

MINUTES

Next Executive Meeting: Tuesday January 20 , 2009

PRESENT:

1st VP	Jim Bohun		
Past Pres	C-Anne Robertson	Membership	Catharina Fraser
Secretary	Kelly Hosler	2nd VP	Mary Joe Bruneau
Treasurer	David Van Meter	Publicity	Donna Jackson
Hall Booking	Jean Chernish	Grants Co	Jennifer Myroon
Day Contact	Marg Bowler	Historian	Marge Lilley
Sports Act	Guy Sopiwnyk	Family Act	Michelle Schurek
Neig Security	Pearl Biggar	Buildings	Steve Twigg
Kitchen/45+	Marg Pratley	Plan/Trans	Suzanne McAfee
EPS	Tricia Gagne	Cards	Agnes Brennan
Oper Man	Natalia Krawetz	Playschool	Melissa Steinke
Coronation School Liaison	Bev Dietrich	Planning	Elizabeth Chomin

Regrets:

Pres David Beckman
CRC Cathy Dytiuk

1.0 CALL TO ORDER – 7:00 p.m. by Jim Bohun – quorum established

2.0 APPROVAL OF THE AGENDA

Motion to approve by C-Anne Robertson seconded by Steve Twigg.

Carried

3.0 APPROVAL OF THE PREVIOUS MINUTES (Tuesday, October 21, 2008)

Motion to approve minutes of previous meeting as circulated by Michelle Schurek seconded by Dave Van Meter.

- Discussion: Marge Lilley requested name correction. Michelle Schurek also requested name correction.
Carried

4.0 FINANCIAL REQUESTS

4.1 Family programs \$600 for February event – Family Day Event February 7, 2009
Event – afternoon 1-4 p.m. – Fun Van from city is \$300 (skates, snowshoes, painting snow) will use an organizer for chilli supper & games – free or cost recovery for activity; suggested to be free for members, \$2.00 drop in for others. \$2.00 fee for supper for all

Motion: Mary Joe Bruneau moved that the NGCL Executive approve \$600 budget for event seconded by Guy Sopiwnyk

Carried

5.0 BUSINESS ARISING FROM THE MINUTES

5.1 Amalgamation of adult and family programs

Not circulated – defer to January 2009

ACTION Circulate note from Michelle Schurek with thoughts on amalgamation

5.2 Use of 2009 Casino funds

Need to propose 3 items for Casino funds. We have been previously approved for some items, do not require authorization again, if we need to change we can always amend.

Suggestions:

Freezer

Kitchen cooler

Flooring

Playschool wages? – David Van Meter indicated it would be easier not to include playschool

wages

**Motion: Jean Chernish moved to include freezer & kitchen cooler for approved use of the 2009 Casino Funds, second by Dave Van Meter
Passed**

6.0 CORRESPONDENCE/ANNOUNCEMENTS: JIM BOHUN

6.1 ALBERTA STRONG COMMUNITIES – DISCUSS FURTHER IN JANUARY MEETING

ACTION: KELLY TO FORWARD E-MAIL TO PEARL

6.2 LETTER FROM GUIDES – RE: COMPLAINT FOR WEEKEND BOOKING FROM GUIDES, DOUBLE BOOKING FOR SILENT AUCTION – HAS BEEN RESOLVED

6.3 REQUEST FROM SCOUT GROUP FOR USE OF HALL FOR SLEEP OVER, WOULD BE RENTAL IF WE ONLY CHARGE A NOMINAL FEE IT SETS A PRECEDENT. GROUPS REGARDLESS HAVE TO PAY CLEANING FEE. DECISION WAS TO TREAT AS NORMAL HALL RENTAL GROUP

7.0 REPORTS

7.1 President's Report: Jim Bohun

- office manual – Donna Jackson enormous thank you for assistance in compiling, also Natalia
- Jan meeting policies to be brought forward and tweak
- Youth Justice Item – the youth that was caught spray painting now has 15 hours of community service to serve at North Glenora Community League – will require League Executive to decide on work to be done and provide supervision
- proposed date for President's Dinner Friday January 9, 2009 at Royal Fork Buffet, Executive prefer Thursday January 15, 2009 instead as January 9 is Pub Night.

7.2 Past President's Report: C-Anne Robertson

- checked into popcorn garbage bag of popcorn for \$26, ordered for this Friday

Action: C- Anne to forward information to Michelle

7.3 1st Vice-President: Jim Bohun

No report

7.4 2nd Vice-President: Mary Joe Bruneau

Ready to help Michelle with February 7

7.5 Secretary: Kelly Hosler

Left over Turkey supper stuff in office will be removed

7.5.1 Card Report: Agnes Brennan

- Baby Girl – Nancy and Harry Vandermeer
- Jen and Don Myroon
- Sympathy – Doreen Leia - Nephew
- Marg Bowler - Brother in Law
- Jason Ross/Sarah Smith – Jason's grandmother
- Get Well – Brent Allen - new hip
- Pamela Farmer - eye surgery
- Bernice Popowich - generally unwell
- Pearl Biggar - surgery

7.6 Treasurer's Report: David Van Meter

Up to date financial statement circulated. 7.6

Took GAIN course yesterday – future recommendation treasurer should take early in term

STEP Grant info has gone for 2009 has been submitted.

Audit info re: 2003 grant information sent as requested by grant source

Signing authorities should be set up at bank

7.6.1 Grants Coordinator: Jen Myroon

Volunteer Ceremony November 24, 2008 has been submitted. Reply received. Not sure about who else is going, Pearl and Donna attending 7-9 p.m.

Jennifer indicated she is moving a tentative date of May 2009.

7.7 Community Service Representative: Cathy Dytiuk Cathy is on holidays Ruth Wong-Miller will be acting CRC for NGCL

- StoreFront Cinema November 29, 2008 information circulated

8.0 STANDING COMMITTEE REPORTS

8.1 Adult Programs: Vacant – Status to be determined

8.2 Buildings & Grounds: Steve Twigg

- Freezer discussed above – cost to refurbish – not worth it, new would provide warranty

Motion: Michelle Schurek moved to purchase a new freezer, second by Donna Jackson Carried

- rink is now almost ready, ready for flooding

- clarified no motion required for compensation for rink maintenance

- doing items as coming up, soap dispenser will be mounted when secured tomorrow

- towel roll to be mounted on end of unit

- rink attendant not hired as yet

- tune up snow blower this weekend

8.21 Kitchen Keeper: Marg Pratley

- problems with kitchen, all executive need to take ownership and responsibility for keeping hall in working order. Hard water spots appearing on plates and cutlery, they need to be dried prior to being put away. If friends are being brought in to help with functions, recommend assistance with orientation to hall kitchen system. Utensils are not being sorted properly. Plates are not being sorted prior to being put back in cupboard. Fridge, if you see dirty marks wipe. Labels for utensil drawer may be helpful. Require new kettles. Look at kettles without base. Marg makes a great effort and the executive is grateful for her assistance.

8.22 Daytime Contact: Marg Bowler

- Request to leave shovel outside hall. Board feeling is that if it is left outside it will disappear.

- Money for gift to custodial staff for Christmas ? \$100 bonus last year.

Motion: Steve Twigg moved to purchase \$100 Gift Certificate for custodial staff second by Marge Lilley. Carried

- Only 1 quote received for carpet replacement. Need to decide what to do. **Defer to January 2009.**

Action: Steve to secure 2 more quotes, look at a variety of options and choose

8.3 Family Programs: Michelle Schurek

- Indoor Playground – Thursdays going well, kids clothing exchange tomorrow,
- Movie Night this Friday Charlotte's Web – David disappointed about decision not to get popcorn maker, would like to find way to rotate people opening/closing for movie night and pub night
- Turkey Supper – 107 tickets, good success, good comments expenses \$950
- Family Day Event See 4.1
- Requested Learn to Skate program for this year again Cost is \$90-100/class – beginner 3-5 and beginner 6-8. Intermediate 5-8 year olds. Will run at 50% enrollment league would be required to cover cost.

Motion: C-Anne Robertson moved that NGCL cover short fall of up to 50% per program if maximum enrollment not achieved second by Marge Lilley – Passed

- CRC has requested any programs community requires – Ride to Survive May 27, June 6 ? Safe at Home
- January Michelle will bring forward plans for summer programming, looking at Youth Program
- Considering Hosting Spring Break Program at hall – needs to be forwarded to City CRC, themes can be picked by Program Coordinator, only issue that has come up in past is care of hall for duration of programs, possibly address with having community league host tentative dates Mar 30 – Apr 3, hours 8 – 5 p.m.
- Movie contract – up for renewal in March defer to January meeting
- Discussion around rink schedule, 2007/08 schedule completed by David Beckman

Action: Set up rink schedule previously done by David Beckman check with David re: 2008/09 completion

- 8.31 Playschool: Melissa Steinke
 Silent auction 2 Saturdays ago – well attended, great food
 Need freezer fixed for ice pack
 Requesting parents & TOPS remove shoes prior to entering Playschool room
- 8.4 45 Plus: Agnes Brennan/Marg Pratley
 See report 8.4
- 8.5 Hall Bookings: Jean Chernish
 October revenue \$1085, member cleaning fee, 2 non member rentals
 Renters asking about tree and decorations. Bookings coordinator seeking Chair for Santa to sit in.
 Mary Joe Bruneau has a large chair for Santa. Christmas decorations are locked in Playschool room, want Tree decorated for December 5, 2008
Action: C-Anne to locate & decorate tree
 Fiddlers have had one of sets of keys stolen from home. Locks have been transferred to Action Lock and Keys, keys have been cut for main hall and their storage room also. Also have key to stage door. Jean has signing authority for keys at Action Lock and Key now. Fiddlers contract coming up in December. Will we raise prices for Fiddlers, plan to increase 10% would be \$15.
ACTION: David V. to invoice fiddlers \$75 for keys replacement
ACTION: Jean to follow up with Fiddlers re: cart blocking emergency exit for playschool
 Contract negotiation with Fiddlers to be left with Jean for fee increase.
- 8.6 Historian: Marge Lilley
 Pictures circulated. President's Plaque, to look in bottom filing cabinet drawer
- 8.7 Membership: Catharina Fraser
 Sold 3 more memberships since last meeting will continue to deliver if needed
- 8.8 Neighbourhood Security: Pearl Biggar
 Constable Gagne arrested 3 youth doing drug transaction in North Glenora Parking lot after last meeting
 2 break and enters reported
ACTION: Kelly to forward Strong Communities e-mail to Pearl
- 8.9 Newsletter/Publicity: Donna Jackson
 See attached 8.9
- 8.10 Planning & Transportation: Suzanne McAfee
 - NGCL not slated until 2011/2012 for neighbourhood rehabilitation
 - 8 th on list for sewage system flushing
 -a petition to the City of Edmonton will be started anyone interested should contact Elizabeth Chomin eadagio@shaw.ca 10807-138 Street to collect for December 1, 2009
 - this info to appear in newsletter to have short window for circulation
 - executive to e-mail Elizabeth re: contact areas/assignments and then canvas
 - newsletter to be distributed this week.
- 8.11 Sports: Guy Sopiwnyk
 -Nothing to report

9.0 SPECIAL COORDINATOR'S/PROJECT'S REPORTS

- 9.1 Coronation School Liaison: Bev Dietrich
- Enrollment 114 students
 - Working on accreditation
 - School will be permitted to use rink – require letter
ACTION: David Beckman to send letter with contact info
 - Volleyball in superintendent's hands
 - Awaiting pricing on shirts
 - Dec 8 next parent council meeting
 - Melissa would like Community Hall to invite students to come to hall and view movie in end of December. Melissa will take responsibility for hosting and clean up. Student council responsible for snacks. Would be in field trip format.
 - **Motion:Michelle Shurek moves that Coronation School be invited to use the hall on one weekday between Dec 15 & 19 for the purposes of watching a movie. Second: Jean.** Question of who is responsible if injury occurs, it was felt the school board carries insurance for this purpose. **Carried**

10.0 NEW BUSINESS

- 10.1 AGM Preparation – Any proposed bylaw changes must be identified by January meeting
 - AGM date Tuesday March 10 would be traditional date for event

ACTION: Kelly Hosler to prepare list of proposed bylaw changes for January 20 meeting.

- 10.2 President's Dinner see 7.1

- 10.3 Hall rental revisions

Motion: Michelle Schurek moved that amendments to rental agreement as proposed and circulated be accepted. C-Anne seconded. Marge would like to amend to read deposited vs. cashed. Friendly amendment. Motion Passed.

- 10.4 Christmas Decorating

Action: C-Anne to set date and e-mail for volunteers

- 10.5 Set Volunteer Appreciation dinner date Saturday April 18 or April 25 discussed. Executive agreed upon and booked the hall for Saturday April 18, 2009

11.0 ADJOURNMENT

MOTION TO ADJOURN GUY SOPIWNYK 9:08 P.M. SECOND KELLY HOSLER