

Agenda
The North Glenora Community League Executive Meeting
September 18, 2007

7:00 - 7:30 P.M.

- 1.0 CALL TO ORDER Establish Quorum (8) for any Motions required**
- 2.0 APPROVAL OF THE AGENDA**
- 3.0 APPROVAL OF THE PREVIOUS MINUTES**
- 4.0 FINANCIAL REQUESTS**
- 5.0 URGENT BUSINESS**

7:30 – 9:00 P.M.

- 6.0 FUTURE OF THE RINK AND RINK SHACK**
 - 6.0.1 Background information (to be distributed at the meeting)**
 - 6.0.2 Facility Uses: Past and Present**
 - 6.0.3 What information is missing in order to go forward?**
 - 6.0.4 Where to from here?**
- 7.0 ADJOURNMENT**

NEXT MEETING: Tuesday, October 16, 2007 at 7:00 p.m.

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Present		Absent	
C-Anne Robertson	President	Michel Diotte	Past President
		Vacant	1 st Vice-President
David Beckman	2 nd Vice-President		
David Van Meter	Treasurer		
Natalia Krawetz	Secretary		
		Vacant	Adult Activities
Margaret Bowler	Bldgs & Grounds		
Marg Pratley	- Kitchen Keeper/45+		
Michelle Schurek	Family Activities		
Agnes Brennan	45+/Greeting Cards		
David Salmon	Hall Bookings (arr. 7:05 p.m.)		
Marge Lilley	Historian		
		Harvey Humbke	Membership
		Pearl Biggar	Neighbourhood Security
Donna Jackson	Newsletter/Publicity		
Bill MacDonald	Planning & Transportation		
Maki Blazevski	Playschool		
		Vacant	Sports
		Bev Dietrich	Coronation School Liaison
Una Bryce	City of Edmonton CRC		
Joy Fidler (guest)	Newsletter Distribution		

1.0 **CALL TO ORDER** by C-Anne Robertson at 7:00 p.m. Quorum was established.

2.0 **APPROVAL OF THE AGENDA**

MOTION to approve the agenda, by Agnes Brennan; seconded by Bill MacDonald. Carried.

3.0 **APPROVAL OF THE PREVIOUS MINUTES**

MOTION to approve the Minutes of the previous meeting as written, by David Beckman; seconded by Marge Lilley. Carried.

4.0 **FINANCIAL REQUESTS**

MOTION to approve a float of \$700.00 for the Turkey Supper, by Michelle Schurek; seconded by Marge Lilley. Carried.

MOTION to approve a petty cash fund of \$100.00 for Playschool, by Maki Blazevski; seconded by Donna Jackson. Carried.

5.0

URGENT BUSINESS

Treasurer

David Van Meter will have a prepared financial statement for the October meeting. *Casino Funds*: David updated the status of the previous (2005) casino's funds. There was approximately \$80,000 remaining in the casino account at the end of the allowable expenditure period. As stated in the previous Minutes, we have approval from the Gaming Commission for a one-year extension for \$50,000 of those funds. However, when David became Treasurer he noted that there were a number of eligible expenses we incurred that we paid from our general account rather than from our casino account. He has the Gaming Commission's permission to charge up to \$30,000 of unclaimed eligible expenses from the past period (\$80,000 - \$50,000 = \$30,000). He will tally and document eligible receipted expenses and then write a cheque *from* the casino account for that amount and deposit it *into* our general account. While this is merely a transfer of funds from one account to another, the advantage is that we would then have \$30,000 in our general account and could use it on items without having to have Gaming Commission approval.

Family Activities

Turkey Supper (report distributed at meeting). Michelle circulated the volunteer list for the Turkey Supper.

Playschool

Maki Blazevski presented the Playschool budget (distributed at meeting). Eleven students are enrolled. Classes will be combined and their frequency reduced from five times to three times per week (Monday, Wednesday and Friday) starting October 1st. She has applied for a Child Care Grant. Coronation School intends to donate monies from its casino funds. In addition, Una suggested applying for the Alberta Lotteries Community Initiatives Program (C.I.P.) under which a new Playschool can receive up to \$10,000 for initial start up funding.

MOTION to accept the Playschool budget with the understanding that it will be amended based on three rather than five classes per week starting October 1st, 2007; by Maki Blazevski; seconded by David Van Meter. Carried.

ACTION: C-Anne will notify the Playschool teacher of the change in class frequency by letter ASAP. This is a requirement of the contract.

Community Service Representative

Una Bryce presented a thank you basket from the City for the League's summer playground and soccer program. Una advised that \$300 is available upon application by letter outlining what the funds would be used for.

ACTION: C-Anne will e-mail a letter to Cathy Dytiuk ASAP with this request.

6.0 FUTURE OF THE RINK AND RINK SHACK (Public Meeting)

Attended by Executive Committee and four members of the public

6.0.1 Background information

- Financial information (distributed at meeting).
- Challenges and opportunities (distributed at meeting)

6.0.2 Facility Uses: Past and Present

1953 - On: Rink was built and was well-used by League hockey teams, figure skaters, and learn to skate programs. Two rinks have been provided: the large rink and (by flooding the basketball court) a smaller rink for younger children.

2004 – 2005: Rink was used and the caretaker was very conscientious.

2005 – 2006: Problems with caretaker; also quality of supervision was an issue.

2006 – 2007: Problems retaining a suitable caretaker; problems with ice melting as soon as it was made, making the rink inoperable for the first time in League history.

Value The purpose of the League is to provide recreational/social opportunities for community members. The rink was originally built to offer recreational possibilities for the young. While there was a decrease in the number of younger people in the community, that seems to be changing now. An increasing interest in Indoor Playground, Playschool, and soccer suggests there are more young people in the community to support the potential of the rink. If we attempt to solve the problems of low usage rates and vandalism by closing facilities, we reduce opportunities for fulfilling the League's mandate. What then, would the League be for?

Uses The rink shack was developed when there was an active hockey league and a need for multiple team changing rooms. Currently it is a storage facility for 1) archives and equipment for which there is no storage room in the hall including sports equipment, and 2) rink-related equipment (e.g., rubber mats and ice making equipment). Other than in winter, the shack is only used for the Perennial Exchange (twice yearly maximum, for one day) and the summer playground program (July to August). Currently the rink is used in the winter, for skating. The basketball court is flooded to provide a small skating rink for very young children.

Rink Shack At the present time, discussion has focused on the rink with the assumption that the rink shack exists to support it. This is a very expensive use of space. What alternatives are there?

Issues Associated with Successful Operation of the Rink

Staffing Important to have knowledgeable and responsible caretaker. Can be a problem during boom times (competition with other, higher paying jobs).

Appears that there is an interested candidate for this year.

Supervision The caretaker must be supervised responsibly. For supervision to work there must only be one boss (the caretaker cannot serve many masters).

Therefore, one person related to Executive needs to be in charge of supervising the rink caretaker.

Programming is necessary to ensure that there is room for all appropriate activities serving varied needs (e.g., shiny, learn to skate, free skating). Need for more community involvement in programming. Shiny provides a good chance to play with friends especially on weekends. Possibility of lessons for very young kids (e.g., learn to skate).

Scheduling is very important. There need to be set times for hockey or shiny, for lessons, for free skating (adults), for free skating (children), for ice maintenance, etc. and these times need to be enforced by the caretaker.

Rink Supervision: It is important that the caretaker supervise ice use to ensure that 1) it is being used for the activities which are scheduled, 3) it is being used in an orderly fashion, and 3) those who are not members are paying a fee to use it.

Non-members: Use is open to members of any community league (with proof of membership via the skate tag). Policies regarding non-members need to be clear and enforced.

Cost Concerns: To offset operating costs, the League could consider renting ice time.

Lots of rinks are closing (including the indoor rink at Westmount Shopping Centre). Outdoor rinks are becoming scarce resources which should increase demand. Some Leagues rent ice time. Is there potential for ice time rental by hockey teams? There was an indication the hockey leagues play exclusively indoors now. However, if rental to outside groups was to be considered, it is important to ensure adequate liability insurance coverage. Ditto re-non-member use.

One of the associated costs is the ongoing problem with destruction of and graffiti related to the rink and rink shack. Having the rink actually used and supervised may deter vandalism.

Costs are not the major issue, if interest in using the rink (through actual usage) is demonstrated.

Usage There are two related issues: 1) the need to attract people to use the rink and 2) the need to know how many people use the rink

Concession: Having a concession makes the rink more attractive. Historically, the concession has been stocked and run by the caretaker, with the caretaker keeping the profit made (as an incentive to run it in the first place). Prices were established in consultation with NGCL Executive.

Advertising and Marketing: People need to know the rink is available. For example, many didn't know about the meeting this evening (because they hadn't read their newsletters and there is no other form of advertising about the meeting). There is a need for other forms of advertising, e.g., signage. There is potential to link the rink to League special events.

There are no usage statistics so it is impossible to know how well the rink has been used in the past several years.

6.0.3 What information is missing (needed) in order to go forward?

- *Usage statistics*: A daily record of the number of members and non-members using the rink should be kept by the caretaker, submitted to the supervisor, and reported at monthly Executive Committee meetings.
- In addition to the costs outlined in 6.0.1, include *water usage* over the winter months.
- Information on cost of *liability insurance* coverage regarding renting ice time and use by non-members (i.e., those who don't have proof of belonging to any community league in the city).
- Knowledge about the *implications of renting ice time for allowable expenditures* by the Gaming Commission (since casino monies are our major source of funds).
- The *state of the facilities* (rink and rink shack): Required mid- and short-term repairs and associated maintenance costs. Cost-effectiveness of knocking them down versus refurbishing them versus a complete renovation.
- Feasibility of *rink alternatives* to the current rink (e.g., snow bank rink).
- Feasibility of *using the space in other ways when there is no ice* (e.g., tennis courts).
- *Potential for other uses for these spaces* that would satisfy the League's mandate and be consistent with the character of the neighbourhood and long-term recreational and social trends. (e.g., Corwin McCullagh's - the previous Sports Chair - idea of a complete overhaul of the rink shack with an emphasis on making it a community gathering spot with a crafts room and concession for families associated with children using the playground and playing fields throughout the year.)

6.0.4 Where to from here?

ACTION	RESPONSIBILITY
<i>Appoint one person</i> from Executive to be responsible for rink matters, including hiring and supervising the rink caretaker. Review existing contract in Operations Manual to ensure all required duties are included.	David Beckman has volunteered to hire and supervise. Final contract to be ratified by Executive Committee.
<i>Maintenance</i> : Determine short-term costs involved in rink readiness and ensure necessary maintenance is undertaken.	David Beckman with Executive approval when required.
Develop a <i>caretaker schedule</i>	David Beckman & Caretaker

ACTION	RESPONSIBILITY
<p>Develop <i>programming</i> based on Operations Manual and an associated rink use schedule.</p> <p>If appropriate, follow up on potential interest of Dovercourt in partnership (sharing teaching fees) for learn to skate programs in the area.</p> <p>Consider program activities that can enhance rink usage: e.g., family host nights, block party, special rink grand opening.</p>	<p>David Beckman in consultation with Family Activities & Caretaker</p> <p>Who?</p> <p>Michelle Schurek to introduce discussion at October Executive meeting.</p>
<p>Determine if a <i>concession</i> will operate. If so, establish concession prices.</p>	<p>David Beckman & Caretaker, with Executive approval.</p>
<p><i>Non-Member Usage:</i> Determine/clarify policies regarding non-member (i.e., those without proof of membership in any community league in the city) use.</p> <p>Check with insurance company re-liability.</p> <p>If agreed, establish non-member prices. If agreed, ensure caretaker collects appropriate fees.</p>	<p>David Beckman with Executive Approval.</p> <p>David Van Meter.</p> <p>Executive approval. David Beckman.</p>
<p><i>Rental:</i> Determine feasibility of renting ice time.</p> <p>Check with insurance company regarding liability coverage for ice time rental.</p> <p>Check with Gaming Commission re-use of expenditures if ice is rented.</p> <p>If agreed, establish prices, scheduling, responsibilities, etc.</p> <p>Determine Coronation School's interest in scheduling ice time.</p>	<p>Who?</p> <p>David Van Meter</p> <p>David Van Meter</p> <p>Executive approval.</p> <p>School Liaison</p>
<p><i>Report rink status,</i> including usage statistics and vandalism information to the monthly Executive Meetings.</p>	<p>David Beckman</p>
<p><i>Advertise</i> the availability of the rink: newsletter.</p> <p>Determine which other media outlets could be used to enhance community knowledge of the rink's availability.</p> <p>Determine the feasibility of <i>signage</i> related to rink availability.</p>	<p>Donna Jackson</p> <p>Joy Fidler/Donna Jackson</p> <p>Who?</p>
<p>Undertake <i>feasibility study on the future of the rink and rink shack</i>, including</p> <ul style="list-style-type: none"> - cost-effectiveness of knocking them down versus refurbishing them versus a complete renovation. - alternatives to the current rink (e.g., snow bank rink). - using the space(s) in other ways. 	<p>Michelle Schurek to introduce discussion at October Executive meeting.</p> <p>Una Bryce will ensure Cathy Dytiuk procures rink shack blueprints at City and provide them (copies) to feasibility study team.</p> <p><i>Note: If we change insurers, we may be able to have the facilities inspected/evaluated at no cost.</i></p>
<p>Re-evaluate the rink and rink shack in terms of short- and long-term usage(s).</p>	<p>May 2008 Executive meeting.</p>

Two other items were brought into the discussion:

- The continuing scheduling conflict between the Coronation School Parent Council and the League's Executive Committee. Tonight was the former's AGM which meant no representation from Coronation at our meeting. *NOTE: Shortly after this meeting, the Coronation meetings dates were changed to the third Monday of the month.*
- Low turnout at the public portion of this meeting (four additional people). Some people attributed this to lack of interest; whereas others believe it to be lack of notice although it was advertised in the newsletter. Discussion of ways to ensure everyone is informed was beyond the scope of this meeting.

ADJOURNMENT

Motion to adjourn at 9:01 p.m. by Natalia Krawetz.

Items Appended to These Minutes

- Information Items Presented at the Meeting (*follows this page*)
- Community Day 2007 Post-Mortem
- North Glenora Women (status report)

Item Distributed at the Meeting

- NGCL Reports (consolidated)
- Playschool Budget
- Family Activities Report
- Rink – financial information
- Rink - opportunities and challenges

NGCL Executive Committee Meeting of September 18, 2007

INFORMATION ITEMS PRESENTED AT THE MEETING Appended to the Minutes

Secretary

- Hours for August: 32
- Amendment request sent to Gaming Commission re-payment of salary (as per last meeting).

Buildings and Grounds

Weed eater was purchased for use in controlling the weeds on the rink asphalt. Paul Iverson retained to undertake rink repairs, with a view to hiring him as Rink Caretaker.

Keybox in office: All keys have been labelled and colour-coded, along with a colour-coded master chart. Natalia hopes to snare David Beckman into reviewing the leftover keys (those which don't appear to belong anywhere) before their final disposal.

C-Anne has documented all dealings with Simplex-Grinnell and sent them a letter. There are still matters outstanding before the bills can be paid.

Greeting Cards

Card	Recipient(s)
Thinking of you (ill health)	Sally Manwaring Anna Hamaguchi
Sympathy	Tara Van Meter (death of Grandfather) Family of the late Shirley Thorpe Family of the late Fred Roome
Thank You	Rani Naidu (cooking for Community Day)
Good Bye	Yoshi & Kyoko Kamei (moved to Port Coquitlam)

We received a card of thanks from Edith Garner that shows the importance of our Greeting Card Program. She wrote:

"Thanks for all the support with cards and flowers over the years. This is a very caring community we have lived in for the last 34 years. My knee is coming along after 3 weeks and I am hoping after 6 weeks I can drive again. I am looking forward to being on committees once again after my other knee is operated on. I had one total knee replacement done and still have the other one to do so it will take a while. "

Community Service Representative

Upcoming workshop: There is a programmer's workshop on September 26th. *EFCL Showcase:* Una Bryce added our soccer program to the EFCL showcase. Donna Jackson had sent in a presentation as well. *Playground:* Our spray deck is on schedule for an upgrade in 2009.

45 Plus

Tours

- April 21: Bashaw Dinner Theatre (*Aunt Samantha Rules the Roost*); 24 seats booked
- June 6: Rosebud Theatre (*The Good Doctor*); 6 seats booked
- August 22: Sylvan Lake Lunch Cruise; 9 seats booked

Upcoming Activities

- September 22: Garage Sale Concession.
- September 28: Pot Luck Supper. Musical Entertainment by the *Recycled Rhythm Rousers*.
- October 26: Cards & Games Night. Refreshments provided.

Historian

Photos taken of Community Day were circulated.

North Glenora Women

Living, learning and laughing in our community



Our premiere event was a great start to this new venture in our community. On Saturday morning September 15, Hannah Shears and her colleague Marlene Chapman inspired women of all ages to look at their own participation in relationships from a different point of view.

By honouring the best in ourselves and others we are able to build supportive, life-affirming opportunities for our own personal growth. Hannah's humorous and interactive presentation captivated the audience. We learned that "in order for teams to work effectively, we must understand ourselves first. What do I bring to the table? What are my greatest gifts? What makes me so great? Take 100% responsibility for our actions, our words and our thoughts. This makes an effective team."

Thank you to the "North Glenora Women in Training", affectionately called NGWIT's. These teenagers volunteered to handle registration and serve food at the event and are available to babysit in your home for future events. Now that's teamwork!

The winners of our first "Power of 2" prize were Bep and Joan who each received a free yoga class with Denise Pare, our resident yoga teacher. By encouraging North Glenora, women to bring a friend to these events we hope to grow exponentially and encourage community friendships.

There was a great participation in the "Wares to Share" table with some left over items being donated to the Garage Sale this coming Saturday. The "Services to Share" forms handed in have produced a potential match between two women interested in sewing skills.

The NGW co-ordinating team of Natalia Krawetz and Denise Pare and Elizabeth Turner met today to plan future events based on an interest survey of attendees. Let's just say for now that chocolate is high on the list!

Please join us, and bring a friend to our next event on Saturday morning, October 13.

Hall Bookings Report for September 2007

May revenue

The hall was rented 6 times in May for a monthly revenue of \$1000.00

June revenue

The hall was rented 9 times in June for a monthly revenue of \$1475.00

July Revenue

The hall was rented 6 times in July for a monthly revenue of \$1700.00

August Revenue

The hall was rented 7 times in August and charged out \$56 for extra cleaning fees and an additional \$30 for water that was left running for a monthly revenue of \$1586.00

Respectfully submitted,
David Salmon
NGCL Hall Bookings Chair

NGCL Playschool Operational Budget
September 30, 2007

REVENUE

Previous Playschool monies	\$	1,000	
Fees ¹	\$	11,480	
Parent Advisory Funding ²	\$	2,000	
Child Care Grant ³	\$	750	
Fundraising ⁴	\$	2,500	
2008-2009 Registrations ⁵	\$	750	
Total Revenues			\$ 18,480

EXPENSES

Wages, WCB & Remittances ⁶ Advertising	\$	16,425	
Licenses/Dues	\$	900	
Supplies	\$	300	
Fundraising Expenses Total Expenses	\$	600	
NET INCOME/(LOSS)	\$	750	
			\$ 18,975
			\$ (495)

Notes:

Enrollment to Date

1	Fee Schedule	Fee	Children	Months	Totals
	3- Year Olds	\$ 75	6	10	\$ 4,500
	4-Year Olds	\$ 95	5	10	\$ 4,750
	Registration Fee	\$ 50	12	1	\$ 600
					\$ 9,850

* Estimated Enrollment (within the current school year)

	Fee Schedule	Fee	Children	Months	Totals
	3-Year Olds	\$ 75	1	9	\$ 675
	4-Year Olds	\$ 95	1	9	\$ 855
	Registration Fee	\$ 50	2	1	\$ 100
					\$ 1,630

- 2 Parent Advisory Association Funding \$1000 for 2007
Parent Advisory Association Funding \$1000 in 2008
- 3 Child Care Space Creation Innovation Fund (Fund giving up to \$1500)
- 4 Fundraising - estimated.
- 5 Estimated 15 students registrations in March Registration Night
- 6 Based on 5 days/week workweek

NGCL Family Programs Report September 18, 2007

Turkey Supper

With so many people expressing interest to volunteer for the turkey supper, I have taken the job to coordinate it. Our 2006 Turkey Supper is set for November 3rd. Doors open at 5:30 pm, and supper will be served at 6:30. Cost is \$10 for adults, \$5 for under eighteen, and children under 3 are free. 150 tickets will be printed. Marg Bowler is looking after the menu and the purchase of groceries. The menu is set and includes turkey, potatoes, gravy, stuffing, Caesar salad, steamed vegetable medley, buns & butter, Pumpkin pie, and coffee, tea, water, and punch for beverages. Donna Jackson offered to do the advertising and ticket printing. Children's entertainment or play space has also been suggested, and I am looking into our options. I am interested in having people volunteer where they feel most inclined and appreciated. There are many areas to volunteer at this point, and I'm working to fill all the spots as soon as possible. Task Areas include:

- Volunteers before November 3
 - o Purchase and deliver food, beverages to hall- Marg Bowler & friends
 - o Advertising and printing of tickets - Donna Jackson
 - o Sell tickets - 4 people
 - o People to lend highchairs and booster seats - 4 of each
 - o Decorations - 1 or 2
- Volunteers on November 3
 - o Cook turkeys & other food - 4
 - o Carve turkeys - 2
 - o Set up food - 4
 - o Put tables and chairs out - minimum 2, aiming for 6
 - o Set tables - 45 Plus
 - o Decorations up - 2
 - o Sound system checked - 1
 - o Clean-up kitchen - 4
 - o Clean off tables and buffet - 4
 - o Put away tables & chairs - 4
 - o Greeters - 2 or 3

Indoor Playground

The next Executive meeting for NGIP is Wednesday, September 19, 2007. Among other things, they are considering the success of the summer program, fees, special events, and the structure of their advertising efforts in the newsletter this year. The special events will also include guest speakers on topics pertaining to parenting, child development and interests of the group in general. Last year some of these special topics including Normal Speech Development (0 to 5 years), Creative Movement with Children and Emotional Literacy in Children. There is a core group of five families, and a few visitors came over the summer.

Babysitting Co-operative

Our start-up meeting is planned for Tuesday, September 25 at 7 p.m. at the NGCL. Interest has been good, with many parents asking questions about a variety of details regarding this new effort. A few people who have participated in other co-ops have given a wealth of knowledge to build on, and a list of tentative by-laws is being drawn up for discussion at the meeting. A registration form will also be provided.

Community Day 2007 Post Mortem

1. All reserved tables were attended, and there were great displays and lots of information for our residents.
2. Harvey reported he had better membership sales at the table than expected and was able to find coverage for one more area needing to be canvassed.
3. Guy reported one advanced soccer registration – but feels that there will be lots of interest in spring soccer with opportunities to have even more teams made up from kids living in North Glenora that may have been registered in other neighbourhoods.
4. Linda Corvec reported she had good activity and registered girls for both Brownies and Guides.
5. There appeared to be lots of interest at other tables, including Playschool, Indoor Playgroup, 45 Plus and Bruce Miller was busy talking to residents all evening. Apologies to David Salmon for stranding him on the stage. We did re-locate the Pub Night sign to the entrance during the evening for better exposure.
6. Elizabeth Turner is encouraged with the amount of interest in North Glenora Women and even has 7 or 8 young girls interested in a NNGIT program (North Glenora Girls in Training). Elizabeth has set her goal at 100 women attending her monthly sessions.
7. 3 EPS Patrol officers dropped in and we are encouraged that the renewed focus on neighbourhood policing is moving forward. We understand a liaison officer will be added to the squad assigned to our area. This may lead to opportunities for NGCL to host police information evenings for our residents in the near future.
8. The City of Edmonton fun bag staff was kept very busy with face painting and didn't have time to get anything going outside for the kids. Our CRC, Cathy Dytiuk, also dropped into our event.
9. Candidates running for positions in the upcoming election, Sue Huff (School Board) and Ben Henderson (Ward 4 Councillor), dropped in during the evening.
10. The problem of not providing enough seating was rectified by setting up 2 tables held in reserve in the chair closet and then digging out several other tables from under the stage. The weather was a factor keeping people indoors and we are lucky we did not plan the event for Saturday.
11. It was noted that there were many new faces, most with young children in attendance. This is a very positive sign that we are starting to attract more interest from this demographic.
12. Unfortunately we did not get media coverage. Three television stations were invited (CFRN were invited twice). They will be playing catch-up on the School Sustainability story they missed by not being at Coronation School. They missed a perfect opportunity to have comments from Coronation parent council, community members plus from school board candidate, Sue Huff. The Edmonton Journal did carry school sustainability notice to Coronation School in their Saturday September 8th issue.
13. The food went over well although I was a little ambitious on the quantity. Blame it on my "prairie farm girl" syndrome of being afraid of "not having enough food for guests".
 - a. Condiments will be available for upcoming pub nights, garage sale. There is also left over drink crystals (Lemonade & Ice Tea mix)
 - b. We will have to purchase coffee as most from the lock up was used for this event.
 - c. I used plates, cutlery, napkins, glasses and coffee cups from stock.
 - d. Kitchen prep and clean-up help was readily and cheerfully available. Thanks to everyone who pitched in. It allowed me time to make sure all bases were covered.
 - e. Budget – my original request in June for \$300.00 for food was low. My food budget as submitted in August was estimated at \$407.00. Actual expenditure on food and food service items was \$448.01.
 - f. Publicity expense for this event for advertising that included one Avery banner kit plus a color ink cartridge for printing brochures, posters and banners
14. Lessons learned:
 - a. Schedule the event for a Saturday or Sunday afternoon
 - i. There was a suggestion that if we hold it on a Friday again we should just continue with a pub night after this event
 - b. Have another committee host the food to allow Publicity to concentrate on the information part of the event.
 - i. I was able to manage this event because I was on vacation and had my days free to plan the event, make posters, handouts, banners, hall set-up maps, confirmations, etc. plus shop and prepare the food.

I didn't do a plate count but I know I set out a full bag of 150 plates and when it was put back in the cupboard it about 1/3 of its original size. I believe we fed close to if not slightly more than 100 people at this event.

Thanks again to everyone who came and to all those who helped.

Food & Service Budget/Inventory - Sept 7th Community Event						
Item	BUDGET			ACTUAL		
	Qty	Unit Price	Total	Qty	Unit Price	Total
Total Food / Food Service			\$ 407.00			\$ 448.01
Measuring Spoons					\$ 1.00	
Banner					\$ 1.00	
Candles					\$ 1.00	
Stickers for Give Aways					\$ 7.00	
Oven Thermometers					\$ 3.00	
Measuring Cups					\$ 2.00	
Pepper					\$ 1.00	
Trays					\$ 1.00	
Tape					\$ 3.00	
Dollar Store Purchases						\$ 20.00
Banner Kit (3 Posters & Misc Banners)						\$ 28.61
Color Ink Cartridge for Posters/Banners						\$ 28.61
TOTAL						\$525.23

Food & Service Budget/Inventory - Sept 7th Community Event

Item	BUDGET			ACTUAL		
	Qty	Unit Price	Total	Qty	Unit Price	Total
Dishware						
8 oz styrofoam bowls (beans)	125	\$0.09	\$ 11.00	2 x 50	\$ 1.99	\$ 3.98
4 oz plastic bowls & lids(coleslaw)	125	\$0.05	\$ 6.00	1 x 125	\$ 18.67	\$ 18.67
Plastic forks						
Steam Pans	5	\$2.00	\$ 10.00	5	\$ 9.98	\$ 9.98
Small Foam plates dessert	150	\$0.03	\$ 5.00	1 x 100	\$ 4.49	\$ 4.49
Paper Dinner Plates						
Napkins						
Plastic Glasses						
Styrofoam Glasses						
paper towels				1	\$ 1.79	\$ 1.79
foil				1	\$ 3.28	\$ 3.28
ziplock bags				1	\$ 4.18	\$ 4.18
Beverage						
Coffee						
Drink Crystals	2	\$8.00	\$ 16.00			
Ice Tea				1	\$ 6.97	\$ 6.97
Lemonade				1	\$ 8.99	\$ 8.99
Sugar						
Coffee Creamer (Libre)	3	\$2.00	\$ 6.00	3	\$ 1.59	\$ 4.77
Condiments						
Mustard -Creamy	2	\$2.00	\$ 4.00	2	\$ 2.39	\$ 4.78
Mustard -Hot	2	\$2.00	\$ 4.00	1	\$ 2.24	\$ 2.24
Mustard -Honey	2	\$2.00	\$ 4.00	2	\$ 2.64	\$ 5.00
BBQ Sauce	2	\$4.00	\$ 8.00	1	\$ 3.29	\$ 3.29
Frenches Mustard				1	\$ 3.28	\$ 3.28
Horseradish	2			2	\$ 3.19	\$ 6.39
Butter/Margarine	2	\$4.00	\$ 8.00	3	\$ 3.45	\$ 10.35
Beans - Heinz Deep Browned 48 oz	12	\$2.20	\$ 25.00	12	\$ 2.19	\$ 26.28
Molasses				2	\$ 2.17	\$ 4.34
onions				2 x 3 lbs	\$ 2.28	\$ 4.56
brown sugar				1	\$ 3.19	\$ 3.19
bacon				5 x 1 lb	\$ 2.08	\$ 10.41
salt				1	\$ 0.99	\$ 0.99
vinegar				3	\$ 1.28	\$ 3.85
oil				1	\$ 4.69	\$ 4.69
garlic powder				1	\$ 2.28	\$ 2.28
cider vinegar				1	\$ 2.97	\$ 2.97
leens dry mustard				1	\$ 3.08	\$ 3.08
Horseradish Mayo				1	\$ 3.53	\$ 3.53
Garlic Mayo				1	\$ 3.17	\$ 3.17
Mayo				1	\$ 3.77	\$ 3.77
Pickles						
Bread & Butter	1	\$9.00	\$ 9.00	1	\$ 11.99	\$ 11.99
Sweet Mixed	1	\$9.00	\$ 9.00	1	\$ 8.89	\$ 8.89
Dill	1	\$9.00	\$ 9.00	1	\$ 7.48	\$ 7.48
Food						
Coleslaw Mix	3 lb bag	\$3.50	\$ 25.00	8 x 3 lbs	\$ 2.69	\$ 21.52
Buns	24	\$4.00	\$ 25.00			
Ciabatta Buns (18 x 4 = 72)				3	\$4.39	\$ 13.17
Portugse Buns (15x4 = 60)				4	\$ 3.49	\$ 13.96
Cakes - Large Sheet 60 pieces	2	\$20.00	\$ 40.00	2	\$ 18.99	\$ 37.98
Watermelon - 2-3 sliced	3	\$5.00	\$ 15.00			
Fruit Tray				3	\$ 13.99	\$ 41.97
Meat						
Boneless Ham	12 kilo	\$5.00	\$ 60.00	2	\$ 53.00	\$ 53.00
Boneless Beef Roast	12 kilo	\$5.00	\$ 60.00	2	\$ 52.59	\$ 52.59
GST						\$ 2.52
GST						\$ 3.31
Total Food / Food Service			\$ 407.00			\$ 448.01

(Costco missed charging us for 1 bag of buns)

Casino Expenditure Task Force: Expenditures To Date

BUILDINGS & GRDS AUTHORIZED ITEMS (to \$30,000.00)	CURRENT STATUS	THIS MONTH	TOTAL TO DATE
		Amount Spent (GST, delivery, etc)	Amount Spent (GST, delivery, etc)
Benches: 2, senior-friendly			
Display case (trophies)			
Exterior sign			
Furnace: new, low energy			
GFI on exterior electrical plugs			
Kitchen Equipment: freezer			
Kitchen Equipment: refrigerator			
Kitchen Equipment: stove	To be delivered		
Ladder			
Leaf Blower			
Locks & door seals (Action Security)	Completed	\$2627.77	\$2627.77
Painting: hall interior	Estimate received. Additional estimates requested.		
Hall repairs: caulking, weather sealing, ceiling repairs in Playschool & men's washroom, concrete landings outside entrances, sink taps, BBQ			
Roof repairs	Completed	\$1060.00	\$1060.00
Scaffolding			
Wall repair - east hall wall	Estimate received.		
Rink Shack: washroom conversion to storage (2)			
Rink Shack - sealant and weather sealing			
Rink Shack - new exterior doors & frames	Estimate received. A waiting decision on building's future.		
Office: Flat screen computer/new computer			
Community at Large: Signage at four corners of community.			
HISTORIAN		THIS MONTH	TOTAL TO DATE
AUTHORIZED ITEM (TO \$50.00)		Amount Spent (incl. GST, delivery, etc.)	Amount Spent (incl. GST, delivery, etc.)
Storage organizer(s)			
TOTAL SPENT			

Minutes of the North Glenora Community League Executive Meeting

Tuesday, September 18, 2007

HALL BOOKINGS AUTHORIZED ITEMS (to \$15,000.00)	CURRENT STATUS	THIS MONTH	TOTAL TO DATE
		Amount Spent (incl. GST, delivery, etc.)	Amount Spent (incl. GST, delivery, etc.)
Banquet Tables (45)	Completed		Figures avail for next mtg.
Card Tables	# undetermined		
Carpet shampooer with attachment			
Chair dollies			
Chairs: 150 Stacking chairs, including scotchguarding	150 Purchased & Scotch-guarded. 50 more to be purchased?		Figures avail for next mtg.
CD play for existing video set-up	<i>Is this necessary?</i>		
Delivery of tables & chairs - truck rental, etc.			Figures avail for next mtg.
LCD Projector, including screen, mounting bracket, cables & installation			
Improvements/repairs to sound system			
TOTAL SPENT			