

2005 Minutes

NORTH GLENORA COMMUNITY LEAGUE EXECUTIVE MEETING HELD JANUARY 18, 2005 AT THE COMMUNITY HALL

CHAIR: David Beckman SECRETARY: Agnes Brennan

CALL TO ORDER: 7:00 P.M.

David called the meeting wishing everyone a Happy New Year and saying we had a year of challenge ahead.

QUORUM ESTABLISHED:

REGRETS: Pearl Biggar

LATE ARRIVAL: Bev Detrich

PRESENT: David Beckman, Marg Bowler, Agnes Brennan, Michel Diotte, Marg Fokkema, Donna Jackson, Marge Lilley, Angus Mackay, Stacey Padbury, Marg Pratley,

C-anne Robertson, Elsie Taylor

1.AGENDA APPROVAL:

Moved by Michel and seconded by Angus that the agenda be approved as presented.

2.APPROVAL OF MINUTES:

It was brought to Agnes' attention that the sympathy card to Arlene Meldrum should have read, "mother not husband".

Moved by Donna and seconded by Angus that the minutes of January 18, 2005 be approved as corrected. CARRIED

3.FINANCIAL REQUESTS:

Angus, Family activities, wants \$300.00 for the Feb. 10-05 Family Day celebration.

4.GUESTS: Angela Turner, CRC

5.BRING FORWARD:

Volunteer Appreciation week – we talked of changing our celebration to the week of April 17 – 23. There was a lot of conflict so the date chosen was April 16, if approved by Bev, Hall rentals.

6.UNFINISHED BUSINESS:

Casino information for Dave Hill as per email requests was requested. David stated percentages were all right. Stacey has the banking and expenditures. We need a new photocopier and the office needs refurbished. Michel has the scanner. We need display cases, 22 large tables, 8 small tables, fridge, chairs, flat ware, sign lighting, lighting, steam table, and food server, to name a few items.

Stacey said the executive director of EFCL says we should have a capital budget.

Donna will remind Dave Hill of the volunteer forms required. Stacey was asked for a list of capital expenditures, but she stated it was up to Building and Grounds.

7. BUSINESS ARISING FROM CORRESPONDENCE:

a) Multi-community league meeting Wednesday, Feb. 23-05, David asked if C-anne or Michel would attend as he could not. C-anne stated she could go and Donna said would go with her. They hope soccer fees will be addresses.

b) High Speed Transit for West Edmonton meeting is being held Feb.3 –05 at Jasper Place High School.

c) Joint Use News newsletter circulated.

d) Christmas Card from Anne McLellan

e) Thank you from Renee for Christmas gift certificate

f) Preview of the activities at the Legislature including Family Day the 21, Feb.

g) The 59th Brownie Agenda

h) Edmonton Police Foundation recognition award deadline is Jan. 24/05

8. REPORTS:

a) PRESIDENT – David stated he thought the first ""PRESIDENT'S DINNER" went well. Everyone seemed to enjoy themselves. We are having trouble filling the vacant executive positions. David, as past president, will see to the roof furnace, that he has started. Perhaps we will need to look to hiring out the hall rental together with cleaning.

b) 1st VICE PRESIDENT -Michel will go up as president, and will look after the keys. Donna will stay on as newsletter. Bev would stay a little while. She stated if we paid a hall rental person we would need to change our rental agreement.

Angela stated a paid person could not be part of the executive. Athlone C.L. pays and they get a % of the rental. At all times the Community League would get preference.

Glenora Playschool pays the community league \$200.00 per month.

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We desperately need a treasurer, representative for building and grounds, and some one for sports, or there won't be any sport programs at all.

Marg B said she had been told people felt there was no point going to the election as all the positions are already filled. The only ones elected are president, 1st V.P., 2nd V.P., treasurer and secretary. David said not so. Nominations from the floor are always asked for and considered.

C-anne stated that Glenora hall doesn't rent their hall out at all due to the cost.

Agnes stated she knew someone who rents and cleans 2 C.L. halls.

David we should advertise a new model for hall management.

Angela asked if hall rental was in the by-laws or a policy. It was felt to be a policy.

Angela said we could have a paid treasurer but there are restrictions.

Elsie has spoken to a man in the Community who might be interested in the treasurer's job.

Michel said we need Internet access at a cost of approx. \$45.00 per mo.

c) 2nd VICE PRESIDENT – C-anne stated that playschool helped at the last 2 bingos.

She is working with Michel on the nominating committee.

d) SECRETARY – Agnes reported she had sent the following cards – Get Well – Peg Skett, Harry Popowich, Stuart Fraser, Fred Roome, Sympathy – Bruno Prefontaine – loss of sister and brother-in-law, Doreen Leia – loss of brother, the Clark Family- loss of Mother, Joan/Gerald Oldegbers – loss of daughter in law, Angus MacKay – loss of sister in law, special birthday card to Marg Bowler, Articles to Joanne Yakula regarding seminar "Grannies Treasurer", We received a thank from the Van Heyst for the 50th. T-Shirt. Also did the ICON reading for the last 2 months.

e) TREASURER – Stacey reported she is expecting a baby June/July so would not be of any help until after that from March 31, 2005. The books are ready to go. By January 31 will be ready for the A.G.M.

We should amend our by-laws to read "review" rather than an audit. It costs 3 times more for an audit. Non-signing members of the community league can do this review. Michel asked what it entailed. He was advised the reviewers needed to check and see that all receipts and cheques matched, as part of the review.

Stacey moved we propose a bylaw change requiring we get a review statement by external audit instead of an audit.

Seconded by Michel.

Discussion followed.

Angela stated some community leagues just do the audit every other year.

Stacey stated Russ, EFCL, feels we are okay without the audit.

David feels with our budget a review is sufficient.

CARRIED

Stacey asked if we wanted volunteers for this year. David stated we needed 2 volunteers to do this. Stacey will be willing to sit with the workers. C-anne and Marg F. offered to do this.

Stacey asked Angus for a Family Activities Budget.

Elsie, adult activities, said to use the same one as last year. Buildings and Ground has no budget.

David stated we need to increase the volunteer Appreciation budget to \$1500.00 because volunteers were not going to do the work. Question – how much was approved at the Special Meeting for the Furnace.

Answer -\$27,000.00.

f) COMMUNITY SERVICES REPRESENTATIVE – Angela talked about the multi Community League meeting, a first aid course that is available. Michel would like to attend. She apologized to Bev and the executive that the City booked the hall for a Christmas Program and it was never used and we were never notified. There was information on parkland use for dogs; a bulletin on "Priceless Fun" was circulated.

The neighbourhood profile was of general interest. Summer programs need to be booked by Feb. 11. The STEP GRANT leaves some for us to pay.

David asked should we apply.

Angus says we need to offer programs if we want younger people to stay in the Community.

Angela says we could do part time and not apply for a grant.

Moved by Angus that should go to ½ time on the Green Shack Summer Program.

Seconded by Marg Fokkema.

Discussion – Angus feels we should go with the program. CARRIED

Angela agreed with should go through with restructuring.

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g) COMMITTEE CHAIRS

1. 45 Plus – Marg P stated we had a slide presentation Nov. 26 with 32 people present, Dec. 10 – Christmas Potluck with 82 present – entertainment by Ines Upright. Jan. 28 is a whist drive. Tours included Festival of lights and up coming Gospel Music in Holden. We are also sponsoring a talk "Inheriting Grannies Treasurer" on Feb. 17 at 7:00 P.M.
2. Publicity/Newsletter – Donna circulated newsletter as started, asked for date of AGM - March 8, and of Volunteer Appreciation, April 16.
- 3) Hall Bookings – Bev said rentals for November were \$130.00 and December \$1190.00. She has the Food Establishment permit information.
- 4) Membership – Harvey absent
- 5) Sports – Tim copied his emailed to David asking for a sports rep to come to the meeting. No one did. He advised he would no longer help on sports committee after this term.
- 6) Bingo – C-anne reported under 2nd. V.P.
- 7) Historian – Marge L circulated the last 2 sets of pictures she has taken.
- 8) Planning – Tim absent
- 9) Adult Programs – Elsie turned in \$40.00/cribbage, \$35.31/bridge, and \$1270.00/yoga. There were 15 registered – 8 were from the Community League. Yoga profit was \$370.00. Denise is paying rent at Ross Shep now and is transferring as many of her clients as possible. Woodcroft charges \$84.00/hr.
- 10) Family/Children's Activities – Angus said the Winter Carnival will be held Feb. 19/05 – Pancake Breakfast 9 – 11 with skating 10 – 12.

Donna suggested we call upon "Indoor Playground" for help.

Angus moved he get a \$600.00 budget for the Winter Carnival.

2nd Michel. CARRIED

Michel gave Neil Wallace, the rink caretaker's cell phone – 990-5413 – so he could book the ice.

11) B & G/ Daytime Contact – Marg B stated the Christmas decorations had been taken down by Marie and Kai. She and Andrea will put them away. Agnes stated putting them up was a hassle. We need to work with the hall rentals.

Marg B stated the furnace was causing problems during the Christmas season – on and off. Got the repair man in and he couldn't find anything. Next day it didn't work again.

She is still working on getting a podium. The sand box is full. The city prefers only one person contacting them and Marg B. does this. Neil needs a new nozzle for the hose.

Angus moved we allow Neil to spend up to \$50.00 for a hose.

Seconded by Michel. CARRIED

Some one is leaving used food in the fridge. Marg P said we should advise groups using the hall to label it or we will throw it out. After a rental we should throw out the leftovers.

12) Neighbourhood Watch – Marg F. stated she had had no reports since November

13) Block Parent – Pearl absent

14) Security – no one present

Suggest we go the Internet and/or get cameras.

NEW BUSINESS:

Date for the A.G.M. was set for March 8th, 2005.

Moved by Angus and seconded by Marge that we pay for the First Aid training course for Michel. CARRIED

NEXT MEETING DATE

Tuesday, February 15, 2005

ADJOURNMENT

Moved by Michel that the meeting be adjourned at 9:00 P.M

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NORTH GLENORA COMMUNITY LEAGUE EXECUTIVE MEETING HELD FEBRUARY 15, 2005

AT THE COMMUNITY HALL

CHAIR: David Beckman SECRETARY: Agnes Brennan

QUORUM ESTABLISHED

CALL TO ORDER: 7:00 p.m.

REGRETS: C-anne Robertson – Angela Tuner, CRC REP.

PRESENT: David Beckman, Pearl Bigger, Marg Bowler, Agnes Brennan, Tim Brockelsby, Bev Dietrich, Michel Diotte, Marg Fokkema, Harvey Humbke, Donna Jackson, Andrea Laurie, Marge Lilley, Angus MacKay, Stacey Padbury, Marg Pratley, Mike Splinter, Elsie Taylor,

1) APPROVAL OF AGENDA:

Moved by Angus and seconded by Harvey that the agenda be approved as circulated with additions.

CARRIED

2) APPROVAL OF PREVIOUS MINUTES

Moved by Angus and seconded by Donna that minutes of Jan. 18-05 be accepted with the correction on Elsie Taylor's report. It should delete the reference to Ross Shepard, and regarding Woodcroft it should say that Denise charges \$84.00 for 1 hr. Yoga lesson. CARRIED

REQUEST TO REPORT EARLY -

Sports – Tim Brockelsby and Michael Splinter

It was brought to our attention that the sports committee was active it just didn't have a chair. Indoor soccer has 1 team 16 yr. olds. Michael stated that during Christmas and New Year's shinny hockey was enjoyed. There were 5 – 10 kids each time. Next year will try during the week. Michael says he could come to 4 meetings yearly.

Tim and Michael attended the meeting. They hope to have teams wearing North Glenora colours. Last year we sponsored 2 outdoor teams. It will probably be the same this year. There is inequality in registration fees. Angela had spoke about this at the last meeting.

Next week they will work on getting the soccer teams together. They have ideas for the committee but prefer to share at the AGM.

David said he had asked Stacey to report on soccer funding. Long discussion on how soccer is managed by the association. Stacey stated the "meeting attendance bonds" were cashed. David stated we must connect.

Michael is willing to take registration and do shinny on Sundays. He says he doesn't feel he needs to attend 10 meetings a year.

Stacey said monies weren't turned over in a timely fashion and yet cash was requested. We need to have the cash requests accompanied with a person to clarify.

Marg B stated perhaps the committee could just send someone with a report or request.

Angus agrees you can't be a coach and find time to chair the committee.

Marge L feels it is important that we offer kids programs and would support 4 meetings a year.

David agrees we should reschedule. We need registration, we need a budget, and we need a presenter. Then cheques could be issued.

Soccer took in \$5230.00 paid out \$3424.00 net \$1806.00.

Michel says Angela could maybe get us sponsors.

Neil's winter contract is over end of February.

3) FINANCIAL REQUESTS - NONE

4) GUESTS – NONE

5) BRING FORWARD

a) Casino – Donna reported Dave Hill did not report

b) Consideration for hiring a paid NGCL Facility Manager/Caretaker –

David, Michel, Michel, C-anne, Donna and Stacey met regarding this idea and feel it should be taken to the AGM for consideration. Long discussion followed.

6) UNFINISHED BUSINESS

a) Nominations Committee – Michel and C-anne are having trouble-finding volunteers. No one has come forward.

7) BUSINESS ARISING FROM CORRESPONDENCE

a) Bev received e-mail regarding a rental problem and David asked Agnes to respond.

b) EFCL Community Consultation/Planning Guide – David said we should keep until we get a chair.

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c) Parkland Bylaw/2202 Year One Review – Donna stated should be will in

d) City asking if we agree to rename Coronation Pool

Moved by Angus and seconded by Marge that we definitely disagree with renaming Coronation Pool to Peter Hemmingway Pool.

CARRIED

e) EFCL Arts Event – Donna will add to newsletter.

8) REPORTS

a and b) PRESIDENT AND 1st VICE PRESIDENT David and Michel reported on the Facility Manager idea. Suggest this would be an all-encompassing position, which would include caretaker, repairs, and rentals. We would need to clarify at the AGM regarding rentals. Bingos would bring in half the revenue required. Insurance would go up if enlarge the rental base

Bylaws require that we need President, 2 Vice Presidents, Secretary and Treasurer elected at AGM. Perhaps we could get rid of some positions by combining posts. How many positions can we fill?

Michel asked Neil if he could manage the hall and he said yes he could.

They would like to propose this at the AGM.

Stated it costs \$98.00 per day to open the doors. That is \$36,000.00 per yr. Can we afford this position?

Angus said our casino would cover the position for 2 yrs.

Michel says we need to maintain our building.

Angus says we should try for grants. He worries about outsiders coming into our hall.

Marg B and Angus will see to the signs for the AGM.

Renting a Hall Caretaker would fall under policies not a bylaw. A caretaker would cost us \$24,000.00 per yr.

Playschool rental could bring us \$2000.00 per yr.

Marg P asked would we still have office use. – Yes.

Stacey says we shouldn't hire until we have an open contest.

Michel stated we have not paid A.D. Williams, as the reports are late and incomplete. Stacey says don't pay.

c) 2nd VICE = C-anne absent

d) SECRETARY – Agnes – reported she had send sympathy cards to Ini Jager/sister, Susan Emilson/Grandmother, Cile Schaffer/husband; get well to Elisabeth Nemeth and did the ICON reading.

e) TREASURER – Stacey circulated her report for information. David stated the executive reserve of \$5000.00 was missing from the budget.

Angus moved that the budget be approved as circulated pending small changes; seconded by Michel. CARRIED

C-anne and Margaret Fokkema are reviewing accounts. Books are ready for audit.

Question – Did Neil collect money at skating rink and if so what happened to it?

Answer – yes, he does collect, uses it as petty cash and submits copies to Stacey.

f) COMMUNITY RECREATION COORDINATOR – absent

g) COMMITTEE CHAIRS

1) 45 Plus – Marg P. reported Jan. 28 brought out 24 for the whist drive. On Feb. 25 we are having Northern Delights to entertain, March is cards and games. We have summer trips planned.

2) Publicity/Newsletter – Donna circulated newsletter and said she had received a thank you from Edmonton Speed Skaters.

3) Hall Bookings – Bev said the revenue for January was \$280.00.

4) Membership – Harvey reported that as of Feb. 7 we have 99 family, 15 adult, 23 single parent and 116 senior memberships for a total of \$5810.00. Suggest we raise the membership.

Moved by Angus that the memberships be raised \$5.00 across the board. Seconded by Marg B. CARRIED

5) Sports – see above

6) Bingo – C-anne absent

7) Historian/Marge L – turned over a donation from TOPS for \$200.00. They use the hall 1 ½ hrs. each week. She is continuing taking photos.

8) Planning – no one present

9) Adult Programs – Elsie said she had registered the spring session for YOGA for 10 weeks at \$70.00/members and \$80.00/non members. Wages \$750.00. There will be a summer session also- June 16 – Aug. 4 - \$60.00/member - \$70.00/non member wages \$600.00. Spring registration is March 24 and 31. Total credits from Adult programs this past year \$6,550.00 with expenses of \$4,188.14. This made a profit of \$2,361.86 of which \$1,623.00 is Yoga.

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10) Family/Children's Activities – Angus says the ice will open at 10:00 A.M.

Michel says he will scrap the ice. Marg B has 3 young girls that will help clear the tables.

11) Playschool and Indoor Playground – Andrea says some playschool parents are under the misconception as to Community League involvement i.e. banking. The April meeting should help. Angus will go to a meeting and talk to them. Michel asked regarding the key. Renee is leaving May 15. they are in the process of hiring. Social Services have inspected and approved the premises.

12) Daytime Contact/Building and Grounds – Marg B asked regarding a thank you to Renee.

Moved by Angus and seconded by Marg B that we give Renee a \$50.00 gift certificate. CARRIED

David suggested we should add a 50th Anniversary Pen and Pencil set. Marg B has Suitor's on hand and will use that.

13) Neighbourhood Watch – Marg has had 5 calls. During Jan. 27/8/9 in a 1 hr. time period there were calls. Blankets and C.D.'s have been taken. There were footprints in back yards.

14) Block Parent – Pearl stated the casino was on Monday and Tuesday.

15) Security – no one present

NEW BUSINESS

A REMINDER THAT REPORTS ARE DUE. EITHER DROP OFF IN MAIL BOX OR EMAIL AS SOON AS POSSIBLE.

We need an agenda for the A.G.M.

Business – Motion to increase fees by Harvey

Pilot project regarding hall manager

C-anne motion not to renew our bingo license

ADJOURN ED at 9:05 on a motion by Stacey.

REMINDER – Please get your volunteer lists for the appreciation dinner in to Michel, C-anne or Marge L

REPORTS ARE DUE

A.G.M. AT 7:00 p.m. March 8, 2004

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ANNUAL GENERAL MEETING

NORTH GLENORA COMMUNITY LEAGUE

DATE: MARCH 8, 2005 LOCATION: NGCL HALL

CALL TO ORDER at 7:05 PM. By president, David Beckman

1. Quorum of 25 established

2. Agenda - after moving Secretary report directly after treasurer's, adding Albert Opstead under hall rentals, and adding Casino as final report the agenda was approved.

MOTION to accept agenda as corrected was approved by Marg Fokkema and seconded by Marge Lilley. CARRIED

GUESTS:

1. Angela Turner – CRC from City of Edmonton

2. Neil Wallace – rink caretaker

3. Roma Paul – Principal of Coronation School, says we have an incredible school. She is the new principal and wants to see a collaborative program between school and community league. She spoke about the benefits Coronation School has to offer. There is a very active art program with visiting artists and an art auction in April.

PRESENTATION OF MINUTES:

1. AGM – March 9, 2004 – Secretary, Agnes Brennan, read the minutes as circulated. Treasurer, Stacey Padbury, asked that under her report the secretary change "they are ready to go to the auditor now" to read "accountant". She stated the playschool budget is being worked on. She also stated that if we choose not renew our bingo license we would be required to spend our invested bingo funds before the license expires.

Marg Pratley asked is that was the G.I.C. and was informed yes.

MOTION – Marge Lilley moved we accept the minutes of Mar. 9, 2004 minutes as corrected and seconded by Angus MacKay.

CARRIED

2. SPECIAL MEETING – September 11, 2004 – minutes read by secretary.

MOTION – Moved by Angus MacKay and seconded by Marg Pratley that the minutes be accepted as read. CARRIED

PRESIDENT'S REPORT – David Beckman

Asked people to read the report as circulated changing the roof costs from \$34,000.00 to \$32,800.00. McKinley had to certify if our furnace was safe from fire. There was a long discussion on furnace. David stated he would continue with the furnace completion in his role as past president.

Question from the floor – what is the gas odour.

Answer – Gas company says there is none.

Tim Brockelsby thanked David for organizing the 50th Anniversary this past September.

TREASURER'S REPORT – Stacey Padbury

Presented her report as circulated, showing an operating loss of \$14,254.00 last year,

Stating this is an un-audited report by Jestin, Gibson, Ollis.

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Dave Hill asked how much it cost to operate the hall yearly. Answer \$135.00 per day,

this is hall and grounds. Our assets are roughly\$82,600.00 of which \$27,000.00 has been set aside for the furnace.

MOTION – Moved by Stacey Padbury that her financial statement been accepted as presented pending the internal revue. Seconded by Dave Hill.

CARRIED

Stacey stated our bylaws say we need 2 members to review or an audit. The audit costs \$8000.00 while the revue costs \$2000.00.

MOTION – Stacey moved we amend the bylaw to read that we allow a review opinion report as an option in addition to the audit requirement. Seconded by Angus MacKay.

Discussion – Marge Lilley stated we needed to advise the membership on the change.

She was told it was in the newsletter.

Call the Question - CARRIED

Stacey gave her draft budget as circulated. There were no budgets where we didn't have committee heads for example Adult and Sports.

MOTION – Stacey moved we approve the draft budget as presented. Seconded by Angus MacKay. CARRIED

SECRETARY – Agnes Brennan

Presented her report stating that the job wasn't terribly hard but both our bylaws and those of the Federation state we must have one.

ELECTION OF OFFICERS

Nominations Committee – Michel Diotte and C-anne Robertson

Michel started by giving a brief discussion as to what each position entailed and what vacancies we have. Some people are allowing their names to stay and others have volunteered to let their names stand for election. After discussion the following is the list presented for acceptance as the new executive.

PAST PRESIDENT DAVID BECKMAN

PRESIDENT MICHEL DIOTTE

1st VICE PRESIDENT C-ANNE ROBERTSON

2nd VICE PRESIDENT KAREN McLACHLAN - volunteered

TREASURER BRIAN OLDEGBERS - volunteered

SECRETARY ..VACANT..

BUILDING & GROUNDS BARRY MOHL – volunteered

DAYTIME CONTACT MARG BOWLER

HALL BOOKINGS BEV DIETRICH

PUBLICITY/NEWSLETTER DONNA JACKSON

BINGO ..VACANT..

HISTORIAN MARGE LILLEY

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SPORTS GENERAL ..VACANT..

SOCCER MICHAEL SPLINTER

45 + ACTIVITIES AGNES BRENNAN

ADULT ACTIVITIES ..VACANT..

FAMILY & CHILDREN'S ACTIVITIES ANGUS MacKAY

PLANNING & TRANSPORTATION ..VACANT..

NEIGHBOURHOOD WATCH MARG FOKKEMA

BLOCK PARENTS PEARL BIGGAR

SPECIAL EVENTS

GARAGE SALE KAY WANNAMAKER

GARBAGE FAIR MARGARET FRENCH

CRAFT SALE LENA SAWCHUK (POSSIBLE)

MOTION – Moved by Angus MacKay that the list of executive as presented be accepted for the coming year. Seconded by Jim Brennan.

CARRIED

AT THIS POINT WE STOPPED FOR COFFEE BREAK

REPORTS:

1st V.P. – Michel Diotte thanked David and presented his written report

2nd V.P. – C-anne Robertson – no report

45 + - Marg Pratley presented written report, encouraging everyone to come out.

Publicity/Newsletter – Donna Jackson presented her written report stating advertising is up.

Hall Bookings – Bev Dietrich was ill but her report was circulated.

MOVED AHEAD - GUEST – Albert Opstead – asked to speak on SUN – Seniors United Now – and their use of the hall for meetings. A chapter is being started here; it would be the third one. They started April 2003 trying to get Sr's benefits back. They have 4500 members. David asked if they would be renting the hall and he stated yes once a month. Mar Bowler asked how many people expected as the hall only holds 192 people. Full membership costs \$10.00 and is open to anyone over 55 yrs. This will be taken to the meeting next week.

Membership – Harvey Humbke – stated he collected \$5940.00. This was up from last year. He spoke to raising the membership fees.

MOTION – moved by Harvey Humbke that membership fees be moved up \$5.00 across the board to \$15.00/\$20.00/\$25.00/\$30.00. Seconded by Jim Brennan.

Discussion – Dave Hill asked how does this compare to other communities. He stated he was against raising the price. Marg B says Sr. could afford the increase, although Bev has made it know that when she canvasses she doesn't get that feeling. She felt it would scare people away from joining. Also from Bev's report was that she felt the hall should only be rented to community league members for family events. We are only insured for community events. Westmount rents to the general public and is always busy.

This discussion was tabled until after the bingo report.

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Call the Question - CARRIED

Sports – no one to report

BINGO – C-anne Robertson together with Heather Bachan reporting. C-anne stated January 2005 was the worst ever. Heather stated bingo and casino funds must be spent with 2 years of earning.

MOTION – Moved by C-anne Robertson that effective June 1, 2005 North Glenora Community League will cancel it's bingo license and therefore our membership with the Westmount Bingo Association. Seconded by Dave Hill.

CARRIED

Marge Lilley asked if we dropped our license could we renew. Answer – we're okay for a year.

Agnes Brennan asked if any research was being done as to how long before patrons come back after the no smoking by-law comes into effect. Answer – nothing being done.

There were a lot of thoughts regarding bingo

C-anne – no one to organize last year and no offers this year

Dave Hill – if we stop tonight can we reapply – yes

Donna Jackson – can we get volunteers

Heather – other halls have late night and they are very hard to staff

Marg Pratley – how long can we keep our license and not work a bingo. Answer – perhaps two.

No penalty if we cancel.

Barry Mohl – there are problems everywhere.

Sally Manwaring – supports giving up the bingo license.

Bernice Popowich – where will bingo players go-

Perhaps waiting for a casino time will shrink.

Call the question - CARRIED

WITH 18 AYES 6 ABSTAIN 3 NAYS

Discussion followed on how we would deal with revenue loss.

Marg Pratley suggest in order to keep seniors buying their membership perhaps we could only increase the couple and keep the single the same. \$10.00/single \$15.00/coupl

Marg Bowler says we have nothing to give

Heather Bachen says the swimming has increased

Daniel Van Heyst says relieving people from bingo relieves guilt

Donna Jackson says we could cut the copies of newsletters. BIG NO.

Barry Mohl says not to raise the seniors

Avril Glen feels we get enough

Marge Lilley agreed

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MOTION TO AMEND THE INCREASED MEMBERSHIP BYLAW

Moved by Angus MacKay that the senior's membership is \$10.00 for single and \$15.00 couple. Seconded by Marge Lilley. CARRIED

There were 2 opposed.

HISTORIAN - Marge Lilley stated that she was missing t-shirts for the Dragon's and Ringuette. Tim Brockelsby stated there were some in the rink shack.

PLANNING – No one present

ADULT PROGRAMS – Elsie Taylor was not present but her report was circulated.

It was felt perhaps it is time to reorganize.

PLAYSCHOOL – Andrea Laurie stated they had hired a new teacher, Bethany Perry, to replace Renee who is resigning after 11 yrs. She begins May 15, 2005. There will be an open house April 6, 2005.

INDOOR PLAYGROUND – No one present.

NEIGHBOUR HOOD WATCH – Marg Fokkema – stated she had brought forms to sign up, and the importance of reporting crime to her.

BLOCK PARENT – Pearl Biggar – stated her report was circulated

SECURITY – Chris Padbury stated they were still in the organizing stage

FAMILY & CHILDREN'S ACTIVITIES – Angus MacKay stated he had 3 functions and really needed more volunteers to continue.

BUILDING & GROUNDS – No chair

DAY TIME CONTACT – Marg Bowler opened by thanking Jim Brennan, Harvey Humbke, Les Abbott, Jim Gow and of course Al Bowler. She said personal contact is necessary. She advised Barry that there was a committee of Mark Brodgesell, John Anderson, and Rick Myers.

CASINO – Dave Hill advised the casino is May 21 and 22, 2005. He has 32 signed up but wants 36 so no one has to work a double. Our profit shows that each hour a volunteer works the community league gets \$275.00 per hr.

NEW BUSINESS

Membership fee increase – covered under membership report.

Discontinuing bingo as a revenue source – covered under bingo report

Discussion of possible new revenue sources – i.e. open rental

Possible hiring of Hall Manager/caretaker on a 1 yr. trial basis

Open discussion

We have graffiti to clean up

Marg Bowler – who cleared up the graffiti last year.

Heather Bachen – where we would get the money to pay a manager?

Dave Hill – we should hire some one to fix up what is necessary.

Stacey Padbury – we've tried using volunteers we need to change our mindset to contracting out.

Heather Bachen – have you anyone in mind?

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Marg Bowler – let the new committee get together first.

Daniel Van Heyst – have building and grounds quit?

Agnes Brennan – why don't we hire out the contracting jobs as required and forget about the hours spent searching for a volunteer to do a job that should be done by a professional for safety and security.

Michel – would you support a paid manager?

Barry Mohl – Westmount and Inglewood have a paid manager and their hall is rented to anyone.

Angela Turner spoke on open rental.

A reminder that the executive meeting for old and new executive members is March 15, 2005 at 7:00 P.M. Please bring your keys and operation binders.

Meeting adjourned at 9:30 P.M. on a motion by Angus MacKay and seconded by Jim Brennan.

PRESIDENT, DAVID BECKMAN SECRETARY, AGNES BRENNAN

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MINUTES OF THE NORTH GLENORA COMMUNITY LEAGUE EXECUTIVE MEETING HELD MARCH 15, 2005 AT THE COMMUNITY LEAGUE HALL

CHAIR: MICHEL DIOTTE ACTING SECRETARY: AGNES BRENNAN

CALL TO ORDER: 7:05 P.M.

CORRECTIONS:

1. hall rentals for February 2005, it was rented 3 times and \$380.00 was collected

...Submitted by Bev Deitrich -NGCL Hall Bookings

2. I want to let you know about some confusion in the minutes. You had recorded under the playschool "...they would change their fee structure from \$200.00 per month to \$100.00 per child up to 32". To me it reads like we are charging \$100.00 per child, per month (which would equal \$32,000.00 per school year) I am not sure where the \$200.00 amount came from, however it was discussed that \$10.00 per child, per month would be allocated towards rental fees. This works out to \$ 100.00 per child for the school year up to the maximum number of children which is aprox. 32.

...Submitted by Andrea Laurie, NGCL Playschool President

1.A QUORUM IS ESTABLISHED

2.REGRETS: David Beckman, Michael Splinter

PRESENT: Pearl Biggar, Marg Bowler, Agnes Brennan, Bev Dietrich, Michel Diotte, Marg Fokkema, Harry Humbke, Donna Jackson, Andrea Laurie, Marge Lilley, Angus MacKay, Karen McLachlan, Barry Mohl, Brian Oldegbers, Chris Padbury, Stacey Padbury, Marg Pratley, C-Anne Robertson, Elsie Taylor

GUESTS: Angela Turner, CRC/CE, Jeff Medynski, from A.D.WILLIAMS Engineering

3.APPROVAL OF AGENDA – moved by Angus and seconded by Donna that the agenda be approved as circulated. CARRIED

4.APPROVAL OF MINUTES OF FEBRUARY 15, 2005 – Moved by Angus and seconded Marg P. that the minutes be accepted as circulated.

CARRIED

MOVED FORWARD

8. UNFINISHED BUSINESS

A.D. Williams Engineering Inc. – Jeff Medynski was invited to meeting to discuss our overdue bill of \$963.00. Michel stated the bill hand not been paid as we were somewhat displeased with the service. There was lack of communications. The report promised arrived 1 ½ months after the bill.

Jeff stated they were hired to be inspectors not project managers. He doesn't have an explanation as to why the reports were late. He feels we have received most of what was promised to us. Karen asked if there had been an agreement as to what was expected. Answer – No. she asked how could you charge for services that you didn't know what you were offering. Michel agreed it was not clear-cut. Karen feels we are all reasonable. She feels the services should be itemized. Jeff stated his boss, Gord, gives low fees to

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help out groups like ours. Normally he charges \$115.00/per hr. Michel agreed there were misconceptions on both sides. Karen asked did we get the final report? Answer – Yes.

Michel stated the roofers saw Jeff. Angela suggested we thank our guest and talk about the issue and advise. Jeff stated he would prefer it fixed tonight. He asked regarding the photos. Michel suggested partial payment. Jeff disagreed. Jeff's option to have Gord do a review of the roof, a warranty report, photos, and 2 yr. review. He would prefer payment then submit the review by June.

C-Anne – did the roofing committee submit a report? Michel – Yes.

She asked Jeff re: quality assurance. Karen asked re: itemized services – Would we get by June? Michel asked Jeff to e-mail him then we'll pay in full. Jeff asked that after we receive detailed he would like payment in full.

Options – payment first – inspection after or inspection after then payment in full of \$963.00. Consensus is inspection then payment in full. Thank you to Jeff for coming.

5. FINANCIAL REQUESTS

Volunteer Appreciation Dinner – C-Anne has spoken to Erik Sly re: catering. The cost is \$11.50/per person, includes clean up. There is entertainment "Playing by Ear" with Dorian Lang, and something by 45+.

MOTION:

C-Anne moved the Volunteer Appreciation committee be given \$2000.00 as a budget

for the dinner in April. Seconded by Angus. CARRIED

It was stated Pat Bachen usually runs the bar and gets the permit.

6. GUESTS & NEW EXECUTIVE MEMBERS

Welcome to new executive

a) Treasurer – Brian Oldegbers

b) 2nd V.P. –Karen McLachlan

c) Building & Grounds – Barry Mohl

It was stated that a secretary is required immediately as both our bylaws and the EFCL state we require one. Signing authority needs to be changed. Brian and Stacey have discussed this and Brian will do next week.

7. BRING FORWARD

a) Keys and access codes. This is usually the job of building and grounds but in order to give the new chair of this committee time Michel asked for a volunteer to do this for 3 months. As hall booking volunteer Bev has said she will look after this. The discussion of a hall manager will be left for now.

Discussion that B&G be allowed to hire work done instead of making a dozen calls trying get a tradespersons job. The budget showed that \$6000.00 was set aside for hall equipment and \$2000.00 for grounds. Agnes stated that in this year's budget outsourcing jobs was not considered so it was difficult to say how much should be allotted.

MOTION

Mage L moved we allow \$1500.00 as an interim budget for building and grounds for emergency repairs. Seconded by Angus. CARRIED

REPORTS –

Bev, Hall Bookings brought forward to cover item 9b SUN rental.

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We would normally charge \$20.00 per hours with \$50.00 cleaning charge. It would be for a year. Karen says rather than give them this amount for the yr. we should allow room for change.

Bev reported in February the hall was rented 3 times for \$280.00.

She talked about raising the weekend rental and changing the days to Friday and Saturday, excluding Sunday from this agreement so the hall can be cleaned and rented on a Sunday if required. It would be Friday night until Sunday 2:00 A.M. If Sunday were required it would be additional.

MOTION

Bev moved we change the weekend rate to \$350.00 from Friday 6:00 P.M. until Saturday at 2:00 A.M. (Sunday) that includes the cleaning fee.

CARRIED

She said she had requests for names of caterers to go with the hall. Angela stated a caterer cannot run a business out of the hall, as it on City Property that we lease for \$1.00/per yr.

Karen felt we should have a caterer in the hall as we could probably make money. Agnes spoke against having a caterer locked in. It could mean you cannot hire anyone else.

It was felt this should be a special meeting with the hall rental committee.

7.BRING FORWARD CONTINUED

b) By-law changes regarding membership fees, building and grounds petty cash,

audit and bingo. Building and grounds, bingo and membership fee are a policy change, while the audit is bylaw change. It is the responsibility of the President and 2V.P. to make this change.

d) Up date to Website – Michel asked Donna to have the email addresses be non searchable to protect against SPAM. Donna will check in out.

9.BUSINESS ARISING FROM CORRESPONDENCE

a) EFCL AGM March 21 – 05 – Michel, C-Anne and Donna will attend

b) Community Service referred to Angus

c) BTR – Donna went to meeting and said this new thoroughfare would double 107 Ave. Angela suggested we meet with Glenora and Grovenor on this issue.

d) What's up with Brownies

e) Census is going to be taken

f) What's on at the Legislature

g) CE Monthly minders

h) Road Runners to Angus

10. REPORTS

a) President – done

b) 1st V.P. – C-Anne needs volunteer lists for banquet. Marge L says we usually invite Brownie and guide leaders. It was felt we still should. C-Anne says the group will meet.

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c) 2nd V.P.- Karen says thanks for the opportunity to serve the community. She wants to concentrate on raising money for the Community League

d) Treasurer – Stacey had to leave so Chris reported. The Feb. 205 statement is ready and could be emailed to anyone requiring a copy. They should go to Michel, Brian, Agnes and Donna. He stated we had not filed income tax since 1998, Stacey had done 1998 – 2003 and all penalties would be waived. Brian will check into the signing authority.

e) Secretary – Agnes reported cards were sent sympathy – Mrs. C. Paull, Mr. & Mrs. Richardson; thinking of you – Mr. & Mrs. Paull, Louise Humbke, Sam Sawchuk, Lil Steward, Jo Tayler, Bev Dietrich, Karen McLachlan, Marie Iverson, Rob Riley; correspondence – CE/Jennifer Labbe – renaming Coronation Pool, Terry Buchkowsky – re hall rental, reroute mail, as well as ICON reading.

She asked that the Newsletter request ashtrays to be used instead of the doorway.

She mentioned that the school Parent Council meeting was held the same night as our executive meeting and maybe this keeps people from volunteering.

COMMUNITY SERVICE REP – Angela Turner CE CRC

Angela gave an overview as to her place at our table. She can be there for organizational development, help with programs, summer programs. She asked Brian to advise her when he gets the STEP grant. She reminded us we are on parkland and we need to work with her on anything we try to change. There is talk of security cameras and the city has some restrictions because of the privacy act and city policy. Regarding the transit we should work with Glenora and Grovenor.

Mark P asked if Angela was aware of the possible renaming of Cornation Pool. She stated she wasn't. Agnes stated the letter had come from Jennifer Labbe. Marge L informed all that we are dead against any change to the name.

He department has joined the Emergency Response Department. Her superior, Cathy Barnhardt will be at the EFCL A.G.M. She welcomed new executive members and said thanks to the members staying and those leaving, adding that North Glenora is dear to her heart.

PLAYSCHOOL – Andrea Laurie reported that in lieu of bingos (playschools contribution to the community coffers) they would change their fee structure from \$200.00 per month to \$100.00/per child up to 32. Angus stated that in order to keep the community vibrant we need to keep the playschool active. Andrea wants the information available for their brochure. Barry asked if they were all community members. Answer they must be members of our community league as well as there own. Playschool will meet to discuss merging their budgets. There meeting is March 23, 05 at 7:00 P.M. In September there will be a new president.

MOTION

Angus moved we accept \$100.00 per child per school year to \$3200.00 to be given to the Community League from the Playschool. Seconded by Andrea.

CARRIED

REPORTS CONTINUED

10. Committee Reports

a) 45+ - Feb. 25 – musical evening; Mar. 18 – cards and games; Apr. 22 – Pot luck supper; Special – Feb. 17 – Inheriting Grannies Treasures; Tours – Alberta country Legends In Holden.

b) Newsletter/publicity – Donna asked since the school was having increased art perhaps we could get them to fix the mural and clean up the graffiti. Karen says the John Howard society charges for the paint and would do the clean up. Donna will check to see if the school is interested. The original artist was Stacey Cullen.

c) Hall bookings – done

d) Membership – Harvey reported we have 346 members, compared to 354 in 2002, 344 in 2003. We have 109 family, 95 adult, 23 single parent, and 119 senior. The new fees are senior/single \$10.00, senior/couple \$15.00, single parent \$20.00, adult \$25.00 and family \$35.00.

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- e) Sports – Michael Splinter called Michel to report 30 – 40 kids registered. There should be 3 teams by the end of March. Andrea asked what ages and Michel responded he didn't know. Barry will talk to Michel regarding sponsorship from Zellers.
- f) Bingo – C-Anne will send letter saying we are not renewing our license as per the motion at the A.G.M.
- g) Historian – Marge L has been taking pictures. Tim Brockelsby dropped off a Dragon T-shirt. He said that the old ESSO sight is nearly ecologically ready and will be sold. We could see a Tim Horton's, Mac's what ever.
- h) Planning – Vacant
- i) Adult Programs – Elsie wants to know who will take over yoga. Re-registration needs to be done. Karen asked what we paid. Elsie said it was all set up as last year. She will do the registration a special event. Agnes stated yoga had never made money until Elsie took over.
- j) Family/Children's Activities – Angus stated there were approx. 90 people at the free pancake breakfast. It cost approx. \$160.00. He is hoping this will bring young families back to the community and become involved. He thanked Marg and Al Bowler, Jim Brennan, Lil Steward, Pearl Biggar, and all the kids that helped. He wants a spring BBQ and again a turkey supper.
- k) Buildings & Grounds and Daytime contact – Michel says he, Barry, and the committee will do a walk around the building and grounds to familiarize Barry. They will have a meeting around the same time.
- Agnes stated that Marg Pratley has always kept the kitchen in order and asked that this continue. She could be the K.K. – Kitchen Keeper – She keeps the fridge and freezer cleaned out, sorts the plates and cutlery. It was agreed she should keep her key in order to perform these duties.
- Marg B will give the trades people she has to Barry and any other pertinent information she has. Social services told playschool the hot water is too hot. It will be turned down on the way out. We need to have signs at the door as you leave asking "Are the Lights Out"? Also need to check the heat "occupied" sign, which is on the right hand at the kitchen pass through.
- l) Neighbourhood watch – Marg F – nothing to report
- m) Block Parent – Pearl – nothing to report
- n) Security – Chris says they are starting up again and are having a meeting with the police.

11 NEW BUSINESS

The garage sale is May 7 and Kay Wannamaker has asked if the executive would do this. They agreed. Harvey, C-Anne, Pearl, Donna, and Chris have all offered to help. More will be needed including a buyer.

Agnes will e-mail Kay to advise. Marie needs to be notified as they always clean the stove. This is normally not their responsibility. We always buy them a burger.

12 NEXT MEETING DATE

April 19, 2005

13 ADJOURNMENT 9:20 P.M.

Moved by Donna and seconded by C-Anne that the meeting be adjourned.

CARRIED

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NORTH GLENORA COMMUNITY LEAGUE

EXECUTIVE MEETING MINUTES - APRIL 19, 2005

Meeting called to order by the president, Michel Diotte at 7:00 p.m.

Quorum Established.

Regrets: Barry Mohl, Karen McLachlan, Angela Turner

Present: Michel Diotte, Agnes Brennan, Micia Kawulka, Marge Lilley, C-Anne Robertson, David Beckman, Chris Padbury, Angus MacKay, Andrea Laurie, Margaret Bowler, Marg Pratley, Pearl Biggar, Donna Jackson, Marg Fokkema, Brian Oldegbers, Bev Dietrich, Michael Splinter.

Motion: to Approve the agenda by Angus MacKay. Seconded by Dave Beckman. Carried.

Motion: to approve the Minutes of March 15, 2005 as amended by Angus MacKay, Donna Jackson seconded. Carried.

Financial Requests:

- G. Agnes advised that she needs a small petty cash float for cards in the amount of \$20.00. No motion required.
- H. New secretary requires a new petty cash float.
- I. Dave Beckman will be requesting \$3500 plus GST to purchase a photocopier.
- J. Concession at Garage Sale will need a float as well, \$500.00. Donna Jackson made a motion that \$500.00 be provided. Angus MacKay seconded. Carried.
- K. Marg Pratley advised she will be re-stocking kitchen cutlery, up to 200 utensils. Agnes Brennan advised that 45 Plus could use their profits to cover the cost, and will submit a receipt afterwards.

Michel advised that Micia Kawulka has volunteered to take on the position of secretary. Motion: Michel made a motion to appoint Micia Kawulka as secretary. Angus MacKay seconded. Carried.

Agnes Brennan turned over taking minutes for the meeting at this point.

Bring Forward:

1. Reorganizing NGCL organizational chart - some changes proposed due to the talents of the individuals in question. Karen is knowledgeable about Buildings and Grounds issues, so it made sense to assign her responsibility under the chart to deal with calls on that issue. Organizational chart was reviewed and discussed. Copies of the new chart will be provided to everyone. No concerns expressed over the changes.
2. BTR project (west end rapid transit). Cole Peterson has agreed to be the spokesperson for NGCL, and will report back at the next Executive meeting. Bring any questions you have to that meeting.
3. Cards - Agnes has agreed to continue sending out greeting cards.
4. Garage Sale Concession - Need to decide who will be responsible for shopping. Purchases are made at various locations. Marg Bowler volunteered to do some of the shopping, but does not want to carry all the pop, or some of the heavy groceries. The cheque for the float will be made payable to Marg Bowler. We need about 9 people to run the concession. Michael Splinter has a list of names of parents from soccer who indicated they would volunteer throughout the year for general activities.

The following people volunteered to work at the concession: Donna Jackson, Dave Beckman, C-Anne Robertson, Chris Padbury, Pearl Biggar, Bev Dietrich. Micia to send a letter to Tim Horton's at 129 and 118 Ave, 455-4165 to request the usual discount - buy 5, get 3 for free, for pick up at 9:00 in the morning of the garage sale. Donna Jackson to send Micia the template for letterhead.

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5. Future Hall Usage - Angela has some ideas on Hall Usage, and potentially renting it out. Michel proposed the date of May 14 at 10:00 a.m. until 12:00 p.m. for a special meeting to discuss in detail. Michel will confirm with Angela to ensure she is available to attend.

Unfinished Business:

None

Business Arising from Correspondence:

1. Reminder to Tune piano - Agnes advises that 45 Plus normally makes the arrangements for piano tuning.
2. Capital Health - letter about playschool. Michel will give the letter to Barry Mohl to follow up on it. Hot water needs to be adjusted, and some burnt out lighting needs to be addressed. Lights were replaced by Kaj and Marie, and Andrea believes that the hot water tank was adjusted.
3. Notices from Planning and Development - nothing of concern.

REPORTS:

President: Michel advises that he and Donna attended the EFCL meeting. Some concerns were raised at the meeting about insurance for community leagues. We need to renew our insurance ASAP with Mones & Associates (ING) due to shortage of time to investigate further. Cost is \$4278. It is important that we re-new immediatly. However, EFCL mentioned that Aon Reed Stenhouse may be worth considering. Micia volunteered to follow up on competitive insurance rates.

Michel received an email regarding roof work. Once work is completed, they will provide us with a final report and then we will pay them.

There was an vandalism incident last week. Barry reported it to the police. Angus noted that there is more graffiti. Some windows were shot out as well. Phone Barry when you observe suspicious incidents.

Change of signing authority - Royal Bank wants a letter sent in from NGCL, confirming change of signing authority. . Micia volunteered to fax it in.

Past President:

Photocopier: Dave Beckman investigated alternative companies for the photocopier. He spoke to the rep at Pittney Bowes. He is offering a new photocopier, totally digital with two trays. Cost would be \$3505.50 plus GST. Annual service fee is \$243 per year for up to 10,000 copies, including ink cartridges. Pittney Bowes would be willing to give us a temporary machine until the new one arrives.

Motion: Dave Beckman made a motion that we purchase the Digital Office System ARM207, with a three year service contract, \$243 per year, including ink cartridges, for \$3505.05 plus GST. Seconded by Agnes Brennan. Carried.

Dave Beckman advised that he has a meeting this Friday, hopefully with Barry and McKinley Heating regarding the furnace. They will be discussing replacement of the furnace, installing air conditioning, and type of service contract. Dave will report back in May.

1st VP:

Bingo: C-Anne advised that the Westmount Bingo has now dissolved. Will operate to the end of May. There is no longer a lease with Westmount, so the Association returned our \$1000 membership. They invited everyone interested in continuing to join the Castledowns Association. At the AGM it was decided to discontinue Bingo. Last Bingo is May 8. C-Anne noted that the Castledowns Bingo profits have been around \$2600 to \$3500 per slot. Most Bingo Associations are looking at hiring floor workers, and having only 5 volunteers. Profits would be less due to expenses for workers. We can therefore reconsider in the future re-joining, although we would need to apply for a new license.

C-anne still needs to do the accounting for the Appreciation Dinner. Will provide to Brian.

C-Anne advised that there are two candidates who have volunteered for Sports Chair.

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2nd VP: Absent

Treasurer:

Signing authority for Scotiabank is a problem as they are only open normally until 4:00 p.m. and not open on the weekend. Brian advised that we can just provide him with two pieces of ID and then we don't need to go in.

Secretary:

Agnes provided last month's secretary report. She has sent the AGM minutes to EFCL. Cards were sent to: Bonnie Caron (Get Well); Joyce/Jim Gow (Sympathy, loss of son); May/Al Halhead (60th Anniversary); Mr. Bud Chesney (Thinking of You, after stroke); Mrs. Helen Chesney (Thinking of You, broken wrist); Mrs. Pal Freeman (Good luck on New Home, leaving neighbourhood); Louis Humbke (Sympathy, loss of aunt); Travis Family (Sympathy, 3 family deaths); Greg Bachen (Think of You - work accident, partial loss of thumb).

Agnes phoned Bruce Miller's office, and he provided us with several pens and other goodies for the volunteer appreciation dinner. Agnes suggested that Michel send them a Thank You Letter.

Brian will provide Micia with a \$50.00 secretary's float

45 Plus: March 18th was Cards and Games, 22 attended. April 22 will be a pot luck supper, with entertainment provided by Allan McKort and his Four Piece Combo; May 7th is the garage sale, and there are three tables booked. On June 9th there will be a Mystery Tour by Anderson Vacations. 19 seats have been booked.

Newsletter/Publicity:

Donna spoke to a lady who volunteered to put some articles in the newsletter about the dog issues in the park and around the community. The Pitch In campaign is usually done with the Garbage Fair. Donna asked whether we going to have it? Dave Hill used to coordinate it. Michael said he could speak to soccer parents to come and volunteer. Suggested that Barry and Karen should get together to coordinate it, in conjunction with Marg French, who runs the Garbage Fair. The date will be May 28. Michael will talk to Tim, and Michel will talk to Barry. Will ask both to contact Donna to confirm that one or the other will be coordinating it, and then Donna will put an announcement in the newsletter.

Hall Bookings

Hall rented twice in March. Total collected was \$310.25. \$80.25 charged on a deposit for badly soiled carpet.

Membership: Absent

Sports: Michael presented his budget, with estimated numbers. So far collected \$4400 in fees. Paid \$2475 in registration fees. Still have outstanding \$510 approximately in fees owing and still have to invoice other neighbourhoods for about \$700. In total should have a revenue of \$5500 for soccer.

For expenses, we will be paying about \$4400 for registration fees and about \$1600 for equipment costs, field marking, referees. We have about 5 kids that come from single parent homes who cannot afford to pay. They have a generous benefactor who has promised to assist financially. Under 10 will be sponsored by Zellers. Barry said he could get two sponsors. Under 6 are sponsored by Tim Hortons. Under 8's are sponsored by Direct Energy. Sponsorship is primarily for uniforms.

Bottom line is a deficit of approximately \$500.00.

Motion: Dave Beckman made a motion that we approve a budget of \$6500 for soccer expenditures, on the basis of a total anticipated soccer revenue of approximately \$5500. Seconded by Bev. Carried.

We have 47 children who are from our community.

Michael asked Donna to indicate in newsletter that we are still taking registrations. Contact Michael.

Donna noted that Marge Lilley has taken team photo pictures in the past.

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Dave Beckman noted that one benefit to the community league is that parents are encouraged to volunteer to help out with community league activities.

Question about use of pictures and FOIP.

Playschool: Andrea reported that in March the children went to the museum and had an Easter Party. Went to the zoo this month. Bethany will be starting May 1, to replace Renee. Renee has volunteered to help Bethany with the changeover for two weeks, without compensation. Playschool runs until mid-June. Agnes noted that Renee had been provided with the mail key, and she was always willing to check the mail. Likely can do the same with Bethany. Renee will return for the year end party.

They will be doing a fund raiser with the Great Human Race, where pledges are collected. 80% of the pledges go back to the organization you have chosen to support. Pamphlets were circulated.

Playschool Executive will be changing in June. Andrea will be finished as president, but will be continuing as secretary. She will ensure that the new executive is aware that a representative needs to attend our meetings.

Open house was held on April 6. There were 8 to 10 families that attended. They are going to have another open house around the end of May, or perhaps in August.

Good bye party for Renee on June 18, for all past children, parents who have been involved with playschool.

Historian: Marge advised that she has the two banners that were displayed in North Glenora for the TransCanada Trail. Michel raised a suggestion regarding permanent decoration of the hall with memorabilia.

Family/Children's Activities: Angus met with the playschool, and had some discussion regarding the financial relationship between playschool and treasurer. He will continue to work on this.

He has talked to Angela about what he can and cannot do. He is going to get Pedal Pushers going. He intends to continue to focus on the same age group as last year.

Written reports submitted by Sparks and Brownies:

Sparks: April 11 Sparks met with Brownies to sell cookies. April 18 was Sparks regular meeting. On April 25 Sparks will be doing regular program work, including hearing some Spark stories and learning some songs.

Brownies: April 18 and 25 is program work. May 2 will be talk about outdoors, and walk around the playground. May 9 meeting is cancelled as they are celebrating 50 years of Guides/Brownies in North Glenora on May 11. At that time there will be an Advancement Ceremony, with full uniform. Refreshments will be served. May 16 is a camp meeting. May 20 to 22 is Brownie SWAMP camp.

Adult Activities: Written report regarding Yoga. There are 12 people registered. 7 members for \$70.00 (total \$490) and 5 non-members, at \$80 each (total \$400), for a total of \$890.00. Instructor wages are \$750, for a total profit to NGCL of \$140. Summer yoga will run from June 16 to August 4th.

Buildings and Grounds: Marg Bowler advised that McKinley Heating contacted her a couple of weeks ago regarding service contract. Barry Mohl wanted to know if John Anderson is going to replace the glass. Confirmed that those arrangements can be proceeded with.

It was noted that the caterer for the Volunteer Appreciation was very good.

Marg asked what to do about reading meters in the rink shack. There are no spare keys to provide to the gas company. Michel advised that the regular service man had a key. It could be that their key was simply not working. Michel asked Marg, if she can, to go with them next time and see what the problem is with their key. If it is not working, retrieve their key and we will provide them with a new one. Bev will call Mark to retrieve his key as he should not need one anymore.

Neighbourhood Watch:

Marg Fokkema advised that she went to the meeting on March 19. The St. Albert Neighbourhood Watch and RCMP have set up a serial number registry for personal property that will have limited access. Information and details will be provided in the next newsletter.

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Marg advised that she heard about the pellet gun shot through the windows. Has not had any other concerns reported to her.

Block Parents: Nothing coming up at the moment.

Security: Chris Padbury advised that the committee is gathering information about video surveillance. EPS wants to have another focus group, although they had one three months ago.

NEW BUSINESS:

Bev inquired whether she needs to get keys back from Brian Bochar. Michel advised that there is some outstanding work that Brian may be doing. Bev will check with Brian to see if he is still going to, if not ask for his key back. She also needs keys back from Mark McIssac, and Dan Zacharko. Bev will follow up with them.

Meeting adjourned at 8:50 p.m.

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NORTH GLENORA COMMUNITY LEAGUE

EXECUTIVE MEETING MINUTES - MAY 17, 2005

Meeting called to order by the president, Michel Diotte at 7:00 p.m.

Quorum Established.

Regrets: Marg Fokkema, Bev Dietrich, Marg Pratley, Dave Beckman

Present: Michel Diotte, Micia Kawulka, Corwin McCullagh, Agnes Brennan, Donna Jackson, Pearl Biggar, Brian Oldegbers, Barry Mohl, Harvey Humbke, Karen McLachlan, Margaret Bowler, Angus MacKay, C-Anne Robertson

C-Anne introduced Corwin McCullagh, Who has volunteered as Sports Chair. He is well qualified, having some post-secondary education in Recreation.

Motion: C-Anne made a motion to appoint Corwin as the Sports Chair. Marge Lilley seconded. Carried.

Motion: Micia made a motion to approve the agenda as amended. Seconded by Donna. Carried. Items added to the agenda: Sports Chair

Motion: Agnes moved that the minutes of April be corrected to indicate that Agnes made the motion to appoint Micia as Secretary. Motion to accept the minutes as amended by Donna. Seconded by Agnes. Carried.

Financial Requests;

1. Angus requested \$600 for a family barbeque on June 18. This is under his yearly budget. Angela will have staff available starting at noon.

New Business:

1. Meeting format: Michel advised that he was going to try to shorten our meetings, by having more brief reports.
2. EFCL General Meeting in October 24 will be at our hall. Michel needs some volunteers to set up chairs. They will cater it themselves, but Michel wants one of our members supervising in the kitchen.
3. Playschool would like to have use of the old photocopier. No objections were expressed.

Motion: Agnes made a motion that the playschool be allowed use of the photocopier. Angus noted that it cannot be kept in the playschool room due to child health and safety regulations. Agnes withdrew her motion. Angus will find out where they were planning on keeping it. If the playschool decides they don't want it after all, we can put an ad in the newsletter offering it to anyone who wants it.

4. Furnace: Discussion was that we do not need any further quotes. We have a grant available. The cost of the furnace actually exceeds the amount approved at the AGM.

Motion: Barry made a motion to proceed with the furnace replacement by McKinley Heating and Air Conditioning for the sum of \$31,908 plus GST as per their quote. Extra work will be removal and replacement of metal ceiling which will be investigated further by Dave Beckman. Seconded by Angus MacKay. Carried.

5. Policy Manual: Needs to be updated, and could be posted on the website. Donna has scanned the previous policy manual and made some comments for changes. Michel asked for volunteers to meet, review and provide feedback. Agreed that both the VP's will review and provide feedback to Michel. Brian and Micia will also review it.
6. Review of Saturday's Special Meeting: Angela noted that there are two issues that we need to make decisions about. The first is that we need to make a motion to accept our Mission Statement.

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Motion: C-Anne made a motion that we accept the Mission Statement as made in 2001. Seconded by Barry. Carried.

Special Guests - Angela

Angela reviewed the charts she prepared from the meeting. Karen explained the weighted analysis. Full endorsement received 3 points, endorsement with minor contention was 2 points, and agreement with reservations was 1. The green scenario came up with a total of 19 points. The blue was 20 points. The red was 6, and the yellow was 8 points. Angela noted that this is a temperature check as to what the overall feeling is right now. She recommended that we strike a committee to look into it further, and we should certainly keep in mind the negatives of each scenario. Michel gave Angela a big thank you, supported by all present. Discussion as to who should be on the committee. Michel thought it should consist of Karen McLachlan as the chair of the committee, C-Anne Robertson, Barry Mohl, Marg Bowler and Bev Dietrich. Input will be obtained from more long term members of the community as the committee progresses. Angela noted that before we decide who needs to be on the committee we need to decide what expertise we need on the initial committee: buildings experience, history, hall rental, revenue generation, fund raising and program use. Donna has some experience with grants.

Michel noted that the idea of this original committee is like a task force, to gather information. Agreed that the committee would consist of Karen as the chair, C-Anne, Bev, Donna, Barry, Marg B.

Additional report from Angela: Monthly minders circulated. Summer step grant was successful. City summer coordinators started this week. Summer playground guide has gone out to the schools. Interview opportunities will be available at various locations around the city for staff. We need to sign a co-sponsorship agreement. Angela will follow up with Michel and/or Brian.

Correspondence:

Correspondence was circulated. Anne McLellan sent us a thank you card with some pictures from the Appreciation Dinner. Micia will send her a short letter of thanks for the pictures.

Letter from Edmonton Public School Board regarding use of school gymnasiums. Agnes noted that there is a group that uses the gym for volleyball, but it is not through the community league, and we should not be paying. Agnes noted that she thought we were still receiving the bill. It was agreed that we will not pay these invoices. Brian will send a letter to the Edmonton Public School Board indicating that the invoice should not be sent to NGCL. Corwin will also follow up regarding our actual usage.

REPORTS:

President: Michel will send Barry an email of a To Do List for items that need to be done around the hall. Michel indicated that the siding needs to be re-patched and stained, as it is very porous right now.

1st VP: C-Anne advised that Volunteer Appreciation Dinner net cost was \$1146.06. Event was well attended.

Cole Peterson has agreed to track the Rapid Transit plans. He will attend the meetings. C-Anne will ask him to attend the next meeting, even just to give a quick report.

Bingos are now all done - no more bingos. Our \$1000 membership fee has been returned to Brian. C-Anne advised that she paid \$90 out of her own pocket for the second last Bingo. She will be reimbursed. C-Anne will find out from the Gaming Commission what our time line is for using the funds in the GIC that came from bingo proceeds.

The casino is this weekend. Dave Hill is no longer signing authority on the casino account. C-Anne will go to Michel to get any cheques signed.

2nd VP: Karen advised that she received a call from what she thought was the perfect client to use the hall if we opened up rental. It was the Canadian Author's Association, looking for a hall to rent once a month on the last Friday night of the month. Agnes advised that 45 Plus has their functions on that night. C-Anne noted that the committee needs to meet to discuss this issue, but it is a good example of the kind of rentals we would like to have. Karen will call back to see if they are flexible on the day of the week.

Treasurer: Brian has the signature card from Scotiabank for signing authority. Brian noted that he is having a problem with his printer. Asked if he could use the printer in the office. Angus indicated he had an extra printer that Brian could use.

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Secretary: Micia advised that she will leave 3-4 copies of the minutes in the 45 Plus folder, and about 10 extra copies in the office for anyone else on any of the committees who wants a copy.

Micia advised that she has not looked into other alternatives to insurance. Michel agreed that it was not necessary to get any information immediately, as long as we have some information before the next renewal, which is March.

Micia will send a thank you letter to Tim Horton's for the donation of the doughnuts.

Agnes sent a card to the Kalynchuk family regarding loss of their father, Walter.

45 Plus: Would like to build a magazine rack to place by the bulletin board. It would be like a library. People can leave or take magazines. Jim will build it. Agreed.

Newsletter: Garage Sale Concession - total profit was \$264.32.

Hall Bookings: Rented 4 times in April. One of the renters wants use of the piano, and has offered to have it tuned for free.

Membership: \$3675 collected. 356 members. Donna noted that our policy is not to charge after March 31 a membership fee for new people in the community.

Sports: No report

Historian: Nothing to report

Family/Children's Activities: Nothing to report

Buildings and Grounds: Barry contacted John Howard Society about removing the graffiti. Angus advised that he painted it last weekend. Harvey spoke to another place that will remove the graffiti. Cost is fairly nominal. Barry will make arrangements as it falls within his budget.

Marg Bowler advised that she got a call indicating that the hall door could not be locked. Rick Meyers came to assist. The cooler needs to be watched. If the cooler is turned on you must make sure that the dial inside is also turned on otherwise it will run hot and burned out.

Marg also got a call about kids fighting by the hall. She called the police. By the time they sent a dispatch car the kids were gone.

Marg suggested that we should get a group of volunteers to clean up some of the shrubs, and do some weeding as there is a lot of quack grass growing.

John Anderson has agreed to fix the window.

Neighbourhood Watch: Absent. Written report - 1 garage door kicked in; 1 windshield broken, 3 bikes stolen, and 1 lawn mower stolen.

Block Parents: Block parent House will be at the midway for Klondike Days again for lost kids.

Next Meeting Date: June 21, 2005

HALL COMMITTEE MEETING

June 4, 2005 Minutes

In attendance C-Anne Robertson, Donna Jackson, Marg Bowler, Karen McLachlan and Bev Dietrich. The purpose of the meeting was to bring ideas forward to generate income through hall usage.

Karen chaired the meeting by having a round table discussion. Everyone put their thoughts and ideas forth then it was opened up for discussion.

Ideas that came from the meeting are as follows:

- 50/50 Tickets – to be sold at events
- No more freebies
- Teenagers need events
- One fundraiser/year with groups using the hall (money to come back to the community) i.e. Guides, Brownies, Sparks etc.
- Have a Turkey Supper more often & as fundraiser
- Musical Night – offer bar and food
- Pub Night
- Have groups apply for Program Grants to offset hall usage i.e. Playschool, Guides, Brownies etc.
- Advertise in Newsletter for neighbourhood rentals first, if no takers, look to outside renters
- Advertise for outside rentals
- Start outside rentals slow and with caution
- Address community functions as a priority i.e. 45+ 1st Tuesday and Last Friday of each month, Yoga – Thursday's etc
- One outside rental/month on weekends and corporate rentals for afternoons weekdays
- Rent to specific groups to limit risks
- Rental agreement would need to be adjusted for outside rentals, have Micia review it
- Need to lengthen advance bookings from 6 months to 1-1 ½ years to accommodate weddings
- Increase rates for outside rentals (see ideas for rates on separate sheet)
- Increase hourly rental rate for members from \$20.00/hr to \$25.00/hr
- Decisions to be made without having to report to executive (have had loss of rentals due to this)
- Podium needed – prior lead did not work out, will advertise in Newsletter again, C-Anne checking into one, may get one 2nd hand
- Register North Glenora for GST – increased income may exceed maximum ceiling allowed by Revenue Canada. Can claim GST back on GST paid (saves money)
- Rental Agent needed – workload will increase - more phone calls, increase viewings of the hall etc., profit sharing @ 15% of rentals and 50% of services (i.e. caterer used)
- If someone is doing their own catering and/or the kitchen is being used, charge an additional rent (\$50.00-\$100.00)
- Contract needed for Rental Agent
- Outside weekend rental rates (see sheet), Corporate rentals \$25.00/hr with a ceiling of 10 hrs. or \$200.00
- Share responsibility of showing the hall

Proposal for New Rental Rates

Present Rental Rate for Community members = \$300.00 plus \$50.00 cleaning fee, for Friday 6pm – Sunday 2am. Damage deposit of \$250.00

Recommendation to increase damage deposit to \$300.00

Present hourly rate = \$20.00/hr. plus \$50.00 cleaning fee with kitchen use

Recommendation = \$25.00/hr. for members with limited kitchen use, if cooking involved, then rental increase \$50.00 - \$100.00 more (possibly day rate comes in, will be a discretionary measure) plus \$50.00 cleaning fee, (if no kitchen use then no cleaning fee or charge half of fee?)

Present Day Rate for members = \$150.00 plus \$50.00 cleaning fee

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Present rate for executive is half of rental fee for hourly, daily and weekend rates plus \$50.00 cleaning fee

Recommendation for outside rentals:

\$25.00 Hourly Rate (corporate) - for Meeting Room and light refreshments only, plus \$50.00 cleaning fee, (if meeting room only then no cleaning fee or half of fee?)

Daily Rates:

Friday \$175.00

Saturday \$350.00

Sunday \$75.00

Damage deposit to equal rental fee plus \$50.00 cleaning fee

3-Day weekend package rate: \$600.00, equal damage deposit, plus \$50.00 cleaning fee

EXECUTIVE MEETING

June 21, 2005

Hall Committee Ideas

A hall committee meeting was held on June 4, 2005. The purpose of the meeting was to bring forth ideas to generate income through hall usage.

Ideas agreed upon by the committee and to present to the executive are as follows:

- 50/50 Tickets to be sold at community events
- Buy a Podium
- No more freebies, they don't bring anymore people out to events
- Ask Angela (EFCL) about hall rental fee for training of park leader's
- North Glenora to sponsor Musical Nights – Pub Night, folk groups, blue grass etc. Offer bar and food and have member discounts
- Groups (like Playschool, Guides, Brownies, etc.) donate one fundraiser/year back to North Glenora Community League
- Turkey Supper more often and as a fundraiser
- Register for GST
- Apply for Program Grants – Playschool, 45+, Guides, Brownies, Sparks etc.
- Watch spending in comparison to income
- Future budgets for hall rentals be based on \$5000.00 (previous year's rental income), any monies exceeding \$5000.00 is shown as profit. Then base budget on a 3-year average (due to fluctuations in rentals).

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- Increase member hourly rate from \$20.00 to \$25.00 with limited kitchen use, Kitchen use and cleaning fee open for discussion
 - Rent to outside renters one weekend/month and corporate groups in afternoons on weekdays this to be done on a 6-month trial basis – (no outside rentals in May, too busy with Garage Sale & Garbage Fair).
 - Exclusion of outside rentals not in by-law, only our policy.
 - Corporate rentals \$25.00/hr (no kitchen use, light refreshments only) with a ceiling of 10 hrs. or \$200.00. Kitchen use and cleaning fee open for discussion
 - Outside Daily Rate - \$175.00 for Friday, \$350.00 for Saturday & \$75.00 for Sunday and damage deposit to equal rent, plus \$50.00 cleaning fee. Weekend rate \$600.00 and equal damage deposit, plus \$50.00 cleaning fee.
 - Employ kids for janitorial services for outside rentals – need to pay WCB
 - Hire a janitorial supervisor for outside rentals
 - Draw up job descriptions for paid positions
 - Merge NGCL rental contract with TEC contract and have Micia's input &/or review
 - Increase rental rates in 1 year
 - Allow renters to book 1-1 ½ years in advance
 - Install locks on kitchen drawers and cabinets
 - Have a virtual tour of hall on a website (less viewings this way)
 - Share responsibility of showing the hall
-

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EXECUTIVE MEETING MINUTES - JUNE 21, 2005

Meeting called to order by the president, Michel Diotte at 7:05 p.m.

Quorum Established.

Regrets: None

Present: Michel Diotte, Agnes Brennan, Micia Kawulka, Marge Lilley, C-Anne Robertson, David Beckman, Chris Padbury, Angus MacKay, Andrea Laurie, Margaret Bowler, Marg Pratley, Pearl Biggar, Donna Jackson, Marg Fokkema, Brian Oldegbers, Bev Dietrich, Angela Turner, Karen McLachlan, CorwinMcCallagh.

Motion: to Approve the agenda by C-Anne Robertson. Seconded by Donna Jackson. Carried.

Motion: to approve the Minutes of May 16, 2005 with 45 Plus attachment by Agnes, seconded by Donna Jackson. Carried.

Financial Requests:

1. Shannon Pederson - "Partners in Parks" requesting approximately \$160.00 to replace an Olive tree for Mini parks. Motion made by Agnes to provide the funds if we know that it is going to be maintained, in the amount of \$150.00 to \$200.00. Seconded by Dave. Carried.

New Business/Business Arising from Correspondence/Unfinished Business:

Thank you letter to Tim Horton's has been sent as well as Bruce Miller

REPORTS:

President: Michel noted that he intends to keep meeting length to a minimum, and may cut discussions short when necessary.

Past President: Dave advised he has been talking to McKinley Heating to get things lined up, but has signed a contract. Dave and Barry came to look at the roof to determine how difficult it will be to remove some of the strips that need to be removed from the roof in preparation for installation. Dave will be away for about a week as of June 30.

1st VP: C-Anne advised that the casino went well, but will be awhile before we know what our profits are.

2nd VP: Karen advised that the committee met to review use of the facility, other options for fund-raising etc. She advised that it would be easy to increase revenue to \$30,000 annually, using some of the proposals circulated previously. The committee thought it would be a good idea to sell 50/50 tickets at community events. We also need a podium. Recommended that we not offer any more free events, but have at least a nominal charge. Possibly a hall rental fee for training park leaders at the hall. Suggestion for more adult nights, like a pub night, musical venues provided by outside groups. There are groups like Brownies that are using the hall at no cost. Perhaps they could be requested to have a fund-raiser once a year with proceeds going to NGCL in lieu of charging rent for use of the hall. Perhaps we could look into more possibilities for getting GST rebates. Members present commented that we already get GST back for purchases, but some uncertainty as to whether we have maximized this to our benefit.

Watch spending under our budget and have some limits even if our revenues go up in a year. We have increased our budget in the past due to increases in rental income and should not rely on this when we do our budget.

Suggest that we have a six month trial on whatever we decide.

No outside rentals in May - too busy with community activities. Exclusion on rentals are only in our policy, not by-laws. Kitchen use and cleaning fee still to be discussed.

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Conservative rate increase for outside groups - \$175 on Friday night, \$350 for Saturday, \$75 for Sunday, damage deposit to be equal. Whole weekend \$600. Hourly rate during week of \$25 per hour All prices are without the kitchen. Employ kids in the neighbourhood for clean up when there are outside renters.

Offer the hall during the day for corporate groups.

Need job descriptions for paid positions. Need to update our rental agreement, and improve it to cover some loopholes.

Require wedding bookings one to one and a half years in advance. Should have all kitchen equipment locked up. Take pictures of the hall to give to people who are considering renting.

Another suggestion was to find a volunteer to take over researching grants that might be available, and filling out the applications.

Karen will also circulate a written report of the committee review.

The committee would like to proceed with some of the recommendations, such as the 50/50 tickets, increase of the rental rates, and offer one weekend a month to outside renters, on a first come first serve basis.

Comment that six month trial is problematic with weddings booked one year in advance. Dave Beckman noted that before we make a decision about extra bookings to outside groups and using teenagers to clean, we should have a meeting with Kaj and Marie to discuss the cleaning issues.

Will advertise for a grants person again.

Motion: C-Anne Robertson made a motion that on a trial basis, we pursue renting the facility once per month to outside groups for weddings, and other low impact events, and corporate/non-profit functions during the weekdays. Seconded by Micia. Discussion confirmed that the rate increase would be applicable to the outside groups only. Renting out the hall for New Year's Eve could be problematic as community league members sometimes want this. Bev noted that there is a request for New Year's of 2006. Some confusion regarding the trial period. Karen clarified that we would take bookings for the six month trial period, then evaluate. There then may be some outside bookings made in advance that go beyond the six month period that we would need to honour. Pricing will be as proposed by committee.

Carried unanimously. Agreed we will have a meeting on June 28, at 7:00 p.m. to have further discussion and finalize details.

Treasurer: Brian asked who was collecting the mail, said he would prefer to collect it himself. Micia and Brian will coordinate mail pick up.

Secretary: Micia advised that the By-laws have been updated with changes. Copies have been placed in everyone's mail slot. Extra copies circulated for those who do not have a mail slot in the office.

Greeting cards sent out - list attached.

Angela Turner - CRC: Angela suggested that she and Brian should meet to discuss payroll for playground staff. She advised that they are short of green shacks. Asked if it would be OK to use the rink shack, which would allow playground staff to still oversee the whole site, and use it for storage. Bev confirmed that she should be receiving a spare rink shack key back soon. Marg Bowler noted that not all rink shack keys work for the east door. Bev will need to check. Agreed that rink shack could be used. Playground program starts on July 4.

Angela noted that they appreciate use of the hall for training, and she is not sure the city would use the hall for training if there was a fee, as they are short of funds as well, but encouraged us to make whatever decisions we need to in our best interests.

On July 7 at West Edmonton Mall, there will be a Battle of the Airbands. Must be registered by June 30. There will be cash prizes, and real band players as judges.

Playschool: Andrea noted that Bethany has done an awesome job, and the changeover went quite smoothly. Unfortunately, even after the open houses we have only had 6 children register. Must have 12 in order to run the program. Ads have been placed in the Edmonton Examiner, community newsletter, signs at Coronation School, Safeway, Presbyterian Church. Suggestion was to try more churches. Sign posted for two weeks on 107 Ave. Donna suggested an ad in our newsletter with a cry for help, warning that the program will be shut down without support. Karen suggested calling all other community leagues with a program to ask them for referrals if they have overflow. Rhonda Van Heist may also have contacts through Christian School in McQueen.

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Hall Bookings

Bev advised that the hall was only rented once in May, and \$150.00 collected. There are two wedding requests for September from outside renters, and one in February. Bev quoted them the tentative new rates.

45 Plus: Last month was Mystery Tour.

Newsletter/Publicity: Draft circulated. Full page going in for membership.

Membership: Starting membership drive early, in August, as he is leaving on a holiday at the normal time for membership drive. Marge Lilley asked if canvassers could have a handout to drop off in mailboxes for people who are not home. Donna offered to assist Harvey in preparing something.

Sports: Corwin advised that now that soccer is done, he would like to put a full page ad on the back of newsletter looking for ideas, volunteers for coaching. He would also like to provide an email address for responses, or something on the website. Donna reminded him the deadline is this Friday.

Historian: Marge Lilley has taken pictures at two events. Got pictures of the mystery tour and some soccer teams. The president's plaque is to be engraved. She asked where would be a good place for engraving. Corwin suggested Elite Sporting Goods on 118 ave. Andrea noted that there was an under 6 Dragon's team. She took some pictures and can provide Marge with copies.

Adult Programs:

Written report from Elsie - Yoga was not a good turn out. Asking whether to continue. Agreed that we would advertise for the fall and see if there is a better response. Summer is typically slow.

Family/Children's Activities: Angus left the meeting early so was not available to give his report.

Buildings and Grounds: Barry advised that the graffiti has been removed from the wall. Roof on the side of the building - he will be fixing it.

Marg Bowler advised that she received a few calls about the main door not working.

Suggested that the benches be brought back out from the playschool. Agreed.

Neighbourhood Watch: Marg received three calls - door kicked in with deadbolt on. Handicapped daughter at home. Motorhome broken into through the little driver's window. A doorstep railing that was temporarily removed to paint was stolen. Marg advised they are going to expand the recipe book to include some history of North Glenora as well.

Block Parents: Pearl advised that the Block parent house will be at Klondike Days, and could use volunteers. This will be in the newsletter.

NEW BUSINESS:

Report from Cole Pederson on the West Side Transit Project. He circulated a report, attached.

He advised that he has asked the Planning and Transportation Committee whether they could provide an alternate representative. He thinks Bill McDonald will be the alternate. He will be attending tomorrow night's open house. One of the primary concerns for us is expansion of the size of 107 ave, meaning the sidewalks would have to be moved closer to the trees, and we lose some green space. Cole advised that if anyone had particular concerns or points they wanted him to raise at the meetings he is attending, feel free to call

Meeting adjourned at 8:45 p.m.

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Minutes of Hall Rental Meeting held Wednesday June 29th

Michel called the meeting to order at 7:10 p.m. and passed out the agenda.

In attendance:

Michel Diotte - President

Karen McLachlan - 2nd Vice President

Donna Jackson - Publicity (Acting Secretary)

Bev Dietrich - Hall Rentals

Marg Pratley - 45 Plus

Harvey Humbke - Membership

Marge Lilley - Historian

Marg Bowler - Buildings & Grounds

Barry Mohl - Buildings & Grounds

We addressed the following items from the agenda:

1. Trial period duration / external booking window

It was suggested that we use Labour Day (September 4, 2006) as our cut-off date for accepting rental bookings. We will have an interim evaluation on our progress in January 2006 and after again after Labour Day 2006. This means Bev can take bookings up to and including the cut-off date for external rentals at a frequency of 1 booking per month. This does not affect rentals to NGCL members (who have been members for at least 3 months).

2. Review / Update of Rental Agreement

Karen will coordinate the combining of the two Rental Agreements with Bev and will forward it to Micia for her review. It is important we get this completed as quickly as possible in case we require it for our tentative September 10th booking.

3. Insurance coverage - Third Party Liability insurance, etc.

As Brian Oldegbers was not present, Michel will contact him to review what Brian found out about our Insurance policy. We must ensure there is no special wording or ridings on our current policy that will negate our coverage if we rent to non-members.

4. Key inventory - alarm codes

Bev has sufficient keys and will arrange for the temporary renter key codes as she does for member rentals.

We have not been able to locate a key for Parks and Rec for Rink Shack East Door 6. Marg Bowler will check in the key box in the office as Parks and Rec did return their key last year. Parks and Rec were provided with a Rink Shack West Door 4 key that for access to the storage room they requested for the summer program

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5. Contacts for event problems

Bev is comfortable having the renters who experience problems contacting her. Barry also volunteered to be used as a contact. Bev explained if she is not available, renters generally start calling from the list in the kitchen.

6. Caretaking duties - Janitorial Fees

Cleaning fees for outside rentals will be quoted as our standard

\$50.00 cleaning fee. This fee covers Kai & Marie's effort to clean the floors and for sanitizing the washrooms. This means the client agrees to perform basic clean-up, remove garbage and put the hall tables and chairs back the way they found them. We expect any catered event would take care of kitchen clean-up and dishwashing.

In the event the client wants help with clean up - we will still charge the flat fee of \$50.00 (covering the required cleaning of floors and washrooms) plus charge a \$28.00 per hour additional cleaning fee.

We will offer the extra work to Kai & Marie first. If they don't want the heavy lifting of the tables and chairs, we will approach families in the neighbourhood who have adolescents who may be interested in a crew effort of one parent supervising and two young people putting away tables and chairs and doing other necessary cleaning duties.

We may end up with a combined effort for Janitorial of a family cleaning crew earning \$28.00 per hour (crew rate) for performing the tear-down and heavy clean-up following by Kai & Marie coming in and doing the floors and washrooms for the standard \$50.00 cleaning fee. We will quote clients who request additional help based on a normal tear-down taking no more than 2 hours to complete.

Additional cleaning requirements that exceed what we would consider to be normal (i.e.: rug shampoo, wall washing, etc.) will be taken out of the damage deposit, along with any other damage that requires repairs. Karen suggested we take pictures or have a sheet to note any damage or noted soiled areas when Bev does the initial walk-through with the potential clients.

Michel will approach Kai and Marie for their preference. Marg Bowler will ask the Heads and Barlows from our area if they would have any interest in getting involved in outside rental janitorial opportunities that would only involve one outside rental per month.

7. Rental Rates

Our standard rates for members will remain unchanged:

Members:

- Weekend rate: \$300.00 - Friday from 6:00 p.m. until Sunday at 2:00 a.m. with an additional \$50.00 cleaning fee. The damage deposit for members is \$250.00. Includes full kitchen use.
- Hourly rate: \$25.00 per hour plus \$50.00 cleaning fee - includes kitchen use.

Outside Rentals

- 3 Day Rental: Friday Night from 4:00 p.m. \$200.00
 Saturday - full day \$350.00
 Sunday until ?? time \$100.00
 Quote 3 Day Package Rate \$550.00
 Damage Deposit minimum \$350.00 or equivalent to full rental fee.

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- 2 Day Rental: Friday Night from 6:00 p.m. \$125.00
- Saturday - full day \$350.00
- Sunday - until ?? time \$ 75.00
- Quote 2 Day Package Rate
- Combination rate of any two days
- Damage Deposit minimum \$350.00 or equivalent to full rental fee.
- Standard \$50.00 cleaning fee applies to all rentals plus optional Janitorial fee for extra cleaning duties quoted at \$28.00 per hour
- Kitchen rental option - additional charge of \$75.00

This will cover preparation of food for the rental event making use of our amenities that include stove (gas), dishwasher, cooler, freezer, fridge, electricity, dishes, cutlery (steam table??). We can use discretion based on the type of event and extent of kitchen use involved. Ensure that clients do not clean the grill or ovens.

8. Kitchen Inventory

Marg Pratley will perform a kitchen inventory of all dishes and cutlery prior to our first outside rental event. Donna will create an electronic version. We may include an inventory count in the extra janitorial duties at the \$28.00 hourly rate if the client uses our dishes and cutlery. It was decided we would not offer our table linens to outside renters.

9. Maintenance Items

Maintenance items identified that need to be addressed:

- Gas Smell - Dave Beckman stated at a previous meeting the stack would be lengthened as part of the furnace installation.
- Glass blocks constantly being shot out - need replacement and plexiglass installed for protective covering
- Arrange for clean up of flower beds, clean parking lot, weed whip long grass under trees if allowed by Parks & Rec
- Locks will need to be installed on kitchen drawers and cupboards if we want to limit use of dishes and cutlery by renters.

All these issues will need to be followed up on or implemented.

The meeting adjourned at 8:30 p.m.

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Minutes of NGCL EXECUTIVE Meeting held Tuesday August 16th

PRESENT: Donna Jackson, Avril Glen, Andrea Laurie, David Beckman, Harvey Humbke, Margaret Bowler, Corwin McCullagh, Marg Pratley, Michel Diotte, Heather Bachen

REGRETS: C-Anne Robertson, Pearl Biggar, Barry Mohl, Bev Dietrich, Marg Lilley, Agnes Brennan, Micia Kawulka, Karen McLachlan
CALL TO ORDER: at 7:05 P.M. No quorum established.

AGENDA: Donna approved the agenda.

ACCEPTANCE OF MINUTES: Harvey moved; David seconded that the minutes be accepted as circulated. Carried.

BUSINESS ARISING: \$86,000+ was received from the Casino.

FINANCIAL REQUEST: A quote of \$3700 plus GST has been received from Schreiber & Assoc. to enclose the skylights. This includes removal of the skylights, insulation and metal cladding. Tabled to the September meeting.

NEW BUSINESS: Four volunteers are needed to help with EFCL general meeting to be held in the hall on October 24, 2005. David, Donna, and Michel volunteered.

An enquiry was made about the placement of the sign for the hall. Angela Turner will be contacted regarding the placement.

A suggestion to display a copy of the newsletter outside the hall was made.

CORRESPONDENCE: All correspondence has been distributed.

President's Report: The Policies and Procedures for hall rental have been finalized and will be posted on the website. Bev, Micia and Karen have written a rental agreement. A big thank-you goes out to the three of them.

A process needs to be put into place to update the executive binders as needed.

A refund form Moen's and Assoc. has been received for having no claims.

An operating grant of \$5237 was received from the City of Edmonton.

Agnes' report: Cards have sent to:

- The family of Bob McLaughlin on his passing.
- Darrell Berard – sympathy loss of his sister-in-law
- Darren Lucas – sympathy loss of his mother, Irene Lucas

Past President's Report: The installation of the heating system is complete. An information session about operation of it will be arranged by the end of August. The installation was done within budget.

1ST Vice-President: No report

2ND Vice-President: No report

Treasurer's REPORT: No report

Secretary's Report: No report

Committee Reports:

Playschool: Open house will be held on August 17, 2005. Currently there are 5 registrations and at least 7 are needed to be able run playschool this year.

45 Plus: The first executive meeting will September 6 at 7:00 P.M. September 30 will be the first pot-luck supper of the season with Central Lions Senior Choir. October 28 – Cards games night. November 25 – The ESSO Chorus. December 9 – Christmas Pot Luck. The piano needs to be tuned before the first pot-luck supper.

Newsletter/Publicity: the deadline for the newsletter is Friday. A thank-you to Nicole Tailleir, the summer Playground Supervisor, will be put in.

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Hall Bookings: The hall was rented once in June and \$50 was collected. It was rented four times in July and \$970 was collected. The rentals for both months were NGCL member rentals. There is a substantial increase in phone calls and an increase in viewing for rentals. There are 2 outside rentals booked now. 29th Century Carpet Cleaners Ltd. will clean the carpet in the meeting area on August 22. The cost is \$80.28 including the GST. A suggestion was made to post a sign by the dishwasher switch to remind people to turn the dishwasher off when finished. Bev will be asked to present, at the next meeting, a draft of a checklist for renters to use.

Membership: one member to date for the new year.

Sports: There was a lack of interest in the summer drop-in soccer program. Details regarding fall soccer registration will be sent to Publicity after the soccer meeting on August 17. A sign will be placed on the fences regarding soccer.

Historian: Pictures of Renee's, the Playschool Teacher, farewell party and a soccer team were passed around.

Family/Children's Activities: No report available.

Buildings and Grounds: The shingles and roof on the east side of the hall have been replaced. Rink shack eavestroughs have been repaired and replaced. The window in the rink shack has been repaired. The ceiling tiles were re-installed in the Hall. A cheque of \$900 has been received from Zellers for soccer sponsorship. The caretakers will strip and waxing the floors from August 23-25.

Neighbourhood Watch: No report available.

Block Parents: No report available.

The next meeting will be on Tuesday September 20, 2005.

Donna moved the meeting adjourned.

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MINUTES - September 20, 2005

Meeting called to order by the president, Michel Diotte at 7:02 p.m.
Quorum Established.

Regrets: Marg Fokkema, Karen McLachlan, Marg Pratley

Present: Michel Diotte, Agnes Brennan, Micia Kawulka, Marge Lilley, C-Anne Robertson, Andrea Laurie, Margaret Bowler, Pearl Biggar, Donna Jackson, Bev Dietrich, Bill McDonald, Corwin McCullagh, Barry Mohl, Harvey Humbke, Angela Turner

Motion: to Approve the agenda by Marge Lilley. Seconded by Micia Kawulka. Carried.

Motion: to approve the Minutes of August, 2005 as amended by Donna Jackson, seconded by Marge Lilley. Carried.

Financial Requests:

1. Agnes requested \$116.63 for piano tuner. \$18.37 for petty cash. Must be paid this week. Michel will follow up.

NGCL Business - New, Arising from Correspondence, Unfinished

1. EFCL General Meeting October 24 - Michel advised two more strong volunteers needed to set up chairs and tables, and kitchen. Pearl volunteered to help in the kitchen. Marg Bowler also volunteered to help in the kitchen, which will only involve monitoring, supervising. Barry will try to help set up.
2. Agnes noted that the minutes from last month that Policies and Procedures are on the website. Agnes noted that we need a hard copy. Micia advised that it is not a final version. Once it is, all board members will be given a copy and there will be copy in the Master Manual which is kept in the office. Donna will give 45 Plus a hard copy to review.

REPORTS:

President: Michel advised that an important issue that has arisen is that our Treasurer has had difficulties meeting his obligations due to other commitments. CFEP grant report needs to be done. C-Anne will assist with that. Brian is having difficulty regarding casino funds as well. Need to advertise for a treasurer. Barry has someone in mind. Angela noted that the STEP grant reconciliation has to be done by the end of September. C-Anne will call Stacy Padbury to see if she can fill in for a month.

Training for the furnace usage - not sure when this will happen, bill not paid yet. Barry thinks it will be quite simple.

Past President:

Absent

1st VP:

No Report.

2nd VP: Absent. Written report as follows: The implementation of outside rentals is running slowly and smoothly. It should be understood that this is a learning process for everyone, but under the circumstances things are proceeding quite well. Bev has been instrumental in determining the success of this new format thus far.

Treasurer:

Absent

Secretary:

No Report.

Agnes reported on cards: Get well to Dave Beckman and Mrs. Andrea Hall, Thinking of you to the Brocklesby family, Anniversary, 60th for Lil and Basil Steward, 50th for Kaj and Marie Iverson, Thank you to Nicole Tailleir for playground leader, Goodbye after 50 years in North Glenora to Mrs. H. Paull, congratulations on grandchild to Louise nad Harvey Humbke.

Community Services Representative:

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Angela noted that the statistics for usage were really great - we had 11.8 kids per hour for much of the summer, until last week in August. We have normally had about 6 or 7. Our average over the summer was about 8. Nicole did a great job. Very positive feedback. No complaints regarding hall/rink shack usage by playground people.

In the spring there was a re-organization of the departments. Name will stay the same for the department. Branch name will be Social and Recreation Services.

Donna enquired whether there was any hope of the City taking over payroll entirely, as it is an onerous task for the Treasurer. Angela noted that payroll is easier than years past, and the community leagues can get provincial grants easier than the city. Angela suggested a letter to the city. Donna will draft a letter.

Playschool: Andrea advised that Playschool had to be cancelled due to low enrollment - only 6 children. They made several efforts to attract new children, with no luck. Andrea advised that the Board felt that some of the problems were associated with Renee, and her departure. Enquiry was made regarding possible start up in January. Andrea advised that she felt that having a separate Executive for Playschool and especially a separate financial system is perhaps not workable. May be better to have Playschool run directly through the NGCL Board, with a committee chair, and finances handled by NGCL treasurer. One of the benefits is that parent fees would come directly to NGCL. Andrea's recommendation is to have only a 3 year old class if they run at all in January, to allow time to re-build. Her recommendation is that the Children's Activities chair be responsible for playschool. Andrea advised that she could help out with any planning, but cannot be in charge. Andrea advised that Bethany may be willing to return if we start up again in January. Donna noted that Indoor Playground starts up in October. Suggested that we wait until then to see if they generate any interest within their group. Andrea advised that Playschool needs 10 children to stay afloat. Angela recommended that there be a separate position for Playschool, rather than placing it with Children's Activities Chair. Andrea will send Donna a short email to put a notice in newsletter. Andrea will talk to Bethany to confirm whether she would be willing if Playschool resumed in January.

Planning:

Bill McDonald spoke as chair of Planning and Transportation Committee, about a neighbourhood construction project issue. Also present were Dan Surmon and Tim Brocklesby. Bill noted that the committee has not been active for awhile. A written report was circulated. City has restrictions for construction in mature neighbourhoods. If a house is proposed to be built outside of the regulations, such as width, height, etc, the individual has to request a variance, which process involves canvassing immediate neighbours, and ultimately the president of community league to obtain sanction of the league. End result was a re-design of the proposed construction that fit with requirements of the regulations. Meeting last week was to canvas the reactions of the neighbours. Concern was what could be done if the application meets the regulations but neighbours not satisfied or in agreement with the proposed construction. Tim Brocklesby has a lot of experience with this issue. Dan Surmon spoke to Development Officer today who told him that the application has been approved and the construction will proceed, although concerned citizens have a 14 day appeal period. The permits could be issued by this Friday and the owner could begin. If an appeal has been filed, they do not get their permits. If they already have permits, then there is a stop work order. Appeals now being booked for October 20.

Basic issue is that the proposal may technically meet regulations, although zoning bylaws are open to interpretation, but the issue is whether it meets the spirit of what is intended by the Mature Neighbourhood Overlay, and overall character of the neighbourhood. Tim cautioned that we cannot jump to conclusions that anything being proposed in our neighbourhood is bad. The Mature Neighbourhood Overlay was developed in response to some monster homes that were beginning to be built in mature neighbourhood. Tim noted that the process that is in place for these issues is a good one, but may not have worked properly in this case. Tim also advised that even if an appeal is filed, they can always be withdrawn. Tim has had some discussion with the owner, and gave him some background. Tim tried to explain to him why we would have to appeal. Tim asked whether he would open to discussion about the style, and Tim's impression was that he might be willing to listen to suggestions.

Dan canvassed some neighbours as to commitment to and support for the mature overlay plan. Strong majority were opposed to the development and believed in the mature overlay vision of North Glenora. Dan therefore suggested that it is not just him who is opposed, and asking for support, but it is the community at least immediately surrounding the development site.

Michel queried how we handle this - do we have to take it to the membership, or do we make a decision as an Executive?

Motion by Bill McDonald: That the community league support the NG Community Plan approved by resolution of Edmonton City Council in 1998 which recommends that redevelopment of residential buildings in NG be sensitive to the residential character of North Glenora in terms of architectural style, scale and street friendliness, and that the community league support an appeal in opposition to the subject development located at 10808 139 Street. Seconded by Micia Kawulka.

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Bill McDonald made a motion to amend the motion to indicate we will submit an appeal on behalf of NGCL. Barry seconded motion as amended.

Discussion - Micia queried who was going to represent NGCL if we submit our own appeal? It was agreed that Bill McDonald and the Planning and Transportation Committee would spearhead the appeal.

Motion as amended carried with one abstention.

Process from here - Michel will make initial contact with the owners to advise what has been decided and that Bill McDonald will be our representative.

Newsletter/Publicity:

Garage Sale and Craft Fair will be advertised. New ad from G.E. Finance, and the Edmonton City Police want to place an ad. She was asked to advertise for Inglewood playschool. Donna will advise them no. Hall Rental contract has been posted on the website, and is downloadable in PDF format. Marge Lilley will take some pictures of the hall to put on the website for hall rentals.

Hall Bookings: Bev advised that hall was rented 5 times in August and \$535 was collected - all hourly rentals. Some interest in starting up Yoga again by the new instructor. Bev has funds to give to Brian, some of which include hall rental deposit cheques. Michel will follow up with Brian.

45 Plus: Upcoming events are Welcome Back Pot Luck, Concession at the Garage Sale, Cards and Games night, and day trip to Holden. The piano was tuned Sept. 14. A photo of Marge Lilley is in SR & SR newsletter for archives.

Membership:

Harvey advises that we have \$1660 so far. Marg Bowler advised there is a shortage of skate tags. Harvey advised he has to wait until leftovers are turned in unless he can get some more from EFCL. Harvey will be gone for about 3 months by mid-October.

Sports: Corwin advised that 19 kids registered for soccer. Hopes to have one under 18 team of boys. He got one phone call from someone willing to teach an active class for people over 45. Yoga will be Thursday evening. He will follow up with her.

Historian: No pictures to take this month. Tried to get some pictures of summer playground, but rained too much.

Family/Children's Activities: Angus has resigned. He has not planned the turkey dinner. Marg Bowler would be willing to help plan it. She has checked with Bev - only Saturday available is October 22. Andrea and C-Anne volunteered to help. Marg suggested that we hire someone to do dishes. Marg will need a \$600 float. It was agreed to proceed with turkey dinner, and hire help to do kitchen clean up, as this event is always profitable.

C-Anne will follow up to confirm Angus is resigning, and make arrangements for return of any NGCL items he may have.

Building & Grounds:

Barry is concerned that we have leakage through the sky lights, and are losing a lot of heat. He has looked into a quote for enclosing it. One quote is about \$3400. We would need lighting upgrades in the hall. He will get some more quotes.

Barry also noted that the top exterior siding all around the roof should be done which would cost about \$2400. Both of these things should be done to improve overall energy efficiency. He will get more quotes on this as well.

Marg Bowler noted the garbage bin will not be collected until next Tuesday, and it is full. Other people are dumping garbage in it. Queried whether we should lock it again with a key. Donna will put a notice in the newsletter for the time being. Angela noted that some communities have a special weekend that they pay for extra dumpsters for the community to use that weekend.

Motion: Marg Bowler made a motion that we give Kaj and Marie \$100 to \$200 for extra work they do in the summer.

Seconded by Agnes.

Some of the items they do is stripping and waxing the floors. Donna noted that we should perhaps look at changing their contract. Should not be giving monetary compensation for volunteer work - is more appropriate to build it into the contract.

Motion defeated. One abstention.

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Neighbourhood Watch: Micia gave Marg's report - there was one outside planter stolen and one metal garbage can. Marg plans to have a Neighbourhood Watch Information Night for our community.

Block Parents: Nothing to report

Meeting adjourned at 9:05 p.m.

Next Meeting Date: October 18, 2005
