

**North Glenora Community League (NGCL) Annual General Meeting**

**March 8, 2011**

**7:00 p.m. at the NGCL Hall**

**AGENDA (Amended)**

1. **Call to Order and Welcome:** Jim Bohun
  - Establish quorum (20)
2. **Approval of the Agenda:** Jim Bohun
3. **Reading and Approval of the Minutes of the Last Annual General Meeting (March 23, 2010):**  
Ben Campbell
4. **President's Message:** Jim Bohun
5. **Financial Matters:** Jerrod Stephenson/David Van Meter
6. **Presentation of Annual Report(s) (for information)**
7. **Election of Officers for 2011-2012:** Kim Turcotte

**COFFEE BREAK**

8. **Continuation of Election of Officers for 2011-12:** Kim Turcotte
9. **Adjournment**

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March 8, 2011

7:00 p.m. at the NGCL Hall

## MINUTES

### 1. **Call to Order and Welcome:** Jim Bohun

- Meeting was called to order at 7:10 p.m. by Jim Bohun. Quorum was established.
- All attendees welcomed.

### 2. **Approval of the Agenda:** Jim Bohun

- Correction to the Agenda, Item #3 to read "March 23, 2010," Item # 7 to read "Election of Officers 2011-2012." Jennifer Finnigan will not be in attendance. Kim Turcotte will be representing the City of Edmonton and facilitating the election of officers. Item #8, Presentation of Annual Reports, to be moved ahead to #6.
- **Motion** to approve the agenda as amended by Agnes Brennan, second by Rita Kolpak. Carried.

### 3. **Reading and Approval of the Minutes of the Last Annual General Meeting (March 23, 2010):** Ben Campbell

- **Motion** to approve the minutes of the March 23, 2010 minutes made by Frank French, second by David Van Meter. Carried.

### 4. **President's Message:** Jim Bohun

- Report to be given with Annual Reports.

### 5. **Financial Matters:** David Van Meter

- David Van Meter presented the treasurer's report as prepared by Jerod Stephenson. See report attached.
- **Motion** to defer the approval of the 2010 financial statement to Executive Committee upon receipt of the auditor's report made by David Van Meter, second by Jim Brennan. Carried.
- **Motion** to approve the 2010 proposed expenditure budget as presented made by David Van Meter, second by Jean Chernish. Carried.
- Responding to a question, David Van Meter explained the new role of the Office Manager and the support that would be provided to the Executive. It was also reported that the Wildrose Fiddler's contract had been extended for two years.

### 6. **Presentation of Annual Reports:**

- Brief reports were delivered orally by each member of the Executive and Committee Chairs. See reports attached.

### 7. **Election of Officers for 2011-12:** Kim Turcotte

- Kim Turcotte read a description of each available position and asked for nominations from the floor. The following members were acclaimed into their positions:

President – David Van Meter  
 Past President – Jim Bohun  
 1<sup>st</sup> Vice-President – Vacant  
 2<sup>nd</sup> Vice-President – Vacant  
 Secretary – Vacant  
 Treasurer – Ryan Young  
 Adult & Family Programs – Vacant  
 Buildings & Grounds – Steve Twigg  
 45 Plus Activities – Agnes Brennan  
 Hall Bookings – Pat Lenchuka  
 Historian – Andrea Laurie  
 Membership – Catharina Fraser  
 Neighbourhood Security – Pearl Biggar  
 Planning & Transportation – Suzanne McAfee  
 Newsletter/Publicity – Frank French  
 Sports Activities – Nelson Kibanda  
 Grants Coordinator – Vacant

#### **COFFEE BREAK**

#### **8. Continuation of Election of Officers for 2011-12: Kim Turcotte**

- The following members were acclaimed into their positions:

1<sup>st</sup> Vice-President – Guy Sopiwnyk  
 2<sup>nd</sup> Vice-President – Natalia Krawetz  
 Secretary – Donna Jackson  
 Adult Programs – Rhonda Van Heyst / Margaret French  
 Cards – Agnes Brennan  
 Family Programs – Vacant  
 Grants Coordinator – Vacant

The following positions are vacant and may be filled by the Executive: Grants Coordinator, Family Programs

#### **8. Adjournment**

- Jim Bohun thanked past members of the Executive for their work and the Brennans for their generous donation of the Hall's new AED equipment.
- **Motion** to adjourn meeting at 8:55pm by Jim Brennan, second by David Van Meter.

**Next meeting of the Executive will be held Tuesday March 15, 2011.**

## North Glenora Community League (NGCL) Annual General Meeting

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7:00 p.m. at the NGCL Hall

### REPORTS

#### President's Report, 2010-11

Submitted by: Jim Bohun

This year presented some challenges for the North Glenora Community League. After a promising start to the year, we quickly lost several members of the executive due to families moving from the neighbourhood or having to resign for personal reasons. As a result, we operated for much of the year without a Chair of Family and Adult Programs, a Second Vice-President, a Hall Bookings Coordinator and Grants Coordinator. Moreover, changing personal commitments drastically limited the ability of the Treasurer and Secretary to perform their duties optimally (though they continued to contribute as much as possible). The remaining executive certainly pulled together and divided the workload as best we could. As a result, we were able to maintain operations and the majority of programs.

In large part, NGCL was able to weather the storm due to our decision to hire an office manager. Kurena Adams accepted the position, which reports to the President, in December. In particular, the office manager provides vital support to the Treasurer, Secretary, Publicity Chair and Hall Bookings Coordinator. All of these positions are labour intensive and are only getting more so due to legal and liability obligations. Providing administrative support allows realistic demands to be placed on these volunteers, and makes Executive positions manageable for any interested party. An office manager also helps provide continuity as executive members turn over each year, and helps ensure that the finances of the league are well managed. In my opinion, the creation of the office manager position has been the most positive development under my presidency.

The Park Redevelopment project was also delayed due to the loss of executive personnel. A new committee has now been struck to get the project back on track. Demolition of the old and unsafe rink will take place in the Spring, and full community consultations will resume in order to ensure that whatever development takes place will meet the community's needs. At this stage, all possibilities are still on the table.

Aside from chairing Executive meetings and supporting the Executive, I also regularly attended meetings of the Edmonton Federation of Community Leagues. The President also serves as the primary point of contact for concerns and complaints. Fortunately, these were few and always held in the spirit of the community's best interests.

Given the hardships faced this year, all members of the 2010 – 2011 NGCL Executive should be commended for their hard work and commitment. Thank you for going above and beyond the call of duty this year. Thank you as well to all the volunteers who made possible the wide range of community programs offered in North Glenora. Volunteers are vital to maintaining a vibrant community. I have very much enjoyed my two terms as NGCL President, and urge all community-minded residents to consider volunteering for your community league. If we want to continue the vibrant programming and services that have characterized North Glenora, we need you!

## **1st Vice President**

**Submitted by David Van Meter**

Over the past year my duties have expanded to cover a few positions that became vacant over the year. Some of the duties that I performed over the past year are:

- Attend monthly Executive meetings
- Reported on the Playschool Operations
- Reviewed invoices and act as a signing authority for NGCL accounts
- Taken over Adult programs which at the current time include Pub Night and Scrapitivity
- Taken over the Family Programs which has involved coordinating the Turkey supper last fall and completing grants for the summer student
- I have also assisted the treasurer with preparing the year-end report, T4's and WCB filings
- I am currently starting work on my second volunteer Appreciation Dinner being held in May

I would like to thank the other board members and volunteers that have given me so much assistance with the Family and Adult programs – without your help the events would not be around for everyone to enjoy.

## **Membership Report**

**Submitted by: Catharina Fraser**

Membership sales take place all year but the bulk of the memberships are sold in the Fall Campaign (mid August to mid September). Twenty-seven volunteers assisted in the door to door blitz. Their names are Auddie Taylor, Auni Amini, Barbara Reid, Ben Campbell, Beth Querengesser, Cara Lee Stevenson, Cole Pederson, Don Black, Elaine Pederson, Gail Yakemchuk, Jack Fernhout, Jean Chernish, Kathleen Cullen, Leslie McGlennon, Linda Piers, Marg Bowler, Marg Pratley, Marion Fernhout, Marj Lilley, Maryann Hughes, Neil Lang, Rhonda Van Heyst, Sandy Abrahams, Sue Trombley, Tina Lozinski, Tony Thibaudeau and Wendy Sauve.

Our total membership as of February stands at 284. The breakdown is as follows: Senior 89, Family 96, Adult 93 and Single Parent Family 6. Last years total was 351.

The 2011-12 memberships will be available for sale in August; the membership year is Sept 1<sup>st</sup> to August 31<sup>st</sup> of the following year.

Newcomers to North Glenora receive a complementary membership for their first year of residence.

## **Neighbourhood Security**

**Submitted by Pearl Biggar**

It has been a busy year for Security at North Glenora. This past fall I organized a Safety evening which featured our Liaison Constable Gagne from Edmonton Police Service as well as different organizations such as Neighbourhood Watch, Capital City Cleanup. Ongoing events that Safe Parent, neighbourhood Watch put on are featured in the newsletter. You can also view Crime Stats through Crime Mapping put out by Edmonton Police Service monthly in the newsletter. Remember if you see something or if you are a victim of crime, report it. Let us continue to be the eyes and ears of North Glenora

## **Planning and Transportation Committee Report      Submitted by: Suzanne McAfee**

**Roads & Sidewalks:** Representatives from the City of Edmonton transportation department made a presentation to the NGCL executive on October 19, 2010 regarding replacing the roads, sidewalks and street lights in our community. North Glenora is scheduled for reconstruction in 2013/14. An update about the reconstruction program can be found at [http://www.edmonton.ca/transportation/roads\\_traffic/neighbourhood-renewal.aspx](http://www.edmonton.ca/transportation/roads_traffic/neighbourhood-renewal.aspx) or <http://www.edmonton.ca/transportation/NeighbourhoodRenewalFactSheet.pdf>. The committee will be addressing issues such as traffic calming measures, sidewalks and street lighting.

**LRT:** The west LRT concept plan was approved by City Council on January 19, 2011. The LRT will run on 87 Avenue turn left on Meadowlark Road, continue north on 156 Street to Stony Plain Road and continue downtown.

**Development Permits:** Only one notice of proposed development was received this year regarding demolishing an existing single detached house and replacing it with a new house.

**Members of the committee:** Suzanne McAfee, Elizabeth Chomin, Bill MacDonald, Don Eastcott, Jeff Schurek, Bruce Jakeway and David Caskenette

New members of the committee are welcome. If you are interested in joining the committee please contact Elizabeth Chomin at eadagio@shaw.ca

## **2010 Sports Activities**

**Submitted by Guy Sopiwynek**

In 2010 North Glenora supported 4 youth soccer teams:

- One Under 4 mixed team with enough players to form two separate team.
- One Under 5 mixed team
- One Under 6 mixed team
- One Under 8 mixed team

Pictures of these teams are displayed in the Hall trophy case.

As coordinator for Outdoor and Indoor soccer I had to attend the following meetings in 2009 and 2010:

- Two Edmonton Minor Soccer Association meetings –AGM & Indoor Planning
- Three Edmonton West Zone Soccer – Indoor & Outdoor Planning, AGM
- Two team declaration dates one for Outdoor and one for Indoor.

I also attended 2 evening Indoor soccer registration nights in September 2010, Two Outdoor registration dates for the 2010 season.

There is also a season wind-up party which takes place each year in June.

I am particularly pleased that the majority of participants were from North Glenora. This meant that I was able to ensure that the teams played on our fields, rather than elsewhere. NGCL hosted the soccer wind-up party in conjunction with Fathers Day (organized by Melissa Steinke) which was a great success. I look forward to the new season and hope we can increase the number of teams and support we have.

## Greeting Card Report

Submitted by Agnes Brennan

The past year I have sent/delivered the following cards. Neighbourhood cards are delivered by my husband, Jim and myself, while the outside ones are mailed:

|                       |           |
|-----------------------|-----------|
| 1. Anniversary        | 3         |
| 2. Births             | 9         |
| 3. Birthday (special) | 1         |
| 4. Congratulations    | 3         |
| 5. Farewell           | 2         |
| 6. Get Well           | 3         |
| 7. Sympathy           | 21        |
| 8. Thank You          | 1         |
| 9. Thinking of You    | 17        |
| 10. Wedding           | 4         |
| <b>Total</b>          | <b>64</b> |

Cards are sent whenever and to whom ever as requested. There is no distinction between a "Community League" member and a non-member. We sent a lot of "thinking of you " wards when it is more appropriate than "get well".

## Playschool

Submitted by Cara Roemmich

We have enjoyed a successful year so far with eight students. We started with nine students, but one of our three-year-olds needed to drop out in October. Our Teacher, Danielle Gregoire, has encouraged the kids to explore crafts, games and music. The class has also ventured out on field trips to the library and the Telus World of Science. Carla Rudd and her pet therapy trained dog visited one day; Marcus Fung brought his musical talents; and a craft specialist stopped by to make hand moulds with the kids. We look forward to an excursion to the Art Gallery, more music in class, and a yearend celebration involving the Adventure Bus

Our playschool successfully passed the Alberta licensing requirements and has been approved for the next three years. As well, the health inspector found the playschool quite satisfactory when he conducted his surprise visit this past month.

We held our annual fundraiser on November 20. By all accounts it was a roaring success. One of the student's fathers and Juno nominee, Pete Turland, entertained the crowd with his rockabilly 1950's music. The silent auction brought in a net profit of \$4,361. These funds will help offset our year's small student enrolment and set us up well for next year.

Our registration night is Monday, March 14. We have already had a number of interested parents inquire about placing their kids with us next year.

## Indoor Playground

**Submitted by Cara Roemmich**

I am happy to be part of a vibrant Indoor Playground here at North Glenora. We regularly have eight to ten parents (yes, mothers and fathers!) come out on Monday and Wednesday mornings, bringing between twelve to eighteen children each time.

We also seem to have one or two newcomers each week. The cold weather and snow has slowed our attendance somewhat, but I have also received a few phone inquiries about the indoor playground as the cold has dragged on. I'm still amazed that these families represent many communities outside North Glenora. Sandra, who regularly brings her two-year-old daughter, Krista, commented to me that she really enjoys our Indoor Playground because we are so well set up and because we seem to attract such great parents. She said she loves how everyone feels welcome and that people go out of their way to talk to each other, unlike her experience at other playgroups.

We are looking to replace some well-loved toys this year, but are otherwise keeping things really simple and concentrating on being a welcoming space for kids and parents to play indoors.

I'd like to personally thank the North Glenora Community League for their continued support of the families of this community. By providing space for our children to play and learn, and by encouraging parents to connect to each other, you are investing in the next generation of community members and citizens at large. I love living in a neighbourhood that goes out of its way to make children and families a priority.

If you have any questions about playschool or indoor playground, please feel free to contact me.

## Historian

**Submitted by Andrea Laurie**

2010

- Attended most Community events to take photos for Community League archives
- Work with Newsletter editor to get photos in the monthly newsletters
- Created certificates for the Front Yards in Bloom for City for Community Day presentation
- Created power point presentation for the 2010 Turkey dinner
- Started an inventory of community League photo albums and memorabilia
- Started to build a digital library of all existing Community League photos

2011

- Continue to build a digital library of community league photos and create dual libraries one to be kept at the hall and one with the historian to prevent loss in case of fire.
- Create a North Glenora Face Book page, to advertise events, post photos to enable sharing with North Glenora residents
- Research North Glenora Sports history; we have lots of photos but not a lot of stories to go with the pictures
- Continue to get out to the community events to take photos and document the events for prosperity.

## Publicity

## Submitted by Rita Kolpak

|               |                   |                  |                   |
|---------------|-------------------|------------------|-------------------|
| 2010 Budgeted | Expenses: \$7,064 | Revenue: \$3,730 | Net Loss: \$3,334 |
| 2010 Actuals  | Expenses: \$7,287 | Revenue: \$5,592 | Net Loss \$1,695  |

NGCL Website: ([www.ngcl.org](http://www.ngcl.org))

- Maintained by Donna Jackson

### Newsletter Distribution:

- 10 Issues were printed by Lasertext and distributed to North Glenora homes by 6 carriers
- Sue Emilson, as always did a wonderful job with distribution during 2010. The newsletter carriers have responded well to all her encouragement.

### Publicity / Newsletter:

- 10 regular issues were published during 2010
- Advertising invoices for 2010 totaled \$5,592 surpassing all previous years: 2009 - \$3,730, 2008 - \$2570.75, 2007 - \$2534.00, 2006 - \$2185.00, 2005 - \$2389.50, 2004 - \$2121.25, 2003 - \$1926.25, 2002 - \$1282.50, 2001 - \$1215.00, 2000 - \$750.00

### 2010 Accomplishments

- Created a new email account, [NORTHGLENORANEWS@gmail.com](mailto:NORTHGLENORANEWS@gmail.com) to accommodate ad files and a better distribution list. The [ngcl@yourcommunityleague.com](mailto:ngcl@yourcommunityleague.com) could not handle large files nor our ever-growing e-distribution list. As such, I created a new e-distribution list on the Gmail account.
- Suggesting that the NG Community League hire an office manager. Kurena Adams has been a saving grace to our community. Thanks, Kurena!

### 2010 Policy Issue

- Twice, the newsletter editor was challenged about our advertising policies. Currently we do not limit other schools or playschools to advertise in our newsletter. I have dissuaded certain schools from advertising; however, in supporting the spirit of our newsletter, which communicates issues/opportunities relevant to our North Glenora community, and supporting the principle of free speech, I allowed and supported a school to place an ad. I stand by my decision and encourage those who feel we should limit our ads to neighbourhood boundaries to bring this issue up with the North Glenora Executive and/or the new publicity chair to discuss the possibility of updating our policies.

### News

- To honour my son, who has been ever patient with his full-time working mother's "newsletter weekends" (which were more than weekends), and my creative space/time continuum, I respectfully submit my resignation and thank the community for the opportunity to be your newsletter editor, which I focused on, and publicity chair, which focused on less, and am very thankful to the committee members; Elizabeth Turner, C-Anne Robertson and Sue Emilson, who have taken care of the Welcoming committee and Newsletter Distribution. And, of course a hearty thanks to Donna Jackson, for her work on our webpage.

**See separate files for Financial Reports.**