




North Glenora Community League  
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## SIGN-OFF

Minutes Submitted for NGCL Executive Meeting held on August 16, 2011

### Secretary's Signature

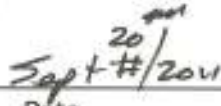
  
\_\_\_\_\_  
Donna Jackson, Secretary

The signature of the secretary indicates the meeting was held and the votes by the board occurred as recorded in the minutes.

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### President's Signature

  
\_\_\_\_\_  
David Van Meter, President

  
\_\_\_\_\_  
Date

The signature of the president indicates the minutes of the meeting were approved by the board on the date indicated.



Attendance: QUORUM = 8

Board Position	Vote	NAME	Present	Regrets	Absent
President	✎	David Van Meter	✓		
Past President	✎	Jim Bohun		✓	
1st Vice President	✎	Guy Sopiwnyk	✓		
2nd Vice President	✎	Natalia Krawetz	✓		
Treasurer	✎	Ryan Young	✓		
Secretary	✎	Donna Jackson	✓		
COE CRC		Jennifer Finnigan	✓		
<b>Standing Committee Chairs</b>					
Adult Activities	✎	Rhonda Van Heyst Margaret French	✓		
Buildings & Grounds	✎	Steve Twigg	✓		
Family Activities	✎	VACANT			
45 Plus Activities	✎	Agnes Brennan	✓		
Grants	✎	Melissa Logan	✓		
Hall Bookings	✎	Pat Lencucha	✓		
Historian	✎	Andrea Laurie		✓	
Membership	✎	Catharina Fraser	✓		
Neighbourhood Security	✎	Pearl Biggar	✓		
Newsletter / Publicity	✎	Frank French	✓		
Planning & Transportation	✎	Suzanne McAfee		✓	
Sports Activities	✎	Nelson Kibanda		✓	
<b>OPTIONAL</b>					
Kitchen Keeper		Marg Pratley	✓		
Playschool/Indoor Playgroup		Cara Roemmich			
Welcoming Committee		Elizabeth Turner	✓		
<b>GUESTS</b>					
Ian Hosler, City of Edmonton		Dropped in to deliver posters			

**1. CALL TO ORDER.**

The August Executive Meeting was called to order by President David Van Meter promptly at 7:00 p.m.

Quorum was established with 14 voting members present. All executive members not present have sent regrets.

**2. APPROVAL OF THE AGENDA**

There were no additions to the agenda. Frank French moved the agenda be approved as presented. Rhonda Van Heyst seconded.

**3. APPROVAL OF THE PREVIOUS MINUTES**

Marg French moved the minutes of the June meeting be approved as presented. Natalia Krawetz seconded. David Van Meter signed off on the Executive Committee approval. Donna will post unapproved minutes as draft until the approval of minutes at the next meeting when she will update the posted document with the sign-off sheet. The sign-off sheet is also included in the minute binder in the office.

**4. FINANCIAL REQUESTS**

4.1. \$450.00 request for Community Day float was already covered by the 2011 Annual Budget.

4.2. Donna moved to approve \$170.96 spent on 500 colour brochures plus labels for membership canvassers, Welcoming Committee and Community Day. Pearl Biggar seconded. Motion carried. Donna received three quotes for the colour brochures (Staples \$250.00 including GST, Lasertext 180.00 + GST and ClubCard from Vancouver at 136.46 GST & shipping) The brochures were ordered from ClubCard.

**5. BUSINESS ARISING FROM THE MINUTES**

5.1. Natalia moved we appoint Melissa Logan as Grants Coordinator. Guy Sopiwnyk seconded. Motion carried.

5.2. Donna suggested we let Jim Bohun stand as Raffle Chairman on the AGLC Contact List as he is currently. Jim can advise his acceptance to remain on the Contact List for this position. We are required to name a raffle chairman as this allows Playschool to apply for their raffle license required for 50/50 draw at their annual fundraiser usually held in November.

5.3. David spoke to the Rink Shack repair progress. EPCOR replaced the water meter and the repairs appear to be completed. Guy will confirm if the sink and toilet will be replaced. Servicemasters was issued a key that Guy will ensure is returned when no longer required. They are still in possession as the key box is still on the door. Guy, Steve and David will work to finalize our claim.

5.4. Jennifer Finnegan confirmed that the Port-a-Potty will be removed by the City when the Green Shack program ends.

5.5. The status of the BBQ was tabled until February 2012. We will not be needing the BBQ before next Father's Day BBQ.

5.6. Summer Programs update is covered under Natalia's written report.

5.7. Community Day update by Elizabeth Turner advised that the EFCL has us on their website for promotion of our event. They are working out some technical difficulties with their web page. Elizabeth confirmed with David Van Meter he will act as Master of Ceremonies for introductions and announcements during the two hour event. Elizabeth is rounding up volunteers to act as greeters, kitchen help, etc. as well as taking table reservations. Elizabeth asked if the executive saw any issues with Playschool Executive not residing in North Glenora representing Playschool at Community Day. The Executive see no problems as the Executive represent and promote the North Glenora Playschool which is offered and supported under the North Glenora Community League. Playschool may have whoever is available represent and promote Playschool on Community day.

**6. CORRESPONDENCE/ANNOUNCEMENTS:**

6.1. Ian Hosler with the City's Walkable Edmonton initiative dropped in to provide preview versions of the North Glenora Walking map. These will be finalized and published prior to Community Day in September. The maps were posted on the Main Hall Bulletin Board for review.

6.2. David Van Meter will respond to Kath Oltsher on her request to turn the rink enclosure into a mini dog park.

6.3. David Van Meter and Natalia Krawetz will attend the EFCL meeting on Tuesday October 4<sup>th</sup> at the Glenora Hall. Donna will RSVP once the official notice or invitation comes from the EFCL.

6.4. Sue Huff of the Alberta Party has made a request to attend one of our meetings or events. Sue has been invited to Community Day to mix and mingle with residents. David Van Meter will follow up with Sue that the invitation to Community Day is sufficient.

**7. REPORTS**

7.1. President **David Van Meter – see written report**

Ryan Young moved to accept the 2010 Financial Statements as prepared by the Chartered Accountant, Garry B. Ollis Prof. Corp. Donna Jackson seconded. Motion carried. This motion was deferred at the March 2011 AGM until the completed statements were back from the accountant.

Meeting Date	Description	Action - David Van Meter	Status	Update date	Completion Date
April 19 Exec	2010 Financials	David brought copies to the meeting for review, distribution. Motion to accept was made and carried	Complete	Aug 16 2011	Aug 16 2011
April 19 Exec	Hall Cleaning	Meeting with caretakers	Pending	Aug 16 2011	
May 17 Exec	Playschool	Waiting for an opportunity to present the upgraded lighting suggestion as a viable alternative for Playschool fundraiser proceeds	Pending	Aug 16 2011	

Meeting Date	Description	Action - David Van Meter	Status	Update date	Completion Date
Jun 21 Exec	Sage Snowbusters	Follow up on program and see if area schools are interested in participating for Service Credits once school starts	Pending	Aug 16 2011	
Aug 16 Exec	2009 Revenue Canada	file an appeal to reverse the \$2500.00 late filing fee for 2009 Revenue Canada return. Donna provided contact information and the AGM minutes for his correspondence via email after the meeting	Pending	Aug 16 2011	
Aug 16 Exec	Rink Shack Flood	Coordinate finalization of claim with Steve and Guy – check EPCOR invoices for new Water Meter - there may be a charge	Pending	Aug 16 2011	
Aug 16 2011	Tripartite	Review and arrange for signatures and seals on the 5 copies presented by Jennifer Finnigan	Pending	Aug 16 2011	
Aug 16 2011	Fire Extinguisher	Purchase 1 more 10 lb Fire Extinguisher for the hall	Pending	Aug 16 2011	

### 7.2. Past President Jim Bohun - regrets

Meeting Date	Description	Action - Jim Bohun	Status	Update date	Completion Date
Aug 16 Exec	AGLC Raffle Chairman	Feedback to Donna if ok to leave his name as contact for the Raffle Chairman position on AGLC contacts for remainder of 2011/12 Executive term	Pending	Aug 16 2011	

### 7.3. 1st Vice-President Guy Sopiwnyk

Meeting Date	Description	Action - Guy Sopiwnyk	Status	Update date	Completion Date
April 19 Exec	Overhead Projector	Clean filters- overheating issue – key may have been located by Pat Lencucha. Guy will try after meeting	Pending	Aug 16 2011	
April 19 Exec	Rink Shack Flood	David Van Meter, Steve Twigg and Guy Sopiwnyk are dealing with the Insurance Company to finalize the claim for Rink Shack Flood – include water bills, historical charges and EPCOR charge for new meter if applicable	Pending	Aug 16 2011	
Aug 16 Exec	Soccer	Nelson has agreed to attend the required Soccer Zone meeting to ensure we do not lose our deposit	Pending	Aug 16 2011	
Aug 16 Exec	Playschool room	Shelf has come off the wall. Secure the shelf on the wall prior to playschool year	Pending	Aug 16 2011	

### 7.4. 2nd Vice-President Natalia Krawetz – see written report

Meeting Date	Description	Action - Natalia Krawetz	Status	Update date	Completion Date
Ongoing	Recruitment for Family/Summer	Volunteer recruitment for Family Chair on going again	Ongoing	Aug 16 2011	
Aug 16 Exec	Registered Summer Program	The state of the tables and floor of the meeting space on Aug 16 will be discussed with the Program Leader	Pending	Aug 16 2011	

### 7.5. Secretary Donna Jackson – see written report

Meeting Date	Description	Action - Donna Jackson	Status	Update date	Completion Date
Aug 16 Exec	AGM Agenda	Add Membership Fee restructure to AGM Agenda for March 2012	Completed	Aug 16 2011	Aug 16 2011
Aug 16 Exec	Revenue Canada	Forward 2011 AGM Minutes and Executive contact information to David Van Meter for appeal of penalty for 2009 late filing	Complete	Aug 16 2011	Aug 16 2011
April 19 Exec	2011 Societies Filing Corp Registry	Financials are in and signed by David and Ryan. Donna will file as soon as possible at the Corporate Registry.	Pending	Aug 15 2011	
May 17 Exec	Ops Manual Updates	EPS Agent Status Form, AGLC Web Account info, UPDATE BYLAWS, Tax Exemption, Societies Certificate, Revenue Canada annual update of contact information	Pending	Aug 16 2011	
Jun 21 Exec	BYLAW	Add dissolution clause per requirements of GAIN Casino licence – wording received from AGLC – added to AGM Agenda for 2012	Pending	Aug 16 2011	
Aug 16 Exec	AGLC	Contact Dave Hill if any Casino Material from past Casinos stored at his residence – arrange to move them to the Hall for storage	Pending	Aug 09 2011	

Meeting Date	Description	Action - Donna Jackson	Status	Update date	Completion Date
Aug 16 Exec	Shredder	Deliver the purchased shredder to hall and shred archived files older than 7 years	Pending	Aug 16 2011	

### 7.6. Treasurer Ryan Young – see Financial Profit / Loss Statement report

Meeting Date	Description	Action - Ryan Young	Status	Update date	Completion Date
Aug 16 2011	Casino Funds transfer	Written approval received from AGLC to transfer the money from Casino Funds back to general account	Complete	Aug 16 2011	Aug 16 2011
Jun 21 Exec	Water Bill History	Prepare report of historical water costs to submit to Insurance Company for Rink Shack repairs. Ryan will give to Guy to forward with other claim info.	Complete	Aug 16 2011	Aug 16 2011
April 19 Exec	2010 Revenue Canada Return	To be completed as the 2010 Financials have now been received from accountants	Pending	Aug 16 2011	
Aug 16 2011	Old Computer	Take the old computer hard drive out and dispose of the old printer, scanner and computer at the ECO station	Pending	Aug 16 2011	

#### 7.6.1. Grants Coordinator Melissa Logan

Meeting Date	Description	Action – Melissa Logan	Status	Update date	Completion Date
Aug 21 Exec	Operations Grant	Complete and gather attachments and signatures required for submission to CRS prior to October deadline	Pending	Aug 16 2011	

### 7.7. CRC Jennifer Finnigan

Meeting Date	Description	Action – Jennifer Finnigan	Status	Update date	Completion Date
Aug 16 Exec	Green Shack Washroom	Ensure the city removes the Port-a-Potty when the Green Shack program is over – overflowing situation is being monitored	Pending	Aug 16 2011	
Aug 16 Exec	Summer registered program	Hall meeting area floor and tables were not cleaned prior to the NGCL Executive meeting on Aug 16 – follow up with program leaders	Pending	Aug 16 2011	
Aug 16 Exec	2012 Summer Programs Planning	Jennifer advised us to be prepared to commit to 2012 Summer Programs in October 2011 as the City wants to schedule printing of brochures earlier than past years	Pending	Aug 16 2011	
Aug 16 Exec	Grants	Infrastructure Grant deadline is end of September Operating Grant deadline is end of October	Pending	Aug 16 2011	

## 8. STANDING COMMITTEE REPORTS

### 8.1. Publicity Frank French

- Frank sent out email on behalf of Playschool to advertise for Registration Event – Popsicles in the Park on Wednesday, August 17, 2011.

### 8.2. Sports Nelson Kibanda – see written report

Meeting Date	Description	Action - Nelson Kibanda	Status	Update date	Completion Date
April 19 Exec	Sports Program Opportunities	Based on neighbourhood demographics trying to identify opportunities for adult sport activities. Introducing Field Hockey and still checking for sharing ideas with others leagues	Pending	Aug 16 2011	
Jun 21 Exec	Soccer Medals	Nelson to purchase a supply of soccer medals for this year and next season from Elite	Complete	Aug 16 2011	Aug 16 2011
Jun 21 Exec	Soccer Medals	Distribute medals to U4, U8, U10 teams (U6 from Tim's) Most delivered – still tracking down some coaches	Pending	Aug 16 2011	

### 8.3. Buildings & Grounds Steve Twigg

Meeting Date	Description	Action - Steve Twigg	Status	Update date	Completion Date
April 19 Exec	Fire Inspection	Completed Heating Inspection also completed	Completed	Aug 16 2011	Aug 16 2011
April 19 Exec	Pending Maintenance	Light ballasts, kitchen sink leaks, water fountain fixed	Completed	Aug 16 2011	Aug 16 2011

Meeting Date	Description	Action - Steve Twigg	Status	Update date	Completion Date
Aug 16 Exec	Hall Gardens	Steve will remove weeds or treat with round-up at the base of the planter. Will be the third herbicide treatment this year – rain has made previous attempts ineffective	Pending	Aug 16 2011	
Aug 16 Exec	Make Up Air Roof hatch	Screw the roof hatch closed so kids can no longer open and cause leaks in the kitchen from return air unit	Pending	Aug 16 2011	
Aug 16 Exec	Aug Maintenance	Painting of railings scheduled for Aug 20 – rainout – Aug 27 – Steve will send an email as he needs some volunteers – Parking signs will be mounted after painting complete	Pending	Aug 16 2011	

### 8.3.1. Kitchen Keeper Marg Pratley

- Marg announced this would be her final year in the position of Kitchen Keeper

Meeting Date	Description	Action - Marg Pratley	Status	Update date	Completion Date
April 19 Exec	City Health Inspection	Marg has the contact info but will wait for kitchen cupboard cleaning to be completed before scheduling	Pending	Aug 16 2011	
Aug 16 Exec	Inventory	Will take inventory and clean cupboards at same time after summer programs are done	Pending	Aug 16 2011	

### 8.4. Adult Programs Rhonda Van Heyst & Margaret French

Meeting Date	Description	Action – Rhonda / Marg	Status	Update date	Completion Date
May 17 Exec	Summer Pub Nights	Snow Fence for August 19 Pub may be set up by Guy depending on availability and weather Idea was overruled due to mosquitoes for July when we had 12 people attend.	Pending	Aug 16 2011	
Jun 21 Exec	Volunteer Appreciation	Marg French will assist Natalia securing the services of a new caterer	Pending	Jun 21 2011	
Aug 16 Exec	AED training	No interest yet in the Oct 29 sessions for Adult CPR and AED certification– will set fees at \$60.00 for members and \$65 for non members and advertise in newsletter	Pending	Aug 16 2011	
Aug 16 Exec	Scraptivity	September 24 week-end is filling up fast. 45 Plus requested they leave the tables up after Potluck – Marg to confirm with Melissa/Tatjana and remind them that the hall is not available until after 10:00 p.m. on the Friday evening	Pending	Aug 16 2011	
Aug 16 Exec	Fall Pub Nights	September will be games night and will be in the next newsletter. Octoberfest pub will be another beer tasting and 2011/12 renewed and new memberships will get a free drink if they show their new membership card	Pending	Aug 16 2011	

### 8.5. Family Programs Vacant (Natalia) – see Natalia's VP report

Meeting Date	Description	Action - Natalia Krawetz	Status	Update date	Completion Date
Aug 16 2011	Playschool Keys	Work with Pat to figure out Playschool keys and who requires them	Pending	Aug 16 2011	
Aug 16 2011	Movie Night	Advise Movie Coordinators that Executive approved PG films for Kid's movie nights but not PG-13 ratings. Advertisements in the newsletter should include the PG rating to ensure parents with concerns are aware. September movie will be RIO and October may be Kung Fu Panda 2. Natalia will reassure the Domanskis that there are always lots of parents attending and there has never been any incidents of teenagers trying to take over – a few adults without kids but they have been well behaved.	Pending	Aug 16 2011	

### 8.6. 45 Plus Agnes Brennan – see written report

Meeting Date	Description	Action - Agnes Brennan	Status	Update date	Completion Date
Aug 16 Exec	Card Request	Jim Bohun for injury to his foot	Pending	Aug 16 2011	

**8.7. Hall Bookings**

Pat Lencucha – see written report

Meeting Date	Description	Action - Pat Lencucha	Status	Update date	Completion Date
Aug 16 2011	Playschool Keys	Work with Natalia to figure out Playschool keys and who requires them	Pending	Aug 16 2011	
Aug 16 2011	Renter Checklists	Ensure cleaning of microwave and fridge are mentioned on check lists and casually when clean up requirements are reviewed with renters	Pending	Aug 16 2011	

**8.8. Historian**

Andrea Laurie – see written report

Meeting Date	Description	Action - Andrea Laurie	Status	Update date	Completion Date
April 19 Exec	Hall Emergency Signage	Purchase and given to Guy to post sign above the AED and the decals above Fire Extinguishers	Completed	Aug 15 2011	Aug 16 2011

**8.9. Membership**

Catharina Fraser

- Memberships sold during 2010/11 = 305

Meeting Date	Description	Action - Catharina Fraser	Status	Update date	Completion Date
Aug 16 2011	Membership Drive	20 of 30 routes have their packages – 10 routes pending	Pending	Aug 16 2011	
Aug 16 2011	Membership Fees	Investigate changing our fee structure and present to membership at March 2012 AGM – some leagues have a standard \$30.00 fee per household.	Pending	Aug 16 2011	

**8.10. Neighbourhood Security**

Pearl Biggar – see written report

Meeting Date	Description	Action - Pearl Biggar	Status	Update date	Completion Date
Aug 15 2011	Graffiti	Paint hall door and Rink Shack & boards where graffiti is present	Pending	Aug 16 2011	

**8.11. Planning & Transportation** Suzanne McAfee - regrets

Meeting Date	Description	Action - Suzanne McAfee	Status	Update date	Completion Date
Jul 19 2011	Westcorp Update	Disposition of Patio Homes – prospect of redevelopment. Westcorp advises they are busy in Holy road and Malmo presently and do not have any plans for North Glenora at this time	Complete	Aug 16 2011	Aug 16 2011
Jun 21 2011	2013 Neighbourhood Rehabilitation	Coordinate a table for Community Day and City representative to engage residents on choices and info – the City now has their own programs to engage residents and will be holding information sessions themselves. They have brochures for the Roads / Sidewalks / Lighting and teams that go out to present Community wide sessions	Complete	Aug 16 2011	Aug 16 2011

**9. SPECIAL COORDINATOR & PROJECT REPORTS**

- 9.1. Rink Shack Take Down – Status Report – Still pending but the committee requires coordination and planning for a complete redevelopment plan. New members are welcome. The city is clarifying some of the requirements as well.

**10. NEW BUSINESS**

- 10.1. Catharina enquired if we will create the recreational skating surface in the multi-purpose area again this year. David Van Meter advised if we have adequate interest and volunteers we will provide the smaller ice surface again.

**11. ADJOURNMENT**

The motion to adjourn at 9:00 was moved by Natalia Krawetz.

**NEXT MEETING: Tuesday, Sept 20, 2011**

**President's Report submitted by David Van Meter**

for the August 16, 2011 Executive Committee Meeting

- Responded to 2 alarms this month. The first one there was no indication why it went off. On the second alarm a side door was unlocked and some kids pulled on the door setting the alarm off. Reminder please make sure that all doors are locked before leaving and if the alarm goes off the alarm company calls the hall. If no one answers the phone the security company is dispatched. Please answer the phone and answer the questions or prompts presented to satisfy the alarm company. Please be reminded of the code word you were provided with when given your security code for the alarm system.
- I restocked the kitchen soap supplies.
- Andrea has purchased the required decals and has turned them over to Guy.
- Showed our hall facilities to the city staff prior to our summer programs beginning.
- Arranged for EPCOR staff to replace the water meter which was also damaged during the rink shack flood. We expect a charge to appear on our monthly bill.
- 2010 Financial statements are complete. There is one change to note and that is that there was a write down on our rink equipment due to our plans to remove the rink.
- Due to our late filing of our annual Revenue Canada return for 2009 we have been assessed a penalty of \$2500.00. I have spoken with Revenue Canada about this fine and was advised to appeal the fine and there is a very good chance that it will be reversed. I will report on this next month
- We need to update our board information with Revenue Canada. This has not been done in at least 5 years and none of our current executive is authorized to access our accounts.
- I have received a request from Sue Huff to attend either one of our meetings or one of our community events. I have told her I would bring it up at our next meeting and get back to her.
- I still have to speak to the playschool regarding a lighting upgrade as opposed to windows.
- Once school resumes, I will contact the principals regarding the Snow Busters program.

**2<sup>nd</sup> Vice-President's Report submitted by Natalia Krawetz**

for the August 16, 2011 Executive Committee Meeting

**Family Activities**

Advertised for and almost got a Family Activities Coordinator. The potential incumbent agreed to take the post and we had a detailed initial meeting. Since then her fiancé had a job offer elsewhere and thus they will be moving out of the community in October. Bottom line: Family Activities Chair remains vacant and I will continue to liaise with all family activities coordinators, Playschool and Indoor Playground.

*Handbooks:* Updated and re-organized the Family Activities Handbook, including written instructions for those serving as contacts for Green Shack and for City programs run in the hall. Prepared a handbook on Movie Nights for the coordinator (with review and comment by David Van Meter, Donna Jackson, Frank French and Pat Lencucha, as well as the outgoing coordinators, Heather & Jason MacDonald). (Since I've already prepared a Welcoming Committee Handbook for the new chair – with the help of C-Anne Robertson – I am obviously aiming for the title, NGCL Handbook Queen.)

Movie Nights: Met with Jennifer and Chet Domanski, new Movie Nights coordinator (Pat Lencucha also attended, to deal with key handover). Jason MacDonald and David Van Meter will be available to help the Domanski for their first night (Sept. 9). The movie will be *RIO*.

**QUESTION** (from the Domanskis): Can you please get us clarification from the next meeting that movies must only be G rated? Chet and I were looking up movies and actually there are very few movies with a G rating. We also notice Jan, Feb and March movies of this year were all family-oriented movies with a PG rating. I just think it will be hard to draw a crowd if we are limited. Also many G movies are Disney which aren't included in Criterion's selection. We were interested in getting *Kung Fu Panda*, PG rated, for October Movie Night.

**CONCERN:** (from the Domanskis): What should we do if a bunch of teens come in and try and 'take over' Movie Night? Are other parents present who could help us out in such a situation?

Indoor Playground (from Cara Roemmich): Nothing to report.

Playschool (from Cassandra Chau, new President): First, we would like to thank the Community League for its continued support of the Playschool! We have 8 children registered. Our teacher Danielle Gregoire is excited to return

To encourage more registrations we are holding an Open House on Aug 17 from 11:00 am-1:00pm. A sign has been rented to go up on 111Ave and Groat Rd. We have done a flyer drop in the community. Flyers have been posted on the Green shack, and Safeway. We are looking for a GMU student to volunteer at the school.

Issue of key allocation to be resolved with Pat Lencucha.

**QUESTION** (from Cara Roemmich): Does anyone know about the shelf in the playschool that is now off the wall? My guess is that the shelf fell and that someone cleaned up a bit after it. No one with the playschool knows anything about it, but we discovered that it was down last week and the items that were on it were laid aside in the playschool.

Green Shack Liaison (Tatjana Sopiwnyk): I met Doty a couple of days after she started and left her my contact information. I checked back just before the middle of July and let her know someone from the NGCL would stop by over the last two weeks of July while I was away. I don't know if anyone did (maybe Dave). She did not have any questions or requests for me in July. She said the kids were great and she wasn't having any difficulties. I have heard nothing from her so far.

City Programs Liaison: (Marg French, David Van Meter, Natalia Krawetz): All went well. Marg French reported the plugged up drinking fountain to Steve Twigg for repair. The first staff member I met with remarked that the hall looked fine except that the floor was in scuffier condition than she remembered from last year.

### **Hall Garden**

Marge Lilley reports good progress on weed control. **ACTION REQUESTED:** She would like someone to remove, hoe out or cut down the weeds at the base of the raised bed. She does not have the strength to do it.

She had one inquiry about helping with the gardens but is uncertain whether or not this person would take over the beds. Another work party is planned and she requested asking for helpers in the newsletter. Request has been submitted to Frank French (Publicity).

Daniel Van Heyst has been maintaining the park bed at 135 Street and 107A Avenue and is now interested in signing on with Partners in Parks for that bed.

### **Member Inquiries**

- Marge Lilley (45+ Publicity) have difficulty accessing the paper cutter because of the defunct computer equipment that blocks it. She inquired as to its intended date of removal. **ACTION REQUEST:** If these items cannot be taken away yet, could they be stored in the Rink Shack so that the table is cleared?
- Marge Lilley inquired about the status of the projector (overheating) and older adults enjoy movie nights but there are concerns about the reliability of the projector.
- Marg Bowler inquired about Westcorp's intentions re-the town house bordering the park. She would like to see a seniors' or adult-only building instead. Directed her inquiry to Planning & Transportation (Suzanne McAfee ) for follow-up.

### **GAIN/Casino**

With Donna Jackson, prepared a report on our findings from the GAIN course we recently attended. Contacted David Hill and Bill MacDonald about the new course offering.

### **Community Day**

Propose a Volunteers Table for the Community Day which I will handle. Will also prepare a pamphlet, etc. to encourage people to volunteer.

### **VAD 2012**

Will begin serious investigation of catering options for 2012 VAD. Marg French and I have been in touch.

Our 2011 Society Return was due to be filed at the end of May and were overdue on June 30<sup>th</sup> 2011. The return MUST include 2 **signed copies** of our Reviewed Financial report from our Accountants, which are still pending. I followed up several times with David Van Meter and he was hoping they would be finalized by this meeting. We cannot apply for our City of Edmonton Operating Grant without this document. I am not sure if we will be allowed to sign the Tripartite Agreement without our 2010 Financials being completed. 2010 Revenue Canada filing also will require a copy of the financials.

Upon receipt of access to our AGLC Web Account, we found that although we had updated all our current executive information for the current year, previous records for Bingo Chair and Raffle Chair were still on record. Upon checking on August 10, our information has still not been updated. After we declare a Raffle Chair I will resubmit advising we no longer have a Bingo Coordinator and naming our GAIN contact as Ryan Young.

I have updated the GAIN report with current AGLC information for presentation at August 16 Executive Meeting.

Category	Description	Status
Annual Secretarial Duties - 3 hours	<ul style="list-style-type: none"> <li>Delivered COE Property Tax Exemption to City of Edmonton Chancery Hall</li> <li>Followed up twice on the status of the 2010 Financial Statements with President</li> <li>Updated the Executive Contact List with new information and distributed</li> <li>Ordered and took receipt of the new shredder required for shredding NGCL archived document older than 7 years – at my house until can get it moved to the hall or rink shack – total cost \$208.90 including \$20.00 discount plus GST. Will submit receipt. Office Budget includes money for this expenditure</li> <li>Starting the review the accumulated updates required for Bylaws and Policies and Procedures.</li> </ul>	Complete
Monthly Secretarial Duties – 10 hours	<ul style="list-style-type: none"> <li>Prepared Jun 21 meeting minutes</li> <li>Forward Action items to Executive Committee members</li> <li>Distribution of minutes as required to Executive, EFCL, CRC</li> <li>Posted Executive Meeting Package (Agenda, Minutes, Filed Reports) on website</li> <li>Signed Cheques as required during the summer</li> <li>Created and distributed draft agenda for August 16 meeting</li> <li>Photocopies for August meeting</li> </ul>	Completed for Period
Fall Membership Drive - 5 hours	<ul style="list-style-type: none"> <li>Updated the membership brochure and ordered 500 colour copies printed for use during the Membership Drive, Community Day and for inclusion in Welcoming Committee packages.</li> <li>I got three quotes on the brochure printing – Staples Print Centre was 49 cents each sheet plus tax (~\$250.00), Lasertext quoted us \$180.00 plus tax, and ClubCard quoted \$136.46 including tax and FedEx Shipping. I will submit the receipt and we will need to make a motion for this as Catherina had not included brochures in her budget. Labels purchased were \$34.50. Total receipts submitted for membership \$170.96</li> <li>Created and printed 2 labels for use on the NGCL Membership Drive calling cards for canvassers.</li> </ul>	Complete
NGCL Website – 4 hours	<ul style="list-style-type: none"> <li>Post Minutes, current newsletter, contacts, current NGCL Program and Event advertisements per Summer Newsletter</li> <li>Updated “What Every Executive Member Should Know Information” document and posted on the website</li> </ul>	Ongoing
Communications – 1.5 hours	<ul style="list-style-type: none"> <li>Review and Email Updates to Executive and Event co-coordinators with information related to their portfolios</li> </ul>	Ongoing
FYIB Judge – 4 hours	<ul style="list-style-type: none"> <li>Andrea Laurie and I judged and photographed 17 yards in North Glenora and submitted our top two to Rodney AI for the City-Wide competition. We will honour some of our top yards at Community Day in September</li> </ul>	Completed

**North Glenora Community League**  
**Treasurer Report – NGCL Profit / Loss as of June 30, 2011**

**Minutes**

Date **August 16 2011**  
Submitted by **Ryan Young**

	June 2011	Jan - June 11	Jan - June 10	2011 Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
45 Plus income	0.00	267.00	0.00	550.00
Adult Activity Income	183.00	1,957.74	204.10	300
Advertising News Letter Income	243.75	1,805.30	2,990.25	3600
Appreciation Dinner Income	0.00	347.00	0.00	0
Casino Income	0.00	72,070.24	0.00	36000
Donations income	0.00	2,123.15	250.00	0
Family Activity income			0.00	2050
Garbage/Garage Sale Income	545.03	719.56	18.25	600
<b>Hall Rental</b>				
Hall Rental Damage Deposits	75.00	75.00	375.00	0.00
Hall Rental Paid	1,080.00	8,165.00	9,825.00	13,000
<b>Total Hall Rental</b>	<b>1,155.00</b>	<b>8,240.00</b>	<b>10,200.00</b>	<b>55,550.00</b>
Interest	20.86	81.80	0.00	300
Membership Income	75.00	825.00	495.00	6500
<b>Playschool income</b>				
Playschool Fundraising Fees			350.00	
Playschool regeration fees			150.00	
Playschool income - Other	1,010.00	4,855.00	9,012.61	14,940.00
<b>Total Playschool income</b>	<b>1,010.00</b>	<b>4,855.00</b>	<b>9,512.61</b>	<b>14,940.00</b>
Soccer Income	137.50	5,217.50	4,725.00	3,600.00
<b>Total Income</b>	<b>3,370.14</b>	<b>98,509.29</b>	<b>28,395.21</b>	
<b>Expense</b>				
45 Plus Activities	0.00	7.35	19.93	430.00
Accounting Fees	0.00	0.00	-2,850.00	3,200.00
Admin - Bank Charges	-10.00	95.33	177.69	450.00
Admin - Insurance	0.00	0.00	1,753.00	3,700.00
Admin - Licenses/Fees	0.00	481.25	608.00	590.00
Admin - Meeting Expenses	0.00	541.59	39.68	125
Admin - Office Supplies	76.45	1,007.88	341.76	750
Adult Activity Expense	98.44	1,591.64	129.18	300
Advertising Newsletter Expense	712.69	4,123.06	4,012.85	8280
Appreciation Dinner Expense	0.00	2,087.68	1,904.13	2000
Children's Program Expense	0.00	512.28	0.00	0
Family Activity Expenses	138.00	1,147.95	1,294.13	3430
Grounds-Equipment Repairs/Upgrd	35.47	619.98	505.39	31536
Grounds-Gas	117.28	858.84	1,261.85	2000
Grounds-Power	182.58	3,120.09	1,121.14	2798
Hall-equipment repairs/upgrades	75.29	1,413.19	533.54	2500
Hall - Gas	172.20	1,933.53	2,126.57	3073
Hall - Janitorial	1,131.11	5,739.06	5,587.74	12000
Hall - Power	446.99	2,241.99	1,590.48	4190
Hall - security	46.10	276.60	276.60	800
Hall - Telephone	109.28	664.31	490.74	1000
Historian expense	0.00	73.01	0.00	200
Hockey/Rink Program Expense	0.00	20.74	0.00	0
Memberships expense	0.00	194.50	169.00	195
Office Manager Payroll	880.31	5,561.75	0.00	10000
Playschool Expenses	2,794.36	8,437.34	9,106.75	14940
Soccer Expenses	450.00	4,750.00	4,623.13	3,663.00
<b>Total Expense</b>	<b>7,456.55</b>	<b>47,500.94</b>	<b>34,823.28</b>	
<b>Net Income</b>	<b>-4,086.41</b>	<b>51,008.35</b>	<b>-6,428.07</b>	

**Hall Bookings Reports – submitted by Pat Lencucha**

- June Rentals consisted of the following rentals
  - 5 x Wildrose Fiddlers 812.50
  - 2 x Jen Hamel 50.00
  - Non-Member rental 485.00
  - Non-Member rental 500.00
  - Member rentals (3) 315.00
- Total June Rentals **\$2162.50**
- Net Rental Income for June 2011 **\$1080.00**
  
- June no charge community use events
  - 4 TOPS meetings
  - 45 Plus Meeting
  - Father's Day BBQ
  - NGCL Executive Meeting
  - Pub Night
  - Movie Night
  - Playschool Graduation
  
- July Rentals consisted of the following rentals
  - 4 x Wildrose Fiddlers 650.00
  - Non-Member rental 195.00
  - Member rental 112.50
  - Member rental 250.00
  - Member rental 150.00
- Total June Rentals **\$1357.50**
- Net Rental Income for June 2011 **\$6137.50**
  
- June no charge community use events
  - 4 TOPS meetings
  - 45 Plus Meeting
  - Pub Night
  - City of Edmonton Summer Programs
  
- A key has been out to Rob from Service masters via a lock box left on the rink shack. This is for access to the rink shack only for work to be performed. No alarm code to the hall was issued.
  
- City of Edmonton programs ran the week of July 18-22
  
- A key and code was issued to City of Edmonton for the summer programs this was given to David Van Meter to meet with the City employee.

**45 Plus Report – submitted by Marg Pratley**

- September 23<sup>rd</sup> Pot Luck Supper, Entertainment by Frank Stockall  
Rhonda will follow up with Melissa and Tatjana to ensure they are aware that the Hall is not available for Scrapivity until 10 p.m. and to ask if tables can be left out after potluck
- October 28<sup>th</sup> Cards and Games
- October 1<sup>st</sup> Fall Garage Sale Concession – looking for volunteers to help out  
Pat marked Sept 30 and October 1<sup>st</sup> into his Hall Bookings as the Hall was not booked

**Card Report – submitted by Agnes Brennan**

- Thank you - Tim Horton's - donuts for the garage sale
- Happy 80<sup>th</sup> Birthday - Elly Klumpenhauer
- Happy 80<sup>th</sup> Birthday - Betty Travis
- Thinking of you - Gay Lang home from hospital for a visit
- Sympathy - Edith & Ron Garner, lost of Ron's Mom
- Sympathy - Neil Lang, lost of wife Gay
- Happy 60<sup>th</sup> Anniversary - Betty and Merle Travis

**Historian Report – submitted by Andrea Laurie (regrets)**

- will not be able to make the meeting tomorrow night
- took the photos for the Front Yards in Bloom contest and did the judging with Donna Jackson
- purchased the decals for the AED and Fire extinguishers
- will drop them off to Guy so they can be put up in the hall as soon as possible

**Sports Report – submitted by Nelson Kibanda (regrets)**

- Medals were bought and distributed, all groups have got their medals apart from U4 and U-8s and am still tracking down the coaches. Happy to have most of the coaches returning to coach.
- There is a probability to introduce field hockey in our community, am in talks with the Alberta field hockey Association, and i already have some parents interested and after that we will figure out if it fits in our schedule. Am excited adding that.
- still in talks with other communities in regards to other sports we can start.
- will be sending a list of volunteers who helped in the running of the soccer program, am sure Nat is waiting for these list, she will have it by tonight or tomorrow.

**Neighbourhood Security – submitted by Pear Biggar**

- got in touch with new Neighbourhood Liaison Officer, Dean Dukart who responded to my email per below
- update the newsletter information and website to reflect the new Liaison contact
- [Dean.Dukart@edmontonpolice.ca](mailto:Dean.Dukart@edmontonpolice.ca) Reg 1935 Cst DUKART West Dist 2 CLC
- I am willing to attend a couple meetings a year as Cst GANGE did, I think that a good one would be if there is an annual general meeting and then one part way through the year, but in the mean time if there are concerns in the neighbourhood please feel free to send me an Email to express those as we do not want for things to linger or have chance to get worse waiting for my attendance to a meeting.

Points of Interest	Recommended Action	Action
<p><b>North Glenora Casino Schedule – SLOTTED</b></p> <p><b>COURSE – NEW: Casino Session.</b> AGCL now offers a NEW very short course on how to fill out the forms required for submission 60 days prior to a Casino (as many organizations continue to make mistakes). <i>Recommends Casino Coordinator and one other representative take this course in advance of next casino.</i></p>	<p><b>3<sup>rd</sup> Quarter 2012 (July-Sep 2012)</b></p> <p>Natalia to notify Dave Hill &amp; Bill MacDonald. Natalia emailed Bill and Dave on June 22 2011 regarding <b>Casino Session training</b></p>	<p><b>Register for Casino Session 2<sup>nd</sup> Qtr 2012</b></p> <p><b>Action: Bill MacDonald</b> <b>Action: Dave Hill</b></p>
<p><b>DEFINITION of Gaming:</b> Guessing jelly beans in a jar is no longer considered gambling and thus is exempt. (Element of skill, rather than just chance, is considered involved.) Payment for a chance to win a prize.</p>	<p>Donna to check Ops. Manual and New Exec. Orientation Handout and revise as needed.</p> <p>Gaming on Premises (law): The law states that gaming is not is allowed on the premises or to be sponsored by the NGCL unless licensed by the Alberta Gaming and Liquor Commission (AGLC). According to the AGLC’s Gaming Information for Charitable Groups: All gambling is illegal except “for a charitable or religious organization, pursuant to a license issued by the Lieutenant Governor in Council of a province . . . if the proceeds from the lottery scheme are used for a charitable or religious object or purpose.” Only licensed charitable or religious groups may conduct gaming activities in Alberta – that is, activities such as bingo, casino, pull tickets, and raffles. A license is required if a gaming event contains the following three elements:</p> <ul style="list-style-type: none"> <li>• Consideration (payment)</li> <li>• Chance (opportunity to win a prize)</li> <li>• Prize</li> </ul> <p>In other words, if someone is paying for a chance to win a prize, <b>AND no skill is involved</b>, a gaming license is required.</p>	<p>Update Page 13 of Orientation Handout – Completed</p> <p>Review Page 20 of Ops Manual</p> <p><b>Action: Donna to ensure our Ops and Orientation handout are updated with the latest information published in the AGCL GAIN printed material.</b></p>
<p><b>NOTE</b></p> <p>A licence is required if a gaming event contains the following three elements:</p> <ol style="list-style-type: none"> <li>1 Consideration (payment)</li> <li>2 Chance (opportunity to win a prize)</li> <li>3 Prize</li> </ol> <p>If someone is paying for a chance to win a prize, a gaming licence is required.</p>	<p>Donna/Ryan to develop Casino retention system and also notify Dave Hill (Casino Coordinator).</p>	<p>Natalia emailed Dave Hill on June 22 2011</p> <p><b>ACTION: Donna to follow up with Dave Hill if he has any materials at his house.</b></p>
<p><b>RETENTION OF INFORMATION:</b> AGCL now wants us to retain copies of EVERYTHING we send to them (including individual registrations of casino workers) <b>for 2 years AFTER THE LICENSE EXPIRES.</b> The AGCL destroys materials within 2 weeks of using it, but expects us to retain it should an investigation be required.</p>	<p>Ryan, Exec Ctte to note.</p>	<p>Info</p>
<p><b>APPROVALS:</b> As seems obvious, all AGCL approvals must be applied for and are given in writing. If you don’t receive one, call.</p>	<p>Donna will look into requirements for exact wording and bring it to next Exec. Ctte Mtg. It will then have to be put on AGM Agenda for by-law amendment.</p> <p>AGLC Suggestion: “Upon dissolution of the Society, after payment of debts and liabilities, any assets remaining will be donated to another charitable organization.”</p>	<p><b>Action Completed: Donna to email AGCL and find out exact wording for bylaw amendment for March 2012 AGM –</b></p> <p><b>Action: Donna to advise Newsletter to advise membership – Dec 2011 for January 2012 newsletter (6</b></p>

Gaming Commission Course: June 20, 2011  
Based on the observations of Donna Jackson & Natalia Krawetz

Points of Interest	Recommended Action	Action
<p><b>RAFFLES:</b> To hold Raffles (as Playschool as done and as we might), a <b>Raffles Coordinator</b> needs to be appointed and AGCL notified.</p>	<p>Appointment required by Exec Ctte motion. Donna to put on Agenda for next meeting. Once appointment is ratified she will notify AGLC; then Natalia will notify Playschool, in case of future raffles.</p>	<p>weeks in advance of AGM date). Action Completed: Donna added to Aug 16 agenda.  Action: Natalia to forward information to Playschool for November fundraiser</p>
<p><b>CHANGES:</b> Notifying AGCL must be notified IN WRITING of any changes to: Executive (this is key Executive who have signing authority, plus Casino and Raffle Coordinators); objectives; by-laws; use of proceeds; facility agreements.</p>	<p>Donna to revise Secretary's Manual &amp; Ops Manual to incorporate.  Donna to ensure copy of new lease &amp; bylaws are sent after signature.</p>	<p>Action: Donna to update AGLC with Raffle Coordinator after one is appointed Aug 16 Exec  Action: Donna to update AGLC after 2008 Bylaw amendment is updated</p>
<p><b>RAFFLES:</b> For raffles under \$10,000, monies go into the General Account, not a gaming account. This may be a way of raising additional funds.</p>	<p>Treasurer /Exec Ctte to note.</p>	<p>Info</p>
<p><b>LATE FILING (FINANCIAL):</b> AGCL is tightening up its response to late filing of financial reports. Now groups are being suspended for late filing. AGCL sends a letter to the organization's board and if filing is not within the requested timeframe, the organization is suspended; when reinstated, it loses its place in the queue and goes back to the end of the line. Apparently they are becoming very serious about clamping down.</p> <p><b>FINANCIAL REPORT PREPARATION:</b> For preparation of financial reports, an organization can hire a qualified professional (qualified as defined by them) and paid for by gaming funds. In that case the organization just has to submit bank statements. Cancelled cheques and receipts are not submitted but must be retained for 2 years. Alternatively, the organization can submit full information. Advised to set up a two-binder system: one binder for originals, making a copy of each document as it is received; copies go into other binder (for submission). This saves time in the long run.</p> <p><b>RETENTION OF PROCEEDS:</b> If you retain proceeds after the time limit, you may be fined, have your license removed or be required to donate the funds to another organization. The presenter knew of no case where the requirement for donation was enacted.</p>	<p>Ryan and Exec Ctte. to note. What was filed in May 2011 – Financial or Use of Profit?? See Casino Reports following pages</p> <p>Ryan, note for consideration.</p>	<p>Action: Ryan to determine if we have filed everything required and if we are up to date.</p>
<p><b>USE OF PROCEEDS:</b> Wages &amp; Salaries vs. Facility: Janitor considered part of Facility and thus a Wages &amp; Salaries form is not required.</p> <p><b>BANK RECONCILIATIONS:</b> Recommend that monthly bank reconciliations be done by someone other than a person who has authority to sign cheques. Helps avoid fraud.</p>	<p>INFO: Aug 10 2011 – showing \$0.00 – see screen shot from website</p> <p>Ryan and Exec Ctte. to note.</p> <p>Ryan to note.</p>	<p>Action: Ryan / Kurena continue with copies for easy compilation of next Casino financial report</p>
<p><b>SIGNING AUTHORITIES:</b> Regardless of your Executive, no members of the same family can serve as signing authorities for Gaming Funds.</p>	<p>Ryan and Exec Ctte. to note. Donna to update in Operations Manual.</p>	<p>Action: Update financial section of the Ops Manual</p>

08/10/2011



## Revenue Exceeding 2 Years

FOR  
North Glenora Community League

Retention of gaming proceeds for more than two years without prior approval from AGLC contravenes the 24 month gaming proceeds spending policy.

Requests to retain funds beyond the 24 month limit require a business plan signed by two executive members that includes:

- The purpose for which the funds will be used
- A dollar amount requested to be retained
- A projected disbursement date for the funds

If you require assistance please contact an AGLC Licensing Clerk  
Toll free 1-800-272-8876 or 780-447-8800.

To view policy see [http://www.aglc.gov.ab.ca/policies/useofproceeds\\_guidelines.asp](http://www.aglc.gov.ab.ca/policies/useofproceeds_guidelines.asp)

The Balance shown below is a calculation of the net gaming proceeds from Financial Reports received and reviewed. This is not an indication of your current bank balance(s).

Based on Financial Reports reviewed by AGLC the balance of Gaming Revenue exceeding 2 years is: **\$0.00**

Further inquiries regarding the balance may be directed to a Team Leader, Financial Review.

08/10/2011



## Consolidated Bank Account Details

FOR  
North Glenora Community League

Report Type	Report Dates	Current Status

## Organization Contact List – Active

ID	Contact Name	Relationship	Active Date	End Date
34267	Hill, David Alan	Casino Chairperson Work (780) 427-9117 Home (780) 454-1481	2009/12/12 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
189937	Krawetz, Natalia Michaelene	Vice President Home (780) 451-1442	2011/03/29 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
304583	MacDonald, William Roger	Casino Chairperson Work (780) 723-5510 Home (780) 451-1442 Facsimile (780) 426-5175	2011/03/29 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
401154	Van Meter, David Pierre	President Work (780) 453-1894 Home (780) 454-5459	2011/03/29 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
452310	Bohun, James (Jim)	Raffle Chairperson Work (780) 482-1313 Home (780) 642-1270	2010/11/05 10625 138 Street Edmonton, Alberta Canada T5M 1N9	2100/12/31
583479	Hosler, Kelly	Gain Contact Home (780) 482-7428	2008/10/29	2100/12/31
625188	Young, Ryan Thomas	Treasurer Work (780) 200-5440 Home (780) 250-2516	2011/03/29 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
625190	Jackson, Donna Elaine	Secretary Work (780) 496-4116 Home (780) 454-6367	2011/03/29 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
625191	Soplinyuk, Guy Jamie	Vice President Work (780) 446-4727 Home (780) 455-9915	2011/03/29 13535 109 A Avenue NW Edmonton, Alberta Canada T5M 3Z4	2100/12/31
627060	French, Margaret	S.E. Contact Work (780) 451-0808	2011/05/09	2100/12/31
21304	Bachen, Heather Jean	Bingo Chairperson Work (780) 496-6141 Home (780) 455-6607	2004/03/19 10731 133 Street NW Edmonton, Alberta Canada T5M 1G7	2100/12/31

**ACTION:** Donna will update again once Raffle Chairperson is appointment

ALBERTA Gaming and Liquor Commission North Glenora Community League

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### Outstanding Financial Reports List

Note: Click on a licence number to view the financial report.  
 This may take up to a minute to generate.  
 The report is to be printed, completed, and sent with supporting documents to the AGLC.

License Number	License Number	Report Start	Report End	Business Date
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### GAIN Registration List

Current Prior

Type	Date and Time	Location	Participant	Status
Combined	Jun 20 2011 09:00	Edmonton, Chateau Nova Hotel & Suites	Natalia Krawetz	Attended
Combined	Jun 20 2011 09:00	Edmonton, Chateau Nova Hotel & Suites	Donna Jackson	Attended
Combined	Apr 06 2011 12:30	Edmonton, Days Inn & Suites West Edmo	Ryan Thomas Young	Attended
Combined	Nov 17 2008 13:00	Edmonton, Hilton Garden Inn West Edmo	David VanMeter	Attended

All NGCL Executive currently holding signing authority have completed the required training as of Jun 20 2011.

 **AGLC**  
 Alberta Gaming and Liquor Commission

## Current Use of Proceeds List

Print Date: 2011/07/04

### North Glenora Community League (9888)

<u>APPROVED USE OF PROCEEDS</u>	<u>EFFECTIVE</u>	<u>EXPIRED</u>	<u>MAXIMUM</u>
ACCOUNTING FEES/GAMING FINANCIAL REPORTS GAMING PROCEEDS MAY BE USED TO HIRE A PROFESSIONAL ACCOUNTANT (CGA, CMA, OR CA) TO PREPARE GAMING FINANCIAL REPORTS ONLY. CHARITABLE GAMING POLICY 5.1	2005/04/22	2100/12/31	
ADMINISTRATIVE COSTS - MAXIMUM 10% APR 25/07 - OFFICE FURNITURE, NEWSLETTER, WEB SERVER MONTHLY COST	2004/04/20	2100/12/31	
AWARDS/TROPHIES/PLAQUES NO CASH AWARDS, GIFTS OR PERSONAL ITEMS ALLOWED	1993/08/17	2100/12/31	
EQUIPMENT STOVE, COOLER, FREEZER, REFRIGERATOR (EXCLUDING BAR FRIDGE NOT ELIGIBLE FROM GAMING PROCEEDS) LADDER, SCAFFOLDING, BENCHES, LEAF BLOWER, CHAIRS, TABLES, CARPET SHAMPOOER, CD PLAYER FOR PLAYSCHOOL, STORAGE CONTAINERS, COMPUTERS AND SCREEN, LCD PROJECTOR, SOUND SYSTEM, DISPLAY CASE AND SIGN FOR HALL.	1993/08/17	2100/12/31	
FACILITY INCLUDES CARETAKERS, SKATING RINKS, PARKS (REDEVELOPMENT), BUILDINGS APR 25/07 - NEW FLOORING, FURNISHINGS, BANQUET TABLES, CHAIRS, DOLLYS, LOCKS/KEYS, REPAIR/REFURBISHMENT OF RINK AND RINK SHACK, UTILITIES, INSURANCE, JANITOR COSTS/SUPPLIES, RENOVATIONS	1993/08/17	2100/12/31	
OFFICIALS/JUDGES FEES REFEREE FEES	1993/08/17	2100/12/31	

Gaming Commission Course: June 20, 2011  
 Based on the observations of Donna Jackson & Natalia Krawetz

<u>APPROVED USE OF PROCEEDS</u>	<u>EFFECTIVE</u>	<u>EXPIRED</u>	<u>MAXIMUM</u>
PROMOTIONAL ACTIVITIES WEB SITE (DEVELOPMENT/MAINTENANCE), BROCHURES, POSTERS - NOT TO BE USED TO ATTRACT MEMBERSHIP		2007/04/25	2100/12/31
RAFFLE <\$10,000 OBJECTIVES		2010/11/05	2100/12/31
RENT - FACILITY RENTAL/LEASED FACILITIES TO SUPPORT PROGRAM DELIVERY		1993/08/17	2100/12/31
RESOURCE MATERIALS OPERATIONS MANUALS		1993/08/17	2100/12/31

<u>APPROVED USE OF PROCEEDS</u>	<u>EFFECTIVE</u>	<u>EXPIRED</u>	<u>MAXIMUM</u>
SPECIAL PROGRAM SUPPORT/DEVELOPMENT VOLUNTEER EXPENSES INCURRED WHILE WORKING GAMING EVENTS ARE APPROVED (I.E. CHARITIES THAT ARE 100 KM OR MORE FROM THE GAMING EVENT MAY EXPENSE TRAVEL COSTS, ACCOMMODATION AND FOOD (OTHER THAN THAT AT THE CASINO))	2007/08/14	2100/12/31	
UNIFORMS/COSTUMES UNIFORMS/COSTUMES MAY NOT BE FOR PERSONAL USE, AND OWNERSHIP SHALL REMAIN WITH THE GROUP. GROUPS MUST HAVE A WRITTEN POLICY FOR THE USE OF UNIFORMS/COSTUMES AND PROVIDE TO AGLC UPON REQUEST.	1993/08/17	2100/12/31	
YOUTH DEVELOPMENT PROGRAMS DESCRIPTION OF YOUTH PROGRAMS AND COSTS RELATED ARE REQUIRED.	1993/08/17	2100/12/31	

<u>REJECTED USE OF PROCEEDS</u>	<u>EFFECTIVE</u>	<u>MAXIMUM</u>
EQUIPMENT BAR FRIDGE -\$1,980.00 - NOT ELIGIBLE FROM GAMING PROCEEDS.	2007/08/15	

ALBERTA Gaming and Liquor Commission North Glenora Community League

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Current Complete

Create a new Raffle \$10,000 or less Licence

### Gaming Licence List (Current)

This tab lists licences where licence and/or financial reporting requirements are not completed.  
 Note: Click the licence number link to view licence details.

License Class	License Number	License Sub-Class	Status	Effective Date	Expiry Date
227430	Major Casino-More than 16 Games	Expired	09 Nov 2010	10 Nov 2010	
206103	Major Casino-More than 16 Games	Slotted			

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### Licence Information

Actions

Back To Licence List

General

License: 206103 Status: Slotted

License Class: Regular Casino License Sub-Class: Major Casino-More than 16 Games

Contact: David Alan Hill

Major Casino Detail

City: Edmonton

Draw

Year: 2012

Quantity: 3

Number of Days: 1 License Period Start: 02 Jan 2000

Financial Statistics List

Report Type Report Dates Current Status

**Next Casino - SLOTTED for 3<sup>rd</sup> Quarter 2012 (Jul – Aug – Sep)**  
 FALL 2010 Casino

### Licence Information

<b>Actions</b>  Back To: <a href="#">Licence List</a>	<b>General</b>		
	<b>Licence:</b> 277430	<b>Status:</b> Expired	
	<b>Licence Class:</b> Regular Casino	<b>Licence Sub-Class:</b> Major Casino-More than 16 Games	
	<b>Mail To:</b> contact, David Alan Hill		
	<b>Contact:</b> David Alan Hill		
	<b>Period Effective Date:</b> 09 Nov 2010	<b>Period Expired Date:</b> 10 Nov 2010	
	<b>Major Casino Detail</b>		
	<b>Casino Region:</b> Edmonton		
	<b>Licensed Facility:</b> (242178) Century Casino, Edmonton		
	Draw <b>Year:</b> 2010 <b>Quarter:</b> 4		
<b>Number of Days:</b> 2	<b>Licence Issued Date:</b> 02 Jan 1900		
<b>Financial Statistics List</b>			
<b>Report Type</b>	<b>Report Dates</b>	<b>Current Status</b>	
Financial Report	01 Jul 2009 to 28 Feb 2011	Filed	

ALBERTA Gaming and Liquor Commission North: Genata Community League

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Current Complete

### Gaming Licence List (Complete)

This tab lists licences where all licence and/or financial reporting requirements have been met.  
 Note: Click the licence number link to view licence details.

Licence Class	Licence Number	Licence Sub-Class	Status	Effective Date	Expired Date
Casino	<a href="#">252807</a>	Major Casino-More than 16 Games	Complete	14 Feb 2009	15 Feb 2009
	<a href="#">217228</a>	Major Casino-More than 16 Games	Complete	19 May 2007	20 May 2007
	<a href="#">202689</a>	Major Casino-More than 16 Games	Complete	21 May 2005	22 May 2005
Raffle	<a href="#">204744</a>	Raffle \$10,000 or less	Complete	05 Nov 2010	20 Nov 2010

Page 1 of 1

<b>Actions</b>  Back To: <a href="#">Licence List</a>	<b>General</b>		
	<b>Licence:</b> 252807	<b>Status:</b> Complete	
	<b>Licence Class:</b> Regular Casino	<b>Licence Sub-Class:</b> Major Casino-More than 16 Games	
	<b>Mail To:</b> contact, David Alan Hill		
	<b>Contact:</b> David Alan Hill		
	<b>Period Effective Date:</b> 14 Feb 2009	<b>Period Expired Date:</b> 15 Feb 2009	
	<b>Major Casino Detail</b>		
	<b>Casino Region:</b> Edmonton		
	<b>Licensed Facility:</b> (258270) Palace Casino		
	Draw <b>Year:</b> 2009 <b>Quarter:</b> 1		
<b>Number of Days:</b> 2	<b>Licence Issued Date:</b> 02 Jan 1900		
<b>Financial Statistics List</b>			
<b>Report Type</b>	<b>Report Dates</b>	<b>Current Status</b>	
Financial Report	01 Jan 2009 to 30 Jun 2009	Filed	

Gaming Commission Course: June 20, 2011  
 Based on the observations of Donna Jackson & Natalia Krawetz

### Licence Information

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**General**

**Licence:** 202689      **Status:** Complete  
**Licence Class:** Regular Casino      **Licence Sub-Class:** Major Casino-More than 16 Games  
**Mail To:** contact, David Alan Hill  
**Contact:** David Alan Hill

**Licence:** 202689      **Status:** Complete  
**Licence Class:** Regular Casino      **Licence Sub-Class:** Major Casino-More than 16 Games  
**Mail To:** Yes  
**Contact:** David Alan Hill

**Licence:** 202689      **Status:** Complete  
**Licence Class:** Regular Casino      **Licence Sub-Class:** Major Casino-More than 16 Games  
**Mail To:** Yes  
**Contact:** David Alan Hill

**Licence:** 202689      **Status:** Complete  
**Licence Class:** Regular Casino      **Licence Sub-Class:** Major Casino-More than 16 Games  
**Mail To:** Yes  
**Contact:** David Alan Hill

**Period Effective Date:** 21 May 2005      **Period Expired Date:** 22 May 2005

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**Major Casino Detail**

**Casino Region:** Edmonton  
**Licensed Facility:** (147346) Palace Casino

Draw  
**Year:** 2005  
**Quarter:** 2

**Number of Days:** 2      **Licence Issued Date:** 22 Apr 2005

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**Financial Statistics List**

Report Type	Report Dates	Current Status
Use of Profit	01 Sep 2005 to 31 Jan 2007	Filed
Financial Report	01 Jan 2004 to 31 Aug 2005	Filed

### Licence Information

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**General**

**Licence:** 217226      **Status:** Complete  
**Licence Class:** Regular Casino      **Licence Sub-Class:** Major Casino-More than 16 Games  
**Mail To:** contact, David Alan Hill  
**Contact:** David Alan Hill

**Period Effective Date:** 19 May 2007      **Period Expired Date:** 20 May 2007

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**Major Casino Detail**

**Casino Region:** Edmonton  
**Licensed Facility:** (147346) Palace Casino

Draw  
**Year:** 2007  
**Quarter:** 2

**Number of Days:** 2      **Licence Issued Date:** 02 Jan 1900

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**Financial Statistics List**

Report Type	Report Dates	Current Status
Use of Profit	01 Sep 2007 to 31 Dec 2008	Filed
Financial Report	01 Feb 2007 to 31 Aug 2007	Filed

**Licence Information**

**General**

**Licence No:** 304744      **Status:** Complete      **Created:** 2010-11-09 12:22 (314929)

**Licence Class:** Raffle      **Licence Sub-Class:** Raffle \$10,000 or less

**Holder:** conbat, James (Jim) Bohun  
**Address:** James (Jim) Bohun

**Contact No:** Jennifer Hamel  
 (780) 633-9214

**Period Effective Date:** 05 Nov 2010      **Period Expiry Date:** 20 Nov 2010

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**Tickets**

Colour	Unit Price	Approved Quantity	Lottery Value
Red	1 for \$1.00	50	\$50.00
Green	12 for \$10.00	204	\$170.00
<b>Total Value:</b>			<b>\$220.00</b>

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**Draw Dates, Location and Prizes**

**Draw Date:** 20 Nov 2010      **Location/Draw:** North Glenora Community Hal/Edmonton

Draw Description	Quantity	Lottery Value	Estimated Exp. Cost
Percentage of Ticket Sales	1	\$110.00	\$110.00
<b>Draw Totals:</b>	<b>1</b>	<b>\$110.00</b>	<b>\$110.00</b>
<b>Grand Totals:</b>	<b>1</b>	<b>\$110.00</b>	<b>\$110.00</b>

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**Licence Expenses**

**Expense:**      **Amount/Amount:**

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**Financial Statistics List**

Report Name	Report Dates	Current Status
Financial Report	05 Nov 2010 to 20 Nov 2010	Filed