>Operating Expenses</b>				
Hall Expenses				
Hall - Equip Repairs/Maint	\$50.00	1.2%	\$186.30	4.8%
Hall Security Expense	\$46.97	1.1%	\$93.94	2.4%
Supplies - Janitorial	\$760.20	18.5%	\$1,440.30	36.9%
Supplies - Office	\$61.50	1.5%	\$88.25	2.3%
Hall - Power (602)	\$477.43	11.6%	\$686.88	17.6%
Hall - Gas (945)	\$618.85	15.0%	\$1,081.24	27.7%
Hall - Telephone	\$87.15	2.1%	\$171.09	4.4%
Total Hall Expenses	<u>\$2,099.90</u>	<u>51.1%</u>	<u>\$3,748.00</u>	<u>96.0%</u>
Rink & Ground Expenses				
R&G - Power (797 & 303)	\$144.73	3.5%	\$277.54	7.1%
R&G - Gas (303)	\$382.17	9.3%	\$649.65	16.6%
Total Rink & Ground Expenses	<u>\$526.90</u>	<u>12.8%</u>	<u>\$927.19</u>	<u>23.7%</u>
Administrative Expenses				
Appreciation Dinner Expenses	\$289.64	7.1%	\$289.64	7.4%
Bank Charges & Interest	\$3.75	0.1%	\$7.50	0.2%
Depreciation	\$2,464.28	60.0%	\$4,928.56	126.2%
Insurance	\$579.37	14.1%	\$962.54	24.6%
Publicity/Newsletter Expenses	\$511.35	12.5%	\$511.35	13.1%
Total Administrative Expenses	<u>\$3,848.39</u>	<u>93.7%</u>	<u>\$6,699.59</u>	<u>171.5%</u>
Total Operating Expenses	<u>\$6,475.19</u>	<u>157.7%</u>	<u>\$11,374.78</u>	<u>291.2%</u>
Operating Profit	<u>(\$4,219.74)</u>	<u>(102.8%)</u>	<u>(\$11,118.70)</u>	<u>(284.7%)</u>
<b>Capital Expenditures</b>				
Net Profit / (Loss)	<u>(\$4,219.74)</u>	<u>(102.8%)</u>	<u>(\$11,118.70)</u>	<u>(284.7%)</u>

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, April 18, 2006

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## Attendees:

David Beckman, 2<sup>nd</sup> VP  
Sean Harding, Treasurer  
Donna Jackson, Publicity  
Bev Dietrich, Hall Bookings

Harvey Humbke, Membership  
Corwin McCullagh, Sports  
Ross Bursey, Family/Children

Avril Glen, Historian  
Barry Mohl, Bldgs & Grounds  
Margaret Bowler, Daytime Contact  
Marg Pratley, Kitchen Keeper / 45 Plus  
Marg Fokkema, Neighbourhood Watch  
Pearl Biggar, Block Parent

## Regrets

C-Anne Robertson, President  
Michel Diotte, Past President

Bill McDonald, Planning & Transportation

Agnes Brennan, Greeting Cards / 45 Plus  
Marge Lilley, Historian

Angela Turner, City of Edmonton CRC

1. The meeting was called to order at 7:00 p.m. by David Beckman, 2<sup>nd</sup> Vice President, acting for C-Anne Robertson, President. Quorum was established.

2. Harvey Humbke moved to approve the agenda for the April Executive meeting as distributed. Marg Bowler seconded. Motion carried.
3. Harvey Humbke moved to accept the minutes of the previous meeting. Corwin McCullagh seconded. Motion carried

## **4. Business arising from minutes:**

### **a. Volunteer Appreciation Update**

- Donna gave an update of planning for the Volunteer Appreciation Dinner, including the tentative schedule, speakers, RSVP's, and request for Volunteers to help on the Saturday morning. 45 Plus will be leaving tables up and the vases for centerpieces. Volunteers will start at 8:00 a.m. setting up, decorating, etc. Marge Lilley requested use of the piano for 45 Plus skit so to make sure it was turned out from the wall.

- Donna moved to approve a total of \$1500.00, \$300.00 float for cash bar and up to \$1200.00 for the caterer for the Volunteer Appreciation Dinner. Pearl Biggar seconded. Motion Carried

- Names submitted by for Volunteer Recognition were:

- Donna Jackson, Bev Dietrich, Harvey Humbke, Marg Bowler along with Marg Pratley who will be recognized as our Volunteer of the Year.

### **b. Organization Chart**

- Dave Beckman presented changes to the Organization Chart – aligning Security, Block Parent and Neighbourhood Watch as one Security Committee and combining Family & Children's' Programs and Adult Programs as one Programs Committee. We have already decided to align Planning and Transportation under the 2<sup>nd</sup> Vice President at the March meeting. No decisions were made at this time – tabled to May meeting for further discussion and possible motion.

### **c. Hall Alarm**

- Dave also advised there had been a breach alarm received by our Security Company at the hall today, April 18th around 1:00 p.m. Marg Bowler and Dave were contact as well as Bev. The security guards were dispatched but did not show up and Marg Bowler

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, April 18, 2006

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could find nothing awry at the hall when she investigated. Bev offered to place a call to the Security Company for an update.

**d. EFCL Volunteer Appreciation Event – May 20**

- Donna read the invitation from the EFCL for board members and active volunteers to participate in the May 20<sup>th</sup> EFCL event at Hawrelak Park. A sign up sheet was sent around and will also be posted at the Volunteer Appreciation Event on April 29<sup>th</sup> and then the names will be forwarded to the EFCL by May 1<sup>st</sup> Deadline

**e. EFCL Commemorative Community Art Project – moved from New Business**

- Donna also read the invitation from the EFCL to participate in the Commemorative Art Project that will be coordinated by the EFCL. The Historian committee of Marg Lilley and Avril Glen were asked to investigate the possibility of submitting a piece for the project. They will respond to the EFCL by May 1<sup>st</sup>.

**f. Voice Mail – Bev & Corwin will follow up and report next meeting**

**g. Edmonton Police Service invoice** – Ross has not heard anything definite yet but will follow up and advise next meeting

**h. Welcome Committee Update**

- Donna presented a package including a new NGCL brochure she has designed to use in our Welcome Package. She presented a variety of brochures that we could use and requested any Block Parent or Neighbourhood Watch brochures that Pearl or Marg may have on hand. She has contacted Roma Paul at Coronation School and has a flyer to include as well as 10 copies of the EFCL Community League brochure she requested from the EFCL. She laid out a structure and process that would include a central contact (Marg Bowler is willing to act in this capacity), 4 or 5 greeters from different areas of the community and the Membership Chair (to issue complimentary memberships). She has developed a tracking sheet and also included a map of the neighbourhood. We will post the sign-up sheet at the Volunteer Appreciation event for interest and will try and kick off this committee after the May meeting.

5. **Correspondence/Announcements:** There was no correspondence to distribute.

**6. Reports**

a) President's Report – C-Anne Robertson absent

b) 1<sup>st</sup> Vice President - Vacant

c) 2<sup>nd</sup> Vice President – David Beckman – Nothing to report.

d) Secretary – Position Vacant

e) Card Report – Agnes Brenna handed in a written report – see attached.

f) Treasurer's Report –

- Sean will submit his March & April 2006 Financial Statements next meeting.
- Sean will contact Jason Labonte about taking over the Playschool accounts and getting an outstanding WCB payment of \$126.00 made.
- There has been no movement on the Playschool account for 6 months and this account will be kept separate but will be administered by the NGCL Executive Board.

g) Community Service Representative – Angela Turner absent

h) Committee Reports

• Planning & Transportation – Bill MacDonald – absent.

• Kitchen License– Marg Pratley reported the Kitchen License application was not submitted last year so we have been unlicensed for a year. She met with the inspector who went through the kitchen, checking cupboards, fridge, dishwasher, etc. and was happy with the continued cleanliness of our facility. He will issue our new license which should arrive in the mail in 2-3 weeks and can be posted. He advised us to remove the two expired posted licenses at this time. These and his written report will be filed in the office.

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- 45 Plus – Marg Pratley reported March 21st Musical Evening – 24 attendees. Upcoming: April 28<sup>th</sup> is the Pot Luck Supper. Day Tours are planned and advertised in the Newsletter. 3 tables have been reserved for the May 6<sup>th</sup> Garage Sale
- Family – Ross Bursey is planning the Father's Day BBQ for Sunday June 18<sup>th</sup>. We will sell tickets \$5.00 per family, single tickets \$2.00. Ross will arrange to get publicity info to Donna before Friday's deadline.
  - There has been very little interest in Playschool and we require enrollment of at least 10 children with parents who can be very active on the committee and helper roster. We will set a deadline in the newsletter of July 1<sup>st</sup> as ramp up time is required to form a committee, hire a teacher and put together a program.
- Adult Programs – Position Vacant
- Sports – Corwin McCullagh –
  - Soccer Update: We have an Under 6 mixed team and an Under 8 Girls team with 2 Coaches and uniforms donated by Tim Horton's and Energy Direct. Corwin did have to purchase some balls this year. We will advertise for referees and late registrations in the May newsletter.
  - Edmonton West Soccer Association – are moving offices (by their own choice) to Sherwood Community and are mandating fund raising to offset their moving expense to any soccer teams U8 and above. They want them to sell passes for WEM waterpark as a fundraiser. Corwin has advised them that we WILL NOT take part in this as they should not be off loading their financial problems to the Community Leagues who support soccer programs for youth in the community.
  - Summer Soccer Camps - Corwin has submitted a poster for advertising and the soccer program will be run as a registered program with a small fee to try and encourage attendance. He also stated that NGCL will be able to waive the fee for our members.
  - Rink Update – Corwin still needs to get the keys from Al who looked after the rink. The mats are still outside and need to be put away now that the ice and snow are gone.
- Historian – Avril Glen - Marge Lilley will be taking pictures at Volunteer Appreciation Dinner and Avril and Marge will discuss the EFCL request for a contribution for their Volunteer Recognition Project.
- Membership – Harvey Humbke updated his statistics for 2005-06 Membership Year to 28 Single Parent, 107 Senior, 111 Family and 92 Adult for a total of 338 memberships sold.
- Publicity – Donna Jackson advised the draft of the May Newsletter was circulating. Other activities have been keeping her busy – Volunteer Appreciation and Welcoming Committee.
- Buildings & Grounds – Barry Mohl and his brother who is an electrician have done a lot of work at the hall since the last meeting. Barry is contracting his brother but getting a good rate as Barry is helping out they are using Barry's tools. Barry's brother also works at the Jubilee and has managed to get some items that were not reused when the Jubilee underwent its recent retrofit. They have:
  - Changed fluorescent light ballasts, bulbs in pot and valance lights in main hall
  - Upgrade lighting in Foyer
  - Closed in Skylight roof for about \$2000.00 – approximately \$1200.00 less than the lowest estimate. They closed it in entirely, insulated and clad it with galvanized metal roofing material.
  - They investigated the cause of cracked ceiling tiles right above our folding curtain beam and found a 500 pound duct was coming loose as it was only held in with butterfly fasteners into drywall. They have braced it up with stronger fasteners into wood.
  - The Parking lot has been swept with the power sweeper attachment.
  - Barry will get an estimate on the hall siding, outside border around the hall and some painting.
- Daytime Contact – Marg and Bev jointly reported on a problem Kaj & Marie encountered last time they stripped and waxed the floors. The wax did not adhere and came off in powder form that tracked onto the carpet. They neutralized and rewaxed with two coats in accordance with

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, April 18, 2006

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advice from the wax suppliers. Dave Beckman suggested Bev and Marg advise them to try a different brand of wax.

- Bev moved that we give Kaj and Marie a gift worth \$100.00 for the extraordinary effort required to neutralize and re wax the floors. Marg Bowler seconded. Motion carried.
- Entry Way Rug contract – will be kept in place throughout the summer as the fiddlers will be using the hall on a weekly basis.
- Hall Bookings – Bev Dietrich reported the hall was rented 11 times in March for a total of \$1530.00. Bev distributed an extra clean-up fee of \$28.00 to the Dietrich boys for putting away the tables after a rental. The executive gave approval for Bev to use her discretion if a renter pays an extra clean-up fee in cash to disburse the cash as payment to the cleaners and report the transaction to Sean for the records.
- Security – Position Vacant
- Block Parent – Pear Biggar – nothing to report until Capital Ex when the Block Parent House on the Fair Grounds will be operating again.
- Neighbourhood Watch – Marg Fokkema – nothing to report.

## 7. New Business

- a. Community League Infrastructure Program – David Beckman discussed and it was decided not to take part in this EFCL initiative at this time. We will take a “wait and see” stance on this issue until we see if the program would provide any valuable information.
- b. EFCL commemorative Community Art Project – See section 4e.
- c. Vitalize – Volunteer Conference – Marg Bowler moved to pay C-Anne’s registration fee of \$120.00 for the conference on Jun 8, 9, 10<sup>th</sup>. Bev seconded. Motion carried.
- d. EFCL- Joint Use Agreement – David Beckman will attend the May 1<sup>st</sup> session and give us an update at the May meeting.

8. Corwin moved the meeting be <u>adjourned</u> at 8:25 p.m. Barry seconded. Motion carried
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## Operations Manual – Distributed and signed for:

1. 45 Plus –Marg Pratley

### Extras in Office

1. 1<sup>st</sup> Vice President – Vacant
2. Secretary – Vacant
3. Adult – Vacant
4. Neighbourhood Security – Vacant
5. Spare – suitable for photocopying stored in Administration Files

## Agnes Brennan – Card Report April 18 2006

1. Sympathy – Family of Mrs. Yarkie, long time resident
2. Sympathy – Mrs. Ruth Mathews – loss of husband
3. Sympathy – Bernice Popowich – loss of sister

## Amendment submitted by Bev Dietrich – April 19 2006

Want to add to the minutes, from my report, that the Cleaning Fee of \$50.00 paid by a renter in March 2006 was donated back to NGCL by Marie & Kaj Iversen. They felt the cleaning needed after the rental did not warrant the cost.

Thanks,

Bev Dietrich

NGCL Hall Bookings Chair

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## Attendees:

## Regrets

C-Anne Robertson, President

Michel Diotte, Past President

David Beckman, 2<sup>nd</sup> VP

Sean Harding, Treasurer

Donna Jackson, Publicity

Bev Dietrich, Hall Bookings

Bill MacDonald, Planning & Transportation

Harvey Humbke, Membership

Corwin McCullagh, Sports (left early for soccer)

Ross Burse, Family/Children

Agnes Brennan, Greeting Cards / 45 Plus

Marge Lilley, Historian

Barry Mohl, Bldgs & Grounds

Margaret Bowler, Daytime Contact

Marg Pratley, Kitchen Keeper / 45 Plus

Marg Fokkema, Neighbourhood Watch

Pearl Biggar, Block Parent

Angela Turner, City of Edmonton CRC

1. The meeting was called to order at 7:00 p.m. by C-Anne Robertson, President. Quorum was established.

2. Marg Bowler moved to approve the agenda for the May Executive meeting as distributed. Marge Lilley seconded. Motion carried.

3. Dave Beckman moved to accept the minutes of the previous meeting as amended by Bev Dietrich via email. Bill MacDonald seconded. Motion carried.

#### **4. Business arising from minutes:**

##### **a. Volunteer Appreciation Update**

C-Anne provided a review of the Volunteer Appreciation Dinner. Expenses totaled 1,380.00 of which \$1,230.00 was for the caterer and \$150.00 for incidentals including decorations, gifts, flowers, bar supplies, etc. We took a small loss of \$12.00 on the alcohol. The confirmed number of attendees was 107 but we had about 10 no-shows. A note will be put in the file for next year that we must be stronger on the RSVP request and we should not phone those that have not responded. If people don't respond to say they are coming we should assume they have no intention of showing up. We will have to put a warning to this affect in the invitation. The event was a success and Marg Bowler led a round of applause for those members of the executive that organized and worked the event.

##### **b. Organization Chart**

Dave Beckman moved that we complete the reorganization of our "Channels of Communication" by aligning Block Parent and Neighbourhood Watch under the umbrella of Neighbourhood Security and combine Adult Programs with Family Programs into Family & Adult Programs. The number of voting positions on the Executive Board will not be reduced, with Security maintaining 3 votes and Adult and Family Programs maintaining 2 votes if positions are filled. Harvey seconded the motion and it was carried.

We previously agreed to move Planning & Transportation under the 2<sup>nd</sup> Vice President. Pearl has agreed to represent the Security Committee and still maintain her efforts for Block Parents. Donna will update the Channel of Communications Chart and provide a copy for each member of the Executive board at the June Executive meeting.

##### **c. EFCL Volunteer Appreciation Event – May 20**

Donna reminded the Executive about the invitation from the EFCL for board members and active volunteers to participate in the May 20<sup>th</sup> EFCL event at Hawrelak Park. She has RSVP'd for 6 attendees from North Glenora but anyone who wishes to attend is more than welcome to go.

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## **d. EFCL Commemorative Community Art Project**

Marge Lilley gave an update on Avril Glen's work to provide the EFCL with some input from North Glenora for the Art Project. The Art project will not be ready for the May 20 Volunteer event. It is to be a painted mural and each contributing league will be represented. We look forward to seeing the finished project and the artists rendering of North Glenora's contribution.

## **e. Welcome Committee Update**

Donna has printed up a dozen copies of our Welcome Home flyer and 10 copies for Coronation School. 10 copies of last year's EFCL Community League Flyer have been included in the package. She handed over the entire package to Marg Bowler who has agreed to act as the Central Contact. Agnes had already been asked to send out a card to some new residents so she was provided with a few copies of our NGCL flyer should she get other calls of that nature. She will advise Marg Bowler if she mails any flyers out so Marg can update her contact sheet. Harvey will request some of the new 2006 EFCL Community Membership flyers from the EFCL and give them to Marg Bowler. Donna will put an announcement in the Newsletter encouraging North Glenora residents to contact Marg if they see any "new resident" activity on their street so we can track and make sure the new residents are contacted. Donna will be responsible for printing copies of our NGCL flyer and the Coronation School flyer upon request of Marg Bowler. Neighbourhood Watch and Block Parent were encouraged to provide Marg Bowler with any extra brochures they may have for distribution.

## **f. EFCL Joint Use Agreement**

Dave Beckman attended the Joint Use Agreement session on May 1<sup>st</sup> and briefed us on the current state of how the City facilities and schools are involved with charging each other for usage of facilities. The Joint Use Agreement outlines how school gymnasiums and other parts of school buildings are made available to community groups during after-school hours and how swimming pools, arenas, tennis courts and picnic sites are made available to school children during school hours. The current JUA term ends in 2006 and the three partners have begun a review designed to identify ways in which the agreement can be revised to reflect current needs and realities. Community Leagues want to ensure that they have a voice in the Joint Use Agreement as they have always been part of the picture by providing use of their facilities to the community schools in the form of free skating, recreation areas, emergency evacuation areas, etc. Dave explained how arrangements for community use of school depends on the principal, caretaker availability and type of activities being held in the school as damage and money to repair damage is difficult for schools to fund. The Catholic and Public schools now have separate registries for booking use of schools adding to the confusion. Grant money from the province for funding joint use is not available. The EFCL and attending community leagues want to ensure they are heard and have a say when the new agreement is drawn up between City facilities and Schools. North Glenora Community League has always provided use of our facilities to Coronation School for no charge as a gesture of goodwill and we see no reason for this to change.

## **5. Correspondence/Announcements:** C-Anne went through the correspondence that included:

- News clipping regarding how Lorelei-Beaumaris Community League has turned a growing youth problem into a successful youth program
- A great letter to the editor written by Corwin regarding Community League viability
- Federal Census 2006 reminder
- Thank-you card from Kaj & Marie for the \$100.00 we gave them for having to redo the hall floors when the wax powdered off

## **6. Reports**

- a) President's Report – C-Anne Robertson advised we will be receiving \$1600.00 from Westmount Bingo who have resolved all their legal affairs. C-Anne announced that Natalia Krawetz has volunteered to serve as Secretary.

Agnes Brennan moved that we accept Natalia Krawetz to serve as Secretary. Donna seconded and the motion was passed.

- b) 1<sup>st</sup> Vice President - Vacant
- c) 2<sup>nd</sup> Vice President – David Beckman – Dave requested that we place an encouragement in the Newsletter to all residents to consider Coronation School for their children.
- d) Secretary – Donna was acting Secretary and read aloud a letter of request from a Dog Sport club for the use of our rink area on Thursday evenings. Because our hall is rented on Thursday

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evenings to the Wild Rose Fiddlers and our parking lot is in full use, we requested that Marg Bowler contact the Dog Sport club and advise them we would be willing to negotiate use of the rink area for a Monday, Tuesday or Wednesday evening.

Sean moved that we agree in principal to allow the club to rent our rink area if they agree to an alternative evening. Marg Fokkema seconded and the motion passed.

Marg was advised that she, Bev Dietrich and the rental committee could handle the negotiations, details of the contract and set a rental rate should the club be interested on an alternative evening.

- e) Card Report – Agnes Brenna handed in a written report for Cards sent since April 18 2006 as follows:

*Welcome to North Glenora – Sonya Betz and Dan Willems  
Sympathy to Doreen Leia – loss of brother*

- f) Treasurer's Report –

- Sean submitted his March & April 2006 Financial Statements.
- Sean will continue working on closing out the Playschool accounts as the July 1<sup>st</sup> deadline is quickly approaching and we have not had adequate interest in Playschool
- Sean has reviewed our current position against the budget and we are on target.
- There is some activity with soccer payments in and out covering transfers of players into and out of our Neighbourhood for soccer.
- Sean expressed his concern that our only income is the Casino every 2 years and we should find other avenues of income so we are not so dependent. Agnes pointed out that this is a dilemma every Community League and non-profit society in Edmonton currently faces.

- g) Community Service Representative – Angela Turner announced that this would be her last meeting as our CRC as she has accepted a new position effective June 1 2006. Her colleague, Dave Cross (944-7596) will be our acting CRC until her replacement is hired. Dave Beckman presented Angela with kind words of thanks for her service and a gift from NGCL. Angela in turn thanked us and said it had been her privilege to work with volunteers. Angela had summer program information for us and enough to pass onto the schools. She also brought along the Co-sponsorship Agreement to which C-Anne applied the NGCL seal. Angela reminded us that because of our suggestion at the October 2005 EFCL General Meeting, the City, EFCL and Province worked together to make it possible for the City of Edmonton to pay the playground leaders from their payroll this summer. The City will invoice the Leagues at the end of the summer for their portion of the costs. It was also noted by Harvey that the City had replaced a table top in our park that had suffered vandalism.

- h) Committee Reports

- Planning & Transportation – Bill MacDonald – nothing to report
- 45 Plus – Agnes Brennan reported the April 28<sup>th</sup> Potluck had 48 attendees and entertainment was by Dr. Chris Brodeur. Day Tours being advertised in the Newsletter. The 3 tables at the May 6<sup>th</sup> Garage Sale did extremely well and \$401.25 was collected. 45 Plus has topped this up to \$500.00 to hand over to the general revenue of the Community League. Agnes advised that there are still lots of items left over in the rink shack that they will be donated to the Garbage Fair on May 27<sup>th</sup>. Agnes noted that the concession was also very busy and was successfully handled by the Indoor Playgroup and extra volunteers. Agnes asked Donna to place a thank you in the Newsletter for all those who donated items and helped out.
- Family & Adult Programs – Ross Burse was absent.

- Indoor Playgroup – An email report was received from Heather MacKay after the meeting and is included here:

*Can you take me off the list and add Michelle Schurek as the playgroup contact for the executive phone list? Her email address is [creativity@shaw.ca](mailto:creativity@shaw.ca) and her phone number is above.*

*Also, sadly, I don't need to get these emails anymore since I will only be in North Glenora for Sparks in the fall. I am now trying to help revitalize Woodcroft. We have an even bigger shortage of volunteers than North Glenora. Read: 7 or so people total!*

*Thanks for all your support with playgroup in the past couple of years. I'm sure I'll see you around.*

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Heather

## Update for Newsletter & Meeting

*North Glenora Indoor Playgroup ended for another year on May 8th. We will start up again in October-- watch this space for more information.*

*Playgroup coordinated and staffed the concession for the Community Garage Sale. We made just over \$300 for new toys and supplies! Thanks to the playgroup moms and their families for volunteering their time to help make it such a success. Also thanks to the women of the 45 plus Club for helping us find our way around the hall's kitchen and Jim Brennan for doing some of the grilling. And of course, thanks to Marie and Kaj for cleaning the grill for us. We couldn't have done the concession without all of you.*

*Thanks to all the volunteers and participants who helped keep playgroup alive this year. If you would like more information about playgroup or to volunteer for the playgroup executive for 2006- 2007, please contact Michelle Schurek at 482-1151. See you in the fall!*

- Sports – Corwin McCullagh – C-Anne presented Corwin's report as he was at soccer.
  - Soccer Update: Under 6 mixed team and Under 8 Girls team have games underway. Corwin has been able to find enough referees.
  - Summer Soccer Camps - Corwin requested the one page ad be re-run and advised the program registration was already half full.
  - Rink Update – Corwin has been unable to get in touch with Al Jensen who looked after the rink to retrieve the keys. C-Anne will look into this. The mats have been put away.
- Historian – Marge Lilley passed around pictures of the 45 Plus Potluck and the Volunteer Appreciation Dinner. Marge advised that Avril had enjoyed handling the special project for the EFCL.
- Membership – Harvey Humbke has issued 5 new memberships and updated his statistics for 2005-06 Membership Year to 29 Single Parent, 108 Senior, 112 Family and 94 Adult for a total of 343 memberships sold. Supplies for the 2006-07 Membership campaign are on order.
- Publicity – Donna Jackson advised the draft of the June Newsletter was circulating. She is arranging to transfer the [www.ngcl.org](http://www.ngcl.org) domain name to TELUS using her name as contact and administrator for the account as Wilson Smith is moving out of the neighbourhood and has been looking after the registration of our domain name since 1999.
- Buildings & Grounds – Barry Mohl was absent. It was noted that the hall is much cooler now that the skylights have been closed in.
- Daytime Contact – Marg Bowler advised we had another false alarm and was contacted by the alarm company to go to the hall. She could find nothing wrong. The guards never did show up. She also advised that Canora Community League donated all their toys from their indoor playgroup to us and they are being stored in the rink shack. Indoor Playgroup will go through and take what they can use and then we will probably sell the rest at the fall Garage Sale. She expressed her disgust with the state of the rink shack and advised it really needs to be organized and cleaned up. She also advised that hiring the rink caretaker has to be handled by the Building & Grounds committee and we must make sure an inspection of the premises is done before the contract commences and again after to ensure there are no deficiencies. The final payment to the contractor should not be handed over until the facility passes inspection and keys are returned. The graffiti at the rink and on the hall is very bad now. C-Anne advised she would contact Dave Hill to enquire about young offenders removing it or covering it up. We have also had the John Howard Society in the past.
- Hall Bookings – Bev Dietrich – Bev provided a written Hall Rental report for April 2006 that was read by C-Anne – (see comments in **bold** regarding comments made during the reading)
  - *The hall was rented nine times in April and \$1600.00 was collected.*
  - *The gift of \$100.00 was given to Kaj & Marie Iversen as agreed by the Executive at the last meeting*
  - *I received a phone call from Amanda White City of Edmonton's Community Events coordinator and she enquired about our rental status for Sunday, May 28<sup>th</sup>, the day of the Triathlon. I*

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*informed her that there is no rental on that date. She asked if our hall parking lot could be used as their location for towed vehicles. Vehicles that are parked on 135 Street during the event will be towed. There will be a flyer sent out to inform the public of their expectations during the event, with the towing location included. There will not be a charge to the owner's of the towed vehicles. (It was noted at this point that the announcement had already been placed in the newspaper that our parking lot was being used as the destination for towed vehicles.)*

- *A follow-up with the Wild Rose Fiddlers and the wax problem: The last 2 weeks the musicians have been playing on the carpeted area instead of in front of the stage. The janitors are finding it much easier to vacuum the carpet (not very much wax is tracked there now) and the Fiddlers are fine with sitting on the carpeted area to play. It seems to be a great solution all the way around.*
- *A follow-up with the Intrusion Alarm on April 18<sup>th</sup> – the call came in a 1:20pm, the guards came out, they reported everything secure by 1:50pm. They received a cancel at 6pm but don't know who from, no pass code was entered into their system. There is no cost to us because only the guards came – no police.*
- *Marie Iversen indicated that the burner covers for the electric stove were burned after the april 18<sup>th</sup> rental, which were the Skills Handicap group. I spoke with Chris from Skills about this and she had noticed it that night and asked one of the helpers in the kitchen about it. The helper said that it was like that when they got there. Chris told me that they would pay for them if that is what we decided. (It was noted that the replacement covers cost \$4.00 at the Dollar Store and we would not be asking for reimbursement from Skills. Marie had purchased the covers and Marg Bowler will reimburse her from her petty-cash).*
- *The Wild Rose Fiddlers Contract is up at the end of August and a decision needs to be made on June 20<sup>th</sup> at the Executive Meeting, on whether we renew it or not.*

*Respectfully submitted by Bev Dietrich, NGCL Hall Bookings Chair*

- **Block Parent – Pear Biggar** –Block Parent House will be on the Capital Ex Fair Grounds again. Pearl provided an update for the June Newsletter
- **Neighbourhood Watch – Marg Fokkema** – Marg will be relocating to Sylvan Lake in August and June 20<sup>th</sup> will be her last meeting. She provided an update for the newsletter regarding a number of incidents in the neighbourhood that were not reported to police. We must keep encouraging reporting of all incidents. Marg Bowler said that she had tried to report and could not get the police to answer the phone. Marg Fokkema said she would follow up about the police not answering the phone. Marg Fokkema also enquired if anyone had sold any tickets for the Father's Day BBQ and if we should consider changing the date to the week-end before or after. C-Anne will discuss with Ross Bursey.

## 7. New Business

- a. Budget review. Per Sean's report, we are on target with our budget and it was decided to forego the formal review at this time.

8. Dave Beckman moved the meeting be <u>adjourned</u> at 8:40 p.m. Marg Fokkema seconded. Motion carried
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## Operations Manual – Distributed and signed for:

1. Secretary – given to Bill MacDonald for Natalia (will get signature next meeting)

### Extras in Office

1. 1<sup>st</sup> Vice President – Vacant
2. Adult Program– Vacant
3. Neighbourhood Security – Vacant
4. Neighbourhood Watch – handed in by Marg Fokkema
5. Spare –stored in Administration Files

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, May 16, 2006

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## North Glenora Community League 13535 - 109A Ave. NW Edm. AB T5 Profit & Loss Statement

April 2006

	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Revenue From Operations				
Bingo Income	\$83.74	1.2%	\$83.74	0.8%
Hall Rental Income	\$1,150.00	16.2%	\$3,240.00	29.5%
Membership Income	\$340.00	4.8%	\$2,140.00	19.5%
Newsletter Advertising Income	\$65.00	0.9%	\$80.00	0.7%
Indoor Playground Income	\$250.00	3.5%	\$250.00	2.3%
Adult Activity Income	\$90.00	1.3%	\$90.00	0.8%
Soccer Income	\$4,695.00	66.3%	\$4,695.00	42.7%
Total Revenue From Operations	\$6,673.74	94.3%	\$10,578.74	96.3%
Other Income				
Donations	\$400.00	5.6%	\$400.00	3.6%
Interest Income	\$0.01	0.0%	\$1.43	0.0%
Miscellaneous Income	\$7.08	0.1%	\$7.08	0.1%
Total Other Income	\$407.09	5.7%	\$408.51	3.7%
<b>Total Income</b>	<b>\$7,080.83</b>	<b>100.0%</b>	<b>\$10,987.25</b>	<b>100.0%</b>
<b>Program Expenses</b>				
Hockey/Rink Program Expenses	\$0.00	0.0%	\$5,450.00	49.6%
Soccer Expenses	\$520.33	7.3%	\$620.00	5.6%
Neighborhood Watch Expenses	\$41.62	0.6%	\$41.62	0.4%
Community Swim Expense	\$1,000.00	14.1%	\$1,000.00	9.1%
<b>Total Program Expenses</b>	<b>\$1,561.95</b>	<b>22.1%</b>	<b>\$7,111.62</b>	<b>64.7%</b>
<b>Gross Profit</b>	<b>\$5,518.88</b>	<b>77.9%</b>	<b>\$3,875.63</b>	<b>35.3%</b>
<b>Operating Expenses</b>				
Hall Expenses				
Hall - Equip Repairs/Maint	\$0.00	0.0%	\$286.30	2.6%
Hall Security Expense	\$46.97	0.7%	\$187.88	1.7%
Supplies - Hall	(\$6.94)	(0.1%)	(\$6.94)	(0.1%)
Supplies - Janitorial	\$210.49	3.0%	\$2,690.63	24.5%
Supplies - Office	\$216.02	3.1%	\$304.27	2.8%
Hall - Power (602)	\$473.78	6.7%	\$1,477.78	13.4%
Hall - Gas (945)	\$454.70	6.4%	\$2,165.30	19.7%
Hall - Telephone	\$84.75	1.2%	\$339.78	3.1%
Total Hall Expenses	\$1,479.77	20.9%	\$7,445.00	67.8%
Rink & Ground Expenses				
R&G - Power (797 & 303)	\$287.46	4.1%	\$884.65	8.1%
R&G - Gas (303)	\$299.18	4.2%	\$1,235.09	11.2%
Total Rink & Ground Expenses	\$586.64	8.3%	\$2,119.74	19.3%
Administrative Expenses				
Appreciation Dinner Expenses	\$0.00	0.0%	\$289.64	2.6%
Bank Charges & Interest	(\$1.25)	0.0%	\$11.50	0.1%
Depreciation	\$2,464.28	34.8%	\$9,857.12	89.7%
Licenses & Fees	\$41.14	0.6%	\$41.14	0.4%
Insurance	\$383.17	5.4%	\$1,728.88	15.7%
Publicity/Newsletter Expenses	\$599.07	8.5%	\$1,305.37	11.9%
Meeting Expenses	\$616.37	8.7%	\$616.37	5.6%
Seminars	\$120.00	1.7%	\$120.00	1.1%
Total Administrative Expenses	\$4,222.78	59.6%	\$13,970.02	127.1%
<b>Total Operating Expenses</b>	<b>\$6,289.19</b>	<b>88.8%</b>	<b>\$23,534.76</b>	<b>214.2%</b>
<b>Operating Profit</b>	<b>(\$770.31)</b>	<b>(10.9%)</b>	<b>(\$19,659.13)</b>	<b>(178.9%)</b>
<b>Capital Expenditures</b>				
<b>Net Profit / (Loss)</b>	<b>(\$770.31)</b>	<b>(10.9%)</b>	<b>(\$19,659.13)</b>	<b>(178.9%)</b>

Minutes of the North Glenora Community League Executive Meeting for  
 Tuesday, May 16, 2006

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**North Glenora Community League**  
 13535 - 109A Ave. NW, Edm, AB T5  
**Profit & Loss Statement**  
 March 2006

	Selected Period	% of Sales	Year to Date	% of YTD Sales
<b>Income</b>				
Revenue From Operations				
Hall Rental Income	\$0.00	0.0%	\$2,090.00	53.5%
Membership Income	\$0.00	0.0%	\$1,800.00	46.1%
Newsletter Advertising Income	\$0.00	0.0%	\$15.00	0.4%
Total Revenue From Operations	\$0.00	0.0%	\$3,905.00	100.0%
Other Income				
Interest Income	\$0.34	100.0%	\$1.42	0.0%
Total Other Income	\$0.34	100.0%	\$1.42	0.0%
<b>Total Income</b>	<b>\$0.34</b>	<b>100.0%</b>	<b>\$3,906.42</b>	<b>100.0%</b>
<b>Program Expenses</b>				
Hockey/Rink Program Expenses	\$1,800.00	529,411.8%	\$5,450.00	139.5%
Soccer Expenses	\$99.67	29,314.7%	\$99.67	2.6%
<b>Total Program Expenses</b>	<b>\$1,899.67</b>	<b>558,726.5%</b>	<b>\$5,549.67</b>	<b>142.1 %</b>
<b>Gross Profit</b>	<b>(\$1,899.33)</b>	<b>(558,626.5%)</b>	<b>(\$1,643.25)</b>	<b>(42.1%)</b>
<b>Operating Expenses</b>				
Hall Expenses				
Hall - Equip Repairs/Maint	\$100.00	29,411.8%	\$286.30	7.3%
Hall Security Expense	\$46.97	13,814.7%	\$140.91	3.6%
Supplies - Janitorial	\$1,039.84	305,835.3%	\$2,480.14	63.5%
Supplies - Office	\$0.00	0.0%	\$88.25	2.3%
Hall - Power (602)	\$317.12	93,270.6%	\$1,004.00	25.7%
Hall - Gas (945)	\$629.36	185,105.9%	\$1,710.60	43.8%
Hall - Telephone	\$83.94	24,688.2%	\$255.03	6.5%
<b>Total Hall Expenses</b>	<b>\$2,217.23</b>	<b>652,126.5%</b>	<b>\$5,965.23</b>	<b>152.7%</b>
Rink & Ground Expenses				
R&G - Power (797 & 303)	\$319.65	94,014.7%	\$597.19	15.3%
R&G - Gas (303)	\$286.26	84,194.1%	\$935.91	24.0%
<b>Total Rink &amp; Ground Expenses</b>	<b>\$605.91</b>	<b>178,208.8%</b>	<b>\$1,533.10</b>	<b>39.2%</b>
Administrative Expenses				
Appreciation Dinner Expenses	\$0.00	0.0%	\$289.64	7.4%
Bank Charges & Interest	\$5.25	1,544.1%	\$12.75	0.3%
Depreciation	\$2,464.28	724,788.2%	\$7,392.84	189.2%
Insurance	\$383.17	112,697.1%	\$1,345.71	34.4%
Publicity/Newsletter Expenses	\$194.95	57,338.2%	\$706.30	18.1%
<b>Total Administrative Expenses</b>	<b>\$3,047.65</b>	<b>896,367.6%</b>	<b>\$9,747.24</b>	<b>249.5%</b>
<b>Total Operating Expenses</b>	<b>\$5,870.79</b>	<b>1,726,702.9%</b>	<b>\$17,245.57</b>	<b>441.5%</b>
<b>Operating Profit</b>	<b>(\$7,770.12)</b>	<b>(2,285,329.4%)</b>	<b>(\$18,888.82)</b>	<b>(483.5%)</b>
<b>Capital Expenditures</b>				
<b>Net Profit / (Loss)</b>	<b>(\$7,770.12)</b>	<b>(2,285,329.4%)</b>	<b>(\$18,888.82)</b>	<b>(483.5%)</b>

## MINUTES

### Special Meeting of the North Glenora Community League Executive

### to discuss the Edmonton Public School Board's proposed amendments to its School Closure Policy.

Saturday, June 10, 2006

#### Present

David Beckman 2<sup>nd</sup> Vice-President  
Sean Harding Treasurer  
Natalia Krawetz Secretary  
Donna Jackson Publicity

Ross Bursey Family/Children

Marge Lilley Historian

Margaret Bowler Daytime Contact

Bill MacDonald Plg & Transport'n

#### Absent

C-Anne Robertson President  
Michel Diotte Past President

Bev Dietrich Hall Bookings  
Harvey Humbke Membership  
Corwin McCullagh Sports

Agnes Brennan Greeting Cards/45+

Barry Mohl Bldgs & Grounds

Marg Pratley Kitchen Keeper/45+  
Pearl Biggar Block Parent

1. Called to order at 10:05 a.m. and chaired by Dave Beckman, 2<sup>nd</sup> Vice-President.

#### 2. Items For Discussion

##### a) Proposed Amendment to Edmonton Public School Board (EPSB) Policy FL.BP – School Closure

The EPSB is proposing to amend the above policy by September 2006. It is open to stakeholder input on the proposed changes until June 29<sup>th</sup> via an on-line survey <http://www.epsb.ca/policy/policyReviewListings.shtml> (click on Item #2: Board Policy FL.BP – School Closure; note that the proposed amendments and related regulations are available by clicking on the relevant items on this site).

Dave Beckman stated that the EPSB has been assessing each school using a number of criteria for which the benchmarks are unknown. The Coronation School Principal has the assessment report for that school. Concerns were expressed about the nature of the assessment. For example on the criterion of enrollment in that report, this school has 91 students (down from 130 in 2001) but there is no indication of the number at which the school fails to be considered viable on this criterion.

The EPSB states that the purpose of the proposed amendments is to provide clear, consistent and widely understood criteria and rationale that identifies why a school may be considered for closure, and to reflect the School Act and accompanying Closure of Schools Regulation. However, there are two concerns with this proposal:

- i) it removes explicit, quantitative criteria for school closure and replaces them with overarching, qualitative statements. In other words, the rationale for closure is not transparent.
- ii) the process for closures is removed, thus relying on the School Act. This implies that the EPSB will only be required to hold a meeting *after* it has decided to close a school, for the parents and students involved (no other community members).

All agreed that the community as a whole is affected by any changes to Coronation School. Therefore, the League should participate in the on-line survey as an organization, and should include the following points:

- Our disagreement with the two areas of change mentioned above, proposing instead that
  - The assessment process should be transparent. Specifically, the assessment criteria for school closure should be clearly defined with explicit benchmarks by which viability on each criterion is determined.
  - Given the interdependence between the school and its surrounding community, the EPSB should convene a public meeting with the community as a whole *before* any decision is made to close a school.
- The assessment report on all Edmonton schools should be available to the general public via the EPSB's website.
- The local community leagues of affected schools should be informed early on in a potential closure process, as the whole community is affected.
- Should the EPSB wish to follow up with the League, the contact will be Dave Beckman.

**ACTION: Donna Jackson will include these points in her reply on the League's behalf to the on-line survey.**

Concern was expressed that the EFCL (Federation) has no formal statement on the EPSB's proposed change. There seems to have been a communications breakdown between the EPSB and the Federation.

**ACTION: Donna Jackson will forward a copy of our survey response to the Federation President, asking for Federation support.**

Many community members are not aware of the proposed policy changes.

**ACTION: In the next newsletter, Donna Jackson will direct community members to the EPSB website and encourage them to participate in the on-line survey.**

There is no formal link between the Coronation School Council and the League at this time.

**ACTION: Dave Beckman will report back to the Council and send a copy of the survey response to the school's Principal, Roma Paul.**

#### **b) Assistance to Principal of Coronation School**

Principal Roma Paul has requested that the League provide her with information on local conditions relative to the school, for the school profile she must submit to the Board to complement the assessment sheet. Suggestions were made to incorporate the points made in the League's June newsletter (What Makes A Community? How Does Our Neighbourhood School Contribute to our North Glenora Community?).

**ACTION: Dave Beckman will provide the information to Roma Paul.**

#### **c) SAGE (Senior's Association of Greater Edmonton) Awards**

SAGE has introduced awards for seniors who have made outstanding contributions in a number of categories. Dave Beckman is proposing that the League nominate Jo Taylor under the category of Community Builder. All agreed to pursuing this nomination.

**ACTION: Dave will put this on the agenda for the June Executive Meeting and meanwhile will contact Agnes Brennan to start pulling the necessary material together for a nomination.**

4. The meeting was adjourned at 11:10 a.m.

# Minutes for The North Glenora Community League Executive Meeting

Tuesday, June 20, 2006

## Present

C-Anne Robertson	President
Sean Harding	Treasurer
Natalia Krawetz	Secretary
Donna Jackson	Publicity
Harvey Humbke	Membership
Ross Burse	Family/Children
Agnes Brennan	Greeting Cards/45+
Marge Lilley	Historian
Barry Mohl	Bldgs & Grounds
Margaret Bowler	Daytime Contact
Marg Pratley	Kitchen Keeper/45+
Pearl Biggar	Block Parent
Marg Fokkema	Neighbourhood Watch
Bill MacDonald	Plg & Transport'n
Dave Cross	City of Edmonton CRC

## Absent

Michel Diotte	Past President
David Beckman	2 <sup>nd</sup> Vice-President
Bev Dietrich	Hall Bookings
Corwin McCullagh	Sports

1. C-Anne called the meeting to order at 7:05 p.m.

## 2. APPROVAL OF THE AGENDA.

**MOTION TO ACCEPT WITH THE ADDITION OF 7.D. MINI-PARKS; BY MARGE LILLEY, SECONDED BY MARG BOWLER. CARRIED.**

## 3. APPROVAL OF THE MINUTES.

**MOTION TO ACCEPT WITH THE AMENDMENT OF JO TAYLOR TO JO TAYLER; BY MARGE LILLEY, SECONDED BY MARG BOWLER. CARRIED.**

## 4. BUSINESS ARISING FROM THE MINUTES

### a. EFCL Volunteer Appreciation Event of May 20: Donna Jackson

NGCL representatives were C-Anne, Donna, and Pearl who found the event at Hawrelak Park most enjoyable.

### b. Graffiti Removal: C-Anne Robertson

*Graffiti on rink shack and doors:* C-Anne contacted Dave Hill (as per Minutes of May 16, 2006) about arranging for re-painting by youth doing community service. **Action: C-Anne will ask Barry Mohl to get the paint.** *Graffiti on hall:* Harvey contacted the company, Graffiti Be Gone. *Graffiti on garbage receptacle(s):* Donna confirmed that the City will attend to this. Marge Lilley suggested trying the product Misty Vandalism Remover Spray.

## 5. CORRESPONDENCE/ANNOUNCEMENTS: C-Anne Robertson

- *Multi-Media Fundraising Coupon Books* information was circulated.
- *Boysdale Camp* for at-risk inner city youth is trying to reactivate its relationship with the EFCL and requests that the NGCL become a member at a cost of \$50.00. C-Anne is concerned with the responsibilities entailed with membership. Marge Lilley suggested we provide a donation only, rather than a membership. **Action: Tabled for discussion at the next meeting.**
- *Edmonton Community Foundation Booklet* is now on file.
- Letter from Mones & Associates Insurance states that we have a \$551.00 credit (on a premium of \$3671.00) because we had no claims in the past year. **Action: Sean will follow-up.**
- *Coronation School Newsletter* to be posted on the Hall bulletin board.
- *Application for Property Tax Exemption Form* received. **Action: Dave Cross asked that it not be completed until he contacts us with further information.**

## 6. REPORTS

### a. President's Report: C-Anne Robertson

EFCL was unsuccessful in lobbying the City for enhanced funding from its budget surplus.

Key for rink shack has been returned.

Sean and C-Anne attended the Presidents' and Treasurers' EFCL Meeting. The main message was the need to make League membership relevant in order to actively involve local residents.

C-Anne thanked the League for sending her to the Vitality Conference, attended by volunteers from all over Alberta. It was a worthy conference and excellent value. She recommended that the League send a representative every year. She noted that there is a youth component and organizations sending one adult can take two youth representatives at no charge. Again relevance was stressed. **Action: Table discussion of which youth to send for later in the year.**

b. **1<sup>st</sup> Vice-President: Vacant**

c. **Vice-President: David Beckman**

No report

d. **Secretary: Natalia Krawetz**

No report

i) **Greeting Cards: Agnes Brennan**

New baby card to Carrie Ann and Dave Harper on the birth of their son. Thinking of you to Jean Davison. Sympathy cards to Audrey Gilley on the death of her sister and Stacey and Rod Peacock on the death of their grandfather.

On behalf of the League, Agnes thanked Margaret Fokkema (who is moving to Sylvan Lake) for her (and her late husband's) years of service and presented her with a thank you card and an NGCL pen and pencil set.

Thank you card was received from Marg Pratley (Kitchen Monitor) in appreciation of being given NGCL Volunteer of the Year Award with accompanying gifts.

e. **Treasurer's Report: Sean Harding**

An overview of the financial report showed the following: a small amount of Bingo income from the Westmount Bingo Association (now closed); an amended surplus in community services of \$1117.00, and amended deficit of (\$626.00) in Programs (following re-allocation of the \$500.00 donation based on Garage Sale proceeds received from 45+); and an adjustment of \$633 (for the new binders) to be taken from the President's Slush Fund (rather than from Meeting Expenses). Expenditures in Support Services are generally as expected.

At the EFCL Presidents' and Treasurers' Meeting, Sean learned of the importance of hall operations being self-sustaining. Casino and fundraising proceeds are intended for upgrading and for large maintenance expenses, not regular operating costs. As a result, he has made an explicit break down of Hall Operation costs. Current costs are \$120.00 per day. He stressed the importance of ensuring the hall is actively used.

*Note: Still awaiting results of review of 2005 financials by Jestin Gibson Ollis. This will be brought forward when received.*

f. **Community Service Representative: Dave Cross**

Distributed the Monthly Minder newsletter.

A new incumbent for Angela Turner's job should be in place by August.

Summer programs are good to go. The City will undertake payroll for the STEP Grant and settle up with the League in the fall.

Dave requires a copy of the Annual Return for Society and Non-Profit Company – Proof of Filing (Alberta Registries) in order to release the monies for our annual grant from the City. **Action: When it arrives C-Anne/Natalia will fax it to Dave.**

g. **Planning & Transportation: Bill MacDonald**

Attended a meeting chaired by the President of the Glenora Community League on June 7<sup>th</sup> to discuss proposed development at the corner of 142 Street and Stony Plain Road (from the garden centre to the Roma apartments) for commercial and condo uses. Over 100 residents of Glenora and Grosvenor attended. No definite plans were presented, but the developer's representative is trying to get input as to what the community considers acceptable. The Glenora League is developing a strategic plan and area redevelopment plan in short order. **Action: The next meeting is on June 23<sup>rd</sup> and Bill will attend to monitor the implications for our League.**

**h. 45+: Agnes Brennan**

Fall functions planned:

- Sept. 22<sup>nd</sup> Pot Luck Supper with entertainment by the Calder Cuties.
- Oct. 27<sup>th</sup> slide show by Doug Cowan.
- Nov. 24<sup>th</sup> Games Night.
- Dec. Annual Xmas Pot Luck Supper.

**i. Family & Adult Programs: Ross Burse**

About 40 people attended the Fathers' Day BBQ (June 18). Ticket sales were \$87.30 and expenses were \$200.00+ with many items left over that can be put to further use. All attendees thoroughly enjoyed the event. However because of the low turnout, Ross is considering changing the date of the event (e.g., to have, say, a June BBQ rather than one for Fathers' Day. **Action: Ross will provide budgetary details later.**

Turkey supper planned of October 14<sup>th</sup>.

**j. Sports Activities: Corwin McCullagh**

Absent. No report

**k. Historian: Marge Lilley**

Circulated recent photos of Garbage Fair, Clean Up Day, and the Fathers' Day BBQ.

**l. Membership: Harvey Humbke**

The first 2006/7 membership has been sold. Supplies for the 2006/7 drive have cost \$128.50. Additional brochures were ordered as requested, but are not included in these costs.

**m. Publicity: Donna Jackson**

Deadline is June 23 for the newsletters' summer edition.

**n. Buildings & Grounds: Barry Mohl**

No report

**i. Daytime Contact: Marg Bowler**

Carpet has received its annual cleaning. It may need semi-annual cleaning now that Wild Rose Fiddlers are using it.

New coffee pot was purchased to replace one that was worn out. Marg asked if the broken one should be repaired. Consensus was to throw it out and buy a new one, rather than risking public safety.

The supports on some hall tables need to be examined to see if they can be repaired. **Action: Marg to follow-up with Barry Mohl.**

Toys received from Canora Community League need to be looked at by Indoor Playground. **Action: Dave will provide Tony Lovell's (Canora's President) address to Marg who will follow-up with Michelle Schurek to request that she assess the toys for Indoor Playground use and write a note of thanks.**

Access to the hall by the ATCO meter reader is problematic because of the need for the Caretaker's Room key, in addition to a key to the building. **Action: C-Anne will ensure such a key is made available.**

**o. Hall Bookings: Bev Dietrich**

There were four rentals this past month with revenue of \$600.00.

The Wild Rose Fiddlers rental agreement expires in August. The rental experience has been very positive and the problem with the wax resolved, by having them use the carpeted area.

***MOTION TO RENEW THE WILD ROSE FIDDLERS' CONTRACT UNTIL AUGUST 31, 2007; BY BEV DIETRICH, SECONDED BY MARG BOWLER. PASSED.***

<u>Outside Rentals Summary</u>	<i>Members</i>	<i>Non-members</i>
Jan	0	0
Feb	0	1
Mar	3	0
Apr	2	1
May	0	not allowed

**MOTION: TO MAKE THE HALL AVAILABLE FOR RENTAL BY NON-MEMBERS FOR ONE WEEKEND PER MONTH THROUGHOUT THE YEAR (EXCEPT FOR MAY); BY BEV DIETRICH, SECONDED BY BILL MACDONALD. CARRIED.**

**p. Neighbourhood Security: Pearl Biggar**

Placing ad in newsletter for Block Parent volunteers for exhibition.

**q. Neighbourhood Watch: Marg Fokkema**

Numerous items stolen in the neighbourhood including Oilers flag (from a car), canoe and two cameras from vehicles, part of a truck (under repair), patio swing and chair.

**7. NEW BUSINESS**

**a. SAGE (Seniors Association of Greater Edmonton) Award: Agnes Brennan**

**MOTION: TO NOMINATE JO TAYLER FOR THE SAGE AWARD IN THE CATEGORY, COMMUNITY BUILDER; BY AGNES BRENNAN, SECONDED BY MARGE LILLEY. CARRIED.**

Agnes has been gathering letters in support for Jo Tayler's and shared their contents.

**b. EPSB School Closure Policy Report: Donna Jackson**

Donna has taken all actions for which she was responsible, as outlined in the Minutes of the Special Executive Meeting of June 10<sup>th</sup>.

**c. Identity Theft: Agnes Brennan**

Agnes proposed a special event on identity theft that, after discussion, evolved into an evening on Security with a keynote speaker on identity theft.

**Action: Family & Adult Activities will sponsor an evening on Security at 7 p.m. on Sept. 26 or Oct 10. Ross will supply videos and arrange for child-minding services.**

**Action: Agnes Brennan will contact Lloyd Kenney of PPI Legal Care of Canada to determine his availability as the keynote speaker on the topic of identity theft.**

**Action: Pearl Biggar will organize booths on the security theme.**

**d. Mini-Parks: Natalia Krawetz**

Diane Hill has been unable to continue sole care of the mini-parks and they are quite weeded.

**MOTION: TO ADVERTISE FOR VOLUNTEER WEEDERS FOR THE 135<sup>TH</sup> STREET MINI-PARKS, TO DETERMINE THE PARKS' VIABILITY AND THE LEVEL OF EFFORT REQUIRED IN THEIR CARE; BY NATALIA KRAWETZ, SECONDED BY MARG FOKKEMA. CARRIED.**

**Action: Natalia will coordinate care of these mini-parks.**

**e. Perennial Exchange: Natalia Krawetz**

A resident who wishes to organize a fall perennial exchange through the League approached Natalia. October 7<sup>th</sup> (Garage Sale) was suggested as a possible date. **Action: Natalia will follow-up with the resident and have her contact Donna Jackson to advertise the event.**

**f. Scheduling Conflicts**

**Action: In order that League events not conflict with meetings and activities of the local school or church, C-Anne will ask Elizabeth Turner for the Coronation School calendar and the Minister of the Presbyterian Church for its calendar.**

**g. Return of Scanner**

The League's scanner has been borrowed and is now due back. **Action: C-Anne will follow-up with Michel Diotte.**

**8. ADJOURNMENT**

**MOTION: TO CLOSE THE MEETING; BY MARG BOWLER AT 9:01 P.M. , SECONDED BY BILL MACDONALD. CARRIED.**

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, August 15, 2006

## Attendees:

*C-Anne Robertson, President*

*David Beckman, 2<sup>nd</sup> VP*

*Sean Harding, Treasurer*

*Donna Jackson, Publicity*

*Bill MacDonald, Planning & Transportation*

*Ross Burse, Family/Children*

*Marge Lilley, Historian*

*Barry Mohl, Bldgs & Grounds*

*Margaret Bowler, Daytime Contact*

*Pearl Biggar, Security / Block Parent*

*Dave Cross, City of Edmonton CRC*

## Regrets

*Michel Diotte, Past President*

*Natalia Krawetz, Secretary*

*Bev Dietrich, Hall Bookings*

*Harvey Humbke, Membership*

*Corwin McCullagh, Sports*

*Agnes Brennan, Greeting Cards / 45 Plus*

*Marg Pratley, Kitchen Keeper / 45 Plus*

1. The meeting was called to order at 7:04 p.m. by C-Anne Robertson, President. Quorum was established with 10 board members present.

2. Bill MacDonald moved to approve the agenda for the August Executive meeting as distributed. Barry Mohl seconded. Motion carried.

3. Marge Lilley moved to accept the minutes of the previous meeting. Marg Bowler seconded. Motion carried.

#### **4. Business arising from minutes:**

- SAGE nomination: Dave Beckman circulated the completed nomination letter prepared by himself, Elizabeth Turner, Agnes Brennan with much input from Marg Bowler and family members. The nomination of Jo Tayler for Community Building was accepted and Dave also circulated an acknowledgement letter from SAGE. Dave Beckman advised that Marge Lilley has also been nominated. The SAGE event is scheduled for October 17<sup>th</sup> and tickets for the fund raising event are \$100.00 each.

#### **5. Correspondence/Announcements:**

- The filing for Non-Profit Society for NGCL has been completed by Natalia and we have received our registration.
- \$131.16 has been received from the Westmount Bingo Association as a final amount.

#### **6. Reports**

- President's Report – C-Anne Robertson reported she will be addressing the items on her list regarding the Gas Meter Key, retrieving the scanner from Michel, etc. Dave Beckman advised that ATCO is in possession of a key for access and the meter reader was given the contact name at ATCO so he can get a key next time it is required.
- 1<sup>st</sup> Vice President – Vacant
- 2<sup>nd</sup> Vice President – David Beckman advised he has been filling in where required for hall access.
  - The Fire Pit has been fitted with a new padlock as the old key could not be found. Barry advised that he has the key but would put it back in the office as Corwin had requested use of the fire pit on behalf of the summer program leader for their wrap-up. Dave Cross advised that his department could issue the required permit for fire pit use.
  - The Joint Use issue between EFCL / Schools / City Facilities has been quiet over the summer but Dave will keep abreast of this issue and continue to monitor and report.

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, August 15, 2006

- Secretary – Donna was acting Secretary for Natalia and complemented Bill and Natalia for all their work on the mini-parks. Bill and Natalia have volunteered to look after the two mini-parks until 2008 and an update and thank-you to volunteer weeders is going in the newsletter. Marge Lilley advised that the raised bed in our parking lot needs a lot of work. Marg Bowler volunteered her rotor-tiller to Ross if he wants to take this on to get the bed worked up.
- Card Report – Agnes Brennan was absent.
- Treasurer's Report – Sean Harding handed out the financial statement and reviewed our financial status.
  - It was noted that the average daily operating cost for the hall has dropped from a 2006 budgeted \$119.00 per day to a July actual of \$105.00 per day. Our rental revenue has already exceeded the 2006 budget forecast of \$5,600.00 as we have collected \$7,545.00 to date. As we are using up our 2005 casino earnings to finance the operation of the hall, Sean cautioned us that there is still a need to increase our revenues any way we can.
  - As there was not enough interest to start up Playschool this year, Sean will work towards closing out the Playschool accounts and dealing with any outstanding financial / HR filings.
  - Sean moved that the North Glenora Community League shut down Playschool entirely including all bank accounts and any other financial responsibilities. Ross seconded and the motion was carried.

- Community Service Representative – Dave Cross handed out the Monthly Minders for August.
  - Dave advised that the summer programs were wrapping up this week. The soccer program was a resounding success and had 39 kids on the wait list for the Small Fry program. Dave certainly sees this program being offered again next year and probably expanding to other areas of the City.
  - The programs were well received with compliments to the people involved. The summer survey will be forwarded to Corwin for completion.
  - Three new CRCs have been hired and we will have our assigned CRC at our September meeting.
  - The Operating Grants are on their way – The cheque is in the mail...
  - Dave will forward a cheat sheet on the Property Tax Exemption form to C-Anne that will short-cut the 7 page form already received.
  - Dave will also be in touch regarding the planning of the October Multi-league meeting being hosted by NGCL.

## a) Committee Reports

- Planning & Transportation – Bill MacDonald had nothing from North Glenora and continues to keep an eye on the Glenora Developments – he has heard they are trying to develop an “Area Structure Plan”.
- 45 Plus – Agnes Brennan – absent. Marge Lilley supplied information regarding the Fall program line-up for publication in the newsletter.
- Family & Adult Programs – Ross Bursey - Ross has the Turkey Dinner coming up on October 14<sup>th</sup> and asked for other “family” type activity ideas from the floor. Neighbourhood walks, sleigh-ride, old time Christmas concert, cookie exchange ideas were offered.
- Indoor Playgroup - Michelle Schurek submitted an update via email below:
  - Sorry I have disappeared this summer. I have included the Playgroup excerpt for the September Newsletter. Could you inform me of any decisions that were made regarding the questions about playgroup on the Agenda? Unfortunately with three small children in tow, and my husband currently out of town, I missed the meeting. I am also apparently the only person returning to playgroup in October, and I was feeling a little intimidated. Is it possible to include a special flyer for playgroup with the October newsletter? I'd really like to keep it going, but a one-woman show won't do! Do you know of the contacts for Glenora's newsletter? Perhaps McQueen and Grovenor? I'm hoping to advertise there as well.

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, August 15, 2006

- Sports – Corwin McCullagh provided the following update via email:

## **Minor Soccer review**

Both the U-6 and U-8's wrapped up their respective seasons in June.

Soccer registration for indoor is coming in September. I will have all relevant information passed to Donna for the newsletter after our coordinators meeting tomorrow night. I will also need to coordinate with Bev to have the message on the phone ready for soccer inquires.

**Summer programs:** Here's a participation breakdown of the soccer clinics...

### **Small Frys**

July 10<sup>th</sup> - 11 Registrants

July 17<sup>th</sup> - 12 Registrants

July 24<sup>th</sup> - 11 Registrants

July 31<sup>st</sup> - 9 Registrants

Aug 14<sup>th</sup> - 9 Registrants

### **Soccer Stars**

July 10<sup>th</sup> - 7 Registrants

July 24<sup>th</sup> - 7 Registrants

Aug 8<sup>th</sup> - 8 Registrants

There were also 39 people on the wait lists for the Small Fry clinics, so a well received program overall. The revenue of \$882.50 will be applied as a credit towards your bill for the staffing costs at the end of summer. The City of Edmonton donated \$350 for the purchase of equipment to start this program. I have yet to discuss improvements with Karamee and whether she plans on returning next year. I would like to find out what the percentage of neighbourhood kids are and making appropriate changes in marketing for next year based on the results. Right now the soccer equipment is being stored in the rink shack office. Whoever issued her keys, please be aware that she has a rink shack office key that needs to be returned. The VCR in the rink shack is mine. **The last day of programs is this Thursday. Karamee would like to use the fire pit for hotdogs. The city has the required permit, I need to know who has the key for it and how do I access it?**

## **Hockey Rink**

I need to express right now that my volunteer efforts are at capacity and I will not be able to recruit or adequately supervise a rink caretaker. At some point we will need to discuss rink access to minor hockey groups. Just as we have expanded facility use to external groups to generate revenues we should also consider limited use for organized hockey teams and rentals. At present we do not have a set pricing policy for these events. We also have to look at the wage of the rink caretaker; with today's economy the likelihood of finding someone qualified at the current wage is doubtful.

- Historian – Marge Lilley – not much activity. Marge circulated pictures she had taken in the spring. She needs to get the President's Plaque updated and C-Anne will supply the name and location of an engraver she deals with.
- Membership – Harvey Humbke - absent.
- Publicity – Donna Jackson gave a brief review of what was in the September issue and verified with Ross that tickets would be printed for the Turkey supper and distributed to those selling.
- Buildings & Grounds – Barry Mohl gave us an update on all the work at the hall during the summer.
  - The blue trim around the hall exterior and doors was painted and touch ups are planned for the parking log.
  - The grease trap under the sink was replaced for \$750.00
  - Barry will be replacing the water stained ceiling tiles inside the hall.
  - Barry has a lady interested in refurbishing the mural on the rink shack. The executive agreed it needs to be done. Barry sent an update via email after the meeting that he will be waiting until spring to arrange for this restoration work.
  - The young offenders came out and painted over the graffiti on the rink boards. Barry is arranging for them to come out again to remove the loose paint from the rink boards and to cut the weeds inside the rink.
  - Barry moved the NGCL spend \$4000.00 to repair, restore and paint the cedar trim on the exterior of the hall with 2 coats of forest green solid stain. David Beckman seconded and the motion was passed.
  - Barry also wanted confirmation that the toys being stored in the rink shack were being sold at the October garage sale.
- Daytime Contact – Marg Bowler has been busy taking phone calls during the summer. She enquired if there was some space in the rink shack that could be used as a work area to fix up

# Minutes of the North Glenora Community League Executive Meeting for Tuesday, August 15, 2006

table and chairs. The executive agreed that the room used by the summer programs would be appropriate for this until needed again next summer.

- Hall Bookings – Bev Dietrich provided a written report as follows:

### **NGCL Hall Rentals for June & July 2006**

- The hall was rented eight times in June and \$1455.25 was collected. In July it was rented seven times and \$1000.00 was collected
- The carpet was soiled during the June 25<sup>th</sup> rental so \$80.25 cash was collected for the cleaning cost. We did not clean the carpet right away because we were waiting for the kids summer camps to end first. So the money was given to Sean Harding (the Treasurer) and deposited. The carpet was cleaned on August 8, 2006 and due to the decrease in GST (6%) the cost of the cleaning came to \$79.50 instead. Marie & Kaj Iversen need to be reimbursed for the cleaning cost of \$79.50. The caretakers informed me that the carpet wasn't cleaned properly and that there are streaks in it. They contacted 20<sup>th</sup> Century Carpet Cleaning Ltd. And were told we had to pay \$40.00 more if we want it cleaned again. Marie & Kaj Iversen discussed that it wasn't cleaned properly in the first place and felt that we shouldn't have to pay any extra. The cleaning company didn't agree saying that there was a renter in there since the cleaning and that they soiled it again. Marie & Kaj informed them that the renter didn't leave it like that and that it was how it was left after the carpet cleaning. That is where it has been left and Marie & Kaj said they would leave it with the NGCL Executive. This is surprising as we have not had any problems with this company in the past.

David Beckman read Bev's report and asked the Executive what they thought of the carpet. The executive agreed that the carpet wasn't that bad and we would just leave it the way it was until it needs to be cleaned again.

- Security / Block Parent – Pear Biggar reported The Edmonton Block Parent Association has officially changed its name to EDMONTON SAFE PARENT ASSOCIATION. They are updating their image to create a program unique to Edmonton. More information will be coming out through the media and for Block Parent Members detailed information will be available in the next Block Parent Newsletter in the fall. Please keep your existing signs up when you are home. There will be a sign exchange with the new logo in the fall as well. The premise of Edmonton Safe Parent will not change. As well as the mission and mandate will continue to provide safety to anyone in Edmonton in emergency situations. For more information please contact Karen at the Edmonton Safe Parent Office at 421-3419 or Pearl Biggar 453-1637. Also a thank you to all the Block Parents that helped out at Capital Ex Midway this year-it was a great success! The Identify Theft seminar is scheduled for September 26<sup>th</sup>. We will have further discussion at the September meeting for refreshments and babysitting. C-Anne volunteered her daughter, Laura, and Marg Bowler thought Eva Hamilton might be interested.
- Neighbourhood Watch –There were no reports at the meeting but Donna received a phone call to put an item in the newsletter that a gas Yardman lawnmower has gone missing from a driveway on 108 Ave and 136 Street

## 7. New Business – None at this time.

- |  |
|--|
| <ul style="list-style-type: none"><li>• Marg Bowler moved the meeting be <u>adjourned</u> at 8:20 p.m. Barry Mohl seconded. Motion carried</li></ul> |
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**Minutes  
The North Glenora Community League Executive Meeting  
Tuesday, September 19, 2006**

**Present**

Michel Diotte Past President (until 7:45 p.m.)  
David Beckman 2<sup>nd</sup> Vice-President  
Sean Harding Treasurer  
Natalia Krawetz Secretary  
Donna Jackson Publicity  
Bev Dietrich Hall Bookings  
Harvey Humbke Membership  
Corwin McCullagh Sports  
Ross Burse Family & Adult  
Agnes Brennan Greeting Cards/45+  
Marge Lilley Historian

Margaret Bowler Daytime Contact  
Marg Pratley Kitchen Keeper/45+  
Pearl Biggar Neighbourhood Security  
Bill MacDonald Plg & Transport'n  
Una Bryce City of Edmonton CRC (from 8:15 p.m.)

**Absent**

C-Anne Robertson President  
Vacant 1<sup>st</sup> Vice-President

Barry Mohl Bldgs & Grounds

1. **CALL TO ORDER** by Dave Beckman, 2<sup>nd</sup> Vice-President, at 7:00 p.m. Quorum was established with 15 board members present.

2. **APPROVAL OF THE AGENDA.**

***MOTION to accept the Agenda with the addition of Call to Order, Approval of Previous Minutes, Approval of the Agenda, and Financial Requests; by Marge Lilley, seconded by Michel Diotte . Carried.***

3. **APPROVAL OF THE MINUTES.**

***MOTION to accept the Minutes of August 15, 2006 by Marge Lilley, seconded by Michel Diotte .***

4. **FINANCIAL REQUESTS**

- For the Identity Theft Seminar on September 26<sup>th</sup>: Pearl Biggar (see 7g ix).
- For the Turkey Supper, October 14<sup>th</sup>: Ross Burse (see 7g iii).

5. **BUSINESS ARISING FROM THE MINUTES**

**a. Sage Awards: Dave Beckman**

Two community members were nominated for the Sage Awards: Jo Tayler in the category of Community Building (by the NGCL), and Marge Lilley in the category of Arts and Culture (by Fay Young, Avril Glen, and Natalia Krawetz) and in the category of Community Building by The Down Home Singers. While Jo did not receive an award, everyone said they'd like to recognize her outstanding contributions at the upcoming Turkey Supper.

***MOTION to honour Jo Tayler at the upcoming Turkey Supper with appropriate gift(s) up to \$100.00, by Donna Jackson, seconded by Marge Lilley. Carried.***

**ACTION:** Agnes Brennan and Marg Bowler will chose the gifts including an NGCL pen and pencil set. They will determine with Ross Burse who will present the gifts and speak about Jo's contributions.

Marge Lilley will receive the Sage Award in Arts and Culture. Marg Bowler offered congratulations to her, on behalf of the League.

**b. Hockey Rink: Dave Beckman**

Corwin said that the position of rink caretaker has two aspects, each of which requires different skill sets: 1) ice making and maintenance; and 2) rink supervision. He suggested that canvassing other nearby leagues with rinks and determine if we could partner for fill a full-time position for ice making and maintenance (part-time at NGCL and part-time elsewhere), and then have a separate part-time rink supervision position.

**ACTION:** Dave Beckman, Marg Bowler, and Harvey Humbke formed a Rink Committee to work with Barry Mohl on hiring a caretaker at a wage of up to \$2,000.00 per month. They will return to the Board with a proposal at the next meeting.

Some minor hockey teams outside the community have used the rink in the past. **ACTION:** Corwin will pursue this interest, looking into setting aside specific nights and times, and determining an appropriate fee. He will return to the Board with a proposal at the next meeting.

**c. Boysdale: Dave Beckman**

Because there are many causes to which the League could donate, and because the EFCL already funds Boysdale (in part through our dues), and because we need to be mindful of our own financial stability, the Board decided to not become a member of Boysdale.

**d. Multi-League Meeting: Una Bryce**

Discussion postponed until the next meeting

**e. Recent League Events**

Perennial Exchange: Natalia Krawetz

About a dozen people participated in the first, fall perennial exchange which was organized by Annette Anderwald. Homes were found for all the plants.

Mini-Parks/Gardens

The south mini-park has been vigorously weeded by Bill MacDonald, hampered by the presence of a wasp nest which the City is to remove. The north mini-park has been tended by Natalia, Bill, Marge Lilley, Avril Glen, and Paula Wintink. Owing to community interest in garden projects, Natalia proposed that the term, Mini-parks be replaced by Garden Activities. Agreed.

Craft Fair

The craft fair will not be held this year as no one has taken the responsibility of organizing one.

**6. CORRESPONDENCE/ANNOUNCEMENTS: Dave Beckman**

Dave read a note of thanks from the Fokkema family for the surprise dinner in their honour.

Congratulations were extended to Michel (and Bev) Diotte who are getting married on September 23<sup>rd</sup>.

**7. REPORTS**

a. President's Report: C-Anne Robertson (written)

*School Closure Policy*

In her absence, Dave Beckman read C-Anne's written report. The Edmonton Public School Board held a public meeting (September 13<sup>th</sup>) about planned changes to their School Closure Policy. The Board intends to align that policy with the School Closure Regulation and improve its clarity. However the new policy removes *specific* reasons for closure (e.g. number of students per grade, total number of students enrolled) and takes a more global, less defined approach (e.g., cost to staff and operate the school, maintenance cost, and the location, accessibility and proximity of other schools). The new policy does not outline the process for school closure, stating that it will be in accordance with the *School Act and Alberta Closure of Schools Regulation*.

Several items were relevant to Community Leagues: 1) It was agreed that Leagues should be involved in the process. 2) There was some indication that attention would be put on making sure that Leagues were notified of issues. 3) It was suggested that the League have a representative on the Parent Advisory Council both to promote involvement with the local school and to bear more weight on issue of school closure.

The Board has a Ten-Year Facility Plan which includes specific school sustainability reviews and recommendations which would result in the initiation of a school closure. Several schools in our area have been identified as having sustainability issues. Dave Beckman noted that of the four schools in our area that have been identified as having sustainability issues, Coronation has the highest rating (i.e., is the least likely to be closed). However, C-Anne stated in her written report that the NGCL needs to be involved with Coronation School, its Parent Advisory Council, and the School Board to stay on top of keeping the school in our community.

b. 1<sup>st</sup> Vice-President: Vacant

c. Vice-President: David Beckman

There were some problems with having the hall painted. The first painter had not filled the holes before painting, and was told to stop and fill them. He disappeared. New painters arrived. The status of the paint job cannot be determined until Barry returns.

d. Secretary: Natalia Krawetz

Natalia has started to review and purge the files and will be contacting Executive members for clarification of what to retain, as needed. She has set up a box on top of the filing cabinets in which people can place items to be filed (if they prefer to have her file them).

In the painting process, the mailbox latch has been painted over making access quite difficult. Barry Mohl has been contacted.

Card Report: Agnes Brennan

*June/August:* Sympathy cards to Beth Qurengesser and family on the loss of her husband and their father, Art; and to Kathy and Dave Cullen on the loss of her grandmother. Two hours before they married, a card of congratulations on their marriage and welcome to the neighbourhood was sent to Liz and Roger (surname unknown) at 10845 – 140 St.

*August/September:* Get well card to Elizabeth Nemeth; thinking of you card to Andrea Nemeth; and sympathy card to Heather and Pat Bachen on the death of her mother.

e. Treasurer's Report: Sean Harding

Expenditures have been as expected. We continue to draw down from the Casino monies in order to operate. In response to a question of interest, Sean stated that caretaker costs are \$600.00 a month (plus \$50.00 for a non-community event which is paid by the renter). Everyone agreed the cost is reasonable. Casino files (particularly the Application for Last Year) are not in the files.

**ACTION:** Sean will check with C-Anne and Dave Hill.

**ACTION:** Property Tax Exemption Form was given the Sean (to discuss with C-Anne).

f. Community Service Representative: Una Bryce

There are three new Community Service Representatives in the West end, including Una, and Andy Timko is new director. Una described her previous experience both in Manitoba and Edmonton.

Upcoming Workshops: Programmers (annual plans) on September 28; Rink Restoration and Development at the end of October; Ice-making (no date specified); and Board Membership (for new or potentially interested members) on October 30.

Summer programs at North Glenora were full. The playground averaged 6 children an hour with 12 to 20 at the end of the day (12 – 20). Soccer was very successful, with a waiting list; improvements are being made to the administrative system to ensure follow up of such lists.

The West end office is moving and is currently housed in a temporary location. The final move is planned by November, at which time the green shack will be removed. Dave raised concerns are fire and vandalism with the shack remaining on League property in the interim. However the City prefers to keep the shacks in place rather than moving them twice (back to the original and then to the new, West end locations).

**g. Committee Reports**

i) Planning & Transportation: Bill MacDonald

Cole Pederson will represent the League at meetings about bus rapid transit in the West end (Lewis Estates – WEM – south side LRT). Bill will continue to monitor the 142St/Stony Plain Road condo/retail proposal.

ii) 45 Plus: Agnes Brennan

The following events were advertised in the newsletter: Sept. 22<sup>nd</sup> pot luck (with entertainment alternative to Calder Cuties who are unable to make it); Oct. 27<sup>th</sup> Stamp Around Alberta slide presentation; Nov. 24<sup>th</sup> Games Night; and Dec. 8<sup>th</sup> Christmas Pot Luck Supper. It is difficult for members to set up and take down the tables. Agnes lauded the assistance of Wendy Sauvé and David Issac (who come before and/or after each event to deal with the tables). She requested more help.

Some members of 45+ will be washing books for the Coronation School library.

iii) Family & Adult Programs: Ross Bursey

***MOTION to spend \$600.00 on foodstuffs and supplies for the October 14<sup>th</sup> Turkey Supper, by Ross Bursey, seconded by Donna Jackson. Carried.***

iv) Sports: Corwin McCullagh

In recognition of the success in sports activities, Corwin arranged for a gift certificate from BlockBuster for the Summer Programs head, and certificates from Tim Horton's for the coaches. Corwin also noted the growing interest in Soccer for those under four years of age.

Leanne Humbke has joined the Sport Committee. There are 18 registrations for indoor soccer this fall; 11 NGCL were memberships sold. Corwin is challenging the Edmonton West Soccer Zone Association which has asked for a \$250.00 volunteer bond (but has no such provision in their by-laws), by not providing this deposit. He plans to apply for a position on the City's Recreation and Sport Facilities Advisory Board.

**ACTION:** Corwin will set guidelines and review liability issues with representative of Ross Sheppard School regarding the use of the League's rink.

**ACTION:** Corwin will determine whether to donate League soccer balls to the drive for Afghanistan or sell them to Lewis Estates (or some combination thereof).

v) Historian: Marge Lilley

The Presidents' Plaque will be updated and ready in a few weeks. Photos were taken of the 45+ Mystery Day Tour.

vi) Membership: Harvey Humbke

\$400.00 in memberships has been collected to date. Membership kits for three routes have been distributed and another 37 are in process.

vii) Publicity: Donna Jackson

The draft October newsletter was circulated which included some new ads and a warning about pruning services

viii) Buildings & Grounds: Barry Mohl

Absent. No report.

- Daytime Contact: Marg Bowler

Strong smell from the grease trap in the kitchen resulted in a service call. Since a new, improved one was installed in July everyone was surprised that the trap was almost full. Debris in it included paper and plastic which may be the result of actions by those who have rented the hall. Because of the cost involved, consideration is being given to posting a sign about proper use of the sink.

Outside lights are on all the time. **ACTION:** Marg Bowler will arrange to have John Rempel (electrician) service them.

Marg described a number of items in need of repair (e.g., two door stoppers, the flapper from one toilet in the ladies room, and some interior light bulbs need replacing). **ACTION:** Marg will arrange to have Lloyd Bohay (or another handyman) undertake the repairs.

The Hall chairs have not been cleaned for two years. This chore will be saved for the spring, unless we have a period of warm weather this fall.

Marg noted that the tablecloths for the hall tables are threadbare and need replacement.

**ACTION:** Marg Bowler and Marg Pratley will investigate the options for replacement and their associated costs and bring that back to the Board.

Donna noted that the kitchen copy of the hall procedures is missing.

**ACTION:** In the event that Donna's search for this is unsuccessful, she will print out a new copy.

- Hall Bookings: Bev Dietrich

Hall was rented 8 times in August, thus earning \$1250.00. Once rental cancelled the day before, so \$100.00 was withheld from the deposit.

On September 9<sup>th</sup>, the carpet was soiled. It also had a previous stain, so the renter was charged half the \$90.10 cleaning cost. The numbers of cleanings is making the carpet maintenance quite expensive. Discussion of alternative flooring was tabled for a future meeting.

The Wildrose Fiddlers' contract will be signed on September 28<sup>th</sup> and backdated to August 31<sup>st</sup>; the contract extends to August 31, 2007. The Fiddler's have paid for August through to October. They have again requested the use of the storage room by the stage for their equipment, as they need more storage space. However, this particular space is used by the Indoor Playground, and other locations are too difficult for parents to access in order to set up equipment.

**ACTION:** Bev will discuss storage needs with the Fiddlers further, telling them they cannot have the room by the stage, and then come back to the Board.

ix) Neighbourhood Security/Safe Parent: Pearl Biggar

**MOTION to allot \$50.00 for snacks and beverages for the Identity Theft Seminar on September 26<sup>th</sup>; by Pearl Biggar; seconded by Ross Burse. Carried.**

**ACTION:** Pearl will recruit child minders so parents can attend the seminar.

**7. NEW BUSINESS**

a. Office Space: Natalia Krawetz

Executive were reminded to reply to the office survey if they want their views considered. Discussion was table for the next meeting.

b. Scrapbooking Proposal: Natalia Krawetz

Rhonda Van Heyst and Elaine Pederson have proposed a monthly scrapbooking evening. A \$2 entry fee would defray the cost of refreshments. They originally proposed a start date of October 24<sup>th</sup> (the date of the rescheduled Executive Meeting). **ACTION:** Natalia will tell them to implement the proposal but to choose another start date.

c. EFCL Annual Talent Show: Donna Jackson

A request for a \$50.00 cash donation for prizes was deferred to the next meeting as the show is in April.

d. Use of Playschool

Discussion was tabled for the next meeting.

**NOTE:** Michel Diotte returned the scanner, USB cable and power pac, noting that to be usable we need to download new drivers.

**NOTE:** Because several board members will be attending the Sage Awards, the next **Executive Meeting has been changed to Tuesday, October 24.**

**8. ADJOURNMENT**

**MOTION to adjourn the meeting at 9:10 p.m.; by Bill MacDonald; seconded by Corwin McCullagh. Carried**

**Present**

Sean Harding      Treasurer  
Natalia Krawetz    Secretary  
Donna Jackson     Publicity

Corwin McCullagh   Sports  
Ross Burse          Family & Adult  
Agnes Brennan      Greeting Cards/45+  
Marge Lilley        Historian  
Barry Mohl          Bldgs & Grounds (arrived at 7:07)  
Margaret Bowler    Daytime Contact  
Marg Pratley        Kitchen Keeper/45+  
Pearl Biggar        Neighbourhood Security  
Bill MacDonald     Plg & Transport'n (arrived at 7:45)  
Una Bryce          City of Edmonton CRC (left at 8:07)

**Absent**

C-Anne Robertson    President  
Michel Diotte        Past President  
Vacant                1<sup>st</sup> Vice-President  
David Beckman        2<sup>nd</sup> Vice-President

Bev Dietrich    Hall Bookings  
Harvey Humbke    Membership

1. **CALL TO ORDER** by Donna Jackson (acting Chair) at 7:00 p.m. Quorum (10 members present) was established.

2. **APPROVAL OF THE AGENDA.**

*Motion to accept the Agenda as given, by Agnes Brennan, seconded by Sean Harding. Carried.*

3. **APPROVAL OF THE MINUTES.**

*Motion to accept the Minutes as given by Marg Bowler, seconded by Marge Lilley. Carried.*

4. **FINANCIAL REQUESTS**

Request to purchase storage bins for archived financial records (see 7d).  
Donation request (see 5d).

5. **BUSINESS ARISING FROM THE MINUTES**

a. **Sage Awards: Marge Lilley**

The event was well-attended and most enjoyable. Marge commended the Sage Board (including Dave Beckman and Bill MacDonald who are also on the League Executive). Agnes received three phone calls asking why Marge had not been feted at the Turkey Supper along with Jo Tayler. She replied that Jo was the League's nominee (Marge had been nominated by others) and that it was also Marge's wish that the League focus on celebrating Jo's achievements. Jo's photo will appear in the next newsletter; Marge does not want her own photo inserted and prefers that attention be directed to Jo.

b. **Multi-League Meeting:** See 7f

c. **Edmonton Public School Board (EPSB) Meeting Re-Coronation School: Donna Jackson**

All received the handout, *Sustainability Reviews at Local Schools*, provided by the EPSB Chair, Bev Esslinger, at her presentation at the EFCL General Meeting (October 23<sup>rd</sup>); she had talked of the importance of League involvement with the Parent Council. Concern was mentioned about residents who don't have children and thus believe they won't be affected should the school close. The need to get involved in the sustainability review will be the front page of the next Newsletter. All received the handout, *Coronation Sustainability Review Timeline and North Glenora Community League Involvement*. Coronation School has requested a League representative. **MOTION: To nominate David Beckman and Ross Burse to serve on the Scenario Development Team; by Agnes Brennan; seconded by Corwin McCullagh. Carried**

d. **EFCL Annual Talent Show (donation request): Donna Jackson**

**MOTION: To donate \$25.00 for prize money for this Talent Show, by Donna Jackson; seconded by Pearl Biggar. Carried.**

5. **CORRESPONDENCE/ANNOUNCEMENTS: Donna Jackson**

The following items were circulated:

- A thank you from Marge Lilley for congratulatory remarks on her receiving the Sage Award (to be posted on bulletin board).
- Courses on fundraising and grant/proposals offered to non-profits by the Association of Fundraising Professionals and the Edmonton Real Estate Board.
- Material received from the EFCL Regular General Meeting (October 23<sup>rd</sup>)
  - EFCL Regular General Meeting Agenda and Background Reports (to be filed),
  - EFCL Business Plan 2007 – 2009 (to be filed),
  - Community League Wellness Program (special admission rates to community recreational facilities for League members; to be posted on website and bulletin board),
  - Article from EFCL Meeting: Neighbor Power Can Transform Communities (to be posted on bulletin board).

## 6. REPORTS

a. President's Report: C-Anne Robertson (absent)

The property tax exemption has been filed.

Note C-Anne's new e-mail: [c-anne@progressiveacademy.ca](mailto:c-anne@progressiveacademy.ca)

b. 1<sup>st</sup> Vice-President: Vacant

No report.

c. Vice-President: David Beckman (absent)

No report.

d. Secretary: Natalia Krawetz

*Items No Longer Useful:* Everyone agreed with Natalia's recommendation that the 10+ boxes of plastic name tags (of the type we no longer use) and the 9, 500-sheet unopened packages of yellow, legal and larger paper be donated to the InKind Store (operated by the United Way to make supplies and furnishings available for charities). These items are old and have little market value. Natalia also recommended that the portable electric typewriter be sold, but everyone agreed that it likely has little, if any market value, especially since parts are no longer available. **ACTION:** Natalia will ensure the name tags and paper are donated. **ACTION:** Marg Bowler knows of someone who might be able to use the typewriter and will let Natalia know. If that is unsuccessful, Natalia will contact the InKind Store. Alternatively, we could attempt to sell it for a nominal fee through the 45+ Garage Sale table in the spring.

*Office Furnishings:* The results of Natalia's Office Survey have been distributed to Executive. **Motion: To establish an office committee to recommend furnishings for the League Office, by Natalia Krawetz; seconded by Corwin McCullagh. Carried.** Natalia will chair this committee, with Donna and Agnes as members. They will report back at the January Executive Meeting. **Motion: To purchase 7 plastic storage bins for archived financial records; by Natalia Krawetz; seconded by Pearl Biggar. Carried.** Natalia clarified that these are office-quality, stackable boxes which are considerably more expensive than the plastic storage boxes used in households. Ross mentioned that such records would still need to be stored at least 21" off the ground in the Rink Shack in order to keep them rodent-free. Marge Bowler suggested their storage in the Hall, once Playschool cupboards are emptied.

*Information:*

- There is now a Lost and Found box in the cloakroom and a sign stating its location on the Hall bulletin board.
- Those Executive members who do not have e-mail can now pick up hard copies of League materials (minutes, etc.) from the Executive mail folders in the office.
- Natalia is revising the filing system. Once consultations with Sean (re-financial files) and Barry (re-buildings & grounds files) are complete, it will be brought to the Executive.
- The mailbox has now been repaired (by Bill Macdonald and Ross Bursey) so access is no longer a problem.
- Card Report: Agnes Brennan

The following cards were sent:

  - Wedding wishes to Beverly and Michel Diotte.

- Sympathy to Jim Martin on the death of his wife, Wendy.
- Get well to Isabel Henderson who has shingles.
- Congratulations on winning a Sage Award to Marge Lilley.
- Congratulations on being a Sage Nominee to Jo Tayler.
- Thinking of you to Stuart Fraser who received a hip replacement.

e. Treasurer's Report: Sean Harding

*Budget Status:* Sean circulated the September Profit & Loss Statement and Year to Date Performance of Our Budget (projected and actuals). We received a \$5,214 Operations Grant which has reduced our deficit. Membership monies are starting to pour in. The October Financial Committee's budget review is fine and we are on track. In response to a question, Sean indicated that the money from the sale of playschool toys (given to us) is categorized as a donation from the Canora Community League.

*Fiscal Challenges:*

- Discussions continue with EPCOR which is trying to bill us for excessive water use (due to a main break that was reported by us and took them two weeks to respond to).
- Sean has tried to locate a copy of our 2005 Casino application through Dave Hill; Dave told him the files have been misplaced in his home. Therefore, Sean has requested a copy from the Gaming Commissioner.
- Based on a notice from EFCL about hiring practices, Sean expressed concern about the hiring of individuals rather than contractors (e.g., rink caretaker, hall caretaker, painters, etc.) because of the liability involved if such persons are not covered by WCB. Hiring them as employees is financially challenging for our League (i.e., we'd need to provide WCB, EI, etc.).
- **ACTION:** Sean will research the liability issue and report back at the next meeting.

f. Community Service Representative: Una Bryce

*EFCL Multi-League Meeting* is November 22<sup>nd</sup> at the North Glenora Community League Hall. It is being organized by Dave Cross. In response to Una's request for agenda items we stated: school closures.

*Ice It Up:* The CRC is offering a bonus of up to \$500.00 for rink repairs and improvements to any league with an ice rink (deadline is November 15<sup>th</sup> with cheques being cut on November 17<sup>th</sup>). Barry Mohl completed the application and handed it to Una at this meeting.

*Information:* Una circulated the following items, which will be posted:

- Neighbourhood Park Development Program Workshop
- 2006 Edmonton Playground Fair
- U-Fish (group fishing expeditions, in Spruce Grove)

Una left at 8:07 because she was unwell. She will not be able to attend the next meeting.

g. Committee Reports

i) Planning & Transportation: Bill MacDonald

*Development Permits* have been issued for

- the removal of the gas station and convenience store at 142 St. and 109 Avenue, replacing it with a gas bar, convenience store, and rapid drive through car wash.
- a major business permit for a snow removal and lawn maintenance business-in-the-home at 110 Avenue and 139 St.

No concerns have been noted or objections have been filed.

*Proposed Development at 142 St. and Stony Plain Road:* Bill attended the Open House (actually a presentation). The developer (Alex Davidoff) has now bought up the small shopping centre beside the garden store, along with the houses on 103 Avenue, houses on the south side of 102 A Avenue, and houses west of the new townhouses. The revised proposal is for 5 towers (2 would be 18 floors like Crescent Place and 3 others of less height, all thinner to allow light to circulate among them) for a total of 255 units and 75 two-storey townhouses, along with commercial/retail establishments and a park in the northeast corner. The developer expects to file this application within the next few months.

*Upcoming Meetings: Mature Neighbourhood Action Group: Established by EFCL, the Group deals with the City's Smart Choices plan for infill in such neighbourhoods. Bill will attend his first meeting on October 30<sup>th</sup>. Committee Meetings: The Planning and Transportation Committee will become more active with the pressures related to infill and school sustainability, affecting North Glenora. It will be meeting in a couple of weeks.*

ii) 45 Plus: Agnes Brennan

*Past Functions and Activities*: The Pot Luck Supper was successful and had a good entertainer. Operating the concession at the Garage Sale netted \$162.80 and monies from the Pot Luck Supper increased that total to \$200.00.

*Upcoming program* (advertised in newsletter):

- Oct. 27: Stamp Around Alberta
- Nov. 24: Cards & Games
- Dec. 8: Xmas Pot Luck with Barry and the Babes
- Two tours: Xmas Mystery (Dec. 2) and Country Xmas (Dec. 10).

iii) Family & Adult Programs: Ross Bursey

*Turkey Supper*: was a success. *The following information became available after this meeting*: 150 tickets were sold, including 10 for children, resulting in \$1293.00 in ticket sales; with \$608.08 in expenses, the net was \$684.92. While food was prepared for 200, virtually nothing was leftover (dressing and gravy ran out). Agnes Brennan and Marg Bowler spent \$134 on gifts from the League for Jo Tayler: \$73.00 for a commemorative, \$50.00 for a donation to the charity of her choice, and \$11.00 for a corsage. Since Executive had voted \$100.00 at the previous meeting, Marg checked with Dave Beckman who authorized this further expenditure. Jo was not given an NGCL pen and pencil set because she already had one.

*Next Event* will be planned for early in the new year (Jan.-Feb.) and Ross is open to ideas.

iv) Sports: Corwin McCullagh

Corwin is a member of the City's Recreation Facilities Committee which is including a public consultation process into its Recreation Facility and Sport Field Plan.

*Preschool Skating*: Corwin is interested in joining forces with other Leagues for a Learn to Skate for Preschoolers program. Una mentioned that Dovercourt and Sherbrooke Leagues are also looking for instructors. **ACTION**: Una will contact Corwin with further information.

*Soccer Balls*. Corwin decided that their most appropriate disposition is to sell them to other Community Leagues.

**ACTION**: Corwin will prepare a sports equipment inventory and bring it to the next meeting.

v) Historian: Marge Lilley

Marge took photos of the 45+ Pot Luck Dinner and the Turkey Supper (including the recognition of Jo Tayler).

vi) Membership: Harvey Humbke (absent)

*Monies to date*: \$480.00 was collected this month, bringing to total for this drive to \$2,650.00.

*Collection Issues*: A request for canvassers for four areas will be placed in the next newsletter:

- 110A Ave. between 139 and 141 St.,
- 110A Ave. between 135 and 138 St.,
- South side of 107A Ave. between 135 – 141 St.,
- 133 St. north of 107 Ave. to 109 Ave.

Several Executive members mentioned that no one has yet canvassed their homes.

**RECOMMENDATION**: that memberships be available at any event held in the Hall (e.g., League socials, Garage Sale, etc.).

*Implications of MacEwan Pool Closure:* Agnes asked how the closure of the MacEwan College pool for renovation will influence our membership (since it is one of the perks). **ACTION:** Harvey will follow this up and report back at the next Executive meeting.

vii) Publicity: Donna Jackson

The draft newsletter was circulated. It will include an advertisement for rink caretaker and/or volunteers to do those tasks, and the new Safe Parent program. Donna was prepared to put an announcement in about Bridge but the submitter did not provide a contact name. The front page is devoted to the sustainability of Coronation School.

• Welcome Committee: Marg Bowler

A few houses have been visited. However the Committee hasn't had a chance to meet because of other commitments. Marg requested clarification of the complimentary membership motion of March 21<sup>st</sup>. [*The motion was: Marg Bowler moved that we offer new residents to North Glenora the balance of the current year's membership free as incentive to get involved. Agnes Brennan seconded. Motion passed.*] Example #1: She sold a membership yesterday to a new resident. Should that be complimentary? Executive agreed that if the resident did not present a coupon or request a complimentary membership, then there was no need to refund the money. Example #2: A new resident called for a complimentary membership. Bill MacDonald will be dropping off a welcome kit that contains the coupon and Harvey will follow up. **ACTION:** Marg will check with Harvey on how to implement that motion. *Note:* The 50<sup>th</sup> anniversary brochures will now be included in the welcome package.

viii) Buildings & Grounds: Barry Mohl

*Painting of Hall Exterior:* The first painter was unsatisfactory and Barry requested that his advertisement be removed from the newsletter. The painter left the job and family members completed it. They have presented a bill of \$4,800.00, with no cost breakdowns; this is \$800.00 over the estimate. Barry believes they did a good job. **ACTION:** Donna will remove the painter's advertisement from the newsletter. **ACTION:** The Executive agreed that a cheque for \$4,000.00 be issued since that amount had already been agreed to. However, Barry is to request that the painters provide a more detailed cost breakdown of both supplies and labour in writing, and bring that to the next meeting, at which time we will decide about whether or not to pay the overrun.

**ACTION:** Before the next meeting, Corwin will call some painters to establish what the hourly market rate is for such painting so we can determine the appropriateness of the bill.

*Bid Process:* Barry was reminded of the need to get three bids for *any* large job and to discuss those bids with his Committee *before* proceeding, to ensure proper accountability. In other words, the recommendation to accept a bid should be coming from the Committee as a whole after it has reviewed all the information.

*Repairs:* Electrical work, including repair and/or replacement of 3 exterior lights and replacing 4 interior fluorescent ballasts, fixing the toilet (ladies room), and painting the metal parking trim, graffiti (painting over it, that is), and bike racks was \$865.00 (\$490.00 for electrical and \$375.00 for painting; the work was undertaken by Barry's brother. Harvey Humbke replaced the pot lights in the Hall and cleaned the ceiling in the Main Hall. **ACTION:** Barry will check out the following: 1) the strong smell of gas in the Hall, noted by Marg Bowler; and 2) sewer odour from the bathrooms and kitchen sinks, noted by Marg Bowler. The trap was just cleaned so there must be another source of the problem. **ACTION:** Una will get back to us about responsibility for sealing the cracks in the asphalt pathways running through our and the School's grounds.

*Repairs and Maintenance List:* Marg Bowler encouraged everyone who notices a need for minor repairs to note it on the Repairs and Maintenance List posted on the bulletin board in the kitchen. Members of the Buildings and Grounds Committee are to check the list regularly and sign off on the item once the repair is completed.

*Service & Repair Company Contacts:* Natalia circulated Appendix F from the Operations Manual, verbally adding the category Fire, to cover the fire alarm and fire extinguishers. **ACTION:** All those

involved with the items listed should complete the necessary information and bring it to the next Executive Meeting.

*Heating Systems Inspection:* Marg Bowler reported that the annual furnace inspection has been completed. The valve on the Rink furnace is gone and needed replacement (\$400.00). Harvey authorized proceeding with the repair, in Barry's absence. The old filter on the Hall furnace is no longer useable and needs replacement with a new kind of filter (estimated cost \$300.00). This new filter would need to be replaced every three months. No action was taken during the inspection, so the old filter is still in place. Once removed it is expected to shatter. Discussion ensued about who would replace the filter (since the furnace inspection is done twice a year – a full annual fall inspection and a spring tune-up - that would leave two other times. Are four filter replacements covered by our maintenance contract?) **ACTION:** Barry was given the work orders and will contact McKinley Heating about the need for this kind of filter and about who would be undertaking the replacement of the filter four times a year. The hot water tank in the Rink Shack is dripping and needs taping. **ACTION:** Buildings and Grounds to ensure repair is done.

*Intrusion Alarm System:* Bev received 3 calls in October from Voxcom regarding intrusion alarms:  
- October 6<sup>th</sup> (the day before the Garage Sale) when Kay Wannamaker couldn't get her code to work. When Bev went to the hall and saw that Kay and Dave Beckman were there, she cancelled the guards; but one showed up approximately 10 minutes later.  
- October 16<sup>th</sup> intrusion at the East door, which the guards checked out and found nothing.  
- October 17<sup>th</sup> at the front door, but someone re-entered a code to disarm the alarm so no guards came out.

*Fire Alarm System:* Our fire alarm system and extinguishers were last checked in 2004 (this inspection was valid until January 2005). **ACTION:** Barry will contact Tyco for an inspection of this alarm system and all League extinguishers.

*Snow Shoveling:* Everyone agreed with Marg Bowler's recommendation to hire the Barlow children to shovel snow from League walks at a fee of \$50.00, effective November 1<sup>st</sup>.

*Rink Caretaker:* Barry has received two phone calls from people interested in the Rink Caretaker position. One did an unsatisfactory job the previous year and the other, has no rink experience. The option of asking for volunteers (who would be covered under our insurance) was discussed. The rink position will be advertised again in the upcoming newsletter. Barry was reminded that the Rink Hiring Committee formed at the last Executive meeting should be interviewing and hiring applicants.

In response to a question, Una confirmed that the City pays for the water used in our water park.

- Daytime Contact: Marg Bowler  
See relevant items above.

- Hall Bookings: Bev Dietrich (absent)

*Rentals:* The hall was rented six times in September. \$1100.00 was collected.

*The Fiddlers Contract* has been renewed for another year (signed on October 5<sup>th</sup>, 2006). Bev met with Ray Reinbold the past president and Inez Kreamer, the new president as of October 1<sup>st</sup>. The contract will be signed around the same time every year because their AGM is the end of September and their fiscal year begins Oct. 1<sup>st</sup>. The Fiddlers said they don't mind paying for an extra month before the contract is signed; it's either that or we change their contract date.

*Storage:* The Fiddlers have indicated again that they need more storage. They suggested that a set of the existing cupboards in the playschool room would be great, along with the closet in the hallway. Bev thinks that the third set of cupboards on the west wall would be fine, once the items now stored there (craft supplies, holiday decorations and props, kid's costumes, toys, office supplies, TOPS scale, etc.) are moved. Dave Beckman has offered to help move them if the Executive is in favour. *Note: No one on the Executive objected.*

*Meeting Area Carpet Stains:* Bev responded to the issue about this carpet, mentioned at the last meeting. It is frequently stained from rentals and is becoming increasingly expensive to

maintain; she believes it should be changed to tile. **ACTION:** Buildings and Grounds will get three quotes for the carpet to be changed to tile and bring it to the next Executive meeting for consideration.

*Seating Capacity:* Natalia circulated seating plan drawings (which did not account for the hall expansion and thus are no longer in effect). While the building has a maximum capacity of 250 (according to our Occupancy Permit), the Fire Department has its own rules on the use of space. Agnes mentioned that capacity rules vary with use (e.g., standing, seated, dancing). Natalia said we should have properly drawn layouts of tables and chairs (showing locations and appropriate distances) that are certified by the Fire Department. These could be attached to Rental Agreements and posted in the Main Hall for reference. **ACTION:** Marg Bowler will contact the Fire Department for information on the certifying process.

- Kitchen Keeper: Marg Pratley

Natalia mentioned the difference in the names of the permits issued by Capital Health for the kitchen. **ACTION:** Marg Pratley will contact Capital Health to determine why we were sent a Food Handling Permit this year, rather than a Food Establishment Permit (which was issued last year). She will also ask if we require food handling training. Donna Jackson reported that the Operations Manual for the kitchen was found.

- ix) Security/Safe Parent: Pearl Biggar

*The Identity Theft Seminar* was a success with between 30 and 40 people attending. \$33.13 (of the \$50.00 allotment) was spent on refreshments.

*Safe Parent:* As stated in the previous meeting, Block Parents will now become Safe Parent. Pearl has provided information on the name change for the upcoming newsletter.

## 7. NEW BUSINESS

- a) Casino: Donna Jackson

Tabled for the next meeting, pending a response from Dave Hill about the implications of the Palace Casino strike.

- b) EFCL Regular General Meeting (Oct. 23<sup>rd</sup>): Donna Jackson

Bill, Natalia and Donna represented the League. There were two special presentations, one by the EPSB (see 5c) and one by the police on auto theft. Two new leagues were inaugurated, bringing the total to 150. A list of upcoming EFCL workshops and points EFCL considers important was distributed. Relevant materials were circulated (see 6).

- c) Alarming Individual: Donna Jackson

Dave Hill contacted Donna about an aggressive man who confronted people in the neighbourhood asking for money for insulin. Full details will be in the upcoming newsletter.

Note: The discussion on the use of the Playschool space will be deferred until January 16, 2007.

**NEXT MEETING(S):** The date of the proposed Strategy Meeting on School Closure (potentially Nov. 1<sup>st</sup>) will be verified with Dave Beckman when he returns.

**Next Executive Meeting: Nov. 14<sup>th</sup>**

**Note: At the Nov. 14th meeting two motions will need to be brought forward: 1) concerning the monetary allocation for snow shoveling (under Item g viii); and 2) to allocate the third set of Playschool cupboards on the west wall for the Fiddlers (under Item g Hall Bookings).**

## 8. ADJOURNMENT

**Motion: to close the meeting; by Agnes Brennan at 9:15p.m. , seconded by Pearl Biggar. Carried.**

**NEXT MEETING: TUESDAY, JANUARY 16, 2007**

**Present**

C-Anne Robertson President

David Beckman 2<sup>nd</sup> Vice-President (arrived 8:30 p.m.)  
Sean Harding Treasurer  
Natalia Krawetz Secretary  
Donna Jackson Publicity

Corwin McCullagh Sports

Marge Lilley Historian  
Barry Mohl Bldgs & Grounds  
Margaret Bowler Daytime Contact  
Marg Pratley Kitchen Keeper/45+

Bill MacDonald Planning & Transportation

**Absent**

Michel Diotte Past President  
Vacant 1<sup>st</sup> Vice-President

Bev Dietrich Hall Bookings  
Harvey Humbke Membership

Ross Burse Family & Adult  
Agnes Brennan Greeting Cards/45+

Pearl Biggar Neighbourhood Security

Una Bryce City of Edmonton CRC

1. **CALL TO ORDER** by C-Anne Robertson at 7:04 p.m. Quorum was established.
2. **APPROVAL OF THE AGENDA.**  
*Motion to accept by Donna Jackson, seconded by Barry Mohl . Carried.*
3. **APPROVAL OF THE MINUTES.**  
*Motion to accept by Marg Bowler, seconded by Donna Jackson. Carried.*
4. **FINANCIAL REQUESTS**
  - a. Multi League Meeting (C-Anne Robertson)  
*Motion to spend up to \$50.00 to purchase refreshments; by C-Anne Robertson, seconded by Marge Lilley. Carried.*
5. **BUSINESS ARISING FROM THE MINUTES**
  - a. Notice of Motion (to validate a decision from the Minutes of October 24<sup>th</sup>).  
*Motion to hire the Barlow children to shovel snow from League walks at a fee of \$50.00 per month effective November 1<sup>st</sup>; by Marg Bowler, seconded by Donna Jackson. Carried.*
  - b. Notice of Motion (to validate a decision from the Minutes of October 24<sup>th</sup> )  
*Motion to allow the Wildrose Fiddlers the use of the third set of cupboards on the west wall of the Playschool for their storage by Donna Jackson, seconded by Bill MacDonald.* Questions were asked about where the equipment (e.g. TOPS scale) currently stored in these cupboards would go. Donna suggested an alternative storage venue: The cupboard in the multi-purpose room in which chairs are stored has a large interior cupboard. At present, it houses Xmas decorations (which can be stored in Playschool cupboards.) Using this area would mean having to allocate fewer keys to the Wildrose Fiddlers; they would not need a key to the Playschool Room as well as the cupboard. **ACTION:** The motion was tabled until the next meeting. In the interim, Donna will contact Bev Dietrich to determine if this recommendation is a suitable alternative.
  - c. Casino: C-Anne Robertson  
Our dates have been moved ahead to Saturday May 19<sup>th</sup> and Sunday May 20<sup>th</sup> of the long weekend in 2007. Dave Hill (Casino Coordinator) is concerned about getting enough volunteers (about 40 are needed): 1) he had great difficulty the last time (which was the long weekend in May 2005) and would want Executive to help with recruitment; and 2) if the Palace Casino strike continues, will *all* our volunteers be willing to cross the picket line? C- Anne distributed relevant Casino Market Information.

***Motion to proceed with the casino dates of Saturday May 19<sup>th</sup> and Sunday May 20<sup>th</sup> of the long weekend in 2007; by Bill MacDonald, seconded by Donna Jackson. Carried.***

**ACTIONS:**

- C-Anne will notify Dave Hill so he can contact the Gaming Commission that the dates have been accepted.
  - Heather Bachen has offered to help Dave with volunteer recruitment and Executive agreed to help as well.
- d. Coronation School Sustainability Review: Dave Beckman

Dave outlined the review process to date, including the meeting at Grovenor (Nov. 7) and the Open Forum at the League Hall (Nov. 8). Minutes from both meetings have been circulated to Executive and posted on both the Hall bulletin board and League website. The final meeting at the school is Nov. 21<sup>st</sup>. He emphasized the importance of community attendance at that meeting and asked the Executive to assist. Natalia circulated a draft flyer to be sent to every household (estimated production cost \$94.00), and the proposed wording and location of a portable sign (estimated cost \$109.00 + GST). Both the flyer and sign lettering were amended to include an RSVP and phone number (now required by the ESPB process). The EPSB meets on Nov. 28<sup>th</sup> and Dave has requested to be put on its agenda to ask for an extension on the review timeline. His letter with that request to the EPSB Chair was circulated.

***Motion to spend up to \$250.00 to support community attendance at the Nov. 21<sup>st</sup> meeting; by Dave Beckman, seconded by Donna Jackson. Carried.***

**ACTIONS:**

- Natalia will arrange for flyer production and for sign rental.
- Dave will pick up the flyers from Lasertext and ensure their distribution.
- Donna will post Dave's letter and the flyer on the website.

**6. CORRESPONDENCE/ANNOUNCEMENTS: C-Anne Robertson**

*Monthly Minders* from Community and Recreation Services (with option to request a copy; no such requests received). *EFCL Newsletter* (with option to request a copy; no such requests received). *City of Edmonton* budget pamphlet (posted on bulletin board). *Capital Health* letter re-stakeholder consultation on developing an approach for public disclosure of food inspection reports. No one indicated an interest in having League representation so the letter will be filed.

**7. REPORTS**

a. President's Report: C-Anne Robertson

There are some potential candidates for the position of 1<sup>st</sup> Vice-President under consideration.

b. 1<sup>st</sup> Vice-President: Vacant

No report.

c. Vice-President: David Beckman

No report.

d. Secretary: Natalia Krawetz

*50<sup>th</sup> Anniversary Booklet*: As requested, the availability of this booklet was advertised in the newsletter, generating a request for six copies from one family. Natalia has given some copies to Marg Bowler for inclusion in the Welcome packages, and some to the Coronation School Scenario Development Team. *Items for donation from last meeting* (name tags, surplus paper) are being held in the office pending the recommendations of the Office Committee, because there may be further items for donation. *Office Committee* is scheduled to meet on Nov. 20<sup>th</sup>. *Archive boxes* have not been purchased pending the opportunity to determine if suitable storage facilities for archived financial data will be available in the League Hall and what size of boxes could be accommodated. *Bulletin boards* (in consultation with Donna) have been re-organized and emergency notices updated and laminated. *Meeting agendas* are now being circulated in advance. *New forms* for Building and Maintenance Repairs and for Photocopying are now available. *Use of 8 1/2" x 14" paper*: Natalia asked if anyone needed white paper in this size as there is none in the office. No one indicated the need for it. Marge uses that size, but the current yellow colour is

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Tuesday, November 14, 2006**

satisfactory. *Paper donation:* The St. James Playreaders donated a packaged of white photocopy paper, in appreciation for their use of the photocopier.

**ACTION:** Marg Bowler will follow-up on contacting someone about the typewriter as per Minutes of Oct. 24<sup>th</sup>.

- Card Report: Agnes Brennan (read by Natalia)

The following cards were sent since the last Executive Meeting:

Date	Person	Card Type	Reason
Oct. 31	Elizabeth Nemeth	Thinking of You	Complications from heart surgery
Nov. 8	John Wallace	Get Well	Norwalk virus
Nov. 9	Marg Bowler	Sympathy	Loss of cousin in fatal accident
Nov. 9	Brian & Bev Dietrich	Sympathy	Loss of Brian's Grandmother

e. Treasurer's Report: Sean Harding

Sean circulated the current budget report of which the table below is a summary:

ITEM	2006 BUDGET		
	Annual Budget (\$)	Year-to-date Budget Estimate (\$)	Year-to-date Budget Actuals (\$)
<b>Revenue</b>			
Ctty Services <sup>2</sup>	(00405.00)	(2,169.00)	00,063.00
Ctty Programs <sup>3</sup>	09,210.00	01,975.00	02,970.00
Hall/NGCL Revenues <sup>4</sup>	05,600.00	04,200.00	11,611.00
<b>Total Revenue</b>	<b>14,305.00</b>	<b>4,006.00</b>	<b>14,644.00</b>
<b>Costs</b>			
Support Services <sup>5</sup>	(42,900.00)	(35,750.00)	(37,806.00) <sup>1</sup>
<b>BALANCE</b>	<b>(28,595.00)</b>	<b>(31,744.00)</b>	<b>(23,162.00)</b>

1. Total support services costs are \$50,837.00 without depreciation
2. *Community Services:* Newsletter, Membership, Community Swimming, Community Skating, Bingo, Casino, Historian, Appreciation Dinner, Garbage/Garage Sale, Operations Grant
3. *Community Programs:* Indoor Playgroup, Family Activities, Adult Activities, Soccer, STEP Grant, Maintenance/Renovation Grant
4. *Hall/NGCL Revenues:* Hall Rentals, Interest & Donations
5. *Support Services:* Summer payroll, Hall & grounds maintenance and repair, Administration (.e.g., licenses, bank charges, insurance, etc.)

Everything is on track. Memberships have contributed \$4,385.00 to date. Hall rentals have brought in \$11,090.00 to date (over the expected \$5,000.00). However the cost of repairs has also increased from what was expected. We are over our budget by about \$2,000.00 monthly, leading to an annual deficit of \$23,000.00 which is offset through the use of monies raised at the casino.

*Liability:* Following up on the issue of League liability for the people whose services are retained by the League (e.g., painter, rink and hall caretakers), Sean talked with MONES (our insurance company). The bottom line is that we are not liable for them and we have liability insurance coverage for the League itself. Coverage for WCB and liability insurance is up to the people retained by us, should something happen to them while they are doing work for us. The only WCB we pay is for summer playground staff. Should there be an incident involving a third party (e.g. while painting the hall, a painter's ladder falls on someone else), the League is covered under its insurance for costs from a court case, but the contractor is not. *Thus there*

*is no onus on the League to have either WCB or liability coverage for persons who work as contractors (as opposed to employees). However, some Leagues are asking such individuals to get the necessary coverage and reimbursing them for it. In future, everyone retained by the League for such services should have a written contract with the League. That written contract should contain a clause indicating that the League does not cover them for WCB or liability. ACTION:* Donna will amend the existing contract forms in the Operations Manual, adding a clause indicating that the League does not cover WCB or liability insurance for the contracted party.

**ACTION: Outstanding Receipts/Reimbursements: All Executive are to hand in outstanding receipts, monies taken in, or requests for reimbursement to Sean ASAP.** Our year end is December 31<sup>st</sup>. After that, it is more difficult for Sean to amend the books for income and expenses related to 2006.

Sean will not be renewing his term as Treasurer following the Annual General Meeting in March 2007 due to his work commitments. **ACTION:** Donna will advertise the availability of this position in the newsletter.

f. Community Service Representative: Una Bryce  
Absent. No report.

g. Committee Reports

i) Planning & Transportation: Bill MacDonald

Bill circulated a one-page report of this committee's most recent activities, which are summarized as follows: *Bus Rapid Transit:* Several routes are still being investigated. Expect open houses in January/February. The City may defer the west route because of overall city priorities. Cole Pederson will continue to represent the Committee on the study team. *142 St./Stony Plain Road Development:* As per report in Oct. 24<sup>th</sup> Minutes. Glenora and Grovenor are opposed to the proposal as it stands. *Mature Neighbourhood Action Group:* Bill has attended a meeting of this group that has come together to represent the interests of mature neighbourhoods in the city. Its main purpose will be to share information about developments that neighbourhoods are facing, and possibly develop common approaches to responses. *North Glenora Community Plan:* The Plan needs reviewing and updating, in light of the Coronation School situation and the expected pressure for redevelopment with the current economy. *Issues Workshop:* Bill suggested holding a planning/issues workshop in the spring, and the committee members supported the idea.

ii) 45 Plus: Marg Pratley

*Recent Activities:* Fifteen participants attended the Stamp Around Alberta event (Oct. 27). 45+ members provided refreshments for the League's Open Forum on the Coronation School Sustainability Review (Nov. 8).

UPCOMING EVENTS (advertised in Newsletter)	
Date	Event
November 24	Games Night
December 8	Pot Luck Xmas Dinner

iii) Family & Adult Programs: Ross Burse

Absent

iv) Sports: Corwin McCullagh

*Meeting with Area Sports-Coordinators:* Corwin will meet with Una Bryce and other sports co-coordinators around the Coronation Park area, this Friday. *City's Recreation Facilities Committee* of which Corwin is a member is holding public consultations on its Recreation Facility and Sport Field Plan. This Plan includes the redevelopment of the Peter Hemmingway Pool (formerly Coronation) and the Coronation Arena. Corwin will encourage the idea of using league halls in the area for meetings, rather than building meeting rooms on to existing sports facilities. Few members of the public are attending these meetings. *Inventory ACTION:* Corwin will hand in a sports equipment inventory at the next meeting.

v) Historian: Marge Lilley

No report.

vi) Member: Harvey Humbke

Absent. No report. *Campaign Status:* The late start to the membership campaign this fall has made it difficult for canvassers to complete their routes, because of inclement weather and early nightfall (at which time many people will not come to their doors). Moreover there were no copies of an information sheet that canvassers could leave at households where no one came to the door. Canvassing has yet to be completed but because of the difficulties, it was agreed to continue advertising membership availability in the newsletter and close door-to-door canvassing for this membership year. *Membership List:* Natalia requested a current membership list ASAP.

**ACTIONS:**

- Harvey will wrap up the formal canvassing for this year's membership drive.
- Harvey will ensure that the campaign starts at the first of September 2007 and is finished by the end of that month.
- For the next membership drive, Harvey and Donna will ensure the availability of an information sheet that canvassers can leave in mailboxes where no one has answered the door.
- Harvey will provide a current membership list to Natalia by the next meeting.

vii) Publicity: Donna Jackson

*Newsletter:* Donna circulated the draft of the upcoming newsletter for review and comment. Rhonda Van Heyst (in charge of newsletter distribution) has requested five additional copies of the newsletter to handle the added requests she has for them. **ACTION:** Donna will increase the newsletter run by five.

*Action items from the previous meeting* have been completed, namely: providing Sean with the contact name to which to send our cheque for the EFCL Talent Show, removing the newsletter advertisement about the handyman who has proved problematic, inviting our City Councilors and EPSB Trustee to our Open Forum (Nov. 8), updating the website on matters related to the sustainability review of Coronation School, revising the Executive Planning Calendar (and keeping it on hold until Una Bryce confirms relevant items pertaining to the City for 2007), agreeing to serve with C-Anne on the Nominations Committee and preparing to meet as part of the Office Committee (Nov. 20)..

- Welcome Committee: Marg Bowler

Marg has called on one new neighbour and has a visit with another one, pending. She spoke with Harvey regarding the issuing of complimentary memberships. **ACTION:** Since there seems to be a difference in understanding on how the issuance of such memberships should be implemented, Natalia will put it on the agenda for discussion at the next meeting.

viii) Buildings & Grounds: Barry Mohl

Barry has a new e-mail address: [bmohl@shaw.ca](mailto:bmohl@shaw.ca) **ACTION:** Donna will update the contact list and Natalia will provide copies to the Executive and post them in the Hall.

Status of Previous Action Items:

- *Bill for painting the Hall exterior:* Barry talked with the painters who said the job breakdown was \$3,800.00 for labour (190 hours @ \$20.00 each) and \$1,000.00 for materials. There was considerable discussion around the following points: 1) the initial bids; Barry indicated that there were two - the verbal one by the original painter, for \$4,000.00 and another by a company that was going to spray the paint on rather than apply it by hand, for \$4370.00; 2) the lack of a written contract, 3) the high quality of the finished job. For future situations, it was agreed that: We would try to get three bids (though Dave said it might not be easy to do so given the economic climate and the lack of qualified trades people interested in smaller jobs). **In any event, any job amounting to more than \$1,000.00 will require a written estimate and be agreed upon by Executive Committee in advance of the work being undertaken. And any job over \$1,000.00 requires a written and signed contract, in advance of the work being undertaken.**

**MOTION:** to pay the \$800.00 overrun on the painting bill upon receipt of a written, itemized invoice indicating 1) the total hours worked, 2) the cost per hour, 3) the material costs, and 4)

***subtracting the cost of the \$4,000.00 that we have already paid; by Barry Mohl, seconded by Dave Beckman. Carried.***

- *Rink Caretaker:* Barry is having a difficult time filling this position in spite of newsletter advertisements. Last year's caretaker is interested but did not fulfill all aspects of the job to our satisfaction; hence the reluctance to re-hire him unless someone was willing to supervise him closely. No such supervisor could be found. Another League member was interested but declined, after further discussion.

***MOTION: to authorize Barry Mohl to spend up to \$200.00 to put an ad in the Westend Examiner for a rink caretaker; by Dave Beckman, seconded by Barry Mohl. Carried.***

**ACTION:** Donna will request that NAIT (via Neil Long and Doug Short, community members on staff there), Grant MacEwan, and the University of Alberta advertise the position.

- There was considerable discussion about the gas smell and sewer odour but no resolution of these issues. The furnace filter has not yet been replaced as Barry was experiencing difficulty in contacting McKinley Heating. Inspection of the fire alarm and extinguisher has not yet been arranged. The hot water tank in the rink shack has not yet been taped. No one had completed Appendix F of the Operations Manual.

**ACTIONS:**

- Barry will ensure that the issues of the furnace filter, fire alarm and extinguisher inspections, and taping of the rink shack's hot water tank are completed ASAP.
- Sean will provide Natalia what information he can based on past invoices, and everyone else will forward relevant items for Appendix F of the Operations Manual to Natalia ASAP.

- Daytime Contact: Marg Bowler

Marg met with a representative of the Fire Department today who said that seating plans were not required and that the hall could accommodate up to 300 people, as long as the fire exits were not blocked. He also identified the fire extinguishers as in need of inspection. He will be mailing us his report.

***MOTION: to give the Barlow kids who are shoveling the League walks a \$50.00 Christmas bonus and to give to the Iversens (Hall caretakers) the same Christmas bonus as they received in 2005; by Marg Bowler, seconded by Marge Lilley. Carried.***

- Hall Bookings: Bev Dietrich

*Hall Rentals:* In Bev's absence, Marg B. read the hall rentals report. The hall was rented nine times in October bringing in a total of \$1,100.00. *Storage:* Bev plans to rearrange the cupboards in the Playschool Room this month to accommodate the Wildrose Fiddlers. **ACTION:** Donna will be informing her of our recommendation for an alternate storage venue (see Item 5b). *Replacing the Carpet:* Barry has not proceeded with estimates yet, pending decisions on the type of flooring that should replace the carpet. Dave suggested marmoleum which is used in educational institutions and hospitals. Marg B. mentioned that the League only pays to have the carpet cleaned twice a year; the renters pay for the rest. No one saw the replacement as an urgent issue and thus it was tabled for a future meeting. **ACTION:** Natalia will place this on an agenda in the new year.

- Kitchen Keeper: Marg Pratley

Marg contacted Capital Health and inquired why our new permit has a different title than the previous one. She was told that it didn't matter.

**ACTION:** Natalia/Marg will remove the old permit from the kitchen bulletin board and file it; the new one will remain posted.

- ix) Security/Safe Parent: Pearl Biggar  
Absent. No report.

## 7. NEW BUSINESS

**Minutes Of the North Glenora Community League Executive Meeting  
Tuesday, November 14, 2006**

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7

a. **President's Appreciation Dinner**

C-Anne will issue invitations to members of the Executive and their partners/guests, to attend dinner on January 5<sup>th</sup>, 2007 at the Royal Fork, in appreciation of their work on behalf of the League.

8. **ADJOURNMENT**

***Motion to close the meeting; by Marg Bowler at 9:16 p.m. , seconded by Barry Mohl . Carried.***

Attachments (distributed at the meeting)

For Item 5c: Casino Market Information for November 2007

For Item 5d: 1) Draft flyer, 2) Estimates for sign rental, 3) Letter from Dave Beckman to EPSP Chair and Trustees

For Item 6e: Financial statements

For Item 6g.i); Minutes of the Planning and Transportation Committee